

- e. Consideration & Approval to Purchase Residential Water Meters from Utility Pipe Sale for a total cost of \$61,632
- f. Consideration & Approval of the participating addendum with NASPO, ValuePoint and T-Mobile to provide internet services to our Water Reclamation Plant at the cost of \$37.80 per month
- g. Other Pertinent Information

11. Personnel & Collective Bargaining

Co-Chairs Alderperson Mietzner & Alderperson Holmes

- a. Other Pertinent Information

12. Adjournment

The next Committee of the Whole meeting is scheduled for Tuesday, June 11, 2024, at 5:30 PM.

Minutes of the Committee of the Whole
Wilmington City Hall
1165 South Water Street
April 9, 2024

Call to Order

The Committee of the Whole meeting on April 9, 2024, was called to order at 5:30 p.m. by Mayor Dietz in the Council Chamber of Wilmington City Hall.

Roll Call

Upon Roll Call by the Clerk the following members of the corporate authorities answered “Here” or “Present”:

Alderspersons Present Kirwin, Jeffries, Vice, Knight, Allred, Mietzner, Holmes, Smith

Quorum

There were sufficient members of the corporate authorities in attendance to constitute a quorum, so the meeting was declared in order.

Other Officials in Attendance

Also, in attendance was the City Administrator Jeannine Smith, Finance Director Nancy Gross, Chief of Police Adam Zink, Director of Public Works James Gretencord, ESDA Director Dennis Housman, Deputy City Clerk Joie Ziller

Approve Previous Meeting Minutes

Aldersperson Kirwin made a motion and Aldersperson Vice seconded to approve the March 12, 2024 meeting minutes and have them placed on file. Upon the voice vote, 8 yes. The motion carried.

Public Comment

No public comments were made.

Mayor’s Report

The Mayor informed the Committee that he will be attending the Will County Governmental League Lobby Day in Springfield on April 10th.

Aldersperson Kirwin - Review and Consideration of Proposed Salary Increases for Elected Officials and Commissioners

The Committee reviewed and discussed adjusting the salaries of specific officials and commissioners. Following discussion it was advised by Mayor Dietz to place the drafted ordinance on the April 16, 2024 Council agenda for consideration.

Administrator’s Report

Wilmington Dam Modification Update

City Administrator Smith briefed the Committee on the current grant status as well as one just applied for.

Consideration to Approve the Sound and Light Contract Agreement with Rock Productions

City Administrator Smith briefed the Committee on the agreement for the 2024 Let Freedom Rock celebration. The Committee was in favor of moving this to the April 16, 2024 consent agenda for full Council approval.

Consideration to Approve the Fireworks Productions Agreement with Mad Bomber for the Let Freedom Rock Celebration on June 28, 2024

The Committee reviewed the information provided in the agenda packet and agreed to place this on the April 16, 2024 consent agenda for full Council approval.

March 2024 Building Department Report

City Administrator Smith reviewed the March 2024 Building Department Report as provided in the agenda packet.

Other Pertinent Information

No other pertinent information was discussed.

Catfish Days 2024

Festival Update by Chairperson

Kirsten Van Duyne provided an update of the planned activities for this year's festival which runs July 25 through 28.

Consideration to Approve the Fireworks Productions Agreement with Mad Bomber for the Catfish Days Festival

The Committee reviewed the information provided in the agenda packet and agreed to place this on the April 16, 2024 consent agenda for full Council approval.

Police & ESDA

Co-Chairs Alderpersons Mietzner & Allred

Chief of Police Monthly Summary Report

Chief Zink briefed the Committee on the happenings within the department and addressed his report that was included with the agenda packet.

Consideration to Approve the Hire of Two New Police Officers

The Committee reviewed the request as presented and agreed to place this item on the April 16, 2024 City Council Consent Agenda for full approval.

Director of ESDA Monthly Summary Report

The Committee reviewed the ESDA Report as prepared by Director Housman. No further discussion was had regarding the report.

Other Pertinent Information

Chief Zink stated that the WHS art students will be painting a mural on an internal wall at the Police Department.

Ordinance & License Committee

Co-Chairs Alderpersons Kirwin & Knight

Consideration to Approve an Ordinance Adopting and Incorporating the Will County Stormwater Management Ordinance by Reference and Amending Certain Sections of Chapter 152 as it Pertains to Flood Maps and Studies

The City Administrator reviewed her memo with the Committee. The Committee reviewed the ordinance as presented and agreed to place this item on the April 16, 2024, City Council Consent Agenda for full approval.

Discussion to Reduce the Available Class D Liquor Licenses

Mayor Dietz, as Local Liquor Commissioner requested that the number of available Class D Liquor Licenses be reduced by one considering the recent closure of a business. The Committee was in favor of this amendment and agreed to place this item on the April 16, 2024, City Council Consent Agenda for full approval.

Other Pertinent Information

No other pertinent information was discussed.

Buildings, Grounds, Parks, Health & Safety Committee

Co-Chairs Alderpersons Jeffries & Smith

Discussion Regarding Preliminary Plans for South Island Park Grant Project

City Administrator Smith discussed and reviewed the memo presented in the agenda packet. The consensus from the Committee was to phase the project out to build the park portion this year and the road portion this year.

Consideration to Approve the Bid Submitted for the Welcome Sign Project

The Committee reviewed the bids received for the future Welcome Sign being placed near the South Island Park entrance. After some discussion, the Committee agreed to accept the estimate and design submitted by Ace Sign Company as referenced on page 42 of the agenda packet. As instructed by the Committee, this item will be placed on the April 16, 2024 Consent Agenda for full approval.

Consideration to Approve the Request of the Wesley 4-H Hustlers to Host a Micro-Pantry at City Hall

The Committee reviewed and discussed the request as presented in the agenda packet. The Committee was in favor of granting the Wesley 4-H Hustlers request. As instructed by the Committee, this item will be placed on the April 16, 2024 Consent Agenda for full approval.

