

*Chic Envy Consignment, LLC*  
*11893 Grand Commons Avenue, Fairfax, Virginia 22030*

**CONSIGNMENT CONTRACT**

Chic Envy Consignment, LLC appreciates your business and as one of our valued customers, we are committed to selling your designer items at the best possible price. So that we may operate efficiently, we ask that you comply with the following policies:

**TERM:**

This consignment agreement shall have a term of 90 days from the date of acceptance of all Consignor merchandise and as approved by Chic Envy Consignment, LLC. Chic Envy Consignment, LLC reserves the right to return any and all merchandise to Consignor prior to the expiration of the consignment agreement period for any reason. Should any merchandise remain unsold at the end of the consignment period of 90 days, items remaining will go on further markdown for 10 more days. During this 10 day period, the Consignor may call and provide 24 hours notice of their intent to retrieve their unsold merchandise. Unsold items that remain in the store 10 days following the end of the consignment period will be donated to one of two local women's charity organizations. Consignors will not be paid for items donated after the claim date.

**CONDITION:**

All consigned merchandise must be delivered to Chic Envy Consignment, LLC in excellent condition and must be of the highest quality, cleaned, on hangers (if applicable), and "ready to sell." Consignor must disclose to Chic Envy Consignment, LLC, prior to the acceptance of merchandise by Chic Envy Consignment, LLC, any and all flaws, damage, and/or alterations to the merchandise, regardless of size or appearance. In cases where damage or alterations are not disclosed, Chic Envy Consignment, LLC reserves the right to terminate the consignment agreement at any time and without notice. Chic Envy Consignment, LLC, at its sole discretion, retains the right to have merchandise cleaned or repaired at the consignor's expense if items are deemed to not be "ready to sell" by Chic Envy Consignment, LLC.

**OWNERSHIP:**

The Consignor guarantees that he/she is the true and lawful owner of any and all merchandise consigned with Chic Envy Consignment, LLC. Consignor agrees to indemnify and hold harmless Chic Envy Consignment, LLC for any damages arising from any and all claims, demands, losses, causes of action, damage, lawsuits, judgments, including attorneys' fees and costs, to the extent caused by or arising out of or relating to the unlawful ownership of merchandise.

**AUTHENTICITY:**

Chic Envy Consignment, LLC accepts only authentic designer items. Consignor guarantees the authenticity of all merchandise consigned with Chic Envy Consignment, LLC. Any Consignor item

delivered to Chic Envy Consignment, LLC and deemed to be unauthentic by Chic Envy Consignment, LLC or any qualified 3rd party, will either be returned to Consignor for a twenty five dollar (\$25) processing fee, or will be destroyed or discarded.

### **PRICING:**

Chic Envy Consignment, LLC and Consignor will mutually agree on price before any merchandise is made available for sale. In cases where Consignor does not explicitly specify a desired sale price, Chic Envy Consignment, LLC reserves the right to determine the final selling price of any and all merchandise. Final sale prices will be determined based on brand, style, condition, and market demand of merchandise. Unless otherwise specifically stated by the Consignor, all merchandise is subject to regularly schedule markdown periods occurring at 30 day intervals from the initial date of consignment or at any time per the discretion of Chic Envy Consignment, LLC. If Consignor requires a specific sale price for his/her merchandise, the Consignor must explicitly state the required price in the Resale Itemization Sheet included with the consignment contract. If the merchandise does not sell within 30 days and at the Consignor's required price, Chic Envy Consignment, LLC reserves the right to discount the merchandise up to, but not to exceed, twenty (20) percent. This repeats at the next two 30 day intervals and again during the final 10 days. The sale of discounted merchandise will not affect the commission percentage earned by Chic Envy Consignment, LLC.

### **PROCEEDS/PAYMENTS:**

In all cases where Consignor items are sold, Consignor will receive a payment in the amount of 50% of the selling price. Payments are made following the sale of merchandise by check and will be mailed between the after the 15<sup>th</sup> of each month for items sold during the prior month. No fees for check processing, postage, or handling will be deducted. **Chic Envy, LLC is not responsible for any lost, stolen, misplaced or thrown out checks. A \$32.00 stop check fee will be deducted from payment for any requests to reissue a check.**

### **RISK OF LOSS:**

Upon delivery and acceptance of all consigned merchandise, Chic Envy Consignment, LLC will accept full responsibility for all merchandise until said merchandise has been delivered to its respective buyer or has been returned to the Consignor. Consignor represents that he/she maintains insurance for loss, destruction or damage of all merchandise and that said merchandise will be covered by said insurance until merchandise has been delivered to and accepted by Chic Envy Consignment, LLC at its retail store located at 11895 Grand Commons Avenue, Fairfax, Virginia 22030.

### **RECORD KEEPING:**

Chic Envy Consignment, LLC agrees to maintain documentation of all contractual agreements and sale transactions on behalf of the Consignor, but it is ultimately the responsibility of the Consignor to maintain all accurate records of merchandise consignments and contract expiration.

**AGREEMENT:**

This agreement may not be modified unless agreed to in writing and signed by Chic Envy Consignment, LLC and the Consignor. All reasonable disputes will be directed to the Fairfax County Better Business Bureau within the state of Virginia where the dispute will be handled accordingly.

