

STANDING COMMITTEE ON EDUCATION OF THE EPISCOPAL CHURCH WOMEN
Approved April 27, 2013

SCHOLARSHIP GUIDELINES

1. The committee will conform to the Canons of the National Church and the Diocese of South Dakota by its own bylaws.
2. The Scholarship Committee chairperson will designate the time and place of the meeting to evaluate applications and choose the recipients.
3. The Committee is made up of three members appointed by the **scholarship chairperson** and the executive committee who will all attend the evaluation meeting. The chairperson will receive the applications and send them to the committee members two weeks before the meeting. The members will review the applications before the meeting and rank them in numerical order. At the meeting, the committee will determine the final recipients.
4. Scholarship recipients will be announced at the **Fall** ECW conference.
5. Scholarships are awarded based on the amount budgeted and available from contributions to the scholarship fund.
6. Expenses of the committee will come from a budget line item of the SD ECW.
7. The scholarship can be used at any public, private, or vocational school in SD. Exceptions may occur if approved by the scholarship committee.
8. Requirements include the following: applicants must be female, active in church, have a financial need, have membership in a SD Diocesan Church, and have not received the scholarship before.
9. Applications must include the following: application form, priest recommendation, general recommendation (i.e., employer, teacher, counselor) and personal letter why you would like the scholarship.
10. Completed applications must be e-mailed or postmarked no later than **July 31st** of the current year.
11. To eliminate discrimination, the top of the application forms will be covered and each applicant will be given a number. The chairperson is the only person who will know the identity of the applicants.
12. Forms and information are available through the local priests and the scholarship chairperson. Forms can be copied as needed.
13. Scholarship recipients must send a "Thank You" letter and picture to the Diocese of South Dakota Newsletter before the fall edition. The chair will make arrangements with the diocese to include it in the newsletter. The address or e-mail of the Diocese will be sent to the recipients in the acceptance letter.
14. The chairperson is responsible for publicity of the scholarship in the Diocesan newsletter via e-mail or ECW Website linked to the Diocesan website . The requirements for the scholarship (#8) must be included.