Consideration to Approve the Landscape Proposal by The Flower Faery

The Committee reviewed the proposal as presented in the agenda packet. As instructed by the Committee, this item will be placed on the April 16, 2024 Consent Agenda for full approval.

Consideration to Approve the Addition of Bull Pens to North Island Park Fence Restoration

Van Holman, representing the WBSA presented the plan to add bull pens to the Committee. The Committee was in favor of this addition.

Other Pertinent Information

No other pertinent information was discussed.

Water, Sewer, Streets and Alleys Committee

Co-Chairs Alderpersons Vice & Holmes

Director of Public Works Monthly Summary Report

The Committee reviewed Director Gretencord's monthly report included in the agenda packet.

Review and Consideration to Approve Invoices Relating to the State of Emergency

The Committee reviewed the memo and supporting information as presented in the agenda packet and agreed to place this item on the April 16, 2024, City Council Consent Agenda for full approval

Other Pertinent Information

No other pertinent information was discussed.

Personnel & Collective Bargaining Committee

Co-Chairs Alderpersons Mietzner & Holmes


Other Pertinent Information

No other pertinent information was discussed.

Adjournment

The motion to adjourn the meeting was made by Alderperson Mietzner and seconded by Alderperson Holmes. **Upon the voice vote, the motion carried.** The Committee of the Whole Meeting held on April 9, 2024, adjourned at 7:20 p.m.

Respectfully submitted,



Joie Ziller, Deputy City Clerk



MEMO

Date: April 9, 2024

To: Honorable Mayor Dietz and City Council Members

From: Susie McDavid, Building Permit Technician

Cc: Joie Ziller, Deputy Clerk

Re: April 2024 Building Department Report

I am writing to provide you with an update on my first three (3) weeks as a permit technician for the City of Wilmington. During this time, my main responsibilities have included fielding calls from residents regarding code enforcement, building codes, Freedom of Information Act requests, property look-ups for zoning and municipalities, inspection requests, and general inquiries about our permitting process in person/on the phone/by email.

Additionally, I have had the opportunity to join Jeannine in different aldermanic wards where we addressed citizens' complaints and areas of concerns. I am excited to continue my training in Code Enforcement to better represent the City of Wilmington.

Moreover, I have been assisting residents who visit City Hall seeking guidance on code requirements for their projects and assistance with paperwork. Sitting in on meetings to fix building issues to ensure safety and compliance.

In the past few weeks, we have issued four (4) stop work orders, and I have been actively working with the property owners to help them rectify the issues at hand. I have attached a chart on the second page of this letter, which showcases the number of permits applied for in April 2024. A total of 48 permits were applied for, out of which 21 have already been issued. Please note that the "Date issued" column indicates when the permit was picked up and paid for, while under "Fees" column OFR, Out For Review, signifies that the permits are currently under review by B & F for approval.

The third page is the inspection that were done. 48 inspections were completed.

Thank you for taking the time to review this update. If you require any further information or have any questions, please do not hesitate to reach out to me. I look forward to your continued guidance as I strive to serve the City of Wilmington to the best of my abilities.

