

**NASHVILLE TOWN COUNCIL MEETING  
THURSDAY, SEPTEMBER 15, 2016**

**ATTENDANCE:** Council members present – President Charles B. King, Vice-President Jane Gore, Councilmember Alisha Gredy and Councilmember Dave Rudd. Council member not present – Councilmember Arthur Omberg. Also in attendance – Town Manager Scott Rudd, Town Utility Manager Sean Cassiday, Administration Manager Phyllis Carr, Town Attorney Andy Szakaly, Police Chief Ben Seastrom, Clerk-Treasurer Brenda Young and Deputy Clerk-Treasurer Debbie Ferry.

**COUNCIL BUSINESS – 6:30pm**

1) **CALL TO ORDER** by Councilmember King at 6:30pm.

2) **PLEDGE OF ALLEGIANCE**

President King asked all in attendance to rise and recite the Pledge of Allegiance.

3) **ROLL CALL** by Clerk-Treasurer Young.

President King announced the Metropolitan Police Board were also in attendance tonight.

4) **APPROVAL OF AGENDA**

President King advised they will add Umbaugh under Audience Communications. Administration Manager Carr asked to add a right of way request for Fire Prevention Week. All were in favor of approving the additions to the agenda.

5) **NOTES TO NOTE**

President King announced the Town's leaf pick up will be on two Wednesdays; October 26 and November 2, 2016. He noted if there is a big demand for leaf pickup they may add additional dates.

President King addressed the issue of people crossing against the light, jaywalking, driving cars the wrong way on one way streets. He asked that everyone be on their best behavior while they have visitors in town as they are our guests.

6) **APPROVAL OF THE MINUTES – 8-18-16 MEETING AND 9-01-16 JOINT MEETING**

Councilmember Rudd moved to approve the minutes of 8-18-16 meeting and 9-01-16 joint meeting. Vice-President Gore seconded the motion. All were unanimously in favor.

7) **CLAIMS**

Vice-President Gore advised that she reviewed the claims that are before the Council. Councilmember Gredy made a motion to approve the claims for the period of 8-12-16 through 8-31-16 and for the period of 9-01-16 through 9-08-16. Councilmember Rudd seconded the motion. All were unanimously in favor.

Clerk-Treasurer Young presented a claim for Speedway Gas LLC as it came in too late to go through with the rest of the claims. She advised the claim is in the amount of \$3,482.64. Councilmember Gredy made a motion to pay the claim. Councilmember Rudd seconded the motion. All were unanimously in favor.

8) **COMMUNICATIONS**

**A. Written**

• **HUMANE SOCIETY CHOCOLATE WALK REQUEST**

Red Nastoff, on behalf of the Humane Society Chocolate Walk, addressed the Council. She explained they are requesting an exception to the Itinerant Business Licensing to allow them to sell tickets the day

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before and the day of the event, November 11-12, 2016. Ms. Nastoff noted this is their ninth year for the event and they have sold out every year in the amount of 1,250 tickets. Ms. Nastoff reported the Humane Society shelter is currently housing animals beyond their capacity and encouraged people to come out and adopt an animal.

Vice-President Gore made a motion to approve the request for the special exception. Councilmember Gredy seconded the motion. All were unanimously in favor.

- **COMFORT INN WATER/SEWER ADJUSTMENT REQUEST**

Christy, General Manager of the Nashville Comfort Inn, reported in July they had a flush valve that was stuck in the on position causing the water to flow through and costing them money. She explained the hotel has been here for over 21 years and never had anything like this happen before. They received a water/sewer bill for \$4,900 and have fixed the valve.

President King asked Billing Clerk Crabtree if any adjustments were given for the leak. Billing Clerk Crabtree advised Comfort Inn did not receive a water credit because the usage was 5,000 gallons below what was needed to qualify for the adjustment. However, the leak occurred during a two month period and the second month they did qualify for a water adjustment in the amount of \$945.30. Discussion.

