What Works When Implementing BPR Projects

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What Next???

- Implementing your BPR Project is guided by your Research Plan
  - Methods and Procedures
  - Research Team and their responsibilities
  - Statistical design and proposed analyses
  - Mentoring Plans
    - Responsible Conduct of Research (RCR) Institution should have a plan)
      - Undergraduates, graduates, and post-graduate research training
  - Milestones
Establish the Research Project

- Make sure you have buy-in from the critical stakeholders
  - SPO, dean, chair, etc.

- Location – Is it ready?

- Equipment - Is it here?
  - What is needed and when will it arrive, set up and be ready for usage

- Personnel - Recruit, employ, or appoint staff
  - Provide effective staff training
Implementation Structure

- Have a detailed implementation plan
  - Written documentation of the operating procedures
devolved and followed.
- Full description of any changes from the original plan that were required***
- Identify people/teams responsible for the different aspects of the project
- Written instructions regarding monitoring of the report

- Technical assistance

- Evaluation
  - Internal evaluation -
  - External evaluator

- In-service Training
Monitoring Project

O Data Management/ Data Quality
  O Written plan for data collection
  O Collect data essential to the study***
  O Check data for errors
  O Document any changes in protocol
  O Analyze data as soon as possible and archive
  O Clean, organized

O Data Reporting
  O Record Keeping makes it easy
Reporting Out and Wrap Up

Reporting Out

- Remember the dissemination plan
  - Adhere to it --- remember what you said you would do.

- Annual Report dates –
  - Start early --- Identify internal due dates in advance of NSF due dates

- Final report......
Closing....

Help is only a phone call away!!!