



2018/19 SeNSS ESRC-FUNDED COLLABORATIVE STUDENTSHIP APPLICATION: GUIDANCE NOTES

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A. WHAT COLLABORATIVE STUDENTSHIPS ARE AVAILABLE?

SeNSS has ring-fenced six of its ESRC-funded studentships as collaborative studentships. After holding a competition earlier in 2017, the best six supervisor research projects were identified, and each was awarded a collaborative studentship.

We have now opened applications for these six collaborative studentships, to start their studies in October 2018. The PhD research project topics are as follows:

1. Using new digital media to create young Global Citizens: Evaluation and developing the One Globe Kids 'simulated contact' education intervention

Primary supervisor: Dr Lindsey Cameron

Institution: School of Psychology, University of Kent

SeNSS Pathway: Psychology

Collaborative partner: Globe Smart Kids

Degree options: a three-year PhD programme, or a one year Masters degree, followed by a three-year PhD programme

2. Ageing, automatization and the future of skills in the labour market

Primary supervisor: Professor Arnaud Chevalier

Institution: Department of Economics, Royal Holloway, University of London

SeNSS Pathway: Economics

Collaborative partner: Organisation for Economic Cooperation and Development (OECD), in Paris

Degree structure: a three-year PhD programme

3. Situation awareness in remote vehicle operators

Primary supervisor: Professor Polly Dalton

Institution: Department of Psychology, Royal Holloway, University of London

SeNSS Pathway: Psychology

Collaborative partner: Transport Research Laboratory (TRL)

Degree options: a three-year PhD programme, or a one year Masters degree, followed by a three-year PhD programme

4. The Young Interpreters Scheme: Linguistic features of peer-to-peer input and educational experience of participation

Supervisory team: Professor Ludovica Serratrice, and Dr Naomi Flynn

Institution: School of Psychology and Clinical Language Sciences, Centre for Literacy and Multilingualism, the University of Reading

SeNSS Pathway: Linguistics

Collaborative Partner: Hampshire Ethnic Minority and Traveller Achievement Service

Degree structure: either a three-year PhD programme, or a one year Masters degree, followed by a three-year PhD programme

5. Increasing Access to Psychological Treatments for Children with Obsessive-Compulsive Disorder

Supervisory team: Professor Cathy Creswell and Dr Brynjar Halldorsson

Institution: Department of Psychology and Clinical Language Sciences, University of Reading

SeNSS Pathway: Psychology

Collaborative partner: Berkshire Healthcare NHS Foundation Trust

Degree structure: either a three-year PhD programme, or a one year Masters degree, followed by a three-year PhD programme

6. Mindfulness-based cognitive therapy for emotion regulation (MBCT-ER) for people diagnosed with borderline personality disorder: Development and preliminary evaluation

Primary supervisor: Dr Richard De Visser

Institution: School of Psychology, University of Sussex

SeNSS Pathway: Psychology

Collaborative partner: Sussex Partnership NHS Foundation Trust

Degree structure: either a three-year PhD programme, or a one year Masters degree, followed by a three-year PhD programme

B. APPLYING FOR A SeNSS ESRC-FUNDED COLLABORATIVE STUDENTSHIP: A BRIEF SUMMARY

In order to be considered for one of the six SeNSS collaborative studentships, you must first apply to the university at which your chosen collaborative studentship is based for a place to study. **The deadline for making this application, no matter which of the ten SeNSS universities you apply to, is 23:59 GMT on 21 January 2018.** No extensions to this deadline will be permitted.

We strongly advise you to apply early to the university at which your chosen collaborative studentship is based, so that you have sufficient time to check that you are eligible for the studentship, and to complete your application once you have confirmed that you are eligible for this award.

Once you have applied to this university, you will be informed about how to make an application for a SeNSS studentship, including how to access the SeNSS online application process. Each university has a slightly different internal deadline for making an application to SeNSS, so please contact your university's SeNSS administrative lead to find out what your specific collaborative studentship application deadline is. A list of these administrative leads is available at the end of this guidance, in Section H.

In addition to completing the SeNSS application form, you will need to provide the names and contact details for two referees for your application. Your referees will be contacted to provide references for you, and they must provide these references by the application deadline in order for your SeNSS application to be considered.

Your application will be judged according to the criteria outlined in Section G of this guidance. Please read them carefully, and bear them in mind when completing your application.

You must complete the SeNSS studentship application form online. Print outs and other forms of the application will not be accepted. Please use at least 12pt font when completing the application form.