Councilmember Gredy made a motion to adjust the first month's bill in the same format as used in the second month's bill. Vice-President Gore seconded the motion. President King, Vice-President Gore and Councilmember Gredy voted in favor of the motion. Councilmember Rudd voted against the motion, the motion passed 3-1.

- **MARY & AARON SMITH CONCERNING SEWER LINE TO HOME ON BLUEBERRY DRIVE**

Utility Manager Cassidy reported this issue has been taken care of.

### **B. Audience**

- **UMBAUGH**

Town Manager Rudd explained they have had a lot of conversations about budgets over the last several months and what keeps coming up is the potential of bringing on a financial firm to do a financial management plan that will help them link their wants and needs with their ability to fund those wants and needs. He would like to see a longer term financial plan over several years to allow them to plan for larger purchases. Town Manager Rudd advised Eric Walsh of Umbaugh is present to give the Council a presentation on how they may help the Town with a financial plan.

Mr. Walsh gave a presentation on Proactive Financial Planning. After the presentation, Town Manager Rudd asked for the Council's approval to work with Umbaugh and negotiate some details on what the proposed plan might look like for the Town. Mr. Walsh advised the Town does have the ability to do some of this work in house which would lower the cost of this type of planning. He suggested the Council approve a contract that would not exceed \$15,000 since a part of the work can be done by the Town. Discussion.

Vice-President Gore made a motion to negotiate a contract with Umbaugh not to exceed \$15,000. Councilmember Rudd seconded the motion. All were unanimously in favor.

**BOARDS AND COMMISSIONS REPORTS**

**1) BROWN COUNTY VOLUNTEER FIRE DEPARTMENT REPORT**

BCVFD Chief Micah Fox addressed the right of way permit for the Fire Prevention Festival on Friday, October 14, 2016 from 6pm-9pm. They are asking that Main Street be shut down from Commercial Street to Artist Drive, and School House lane shut down at the fire department property line.

Councilmember Rudd made a motion to approve the right of way permit for the Fire Department. Councilmember Gredy seconded the motion. All were unanimously in favor.

BCVFD Chief Fox announced the fish tent is up and they will begin selling fish sandwiches next weekend. He noted they are more than happy to have extra help from anyone with this five weekend fundraiser. The fish tent will be open from 10am to 4pm on Saturdays and Sundays.

BCVFD Chief Fox asked the Council to consider that any new commercial buildings being built, that a fire or emergency lane being added to the plans. Discussion.

Town Manager Rudd commented that he really appreciated the ladder truck flying the United States flag on 9-11.

**2) DEVELOPMENT REVIEW COMMISSION REPORT**

Administration Manager Carr advised this Commission meets next Tuesday.

**3) ARTS AND ENTERTAINMENT REPORT**

• **HIGH LONESOME SCULPTURE OPTION TO PURCHASE**

Arts and Entertainment Commission Vice-President Kathy Anderson, Treasurer Scott Hutchinson and Commission Member Michael Fulton were present to address the Council. NAEC Vice-President Anderson explained the Council had before them the option to purchase agreement for the High Lonesome sculpture which is the instrument sculpture that is currently in front of the Nashville House and Spears Gallery on Van Buren Street. She noted they are hoping to move the sculpture down by the pavilion on the Village Green as they are having more music in this area.

President King asked if another sculpture had moved recently. NAEC Vice-President Anderson reported the Coordinate Harmony sculpture's lease was up and it was removed by the artist this week. They are not replacing this sculpture at this time as they are refocusing their public art emphasis and this year public art was focused on the Pavilion Music Series.

Councilmember Rudd moved to approve the option to purchase the High Lonesome sculpture. Town Attorney Szakaly asked about the \$5,000 purchase price. NAEC Vice-President Anderson advised this is the amount the artist is asking for. Town Attorney Szakaly commented that he does not have a legal problem with this option to purchase. Discussion. Vice-President Gore seconded the motion. All were unanimously in favor.