Permit #	Date Issued	Owner / Applicant	Project Address	Description	Value	Fee	X	Contractor
				Apr-24				
WI-24-039	4/2/2024	HORN	1020 CHESSON CT	FENCE	\$ 5,588.00	\$ 196.50	X	CEDAR RUSITC FENCE CO
WI-24-040	4/8/2024	STRONG	891 WEDGEWOOD	FENCE	\$ 4,058.00	\$ 183.75	X	EVERLAST FENCE
WI-24-041	4/15/2024	RINK	24332 STRIPMINE RD	CULVERT	\$ 1,000.00	\$ 108.25	X	SELF
WI-24-042	4/19/2024	BORG	1208 WILIDA	FENCE	\$ 953.00	\$ 158.00	X	JACOB BORG - OWNER
WI-24-043		NEUBAUER	507 S EAST ST	WINDOWS	\$ 11,605.00	\$ 196.70		WINDOW WORLD OF JOLIET
WI-24-044	4/5/2024	WIORE, K	741 KOALA CT	WINDOWS	\$ 22,334.00	\$ 286.25	X	WINDOW NATION
WI-24-045	4/23/2024	DUFFY	613 S OUTER	WINDOWS	\$ 14,515.00	\$ 221.00	X	WINDOW NATION
WI-24-046		TAFOYA	627 S WATER ST	EXTERIOR STAIRS	\$ 4,200.00			
WI-24-047	4/10/2024	CREGER	32759 NIKKI LN	ROOF, ETC.	\$ 33,540.00	\$ 429.50	X	SELF
WI-24-048		BATORY	24860 DESIGN RD	FIRE SPRINKLER	\$ 23,600.00	OFR		VALLEY FIRE PROTECTION
WI-24-049	4/26/2024	BATORY	24860 DESIGN RD	PARTITION WALLS/BATHROOMS	\$ 149,980.00	\$ 4,371.80	X	R.E. DUCHENE CONSTRUCTION
WI-24-050			30404 GRAASKAMP BLVD	SPRINKLER	\$ 45,170.00	\$ 601.70		TRIUMPH DESIGN
WI-24-051	4/15/2024	BERKOTS	700 W BALTIMORE ST	SIGN	\$ 15,500.00	\$ 255.00	X	EXPRESS SIGNS & LIGHTING
WI-24-052	4/24/2024	SMITH	400 W PRAIRIE LN	TEAR OFF/REROOF	\$ 14,528.00	\$ 271.00	X	TRENT ROOFING & CONSTRUCTION
WI-24-053	4/12/2024	OSIPAVICIUS	503 ROLAND	SIDING	\$ 7,500.00	\$ 312.50	X	TRENT ROOFING & CONSTRUCTION
WI-24-054	4/12/2024	CRIFE (CVS)	1101 S WATER ST	REROOF	\$ 96,780.00	\$ 956.50	X	ELENS & MAICHIN ROOFING
WI-24-055	4/22/2024	JOHNSON	816 RIDGE STREET	STANDBY GENERATOR	\$ 10,695.79	\$ 239.25	X	BAKER ELECTRIC & GENERATORS
WI-24-056	4/24/2024	COX	609 S WATER STREET	200 AMP SERV & EV OUTLET	\$ 3,000.00	\$ 175.00	X	MARK COX - PROPERTY OWNER
WI-24-057	4/25/0202	HOLLINGSWORTH	135 LAUREL AVE.	REROOF	\$ 10,800.00	\$ 240.00	x	LONEWOLF CONSTRUCTION CO
WI-24-058		MARTINEZ	116-118 S WATER	COMMERCIAL REMODEL	\$ 200,000.00	OFR		GREG AND SONS CONSTRUCTION
WI-24-059	4/30/2024	CORLETT	901 WEDGEWOOD	BATHROOM & BASEMENT REMODEL	\$ 37,000.00	\$ 828.50	X	NEW MILLENNIUM CONSTRUCTION
WI-24-060		BERKOTS	700 W BALTIMORE ST	KITCHEN EXHAUST HOODS & MUA		NOT REQUIRED		JOSEPH AND SONS MECHANICAL
WI-24-061		Associated Solutions	30404 S ELION BLVD	RACKING SYSTEM	\$9,992,883.00	\$ 100,028.83		PERFORMANCE PLUS INSTALLATIONS
WI-24-062		PTACEK	700 S Water Street	Front Porch w/roof	\$ 4,747.47	OFR		SELF
WI-24-063	4/29/2024	FLOREY	839 CAMBRIDGE	PATIO, SIDEWALK	\$ 6,100.00	\$ 201.00	X	RADISH CONCRETE
WI-24-064		MCCORMICK	321 S KANKAKEE ST	GARAGE TEAR OFF REROOF GUTTERS	\$ 4,520.00	\$ 187.75		MUELLER
WI-24-065	5/1/2024	TAYLOR	2175 FIRST ST	SPINDLES ON PORCH AND STAIRS	\$ 2,850.00	\$ 123.75	x	D&D Construction
WI-24-066		CLENNON	210 N MAIN	ROOF	\$ 29,047.00	\$ 390.48		FBI BUILDERS
WI-24-067		WILM FIRE PROTECTION	2012 N KANKAKEE	FIRE ALARM SYSTEM	\$ 17,200.00	OFR		F. E. MORGAN
WI-24-068		LOCKWOOD	108 N JOLIET ST	SHED		REFUSED CONTRACTOR REG		EVERLAST PORTABLE BUILDINGS
WI-24-069		SPECHT	208 HAYDEN CT	TEAR OFF AND RE-ROOF	\$ 13,325.00	\$ 261.25		MUELLER ROOFING
WI-24-070		WILM. PARK DISTRICT	1201 N JOLIET STREET	STORY WALK	\$ 21,450.00	OFR		J. LUCAS AND SONS PAVING
WI-24-071		VBTSII, LLC	29745 ELION BLVD	CELL TOWER	\$ 208,000.00	OFR		TBD
WI-24-072		JANS	753 KERRY LN	DECK	\$ 55,964.79	OFR		WOLF SPIRIT LLC
WI-24-073		CHIAPOTTA	913 JUDY	REPLACE BACK FENCE	\$ 196.70	\$ 175.00		NEUMAYER
WI-24-074		HENNINGSEN	24225 W LORENZO RD	CHANGING SIGN	\$9,700.00	OFR		NEUMAYER
WI-24-075		ELION	SW CORNER, MURPHY & FRONTAGE	ADDITION TO FIRE ALARM	\$ 48,429.68	OFR		ESSCOE
WI-24-076		ROZAK	864 WATERFORD CT	TEAR OFF RE-ROOF	\$ 8,500.00	\$ 220.75	X	P & M ROOFING
WI-24-077	5/8/2024	PAREEK	107 BRIDGE ST	WINDOWS AND DOORS	\$ 10,000.00	\$ 183.33	X	SELF
WI-24-078		CUTTER	510S WATER ST	TEAR OFF AND RE-ROOF	\$ 4,000.00	\$ 183.33	X	SELF
WI-24-079		BATSON	20561 W COUNTY RD	TEAR OFF AND RE-ROOF	\$ 24,825.68	OFR		ELITE RESTORATION COMPANY
WI-24-080		GORGES	515 S MAIN ST	TEAR OFF/RE-ROOF/NEW GUTTERS	\$ 19,340.00	\$ 311.16		GME PLLC
WI-24-081		KELSO	616 E. COUNTY RD	8 WINDOWS	\$ 10,121.00	OFR		WINDOW WORKS
WI-24-082		BATORY	24860 W DESIGN RD	ELEVATOR	\$ 104,700.00	OFR		HARRIS ARCHITECTS
WI-24-083		LAKEPOINT	24801 LAKEPOINT	CONCESSION REMODEL	\$ 200.00	OFR		SELF
WI-24-084		SANDERS	893 WINCHESTER GREEN DR	FENCE	\$ 1,604.93	OFR		SELF
WI-24-085		KIPER	939 WIDOWS RD	ROOF & SIDING	\$ 26,430.19	OFR		CANGA RESTORATION
WI-24-086		CARTER	1003 N JOLIET ST	ROOF OVER PORCH	\$ 1,700.00	OFR		SELF
TOTALS					\$ 11,338,182.23	\$ 112,297.83		