Please note that if you are shortlisted by the SeNSS university at which your chosen collaborative studentship is based, you will be asked to attend an interview.

C. DETAILED NOTES ON COMPLETING YOUR SeNSS ESRC-FUNDED COLLABORATIVE STUDENTSHIP APPLICATION

1. General information about the SeNSS Doctoral Training Partnership

The SeNSS Doctoral Training Partnership (DTP) consists of the following member institutions:

- City, University London
- University of East Anglia
- University of Essex
- Goldsmiths, University of London
- University of Kent
- Reading University
- Roehampton University
- Royal Holloway, University of London
- University of Surrey
- University of Sussex

2. The SeNSS application process: creating your application and submitting it

Please click on the link your SeNSS university's administrative lead has given you, and follow the instructions outlined below in order to create an account and complete your application. You can save your progress on your online application at any time, exit the application, and return to work on it later.

1. Click on the link provided by the SeNSS administrative lead, and create an account. To create an account, please click on the 'Sign Up' option at the bottom right of the website page.
2. Complete the personal information form, the research proposal application form, and the equal opportunities form, and sign the declaration.
3. Upload your degree / training certificates.
4. Complete the forms in which you need to give the contact details for your two referees.
5. Submit your application.
6. Once you submit your application, you will receive an email confirming that you have successfully submitted it. Please note that you will not be able to edit your application after you have submitted it.
7. Your referees will receive emails asking them to view your application online, and write and submit their supporting statements.
8. Once all these steps have been completed, your application will be submitted to SeNSS, and will be considered for a studentship.

3. Detailed guidance for completing your application

There are a number of forms you will need to complete as part of your SeNSS studentship application.

- First, you must complete a form which will ask for your personal details;
- Second, you must complete a form for the relevant research project;
- Third, you are requested to complete an equal opportunities form;
- Finally, you will be asked to provide details for two referees.

3.1. Form one: your personal details

SeNSS is committed to protecting equality and diversity principles wherever possible. Whilst we retain your personal details for SeNSS records, these will not show on your application. This means that all of those involved in assessing your application for funding will do so without access to any of your personal details, in order to eliminate any opportunity for unconscious bias to play a role in this process.

Personal details: Your name and date of birth

Please provide your first name, surname and your date of birth. If your surname has changed since birth for any reason, please could you include both your surname at birth and your current surname, as it is noted on official documents such as your passport or identity document.

Reference number

In order to anonymise your application, we give it a unique reference number. This is created from the following information, which you will be asked to provide:

- Your initials (from your first name and surname);
- The name of the SeNSS university at which the collaborative studentship is based; and,
- The name of the SeNSS Pathway in which the collaborative studentship is based.

For example, John Smith attending the University of Essex in the Sociology Pathway would have a reference of: **JSEssSocio**;
and

Aaleyah Mohammed attending the University of Sussex in the Development Studies Pathway would have a reference of: **AMSussDev**.

Contact details

Please provide your contact details for the duration of the SeNSS studentship competition (1 December 2017 to 30 September 2018), as we may need to contact you during this period.

Please provide an address to which we can send any letters to you. If you know you will be changing address during this period, please provide both addresses you will use during this time, and tell us when you will be living at each of these addresses.

Please also provide an email address and telephone number (including country and area code, if relevant) so that we can contact you using these methods if need be.

Residential eligibility for a SeNSS ESRC-funded studentship

Please check your residential eligibility for a SeNSS studentship, as **only Home and EU students are eligible to apply**. The **ONLY exception to this rule** is that **international students may apply to the Economics Pathway** and, if they are successful, will be given a full award.¹

In the context of this collaborative studentship competition, international (non-Home and non-EU) applicants can only apply for the studentship for the **Ageing, automatization and the future of skills in the labour market** research project, based at Royal Holloway.

Both Home and EU students must satisfy the standard Research Council eligibility criteria, which are available at:

<http://www.rcuk.ac.uk/documents/documents/termsconditionstraininggrants-pdf/>

These criteria are also set out below.

To be eligible for a **full award** you must have:

- Settled status in the UK, meaning there are no restrictions on how long you can stay in the UK; **AND**
- Been 'ordinarily resident' in the UK for 3 years prior to 30 September 2018, when the studentship starts. 'Ordinarily resident' means that you must have been normally residing in the UK (apart from any temporary or occasional absences; **AND**
- Not been residing in the UK wholly or mainly for the purpose of full-time education. However, this criterion does not apply to UK or EU nationals.

