

NASHVILLE TOWN COUNCIL MEETING

THURSDAY, DECEMBER 1, 2016

ATTENDANCE: Council members present – President Charles B. King, Vice-President Jane Gore, Councilmember Alisha Gredy, Councilmember Arthur Omberg and Councilmember Dave Rudd. Also in attendance – Town Manager Scott Rudd, Town Utility Manager Sean Cassiday, Administration Manager Phyllis Carr, Town Attorney Andy Szakaly, Police Chief Ben Seastrom, Clerk-Treasurer Brenda Young and Deputy Clerk-Treasurer Debbie Ferry.

COUNCIL BUSINESS – 6:30pm

1) **CALL TO ORDER** by Councilmember King at 6:30pm.

2) **PLEDGE OF ALLEGIANCE**

President King asked all in attendance to rise and recite the Pledge of Allegiance.

3) **ROLL CALL** by Clerk-Treasurer Young.

4) **CLAIMS**

Councilmember Omberg made a motion to approve the claim for Austin Construction in the sum of \$1,065.10 for caulking, sealing and replacement of roof caps at the Police Department. Councilmember Gredy seconded the motion. All were unanimously in favor.

Councilmember Omberg made a motion to approve the claim for Austin Construction in the sum of \$15,875.54 for putting on a metal roof at the Police Department and the approval of the claim for \$482.22 for wooden nickels for the Christmas celebration. Vice-President Gore seconded the motion. All were unanimously in favor with Councilmember Rudd voting against the claim for the wooden nickels.

5) **ORDINANCE 2016-13 – BROZINNI'S REZONING**

President King explained that Brozinni's Pizzeria has been on a piece of property that has been several businesses for many years. The current zoning is Residential Buffer and there is a request before the Council to change the zoning to B1.

Planning and Zoning Director Christine Ritzman read aloud the staff report on the zoning request. She noted the applicants are requesting to rezone the property so that they may enlarge the existing structure to increase the size of the kitchen and storage areas as well as add to bathroom area to address ADA requirements.

President King advised that the rezoning requests the Council receives will be handled on a case by case basis. He asked if there was any discussion from the board regarding this request. Councilmember Rudd commented this property has been a restaurant for years. Councilmember Omberg added that this property had retail shops on it prior to becoming a restaurant.

Councilmember Omberg asked what direction the building would be expanded. A representative for the applicant advised they will be expanding on the northwest side of the building and will clean up the alleyway.

President King opened up the floor for questions or comments from the audience. Curt Scroggins, owner of Bear Hardware, commented that the rezoning should be approved as the business owner is very ambitious and this will help his business. Penny Scroggins, owner of Bear Hardware, commented

TOWN COUNCIL MEETING DECEMBER 1, 2016

that this building has been a restaurant for decades and they should encourage growth and update the appearance of the building.

Councilmember Omberg asked if the changes to the building will be under the Development Review Commission's review. Administration Manager Carr reported the applicant has gone before the DRC with their changes and have been approved.

Councilmember Omberg made a motion to have the first reading of Ordinance 2016-13 by title only. Vice-President Gore seconded the motion. All were unanimously in favor. Councilmember Rudd read aloud Ordinance 2016-13 by title only.

Councilmember Rudd made a motion to suspend the rules and have the second reading of Ordinance 2016-13 by title only. Councilmember Omberg seconded the motion. All were unanimously in favor. Vice-President Gore read aloud Ordinance 2016-13 by title only.

Councilmember Omberg made a motion to adopt Ordinance 2016-13. Councilmember Rudd seconded the motion. Vice-President Gore advised she is on the Board of the Area Plan Commission and had voted against the rezoning. She has reconsidered and is now voting in favor tonight. All were unanimously in favor. She voiced concern that they will have future requests to rezone other properties on that side of the street and moving the business district to the west side of the street.

6) BROWN COUNTY SEWER DISTRICT WHOLESALE RATE AGREEMENT

President King explained that the Town has been asked to assist the district in providing sewer services and they have put significant time and resources into the development of this agreement as has the sewer district. He believes the agreement before the Council will work for both sides.

Town Attorney Szakaly reported the Sewer District came to the Town almost a year ago and asked for help in funding and planning to hook on failing systems in the Bean Blossom area. The Council has before them an agreement that the sewer district can sign which will allow them to get in line for the funding and grants.

Councilmember Rudd asked if the district requested a rate of \$4. Town Attorney Szakaly advised this is correct and the engineers have determined the rate they are giving the district is one of the best in the State. Town Attorney Szakaly commented that the Town has done all they can possibly do and still be fiscally responsible. Discussion. President King explained if the Council approves of the document he will sign the agreement and submit it to the sewer district and if they also approve they will sign the document at their meeting on December 6, 2016.

Vice-President Gore made a motion to authorize the Town Council President to sign the agreement. Councilmember Rudd seconded the motion. All were unanimously in favor. President King signed the agreement. Brown County Democrat Editor Sara Clifford asked if the sewer district board had seen this document yet. Town Attorney Szakaly advised they had not.