• **COMMISSION NOTES**

NAEC Vice-President Anderson advised the Commission has been working on the Arts Village brochure with the CVB who is producing and printing the brochure. The Commission has also created and distributed the vendor leaves around town that designate art, music and galleries. NAEC Vice-President Anderson reported the Commission has contracted a Media Coordinator who will promoting the Arts Commission and the Cultural District. The Commission has also been working on the Village

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Green project to try to make sure art is at the center of what they are doing in this area of town. She also spoke of the Pavilion Music Series they started this year and noted Jeff Foster will be playing this Saturday at the pavilion.

- **NEA OUR TOWN PLANNING PROCESS GRANT**

NAEC Vice-President Anderson advised the Commission would like to pursue a planning grant for way finding and place making. The grant total is \$50,000 with the Town, through the Arts and Entertainment Commission, Indiana Heritage Arts and the Brown County Art Guild as partners. They have sent in a letter of interest to apply for the grant but the grant application is due next week. NAEC Vice-President Anderson reported they have talked with a firm, RLR, who is really big in place making in Indiana. She presented a couple of images of their gateway work as well as images of what the gateway to Nashville looks like now.

NAEC Vice-President Anderson explained they are proposing with this grant for the planning process to include 21 meetings on seven different days (morning, afternoon and evening) to get community input. Then, with the help of a consultant, take all that information and create a plan. They will then take the plans to RLR to create concept designs for Brown County. NAEC Vice-President Anderson advised this is a \$50,000 grant with in-kind match of \$25,000 from the NEA, the Town would have to come up with \$25,000. She believes the Town would really only have to come up with \$8,000 as the \$17,000 will be in-kind from the Commissioner's, the Guild's and Indiana Heritage's commitment of time. NAEC Vice-President Anderson asked the funds they didn't use last year in the amount of \$6,240 plus funds they have in this year's funds to be used for the \$8,000. They also proposed to raise more funds such as money from the County, Foundation, and additional grants to fund this project. If they are awarded the planning grant it would start in August of 2017. Discussion.

Councilmember Rudd made a motion to submit the grant application. Councilmember Gredy seconded the motion. Town Manager Rudd asked the Council for additional EDIT funds in case the fundraising falls short to make the match. Discussion. Vice-President Gore suggested they allow up to \$2,000 coming from the EDIT fund if needed. Councilmember Rudd added this to his motion. Councilmember Gredy seconded the motion. All were unanimously in favor.

#### **4) PARKING AND PUBLIC FACILITIES REPORT**

- **UPDATE ON VILLAGE GREEN RESTROOMS 27 S. JEFFERSON STREET**

Parking and Public Facilities Commission President Lamond Martin reported the sign to the women's restroom was pried off the door but has been replaced. The tables and benches have been installed and people are using them.

PPFC President Martin advised the Commission reviewed the applications of people that would like to fill the open seat. The Commission recommends appointing Susan Spagnuolo to serve on the Parking and Public Facilities Commission and asked the Council to make this appointment. Vice-President Gore made a motion to appoint Susan Spagnuolo to the Parking and Public Facilities Commission. Councilmember Gredy seconded the motion. All were unanimously in favor.

PPFC President Martin reported they will have a meeting concerning security cameras on September 21, 2016 at 1pm at Town Hall. Administration Manager Carr advised they will be meeting with a new vendor and she would like the Police Department and any other interested people to attend this meeting to give input.

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PPFC President Martin reported that the Methodist Church presented a proposal to the Commission to use the porch of the Village Green restroom for their annual Fall Fare event. The Commission decided against them using the porch as it would cause problems for people entering and exiting the facility and recommended that the Council do the same. President King asked if the door that faces west with the step is intended to be locked or unlocked all the time. PPFC President Martin explained the door is typically locked all the time and intended to be used as an emergency exit by flipping the lock from the inside. The Commission's concern is that the step from the door can be hazardous and they do not want people falling. PPFC President Martin advised they will put an emergency exit sign only on this door.

### **5) ANY OTHER UNFINISHED BUSINESS OR COMMENTS THAT MAY COME BEFORE THE COUNCIL**

Nothing further presented.