A **full SeNSS ESRC-funded studentship award** includes the following for the duration of the award:

- your University tuition fees: these are paid in full directly to your University;
- a tax-free maintenance stipend to pay your living costs: this is currently set at £14,296 per year. For those studying at universities based in London, there is an additional £2,000 per year paid as London Weighting, given that the cost of living is higher for those living in London. **If you are not studying at a London-based University, but still choose to live in London, you will not receive the London Weighting payment;**
- a research training support grant;
- access to other funds to be used for overseas fieldwork, overseas institutional visits, difficult language training etc.

Students from EU countries other than the UK are generally eligible for a **fees-only award**. To be eligible for a fees-only award, you must be ordinarily resident in a member state of the EU, in the same way as UK students must be ordinarily resident in the UK.

¹ Please note that ESRC rules stipulate that *each ESRC DTP*, including SeNSS, is allowed to offer full awards in Economics to international students only up to 35% of the total number of Economics awards made by that DTP in any year.

A fees-only award includes the following for the duration of the award:

- your University tuition fees will be paid in full directly to your University;
- a research training support grant; and,
- access to other funds to be used for overseas fieldwork, overseas institutional visits, difficult language training etc.

However, you will NOT receive a tax-free maintenance stipend to pay your living costs.

Award type

Once you are certain of your eligibility for funding, please declare that you have checked your eligibility and that you believe yourself to be eligible for **either a full award or a fees-only award**. If you indicate that you are eligible for a full award, you will be asked if you wish to apply for a full award, or whether you wish to apply for a fees-only award. If you already have funds available to support yourself, you may wish to apply for a fees-only award.

If you have any questions about your eligibility for a SeNSS studentship, please contact the administrative lead at the university at which your chosen collaborative studentship is based in the first instance. You will find their contact details at the end of this guidance, in Section H.

Mode of study: part-time or full-time study

SeNSS offers both full and part-time study. Part-time study is offered at a minimum of 0.5 full-time equivalent (FTE), for a period of six years. If you are unsure which mode of study is right for you, please discuss this with the research project supervisor, or the administrative lead at the relevant university. You will need to confirm on your application form whether you are applying for full or part-time study.

3.2. Form two: the research project

You will be asked to indicate which of the following six collaborative studentships you are applying for:

1: Using new digital media to create young Global Citizens: Evaluation and developing the One Globe Kids 'simulated contact' education intervention

2: Ageing, automatization and the future of skills in the labour market

3: Situation awareness in remote vehicle operators

4: The Young Interpreters Scheme: Linguistic features of peer-to-peer input and educational experience of participation

5: Increasing Access to Psychological Treatments for Children with Obsessive-Compulsive Disorder

6: Mindfulness-based cognitive therapy for emotion regulation (MBCT-ER) for people diagnosed with borderline personality disorder: Development and preliminary evaluation

Once you have indicated which of these you are applying for, you will be asked which structure of studentship you are applying for.

Question 1: Which structure of collaborative studentship are you applying for?

What do you mean by the “structure” of a studentship?

A **+3 structured studentship** consists of a three-year PhD. If you are applying for a +3 studentship, you will have to show that you have already met the core research training requirements necessary to prepare you for your PhD

A **1+3 structured studentship** comprises an integrated one-year Masters degree and a three-year PhD. Students who do not meet the core research methods training requirements will be required to undertake an integrated one-year Masters degree which will deliver this core training, in order to prepare them for their three-year PhD.

Please note:

- those applying for the “**Ageing, automatization and the future of skills in the labour market**” collaborative studentship can only take this studentship as a +3 award.
- the other five collaborative studentships may be taken as either 1+3 or +3 awards.

Please indicate which structure of studentship you are applying for, but be advised that, for those of you applying for a +3 award, if SeNSS determines that you have not already met the majority of the core research methods training requirements, you may be offered a 1+3 studentship even if you have applied for a +3 studentship. The determination of which structure of studentship you will be offered will be based on the evidence you provide in the past research methods training section of this application form (see Question 5, below).

You will be asked to confirm in your application that you understand that, although you may have applied for a particular structure of studentship, you may be awarded a different structure of studentship, depending on your prior training.

Question 2: Concurrent funding applications

Please indicate whether you are also applying for any other funded studentship at any other university, or any other studentship funded by one of the RCUK (Research Councils of the United Kingdom). A list of all the Research Councils is provided in the application form.