7) OVERTIME POLICY

President King explained there was a Federal mandate that changed the rules about overtime and salaried/non-salaried employees. This mandate was recently reversed and their new budget will reflect this change. Town Manager Rudd passed out a bulletin from Barnes and Thornburg for the Council's review on this topic.

8) INTERNAL CONTROLS – MATERIALITY THRESHOLD AND TRAINING

Clerk-Treasurer Young reported that the Council passed the internal controls ordinance in June of this year as required by State statute. Now they all must complete a video training on internal controls including appointed, elected and town employees. Once the training is completed they must sign a document confirming they have completed the training and she would like the certifications completed by December 15, 2016.

9) MEMORANDUM OF UNDERSTANDING FOR SNOW PLOWING, TO INCLUDE SCHOOL CORPORATION

Town Manager Rudd reported that every year they have to review the memorandum of understanding they have with the County about sharing snow plowing responsibilities. This year they would like to include the school corporation in this agreement as they can mutually help each other. He asked the Council's permission to ask the School Corporation if they would like to be included in this agreement. The Council agreed to have Town Manager Rudd write up a document with the county and include the school. Town Manager Rudd advised he would bring that document before the Council for their review.

10) PAVING BID AWARD

Utility Manager Cassiday presented the Council with a list of the paving bids they received at the November 17, 2016 Town Council meeting. After the review of the bids with Town Manager Rudd and Administration Manager Carr, they are recommending Milestone to do the paving work.

Councilmember Rudd made a motion to have Milestone do the paving. Councilmember Omberg seconded the motion. All were unanimously in favor.

11) SALARY ORDINANCE

Clerk-Treasurer Young advised that due to the overtime difference, she had been asked to prepare an option of 3% across the board employee increase for the Council to discuss. She also passed out copies of the original proposal presented to Council in October. There was an open discussion regarding Department Head positions and levels of responsibility and liabilities. Police Chief Seastrom spoke unfavorable about giving a 3% increase for the position of Chief and Assistant Chief. He would like for those positions to be raised respectively. Council members raised concerns about not giving all employees the same percentage increase across the board. After the discussion, the Council asked for the Department Heads to try and budget the Department Heads at \$50,000 and a 3% increase across the board for all other employees.

12) PUBLIC HEARING – RESOLUTION 2016-10 ADDITIONAL APPROPRIATIONS CCD FUND

Clerk-Treasurer Young advised they have advertised for \$30,000 for capital outlays for the CCD fund. This is money that has already been spent but they have to get approval from DLGF to increase their budget before the end of the year. She explained they do have the funds and the money spent was what the fire department used that Council had approved.

At 7:44 pm, President King opened the public hearing for discussion of Resolution 2016-10. Brown County Democrat Editor Clifford asked if they had that money to spend. Clerk-Treasurer Young advised they did have the money in the Town funds, but it was not in this budget line item, and they will have to get approval to increase this budget.

TOWN COUNCIL MEETING DECEMBER 1, 2016

With no further comments, President King closed the public hearing at 7:46 pm.

Councilmember Rudd made a motion to approve Resolution 2016-10 by title only. Councilmember Gredy seconded the motion. All were unanimously in favor.

13) BOARDS AND COMMISSION APPOINTMENTS

President King suggested that Bob Kirlin be appointed to the open seat on the Arts and Entertainment Commission. The Council agreed. President King reported the following Arts and Entertainment Commission members want to be reappointed: Cathy Martin, Anabel Hopkins, Scott Hutchinson and Ann Miller.

President King reappointed Rick Kelley to the DRC. Vice-President Gore reappointed Libby Zeigler, Councilmember Rudd reappointed Penny Scroggins, Councilmember Omberg reappointed Teresa Waltman.

President King reappointed Rick Kelley to the Redevelopment Commission. There are two open seats on the Commission that President King is to fill and he plans to do so at the next regular Town Council meeting.

Councilmember Omberg made a motion to accept the appointments as listed. Councilmember Gredy seconded the motion. All were unanimously in favor.

Brown County Democrat Editor Clifford offered to put something in the paper regarding the need for applicants to the Nashville Redevelopment Commission.

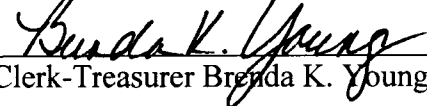
14) ANY OTHER BUSINESS THAT MAY COME BEFORE THE COUNCIL

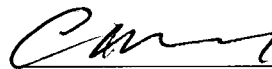
Town Manager Rudd announced that the Town has been awarded \$592,000 for their water project.

ADJOURNMENT

Councilmember Omberg moved to adjourn the meeting. Councilmember Gredy seconded the motion. All were unanimously in favor. President King adjourned the meeting at 7:53pm.

The audio recording made at the Town Council meeting on 12-01-16 is retained in the office of the Town Clerk-Treasurer.


Clerk-Treasurer Brenda K. Young


President Charles B. King


Vice-President Jane Gore


Councilmember Alisha Gredy


Councilmember Arthur Omberg


Councilmember Dave Rudd