



Freedom 4/24 exists to raise awareness of the sexual exploitation and human trafficking of the women and children around the world and to provide financial support to partner organizations dedicated to bringing and doing justice.

Job Title: Graphic Design Internship

Reports To: Freedom 4/24 Staff

Date: Spring/Summer/Fall Internship

#### SUMMARY

To serve as the Graphic Design Intern with the aim of supporting the Freedom 4/24 staff with web and social media design and upkeep.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

1. Assist in redesigning the Freedom 4/24 web page.
2. Assist in creating and upkeeping the Run 4 Their Lives event pages.
3. Assist in creating and upkeeping a Frocks 4 Freedom web page and Instagram account.
4. Aid in creating and redesigning newsletters.
5. Aid in creating new logos for Freedom 4/24.
6. Aid in developing special projects, i.e. short videos, editing materials, emails, etc.
7. Assist with social media management for further donations and communication.
8. Other duties as assigned by the Freedom 4/24 staff.

#### SUPERVISORY RESPONSIBILITIES

This internship does not require any supervisory responsibilities.

#### QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The individual must be self motivated and have the ability to problem solve and to seek out creative solutions independently but also understand that program development requires community effort.

#### EDUCATION and/or EXPERIENCE

Completed at least two years of full-time studies at a university or equivalent institution toward the completion of a degree in graphic design, communications, or similar areas of study.

Experience in nonprofit work is desired but not required; however, it is essential to have the understanding that working in the nonprofit world means being flexible and willing to serve in varying capacities.