I have read, and hereby acknowledge my agreement to the conditions of this contract.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Consignment Account No. (Assigned by Chic Envy)

\_\_\_\_\_  
City/State/Postal Code

\_\_\_\_\_  
Consignor Signature/Date

\_\_\_\_\_  
Daytime Phone

\_\_\_\_\_  
Chic Envy Representative Signature/Date

**CONSIGNOR MUST CALL BY THE FOLLOWING DATE TO ARRANGE PICKUP OF THEIR UNSOLD ITEMS. Unsold items that remain in the store 10 days past the date below will be donated to one of two local women's charity organizations. Consignor may take the tax deduction.**

**DATE:** \_\_\_\_\_ **Consigner Int's** \_\_\_\_\_

Chic Envy Consignment, LLC  
**ITEMIZATION SHEET – ITEMS BEING CONSIGNED**

	Brand	Size	Color	Fabric	Item Description	Agreed Starting Price
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

## **Instructions for Completing the Resale Itemization Sheet**

As stated in the Chic Envy Consignment, LLC consignment process, the consignment itemization sheet is required before Chic Envy Consignment, LLC can accept any of your items. After you have reviewed your items with one of our Designer Resale Consultants, please download and fill out the Itemization Sheet so that it may be included with your items

### **Completing the Itemization Sheet**

For each item on the itemization sheet, please be sure to include the following information:

#### **Your Item Information**

- Brand - Please enter the manufacturer of your item (example...Louis Vuitton, Chanel, Gucci, etc.).
- Color – Please enter the color (or colors) of the item.
- Item Description – Please enter the description of the item including (if available):
  - Item type (example...necklace, handbag, scarf, shoes, etc.)
  - Where/when item was purchased
  - Condition
- Size (if applicable) – Please enter the item size.
- Original Retail Price – Please enter the original retail price of the item (if known).
- Your Suggested Sale Price - You may enter a suggested price if there is a specific minimum amount at which you wish to sell your item(s). By entering a suggested sale price, this does not guarantee that your item will be sold at this price.
- Agreed Starting Price - Please leave this field blank. The final price of your items will be agreed upon by you and Chic Envy Consignment, LLC upon receipt of your consignment items.

#### **Your Contact Information**

- Name - Please enter your first and last name.
- Street Address - Please enter your street address including apt #, suite #, etc.
- City/State/Postal Code - Please enter your city, state and postal code of your shipping address.
- Telephone - Please enter the telephone number(s) that we can use to contact you.
- Email - Please enter your primary email address.
- Consignment Account # - Please leave this field blank. Your account number will be provided by Chic Envy Consignment, LLC upon receipt of your consignment items.
- Consigner Signature/Date – Please sign and date both the consignment contract and the itemization sheet.
- Chic Envy Consignment, LLC Representative Signature/Date - Please leave this field blank. A Chic Envy Consignment, LLC boutique representative will sign and date the consignment contract when your account number is assigned.

**NOTE: Please DO NOT FORGET TO SIGN the Contract.**

## Brands We Accept on Consignment

Chic Envy Consignment, LLC prides itself on being a trusted source for providing our customers with the best clothing and accessories from the fashion industry's top-name designers. Many of our items can be found at upscale specialty retailers like Neiman Marcus, Barneys New York, Saks Fifth Avenue and Nordstrom, but sold at Chic Envy at a fraction of the cost.

If you have designer items that you have not recently worn or if you are looking to make a little extra money, it's time to clean out your closet and contact Chic Envy! Chic Envy Consignment, LLC is currently accepting both new and pre-owned items from the following designers:

### *Handbags, Shoes & Accessories*

- Badgley Mischka
- Balenciaga
- Botkier
- Bottega Veneta
- Bruno Magley
- Burberry
- Cartier
- Celine
- Chanel
- Chloe
- Christian Dior
- Christian Lacroix
- Christian Louboutin
- Coach
- Cole Haan
- Dior
- Dolce & Gabbana
- Dooney & Bourke
- Emilio Pucci
- Fendi
- Furla
- Giuseppe Zanotti
- Givenchy
- Gucci
- Hermes
- Hogan
- Isabella Fiore
- Jimmy Choo
- Jill Sander
- Judith Leiber
- Juicy Couture
- Kate Spade
- Lamb
- Lanvin
- Longchamp
- Louis Vuitton
- Luella
- Manolo Blahnik
- Marc Jacobs
- Mark Cross
- Michael Kors
- Missoni
- Miu Miu
- Mulberry
- Pliner
- Pollini
- Prada
- Ralph Lauren
- Roberto Cavalli
- Salvatore Ferragamo
- St John
- Stella McCartney
- Tiffany & Co
- Tod's
- Tory Burch
- Valentino
- Versace
- Yves Saint Laurent

## *Clothing*

- Balenciaga
- BCBG
- Blue Marine
- Bottega Veneta
- Burberry
- Carolina Herrera
- Chanel
- Christian Dior
- Christian Lacroix
- Coach
- Citizen of Humanity
- David Meister
- Dolce & Gabbana
- Donna Karen
- Diane von Furstenberg
- Ella Moss
- Emilio Pucci
- Escada
- Fendi
- Free People
- Giorgio Armani
- Givenchy
- Gucci
- Hermes
- J Crew
- Joie
- Jean Paul Gaultier
- Juicy Couture
- Kate Spade
- Kay Unger
- Lacoste
- Lafayette 148
- Laundry
- Lily Pulitzer
- Louis Vuitton
- Magaschoni
- Marc Jacobs
- Max Studio
- Missoni
- Moschino
- Nanette Lapore
- Nicole Miller
- Oscar de la Renta
- Prada
- Ralph Lauren
- Rebecca Taylor
- Rock and Republic
- St. John
- Seven for All Mankind
- Sue Wong
- Theory
- Trina Turk
- Valentino
- Vera Wang
- Versace
- Via Spiga
- White House /Black Market

*Envy*

*Chic*

FROM: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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To: Chic Envy Consignment  
11895 Grand Commons Avenue  
Fairfax, VA 22030

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FOLD HERE

*Chic Envy Consignment*