Please note: this is **for information only**, and **will not prejudice your application to SeNSS in any way**.

Question 3: Why are you applying for a SeNSS collaborative studentship?

This is where you will need to outline why you are applying for the selected collaborative research project. This is your opportunity to indicate how you meet the needs required for your selected research project. Other aspects to consider are where you feel this research project is placed in the current field and its potential impact; plus outline your knowledge of the collaborative partner.

Please address the following issues in setting out why you are applying for this collaborative studentship. You have a maximum of 3,000 words for this section.

- Please explain why you are applying for this particular SeNSS ESRC-funded collaborative studentship;
- Please explain why you think you are well-suited to taking up this studentship;
- Please describe how well suited you believe you are to working with this specific collaborative partner;
- Please explain your understanding of the place of the research project to which this studentship is attached within the current field, as well as its potential impact; and,
- Please describe how well you are prepared for taking up this studentship.

Your application will be judged according to certain set criteria. These can be found in Section G of this document. Please read them and consider them when drafting your application.

Question 4: Education and training

Please provide details of your higher education qualifications.

For each higher education qualification you hold, please provide the information outlined below. To assist you, examples of undergraduate and Masters degrees are provided on the application form.

- Qualification and title of award;
- Name of university/institution studied at;
- Name of country in which this university/institution is situated;
- Month and year that the programme started;
- Month and year that the programme has been/will be completed; and,
- Degree classification (where awarded), or marks obtained for completed modules.

Question 5: Past Research Methods Training

The first question in this section asks whether you already have a Masters degree. **If you do not hold a Masters degree already and/or you are applying only for a 1+3 collaborative studentship, please do not complete Question 5, and go straight to Question 6.**

The past research methods training section is included in this form in order to determine whether your Masters degree complies with the prior research methods training outcomes required by both SeNSS and the ESRC. These learning outcomes have

been agreed in order to ensure you are in the best possible position to undertake your PhD research. Both the ESRC's requirements and SeNSS's Learning Outcomes are available in the FluidReview resources section, for you to view should you be interested.

If your Masters degree is judged as having sufficient research methods training included in it, you will be permitted to apply for a +3 studentship.

If your Masters degree is judged as not including sufficient research methods training, you will not be permitted to apply for a +3 studentship (three-year PhD). Instead, you will be required to apply for a in this instance, a 1+3 studentship) second Masters degree before studying for your PhD (, in order to complete this training.

However: if you hold a Masters degree which is judged not to be compliant with the required prior research methods training outcomes, **you may still be permitted to apply for a +3 studentship if you can show that the training you have received as part of your professional experience fills any of the gaps in your research methods training.** Question 6 will ask you to detail this experience.

If you hold a Masters degree AND you obtained it through a SeNSS university, you will need to check whether it has been judged as being compliant with the ESRC and SeNSS's learning outcomes. SeNSS has compiled a database of Masters degrees offered by SeNSS partner institutions which have been judged to be compliant. These are available at: [SeNSS Masters compliance database](#).

- If your SeNSS Masters degree **IS** on this list, then please answer yes to this question, and move on to Question 6.
- If your SeNSS Masters degree is **NOT** on this list, then you must complete all of Question 5.
- **If you hold a Masters degree from a university which is not a member of the SeNSS consortium, you must complete all of Question 5.**

If you are required to complete Question 5 in full, we recommend that you discuss it with the research project supervisor, as they will be able to guide you through completing it.

Research methods: prior training assessment

Please note that there are seven elements of research methods training that we need to assess. For each of these seven elements, there is a list of all the types of training you may have undergone within that element as part of your Masters degree. Please tick all of those for which you have undergone training and, in the text boxes provided, please state which modules covered this training, and how it was covered.

The seven elements are as follows:

- the use of software;
- academic communication;
- research design;
- basic scientific method;
- qualitative research methods;

- quantitative research methods; and,
- and general research knowledge and skills.

For each of the areas listed above, please provide the name of the module in which this area of research methods training was covered.

Question 6: Relevant professional experience

This section deals with any professional experience you may have. Please provide details of any professional experience, particularly any experience you have gained that is relevant to your proposed research project, and which has provided you with training in the research and professional skills necessary to undertake your studies.

This information is particularly important if you have any gaps in your academic training, as any training you may have received during your professional experience could fill these gaps.

