

What is the Blue Eagle® Credit Union Teacher Grant Program?

The Blue Eagle® Credit Union Teacher Grant Program is designed to assist teachers in funding innovative programs, which positively impact school children in grades K-12. This grant program is fully funded by the employees of Blue Eagle® Credit Union. It's one example of how our Blue Eagle® Credit Union family lives the credit union philosophy of *people helping people*.

Who do the Blue Eagle® Credit Union Teacher Grants support?

In recent studies, we've learned that many teachers are spending an average of \$500 out of their own pocket to create positive learning experiences for their students. We want to help alleviate some of this financial burden, and in turn assist in creating positive learning experiences that yield stronger communities. Elementary, Middle, and High School teachers (public or private) are welcome to apply for a Blue Eagle® Credit Union Teacher Grant. To be eligible, the teacher applying must be employed by a school located within Blue Eagle® Credit Union's field of membership, which includes the following communities:

- Bedford, VA (City and County)
- Botetourt County, VA
- Craig County, VA
- Lynchburg City, VA
- Roanoke, VA (City and County)
- Salem, VA
- Vinton, VA

How do I apply?

This packet provides guidelines and the Blue Eagle® Credit Union Teacher Grant Application. By following the guidelines and deadlines outlined in this packet, along with a completed application, you will ensure that your application receives proper consideration.

How much can I apply for?

We have designated \$2,000 to award annually. Eligible teachers may request any amount up to \$500 per school year.

Who decides whether a project gets funded?

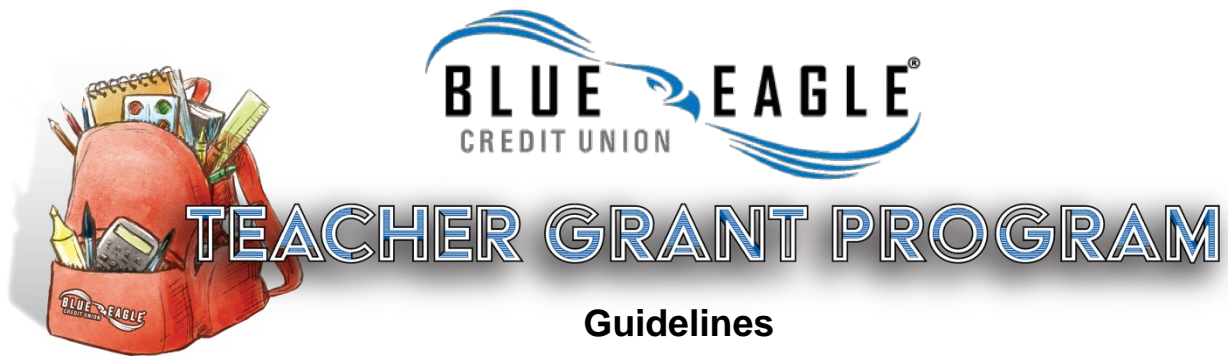
The Blue Eagle® Credit Union Teacher Grant Committee is a diverse group of credit union employees who review and award grant requests. The Teacher Grant Committee may choose to offer partial funding at its discretion. It is our goal to maximize the positive impact on students, teachers, schools, and our communities through these grants.

What's the application deadline?

Applications for the current school year must be submitted by October 20, 2017 at the close of business.

How can I submit my application?

At this time, we are only accepting electronic submissions. Please complete the fillable pdf application online and email your completed application to teachergrant@blueeaglecreditunion.com no later than the deadline indicated above.



Guidelines

Can I apply more than once?

A teacher may apply more than once, but if awarded a Blue Eagle® Credit Union Teacher Grant, you will not be considered for additional grants during the same school year. You may, however, apply multiple school years for a Blue Eagle® Credit Union Teacher Grant. Only one grant application for a single project will be considered. For example, Ima Teacher applies for project x this year and is awarded a Blue Eagle® Credit Union Teacher Grant for project x. Ima Teacher could apply again next year for project z. Ima could not apply again this year for project y if already awarded for project x this school year. Ima's coworker, Ura Teacher, could not apply this year for a grant to fund project x (in addition to Ima Teacher since Ima was already awarded a grant for this project).

When will I know if my project is approved?

We will notify grant recipients by November 1st.

How will I know if my project receives a grant or not?

We will notify all applicants of our grant decision via phone or email. We will also follow up with a letter indicating any necessary next steps.

If awarded, what requirements are there to receive the funds?

All we ask is that you share with us photos and success stories of how the funds positively impacted your students! We want to share the good you do in our communities and in the lives of your students!

If awarded a grant, how will I receive the funds?

The funds will be sent to your school to be distributed to you for the project.

What makes a grant application successful?

The application must be complete and comply with deadlines. It should include a clear, typed presentation of the request on the appropriate forms. It must include all authorizing signatures. The grant request:

- should demonstrate creativity and innovation in education programming and target a significant number of children.
- may be a collaborative effort between educators, schools, parents or others to reach children in multiple classrooms, grade levels, or schools.
- should not seek funds for substitute teachers.
- should demonstrate a clear benefit to the students and their learning experience, promoting positive impact and educational success.



TEACHER GRANT PROGRAM

Application

Application Date: _____

Project Title: _____

Project Start Date: _____ Project End Date: _____ Project Budget: _____

Amount requested (up to \$500): _____ # of students impacted: _____

Please describe your project in 500 words or less. Indicate all parties involved and how this project will benefit the students. Outline specific educational goals, objectives, and advantages your project offers, along with how you will measure the success of the project and determine a positive impact in the students' learning experience. Provide reasons why this project should receive one of our grants. Please include if the project is related to a specific school district goal or curriculum area. Detail where and how the project will be executed.

Applicant/Contact Person: _____

Position/Title: _____

Contact's E-mail Address: _____

Contact's Daytime Phone: _____

School: _____ Grade Level: _____

School Mailing Address: _____

School's Phone: _____ School Principal: _____

PO# or Notation needed, if awarded, for the funds to be received and properly applied at the school?



TEACHER GRANT PROGRAM

Application

Applicant:

The information in this grant request is true and accurate to the best of my knowledge at the time of application. I understand, and agree, that the application and any supporting documents (including photos, illustrations, or stories shared with the application or upon completion of the project detailed in this application) become property of the Blue Eagle® Credit Union when submitted, will not be returned to the applicant, and could be used for marketing purposes by the credit union. I agree, if awarded, that these funds will be used only as indicated and for the sole benefit of my classroom and students to create a positive learning experience. I further understand, if awarded, that funds will be distributed to the school for funding this project.

Name: _____

Signature of applicant: _____ Date: _____

Person of Authority (Principal or other Administrative Personnel):

I deem this activity to be a positive contribution to our students' learning experience and agree for our school to receive the grant funds, if awarded, on behalf of the applicant. We also agree to disburse the funds in accordance to the project as outlined in this application for the benefit of the teacher, project, and students indicated in this application. I have authority to approve the project, receive the funds on behalf of the school and applicant, and disburse the funds as indicated to the applicant for proper use. I understand, and agree, that the application and any supporting documents (including photos, illustrations, or stories shared with the application or upon completion of the project detailed in this application) become property of the Blue Eagle® Credit Union when submitted, will not be returned to the applicant, and could be used for marketing purposes by the credit union.

Name: _____

Signature of administrator: _____ Date: _____