HOW TO FILL IN A CHARTSTRING
(What to the fields mean)

Using **COLUM-5260104-GG000000-00-60908-PI0000** as an example:

- **DEPARTMENT** = 5260104
- **GL BU (BUSINESSUNIT) = COLUM**
- **PC BUSINESSUNIT = SPONS**
- **PROJECT(Grant) = GG000000**
- **INITIATIVE = 60908**
- **ACTIVITY = 00**
- **SEGMENT = PI0000**