### **NEW BUSINESS**

#### **1) POLICE RETIREMENT PLAN**

President King commented that they have discussed this several times. Police Chief Seastrom spoke with a representative of INPRS who is willing to have a conference call with Council and Police Merit Commission to answer their questions. President King noted INPRS is also willing to talk one on one if any of the Council or Commissioners had questions. The Council agreed to have a meeting on Tuesday, September 20, 2016 at 3:30pm to discuss the budget and at 4pm for the INPRS conference call.

Police Merit Commission Member Hays asked if they have decided how they will finance this yet. President King advised they have some ideas but they will discuss this later. Police Merit Commission Member Hays suggested they get Councilmember Omberg's opinion on this topic as well.

#### **2) RESOLUTION 2016-07 A RESOLUTION AUTHORIZING SUBMITTAL OF OCRA GRANT**

Utility Manager Cassiday advised the deadline to apply for this grant is October 16, 2016. Clerk-Treasurer Young presented the resolution to the Council for their approval to apply for this grant again. Councilmember Gredy made a motion to adopt Resolution 2016-07 by title only. Councilmember Rudd seconded the motion. All were unanimously in favor.

#### **3) ANY OTHER NEW BUSINESS THAT MAY COME BEFORE THE COUNCIL**

Nothing presented.

### **REPORTS**

#### **1) CLERK-TREASURER – BRENDA YOUNG**

##### **A. BUDGET PROCESS UPDATE**

Clerk-Treasurer Young reported the Council has set September 20<sup>th</sup> at 3:30pm for the budget work session and the public hearing on the budget will be set for October 6, 2016 at 6:00pm. The Council can then adopt the budget on October 20, 2016 at their regular Council meeting.

#### **2) TOWN MANAGER/ECONOMIC DEVELOPMENT DIRECTOR – SCOTT RUDD**

##### **A. THREE YEAR PLAN – COMMUNITY READINESS INITIATIVE SURVEY**

Town Manager Rudd advised the surveys have been completed. The next step is that Ball State will bring them some data analysis and compare that to the survey results. This will probably involve meeting with the chair of each department/commission that participated in the survey.

**B. BICENTENNIAL TORCH RELAY ROUTE**

Town Manager Rudd advised the bicentennial torch relay will be in Brown County, September 20, 2016 from 10am to 2:30pm. He thought it would be good if the Council could be available for a photo-op with the torch passing through Nashville and maybe in front of the leaf sculpture. Councilmember Gredy will be carrying the torch and Town Manager Rudd reported high school Intern Cash Meyers will also be carrying the torch on behalf of the Town.

**C. FIBER OPTIC HIGH SPEED INTERNET – SMITHVILLE**

Town Manager Rudd reported they are almost ready and he thinks Smithville is waiting to meet with our managed services provider to do the internet switchover.

**3) UTILITY MANAGER – SEAN CASSIDAY**

**A. PAVING UPDATE**

Utility Manager Cassiday advised he and Clerk-Treasurer Young attended an INDOT meeting on Monday to learn how they will be receiving the INDOT paving funds and how they can be used. They should be receiving the money in November of this year. Utility Manager Cassiday reported they put out paving bid packets two weeks ago but only just received the packets and need more time to complete the documents. The paving will therefore not happen until the spring of next year. They will receive bids until October 20, 2016 and once awarded the contractor will have until July 2017 to get the work done.

**B. BEAN BLOSSOM SEWER DISTRICT**

Utility Manager Cassiday reported they have now received the engineering report with several different specs of ideas that the district has. The District is now asking the Town for more information as to the sewer lines but they already were given all this information. Utility Manager Cassiday advised on August 3, 2016 he sent the district a letter stating he was giving them 30 days based on all the information that was provided to them as well as the rate study that the Town paid for. The district is now starting negotiations with the Town.

**4) ADMINISTRATION MANAGER – PHYLLIS CARR**

**A. RIGHT OF WAY REQUESTS**

**• UMC FALL FARE – SEPTEMBER 30 – OCTOBER 1, 2016**

Administration Manager Carr presented a right of way request for the United Methodist Church for their Fall Fare on Saturday, October 1, 2016. They would like to close the streets from 6am to 4pm at the Village Green: Main Street from Honeysuckle Lane to Bittersweet and Jefferson Street from Molly's Lane to Old Hickory. The parking will be blocked off on Friday night.