April 2024 Inspection Report				
PERMIT#	ADDRESS	INSPECTION DATE	PASS/FAIL	INSPECTION TYPE
WI-23-234	LOT 4 TOMMY	4/10/24	P	FOOTING
WI-23-234	LOT 4 TOMMY	4/17/24	P	FOUNDATION BACKFILL
WI-23-234	LOT 4 TOMMY	4/24/24	P	FOUNDATION BACKFILL
WI-23-234	LOT 4 TOMMY	4/22/24	F	BACKFILL / Reinspection Required missing
WI-23-234	LOT 4 TOMMY	4/22/24	P	UNDERGROUND PLUMBING water & sewer
WI-23-234	LOT 4 TOMMY	4/25/24	P	UNDERGROUND PLUMBING
WI-24-002	616 DANIELS	4/24/24	P	SOLAR BUILDING FINAL
WI-24-002	616 DANIELS	4/24/24	P	SOLAR ELECTRICAL FINAL
WI-24-003	815 LEXINGTON CT	4/24/2024	P	MECHANICAL UNDERGROUND
WI-24-012	822 E. KAHLER	4/1/2024	P	BUILDING FINAL
WI-24-022	1303 KANKAKEE	4/1/2024	P	BUILDING FINAL
WI-24-027	817 RIDGE	4/17/2024	P	PRE-POUR
WI-24-023	1221 VISTA DRIVE	4/17/2024	P	ELECTRICAL FINAL
WI-24-023	1221 VISTA DRIVE	4/17/2024	P	BUILDING FINAL
WI-24-034	612 RIDGE	4/24/2024	P	ICE&WATER SHIELD
WI-24-039	1020 CHESSON CT	4/10/2024	P	POST HOLE
Site Inspection	313 N MAIN	4/5/2024	CONDEMNED	REINSPECTION REQUIRED
WI-24-040	891 WEDGEWOOD	4/18/2024	P	FENCE FINAL
WI-24-040	891 WEDGEWOOD	4/15/2024	P	POST HOLE
WI-24-040	891 WEDGEWOOD	4/8/2024	P	BUILDING FINAL
WI-23-027	210 MITCHELL	4/8/2024	P	BUILDING FINAL
WI-23-027	210 MITCHELL	4/8/2024	P	ELECTRICAL FINAL
WI-24-036	741 MEADOWOOD	4/8/2024	P	POST HOLE
WI-23-272	913 WATERFORD	4/8/2024	P	SOLAR BUILDING FINAL
WI-23-272	913 WATERFORD	4/8/2024	P	SOLAR ELECTRICAL FINAL
WI-24-047	32759 NIKKI LANE	4/16/2024	P	ICE&WATER SHIELD
WI-23-194	30701 HARVEST DRIVE	4/23/2023	P	CONCRETE POUR
WI-23-194	30701 HARVEST DRIVE	4/16/2024	P	ICE&WATER SHIELD
WI-24-194	30701 HARVEST DRIVE	4/25/2024	P	HOUSE WRAP
WI-23-194	30701 HARVEST DRIVE	4/15/2024	P	PLUMBING
WI-24-194	30701 HARVEST DRIVE	4/26/2024	P	CONCRETE POUR
WI-23-195	30719 HARVEST DRIVE	4/26/2024	P	CONCRETE POUR
WI-23-195	30719 HARVEST DRIVE	4/16/2024	P	UNDERGROUND PLUMBING
WI-23-183	503 ROLLAND STREET	4/17/2024	P	HOUSE WRAP
WI-24-001	400-430 STEWART	4/18/2024	P	CONCRETE POUR
WI-24-055	700 BALTIMORE	4/19/2024	P	CONCRETE POUR
WI-24-064	32759 NIKKI LN	4/24/2024	P	ROOF FINAL
WI-24-057	135 LAUREL	4/25/2024	P	ICE & WATER
WI-24-049		4/29/2024	P	BUILDING ROUGH
WI-24-049		4/29/2024	P	ELECTRICAL ROUGH
WI-24-049		4/29/2024	P	MECHANICAL ROUGH
WI-24-049		4/29/2024	P	INSULATION
STOP WORK	24801 LAKEPOINT			
WI-23-066	113 N WASHINGTON	4/29/2024	P	BUILDING ROUGH
WI-24-001	692-700 BALTIMORE	4/29/2024	P	BUILDING ABOVE CEILING
WI-24-001		4/29/2024	P	MECHANICAL ABOVE CEILING
WI-24-001		4/29/2024	P	ELECTRICAL ABOVE CEILING
WI-24-001		4/29/2024	P	HOOD & DUCT ROUGH
WI-24-053	503 ROLLAND STREET	4/17/2024	P	HOUSE WRAP



Jeannine Smith <jsmith@wilmington-il.gov>

Wilmington comprehensive plan

2 messages

Village of Symerton Village of Symerton <villageofsymerton@yahoo.com> Fri, Apr 19, 2024 at 11:12 AM
To: "bdietz@wilmington-il.com" <bdietz@wilmington-il.com>, Jeannine Smith <jsmith@wilmington-il.gov>

Good morning, The Village of Symerton is requesting a boundary line agreement with the City of Wilmington. The area east of Chicago Rd has always been known as Symerton. We would like for the boundary line to be Chicago Rd. I have noticed you are reviewing Wilmington comprehensive plan and would like that to be in the plan.

Thanks

Eli Geiss
Village of Symerton

Jeannine Smith <jsmith@wilmington-il.gov> Fri, Apr 19, 2024 at 11:53 AM
To: Ben Dietz <bdietz@wilmington-il.gov>

Are you ok with me placing this on a future agenda?
[Quoted text hidden]



**WORKFORCE CENTER
OF WILL COUNTY**

KIOSK PROPOSAL 2024



815.723.4444



jobs4people.com

ABOUT THE KIOSKS

Funded by a Supplemental Grant (DWG), these digitized outreach tools were designed to connect the unemployed to reemployment. From entry to executive levels, our goal is to help people get back to work by:

- Coordinate with personal career coaches
- Complete career planning and job search assistance
- Increase earning potential
- Scholarships up to \$10,000 per eligible individual

HOST LOCATION CHECKLIST

- Access to secure and dependable Wi-Fi network
- Dedicated power outlet
- Placement in a prominent, high-traffic area

DIMENSIONS

- Kiosk base and pedestal:
- 45.5” H x 19” W x 16.5 D”
- 44.3 lbs.

- Tablet enclosure:

- Approx. 12.9” L x 15.4” W x 1.1” D

- Approx. 3.85 lbs.