The information you provide should follow the format outlined below. Where you have had a great deal of professional experience, please record all those experiences which are **relevant**, placing line breaks in between each separate experience you record:

- The name of your employer/organisation;
- The position you held in this organisation;
- The date you started working there, and the date on which you finished your employment;
- Briefly, what your responsibilities were in relation to your position; and,
- Any on the job training you received and/or skills you gained. If these have any bearing on your proposed research project, please provide details of how this training and these skills will benefit you in carrying out your research.

If there are any gaps in your professional experience record, please explain these. For example, gaps may appear in your record from taking parental leave, being someone's carer, or being unemployed, etc. Please note that any gaps you list will not affect your application negatively.

Question 7: Personal statement

This question requires you to write a personal statement which includes the information requested in the outline below:

- **your reasons for applying, and why you deserve a studentship:** please discuss your academic interests, and why you wish to study with SeNSS, your proposed SeNSS partner university, and the relevant department at this university. Please discuss those aspects of studying with SeNSS you find most appealing, such as taking certain modules or placement opportunities. Please demonstrate your preparedness for the demands of postgraduate life by discussing your passion for your topic, as well as your existing knowledge and experience.
- **your career goals:** please tell us about your long-term career ambitions, and how a SeNSS collaborative studentship relates to these.

- **your preparation:** please discuss how your undergraduate and/or Masters degree study (if relevant) has prepared you for this particular collaborative studentship.
- **your skillset:** please highlight your relevant skills and knowledge that will enable you to make an impact, summarising your abilities in core areas related to this particular collaborative studentship, including IT, organisation, communication, time management and critical thinking. Please also make reference to any grades you've achieved, awards you've won, placements you've undertaken, or conferences you've attended which have either helped prepare you for your research project, or which make you an excellent candidate for this SeNSS collaborative studentship.

Question 8: Applicant's declaration

You will be asked to confirm the following:

- That the information you have provided in this form is complete and accurate to the best of your knowledge at this date;
- That you fully understand that it is your responsibility to ensure that your application is submitted before the deadline set by the SeNSS university at which the collaborative studentship is based, and that any missing or inaccurate information may render your application incomplete and ineligible;
- That you authorise SeNSS to disclose to the ESRC any information that is relevant to your application;
- That you authorise SeNSS to share any information contained in your application to any of its member institutions; and,
- That you have read and acknowledged the full terms and conditions of RCUK training grants, available at :
www.rcuk.ac.uk/documents/documents/termsconditionstraininggrants-pdf/

3.3. Form three: SeNSS Equal Opportunities information

SeNSS is committed to an Equal Opportunities Policy, and we acknowledge and embrace diversity.

SeNSS and the ESRC are committed to ensuring that those applying for studentships are selected on the basis of merit. By completing this form, you will help us to ensure that our policies and procedures are effective in avoiding discrimination and promoting equal opportunities in awarding studentships. SeNSS needs your help and co-operation to enable it to do this, but filling in this form is voluntary. The information you provide will be used for monitoring and statistical purposes only, will stay confidential, and be stored securely. Access to this information will be limited to the core SeNSS staff members.

The information you provide on this form will not be released to those involved in making the decision on who receives a studentship. In fact, your entire application is anonymised (by excluding details such as your name, date of birth, address etc.), so as to exclude as far as possible any unconscious bias that might exist on the part of those who will be assessing your application.

D. TASKS: PROVIDING YOUR REFEREES' DETAILS

After filling out the three forms that constitute your application, you will be asked to provide the names and details of your two referees.

Please provide the names and contact details of two people who you want to act as your referees. **Both your referees will be contacted to ask them to supply a reference for you.** Please choose your referees carefully: they should have a good knowledge of your academic record, your research plans and your preparedness for doctoral study. If you have not been in higher education recently, please provide a referee who can comment on your professional record and capabilities in relation to your preparedness for doctoral study.

Please note your referees must not have any direct connection to this collaborative studentship. That is, they cannot be members of the supervisory team or work for the collaborative partner.

E. ONCE YOU HAVE COMPLETED THE APPLICATION

- Once you have completed the application, you will need to save it and exit. You will then be returned to your application home page. Please complete the following tasks:
- **Upload degree transcripts:** please scan your degree certificates or official award letters and official transcripts, and upload them to your application. You can do this by clicking the start button.
- **Request recommendation: referee 1:** click the start button, which will open a new page. Please type in the first name, last name and email address of your first referee. You will also be asked how you know this person.
- **Request recommendation: referee 2:** click the start button, which will open a new page. Please type in the first name, last name and email address of your second referee. You will also be asked how you know this person.