Councilmember Rudd made a motion to approve the right of way request for the United Methodist Church. Councilmember Gredy seconded the motion. All were unanimously in favor.

**• SALVATION ARMY**

Administration Manager Carr reported the Council already approved the right of way request for the Salvation Army but if it rains on their event this Saturday, they wanted to know if they can have a rain date of October 15, 2016. Discussion

Councilmember Rudd made a motion to let them do it. Discussion. The motion died for lack of a second. President King asked why they picked that date. Administration Manager Carr advised the Salvation Army had other activities going on the other weekends so they picked October 15<sup>th</sup>. The

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Council agreed to allow them to have the event if they postpone it to next Saturday, September 24, 2016. If that will not work for them they will have to wait until November to have their event.

**B. VILLAGE GREEN REVITALIZATION PROJECT UPDATE**

Administration Manager Carr reported they had a meeting but no quorum so nothing was discussed. Vice-President Gore advised the Rotary met regarding refurbishing the town pump at the Village Green. They have a matching funds grant of \$7,500 and their deadline to use the funds is March 31, 2017. Town Manager Rudd and Administration Manager Carr advised that Rotary can move forward and they don't need to wait on them. Town Manager Rudd asked for a sketch or draft of the proposed pump and bring it before the Council for their approval. Discussion.

**C. FIRE HYDRANT INVENTORY**

Administration Manager Carr reported they have inspected eighty hydrants as of September 14, 2016.

**D. STREET SIGN UPDATE**

Administration Manager Carr advised as soon as meter reading is done they will continue updating signs.

**5) POLICE CHIEF – BEN SEASTROM**

**A. NEW TICKET FEES**

Police Chief Seastrom presented to the Council the list of State Board of Accounts requirements for individual fines. He also made a recommendation to lower their current fine from \$15 to \$10.50 to make the total cost of a ticket \$130 for the ticket. He then explained the breakdown of how the funds collected from the fines are dispersed. Police Chief Seastrom noted the ticket fine is still lower than receiving a county ticket. Discussion.

Town Attorney Szakaly explained the Council will need to decide on the cost of the fine and then amend their ordinance fees. The Council should review and then pass an ordinance fee next month. Clerk-Treasurer Young noted they will have to advertise the ordinance since it concerns fees. President King suggested that they should go with Police Chief Seastrom's recommendations.

**6) TOWN ATTORNEY – ANDY SZAKALY**

Town Attorney Szakaly had nothing further for the Council.

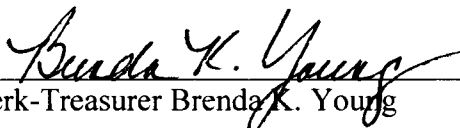
**7) ANY OTHER BUSINESS TO COME BEFORE THE COUNCIL**

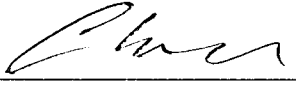
Nothing presented.

**ADJOURNMENT**

Councilmember Gredy moved to adjourn the meeting. Vice-President Gore seconded the motion. All were unanimously in favor. President King adjourned the meeting at 8:46pm.

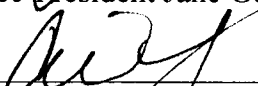
*The audio recording made at the Town Council meeting on 9-15-16 is retained in the office of the Town Clerk-Treasurer.*

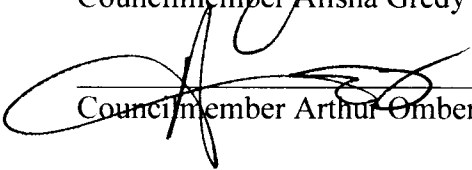
  
Clerk-Treasurer Brenda K. Young

  
President Charles B. King

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Vice-President Jane Gore

  
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Councilmember Alisha Gredy

  
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Councilmember Arthur Omberg

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Councilmember Dave Rudd