Workforce Center of Will County/ Wilmington Location Kiosk Agreement

Memorandum of Understanding (MOU) between the Workforce Center of Will County and The City of Wilmington

This MOU is an Agreement between the Workforce Center of Will County (Workforce Services Division) and City of Wilmington, (collectively the "Parties").

Workforce Center of Will County	City of Wilmington
2400 Glenwood Ave, Joliet, IL 60435	1165 S. Water
815.747.4444	815.476.2175 x232

WHEREAS both Parties work toward providing assistance to and addressing the needs of residents of Will County, including those from historically marginalized communities, those who have been unemployed or underemployed for an extended period, and/or those from vulnerable populations.

AND WHEREAS both Parties understand that State funds made available by the Illinois Department of Commerce & Economic Opportunity (DCEO) by way of the State Legislature in the form of a Supplemental Grant will support this effort to connect Will County residents with employment and training services.

AND WHEREAS both Parties acknowledge the importance of implementing technology to make such services accessible to all.

THEREFORE, the Parties agree to provide a community-based access point wherein residents can connect directly with the local workforce system and its full array of training and employment services through technological means.

ROLES & RESPONSIBILITIES:

Workforce Center of Will County agrees to:

- Provide all kiosk hardware, signage, and other related marketing materials to the host location
- Design, control, and oversee the kiosk interface and software
- Handle any physical relocation or moving of the kiosk
- Troubleshoot issues and communication with kiosk vendor support in the event an issue cannot be resolved by Job Center staff
- Provide a basic orientation to on-site staff who may need to field questions about workNet DuPage and/or the kiosk
- Track and analyze kiosk usage
- Provide prompt customer service upon receipt of contact forms through the kiosk platform
- Assume liability should the kiosk hardware be damaged at the host location

City of Wilmington agrees to:

- Keep the kiosk clearly visible, accessible, and unobstructed for the use of any individuals/visitors to the host location
- Allow kiosk to utilize onsite Wi-Fi network
- Make reasonable efforts to ensure the physical safety of the kiosk and proper usage thereof
- Communicate technical problems to Job Center staff as listed in this MOU promptly upon realization of an issue, while not attempting to fix or troubleshoot independently
- Communicate any plans or needs to move the kiosk to Job Center staff as listed in this MOU, while not attempting to relocate or move independently

Workforce Center of Will County/ Wilmington Location Kiosk Agreement

TERM OF AGREEMENT

- The Supplemental Grant funding this project is effective from December 1, 2023, and expires June 30, 2024. The Kiosks can continue being utilized past the expiration of the grant.
- It is understood by all Parties that the kiosk can be relocated at any time by the Workforce Center of Will County staff. It is also understood that the host location can choose to have the kiosk removed from the property at any time. Notice of this decision shall be sent to the Job Center staff listed within this MOU, and removal of the kiosk shall take place within 3-5 business days.
- Continued utilization of the kiosk at the location above will be reevaluated periodically to determine usage rates and adherence to this MOU.
- The City of Wilmington shall not be responsible for damage, or theft of the Kiosk equipment. It is the responsibility of the Workforce Services Division to secure appropriate insurance coverage for the Kiosk. As a host site, we acknowledge and accept this clause, relieving the City of Wilmington of any liability in the event of damage, or theft.
- The City of Wilmington shall not be held liable for any claims, damages, losses, or expenses, including but not limited to legal fees, arising out of or in connection with hosting the Kiosk equipment. Workforce Services Division hereby agree to indemnify and hold harmless The City of Wilmington from and against any and all such claims, damages, losses, or expenses, regardless of their nature or cause, including negligence. The Workforce Services Division further agrees to assume all risks associated with the Kiosk equipment and waive any right to bring legal action against The City of Wilmington for any such claims, damages, losses, or expenses.

Accepted:

Jeannine Smith
City Administrator
The City of Wilmington
815.476.2175 x232

Date

Accepted:

Michelle Stiff
Director
Workforce Center of Will County
815.740-8370

Date

Chapter 46 COST RECOVERY

46.01 Costs to be recovered.

The costs as described in Section 46.02 below shall be:

- (A) Recoverable and paid by the applicant/petitioner whenever such costs are actually incurred by the city in reviewing for approval a petition or an application for annexation, subdivision, zoning amendment, variation, conditional use, special use, building permit, liquor license, or other license or permit required by law and issuable by the city; or
- (B) Recoverable and paid by the proposed developer/developer whenever such costs are actually incurred by the city in reviewing and analyzing a development proposal, which has not yet reached the formal petition or application stage, or an economic incentive request.

(Ord. 17-08-15-01, passed 8-15-17)

46.02 Costs defined.

Costs shall be those for which the city receives an invoice, statement or receipt from a third party and shall include, but not be limited to: legally required public notice expenses, court reporter and transcript fees, legal document recordation expenses, professional consultation fees such as, but not limited to, legal, planning, engineering, traffic, financial and other disciplines necessitated by the project. Fees shall also include, but are not limited to all documented administrative/staff time associated with review, analysis, discussion, meetings, inspections, planning and other work or services performed on behalf of the city in conjunction with the project as required by the Code of Ordinances of the City of Wilmington.

(Ord. 17-08-15-01, passed 8-15-17)

46.03 Payment.

Payment shall be due upon the issuance of the applicable permit or license, upon approval of the requested relief or within 30 days of issuance of a statement of expense by the city when no permit or license is issued or the relief sought is not granted.

Notwithstanding the foregoing, the city staff is hereby authorized to enter into an agreement with a proposed developer/developer, relative to a particular development proposal and/or economic incentive request, as referenced in Section 46.01 (B) above, pursuant to which the proposed developer/developer shall deposit with the city an agreed upon amount, relative to the anticipated costs (as defined in Section 46.02 above) to be incurred by the city in regard to reviewing and analyzing said development proposal and/or economic incentive request.