In order to ensure that your referees complete a reference on your behalf, please inform them that they will be getting an email requesting a statement. Sometimes these emails may get labelled as spam and placed in their spam/junk folder, so please ask them to check these folders in the event that they don't see the email requesting them to write a reference.

Note: If one or both of your referees do not receive an email within 24 hours, you can try resending the request. If they still don't get the email, please contact FluidReview via their [support page](#). Please be sure to include the email address of your referee(s).

Submitting your application

Once your application is complete, you must submit it online.

Please note that the final deadline for applying for this collaborative SeNSS studentship is set by the university at which this studentship will be based. Please ask their named SeNSS administrative lead what this deadline is, as you must meet this deadline. A list of the named SeNSS administrative leads follows at the end of this guidance.

F. SELECTION PROCESS, NOTIFICATION AND ACCEPTANCE OF AWARDS

Applications made to SeNSS for a collaborative studentship will go through two selection processes. Your application will be assessed firstly at institutional level, and then the SeNSS Management Board will discuss and approve the final studentship awards.

You will be advised at each step in this process whether or not you have been successful at that particular stage. If your application is short-listed for discussion at the SeNSS Management Board phase, you will be advised by email by the beginning of April 2018 whether or not you have been awarded a collaborative studentship.

If you are offered a SeNSS collaborative studentship, you will receive a congratulatory email. This email will note that you will receive a formal offer letter, which will indicate the deadline by which you must accept your offer of a studentship. Please reply promptly if you are offered a SeNSS studentship. You may either respond using email or, if you wish to respond by post, we recommended that you use a recorded or signed for mail delivery service.

Should you be offered a SeNSS collaborative studentship, your acceptance of this award constitutes an agreement between you and your SeNSS university, as set out in your offer letter.

However, please note that, in our experience, some students who are offered studentships may turn down their offers, if they decide to study elsewhere, or decide not to study at all. If this is the case then, if you are a reserve candidate, you may receive an offer some time after April 2018, but before August 2018. If you are not successful in the first instance, but are selected as a reserve candidate, you will be informed of this.

G. THE SeNSS COLLABORATIVE STUDENTSHIP COMPETITION SELECTION CRITERIA

The following three categories of criteria, outlined below, will be used to assess applications across all pathways and degree formats. **Please note that 1+3 applications will be assessed in a way that recognises that someone applying for a 1+3 studentship award has had less training and fewer opportunities to think about their suitability for the research project than someone applying for a +3 studentship award. In other words, the way in which the selection process is carried out will ensure that those applying for 1+3 studentship awards will not be disadvantaged relative to +3 applicants.**

Evidence of your suitability (“fit”) for this collaborative research project (40%) – This will be based on your account of your suitability for the research project for which you are applying, as well as your reasons for pursuing doctoral study. Reference will be made to your Personal Statement, as contained in your application. It will also be based on the information supplied by your referees. The SeNSS assessors will be looking for evidence of how well you match or “fit” with the research project, evidence of your understanding of the place of this research project within the current field and its potential impact, and your knowledge of the collaborative partner.

Evidence that you are well-prepared for taking part in this collaborative research project, and your future career (40%) – This will be based on your description of how your previous experience (academic and professional) has prepared you for doctoral study and research, your referees’ evaluation of your suitability for doctoral research (this will be done through considering evidence both you and your referees have provided about your performance at undergraduate and postgraduate level, and of any relevant professional experience), and your description of how the programme will contribute to your long-term career aims. Reference will again be made to your Personal Statement, as well as the Degree Transcripts, individual module marks and degree results you have provided.

Evidence that your training needs have been properly identified and planned for (20%) – In your application, you will be asked to provide information about your prior training and/or equivalent professional experience. **In drawing up a shortlist of candidates, the shortlisting panel must assess this information, and must ensure that the supervisory team has created a training plan for each candidate, should one be required.** This will be discussed with you at your interview, should you be shortlisted, and will be assessed as part of the final decision on which candidate to nominate for the studentship.

H. SeNSS UNIVERSITY ADMINISTRATORS: WHO TO CONTACT

If you have any queries about either applying for a place to study, or about applying for a SeNSS collaborative studentship, in the first instance, please contact the SeNSS Administrative lead at the institution at which the collaborative studentship will be based:

- **University of Kent:** Rosalind Beeching: c.r.beeching@kent.ac.uk; graduateschool@kent.ac.uk
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