(Ord. 17-08-15-01, passed 8-15-17)

46.04 Failure to pay.

Failure of the applicant/petitioner or proposed developer/developer to pay, as specified in Section 46.03 above, or in accordance with the terms of the agreement to reimburse costs referenced in Section 46.03 above, if

entered into, shall entitle the city to withhold indefinitely the granting of the relief sought and/or the issuance of the permit or license, to withhold indefinitely the issuance of the next subsequent permit or license sought by the applicant/petitioner or proposed developer/developer, or to withhold indefinitely the next subsequent relief sought by the applicant/petitioner or proposed developer/developer in relation to the property that was the subject of the application/petition or development proposal/economic incentive request.

(Ord. 17-08-15-01, passed 8-15-17)

**EXHIBIT A
AGREEMENT TO REIMBURSE COSTS**

Date:	Applicant:	
	Affected Property:	P.I.N.: ___-___-___-___

Recitals

WHEREAS, Applicant has requested that the City of Wilmington, Illinois (the "City") undertake selected third-party consultant services prior to the City's formal consideration of a development proposal and/or in relation to an economic incentive request; and

WHEREAS, Section 16.01 of the Wilmington City Code identifies third party consultant costs as being "recoverable and paid by the proposed developer/developer whenever such costs are actually incurred by the City in reviewing and analyzing a development proposal, which has not yet reached the formal petition or application stage, or an economic incentive request"; and

WHEREAS, the City and the Applicant deem it to be of mutual benefit to provide for said third party consultant services, prior to the City's formal consideration of a development proposal and/or in relation to an economic incentive request, to help ensure that both the City and the Requestor have the best information available prior to formal consideration of the development proposal and/or the economic incentive request; and

WHEREAS, the City would not undertake the requested Services unless the City was being reimbursed for the cost thereof by the Applicant.

NOW, THEREFORE, BASED ON THE FOREGOING, THE MUTUAL PROMISES CONTAINED HEREIN, AND OTHER GOOD AND VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH IS HEREBY ACKNOWLEDGED BY THE CITY AND THE APPLICANT, IT IS HEREBY AGREED BETWEEN THE APPLICANT AND THE CITY AS FOLLOWS:

Section One: Applicant Promise to Reimburse. Applicant agrees to reimburse the City for all of the costs of the third-party consultants retained by the City, relative to the Services. While the City agrees to exercise reasonable control over its incurrence of costs, in regard to the Services, it does not commit that its costs will be less than a particular sum. Reimbursement of costs as defined in Section 16.02 incurred by the City, relative to the Services, shall be made to the City not later than thirty (30) days following the Applicant's receipt of a copy of the third-party consultant's statement relative to the Services.

Section Two: Prepayment of Costs. This Agreement shall be null and void unless the Applicant, within three (3) days after the date of this Agreement, pays to the City the Prepayment stated above. This is to guarantee reimbursement to the City, but does not replace the obligations of Section 3 above. In regard to the payment obligation set forth in Section 3 above, the City may draw upon the Prepayment for reimbursement of the costs incurred by the City relative to the Services.

At such time as the funds on hand as deposited by the developer are less than fifty percent (50%) of the original amount indicated herein, the applicant, upon written notice from the city, shall deposit with the City an additional sum of funds such that remaining funds on hand are equal to the minimum security amount as indicated herein.

SIZE OF DEVELOPMENT	SECURITY
Single Lot - Five acres or less	\$500.00
Five to Ten Acres	\$3,000.00
Eleven to Ninety-Nine Acres	\$8,000.00
100 Acres or More	\$10,000.00

Section Three: Payment. The City shall provide the applicant with timely invoices itemizing the fees and the work performed. The Applicant shall pay to the City within thirty (30) days of the date of the invoice from the City. If the Applicant does not pay the statement within the thirty (30) day period, interest shall accrue on the unpaid balance at the rate of eighteen percent (18%) per annum. The City may also, following written notification to the Applicant, directing that all professional staff and City officials cease work on the project until the invoice is paid in full. If the applicant has progressed to the stage where building or occupancy permits are being issued, such permits may be withheld until all fees are paid to the satisfaction of the City.

Section Four: Cooperation. The Applicant will provide reasonable cooperation to the City, its officials and independent professional staff with respect to the review of its project and Applicant's performance thereunder.

Section Five: Representation of City Only. The applicant acknowledges that the independent professional staff or consultants solely represent the City and its interests, and do not represent the applicant.

Section Six: Conflict. If the terms and provisions of this agreement conflict with any ordinance of the City or agreement between the parties, the terms and provisions of the professional Fee Agreement shall supersede, set and control any other terms or provisions.

Section Seven: Attorney Fees. In the event any suit or action is brought to enforce or otherwise affect this agreement or any of its provisions, the applicant shall pay the City's attorney and expert witness fees, costs and expenses associated with such litigation.

Section Eight: Severability: the invalidity of any paragraph or subparagraph of this Agreement shall not impair the validity or any other paragraph or subparagraph. If any provision of the Agreement is determined to be unenforceable, such provision shall be determined severable and the Agreement may be enforced with such provision severed or as modified by such court.

Section Nine: Entire Agreement. This Agreement embodies the entire agreement and understanding between the parties and there are no other agreements, representations, warranties, or understandings oral or written, between the parties with respect to the subject matter of this Agreement. No alteration, modification, amendment or change of this Agreement shall be valid unless by written instrument.

Section Ten: Counterparts. This agreement may be signed in counterparts by facsimile or otherwise as commercially reasonable to signify the party's acceptance of the Agreement.

IN WITNESS THEREOF, the City of Wilmington has caused this agreement to be duly executed by the Mayor, attested to by the City Clerk, and its corporate seal affixed thereto, all in accordance with and pursuant to due authority vested in them by the City Council of the City of Wilmington, and applicant has heard and affixed his/her hand and seal, all as of the date and year first written above.

APPLICANT

BY:

CITY OF WILMINGTON
An Illinois Municipal Corporation

BY:

ATTEST

BY:

ATTEST

BY:

Borrower Contact Information

Name: City of Wilmington Date: 03/20/2024

Address: 1165 S. Water Street

City: Wilmington State: IL Zip: 60481

Cell #: 815-476-2175 Email: _____

Loan Information

Period of Loan Agreement: 03/20/2024—03/20/2026

Purpose of Loan: Preservation of landmark, to be displayed in Wilmington, IL along U.S. Route 66

Accession #	Description	Value
L2024.02	Gemini Giant—muffler man statue, circa 1960s.	\$345,500

The undersigned hereby acknowledges receipt of the object(s) listed above as a loan from the Joliet Area Historical Museum, subject to the conditions listed on the second page of this form.

Borrower's Signature

Date

JAHM Curatorial Staff Signature

Date

To be completed upon return by JAHM Curatorial Staff: The object(s) described above have been returned in satisfactory condition.

Received By

Date Received

Conditions Governing Outgoing Loans

The loan of objects described on the front of the agreement is made subject to the following conditions:

1. Objects covered by this agreement shall remain in the condition in which they are received. They shall not be unframed, cleaned, repaired, retouched, or altered in any way whatsoever except with the written permission of the **Joliet Area Historical Museum** (hereafter referred to as the **Museum**).
2. Damages to or the loss of objects covered by this agreement, whether in transit or on the borrower's premises and regardless of who may be responsible therefore, shall be reported immediately, to the **Museum**.
3. Objects covered by this Agreement shall be protected at all times to the best of Borrower's capacity from damage resulting from environmental conditions, vermin, insects, graffiti, intentional or accidental damage caused by people, or other harm that is reasonably foreseeable given the location of display. Borrower agrees to provide security and surveillance of the Object.
4. Packing and transportation shall be by safe methods approved in advance by the **Museum**. All packing and transportation's costs are to be assumed by the borrower. Handling, unpacking, and repacking of the loaned objects shall be done under competent supervision.
5. The borrower is required to provide insurance coverage, both while in transit and while on his premises, for objects for which insurance values are listed on the front of this agreement. The Museum will be listed as an additional insured on the policy. The borrower must provide a certificate of insurance annually and upon request of the Museum.
6. Objects covered by this agreement shall not leave the custody of the borrower unless so stipulated in this agreement and shall be returned to the **Museum** on or before the terminal date of the loan period.
7. Proper credit shall be given to the **Museum** for the use of any loaned objects in exhibits, publications, or photographs.
8. The borrower may photograph the objects covered by this agreement only for record and publicity purposes, and for reproduction in an exhibition catalog, of which a free copy shall be sent to the **Museum**. Paintings and other media must not be removed from their frames for photography.
9. With the exception of an exhibition catalog, the borrower may not reproduce loan objects in any media for purposes of sale without the written permission of the **Museum**.
10. In the case of the death of the borrower, or dissolution of the borrowing institution, the appointed legal representative or successor in interest is required to notify the **Museum**, and make arrangements for the return of the loaned items.
11. The above conditions shall apply to all objects lent by the **Museum** and cannot be altered, changed, waived, or otherwise affected except by written consent of the **Museum**. In the event of any conflict between this agreement and any forms of the borrower, the terms of this agreement shall be controlling. The **Museum** may impose in writing additional conditions designed to preserve and protect the objects covered by this agreement.
12. In the event that any litigation arises hereunder, it is specifically stipulated that this Agreement shall be interpreted and construed according to the laws of the State of Illinois. Venue for any legal action arising out of this Agreement shall be Will County, Illinois.
13. In the event of any litigation between the parties under this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees and court costs through all trial and appellate levels. The provisions of this Paragraph shall survive any termination or cancellation of this Agreement.



City of Wilmington Police Department

Adam Zink, Chief of Police

To: *Mayor Dietz and City Council*
From: *Chief Adam Zink*
Subject: *Monthly Status Report – April 2024*

During the month the patrol division had the following activity:

- 12 Pedestrian/Suspicious Stops were conducted
- 223 Business (Walk and Talk) Checks (officers entering businesses during normal hours)
- 10708 Premise Checks (officer checking cursory checks of businesses after hours)
- 7 misdemeanor and/or warrant arrests
- 157 written traffic citations
- 160 written traffic warnings
- 3 compliance/parking (local ordinance) tickets
- Officers handled an additional 588 calls for service and wrote 67 related reports.
- 15 trucks were weighed based on a suspicion of being overweight and fined accordingly

Investigations Division had the following activity:

- Closed (8) cases: 4 administratively, 3 warrants issues, 1 referred to proper agency
- Added (10) new cases, (16) cases open; continued background investigations for new hires

Training:

- (7) officers received firearm training on 2 training days – 17 drills completed. (3) outside agency days.
- (1) new officer certified for our Designated Marksman program.
- Each officer participated in 24 Lexipol daily training scenarios.
- All members have completed one PLI online training course (approximately two hours in length) on the topic of “Lineup Composition and Protocols”
- Several important certifications this month, including: Designated Marksman (1 officers) and Taser Instructor (1 officer)

Administration/Other:

- First “Coffee With a Cop” event was held at City Hall (4/2)
- Critical Incident Stress Debrief, following infant death call (4/8)
- Lateral candidate interview (Chief and Police Commissioners) (4/9)
- Completed first educational session for elderly fraud/scams at First United Methodist Church (4/10)
- Chief attended CFR webinar “Protecting US Waterways, Coastlines, and Infrastructure” (4/11)
- Chiefs met with Sheryl Puracchio to provide crime statistics on senior citizens (4/11)
- Interviewed new lateral candidate; conditional offer pending (4/16)
- Attended Public Open House #2 for future city planning (4/17)
- Assisted with traffic control for WBSA Opening Day Parade (4/20)
- Chiefs attended ILACP Annual Training Conference (4/24 – 4/26)



City of Wilmington Police Department

Adam Zink, Chief of Police

Truck Enforcement

WILMINGTON PD TRUCK REPORT: APRIL 2024

<u>DATE</u>	<u>VIOLATION</u>	<u>LBS EXCESS</u>	<u>FINE/ BOND</u>	<u>TRAFFIC ASSESSMENT</u>	<u>LOCATION</u>	<u>CITATION TYPE</u>	<u>OFFICER</u>
4/9/2024	OW Gross	10,780	\$3,300	\$260	New River / Rt 53	UTC	Rourke #109
4/9/2024	OW Bridge	4,180	\$850	\$260	Lorenzo / Graaskamp	UTC	Rourke #109
4/12/2024	OW Regs	26,680	\$730	\$260	New River / Boathouse	UTC	Rourke #109
4/16/2024	OW Regs	14,660	\$1,490	\$260	Lorenzo / I-55	UTC	Rourke #109
4/16/2024	OW Gross	8,180	\$2,550	\$260	Wilmington Peotone / R	UTC	Rourke #109
4/19/2024	OW Regs	6,000	\$590	\$260	Wilmington Peotone / R	UTC	Rourke #109
4/19/2024	OW Regs	39,140	\$1,302	\$260	Lorenzo / I-55	UTC	Rourke #109
4/23/2024	OW Regs	2,180	\$270	\$260	Lorenzo / I-55	UTC	Rourke #109
4/23/2024	OW Bridge	2,380	\$270	\$260	Lorenzo / Graaskamp	UTC	Rourke #109
4/26/2024	OW Regs	27,740	\$730	\$260	I-55/ River / Lorenzo	UTC	Rourke #109
4/26/2024	OW Axles	5,460	\$1,650	\$260	New River / Rt 53	UTC	Rourke #109
4/30/2024	OW Regs	4,180	\$342	\$260	New River / Boathouse	UTC	Rourke #109
4/30/2024	OW Gross	32,560	\$9,900	\$260	Lorenzo / I-55	UTC	Rourke #109
TOTAL			\$23,974				

WILMINGTON EMERGENCY SERVICES & DISASTER AGENCY

WILMINGTON ESDA

COMMITTEE REPORT

MAY 5, 2024

CALLOUTS:

4-20-24	Traffic Control	Little League Parade
5-8-24	Missing Person/ Drone	Mutual Aid Essex Fire

Training:

4-22-24	MABAS 15 Swift Water Night Training/ Yorkville Kayak Run
5-11-24	Hosted Throw Bag Training for Illinois Search & Rescue Team.

112.06 Classification of licenses—Fees.

(A) Licenses are divided into classes as follows:

- (1) (a) Class A licenses shall authorize the retail sale on the specified premises of alcoholic liquor only for consumption on the premises. The annual fee for the license shall be \$800 payable in two semiannual installments of \$400 each; the installments shall be due on May 1 and November 1 of each year. No sale of alcoholic liquor shall be permitted in a drive-up or drive-thru or other similar facility. Notwithstanding the foregoing, the Class A license shall allow for the retail sale of alcoholic liquor for off premises use in a dollar amount no greater than 25 percent of the dollar amount of the premises' gross alcoholic beverage sales.
- (b) Class A-1 licenses shall authorize the retail sale on the specified premises of craft beers and wines only for consumption on the premises. The annual fee for the license shall be \$800 payable in two semiannual installments of \$400 each; the installments shall be due on May 1 and November 1 of each year. No sale of alcoholic liquor shall be permitted in a drive-up or drive-thru or other similar facility. Notwithstanding the foregoing, the Class A-1 license shall allow for the retail sale of craft beer and wine for off premises use in a dollar amount no greater than 60% of the dollar amount of the premises' gross craft beer and wine sales.
- (2) (a) Class B license shall authorize on the specified premises (i) the retail sale of alcoholic liquor for consumption off the specified premises and (ii) the sale of alcoholic liquor for limited consumption on premises when dispensed in glasses which can hold no more than eight ounces and the premises shall not dispense more than 16 ounces of beer, 12 ounces of wine, or 2 ounces of spirits to any person in a single day. The annual fee for the license shall be \$800 payable in two semiannual installments of \$400 each; the installments shall be due on May 1 and November 1 of each year. No sale of alcoholic liquor shall be permitted in a drive-up or drive-thru or other similar facility.
- (b) Class B-1 licenses shall authorize the wholesale and retail sale on the specified premises of beer and wine but the beer and wine sold shall not be for consumption on the specified premises where sold. The annual fee for the license shall be \$800 payable in two semiannual installments of \$400 each; the installments shall be due on May 1 and November 1 of each year. No sale of alcoholic liquor shall be permitted in a drive-up or drive-thru or other similar facility. If the sale of alcoholic liquor is conducted on premises which are utilized primarily for other retail sales activity, the display of liquor shall be confined to a liquor display area as approved by the liquor commissioner. The liquor display area shall generally be a designated portion of the premises which includes all liquor. In particular, but without limitation, there shall be no aisle displays, or stocking of liquor in any public area of the establishment, except in the approved liquor display area. Any changes to the location or size of the liquor display area shall be approved by the liquor commissioner. The licensee shall cause a sign advising that the area is closed to be conspicuously posted within the liquor display area during those hours that liquor sales are prohibited. In order to qualify for a B-1 license an applicant's alcohol and tobacco sales cannot constitute greater than 50% of the premises' gross sales.
- (c) Class B-2 shall authorize on the specified premises (i) the retail sale of beer and wine for consumption off the specified premises and (ii) the sale of beer and wine for limited consumption on premises when dispensed in glasses which can hold no more than eight ounces and the premises shall not dispense more than 16 ounces of beer or 12 ounces of wine to any person in a single day. The annual fee for the license shall be \$800 payable in two semiannual installments of \$400 each; the installments shall be due on May 1 and November 1 of each year. No sale of alcoholic liquor shall be permitted in a drive-up or drive-thru or other similar facility.

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- (3) (a) Class C licenses shall authorize the retail sale of alcoholic liquor upon the specified premises only to members and guests when accompanied by members and shall be issued only to clubs as defined by the Illinois Liquor Control Act, to local lodges of national fraternal organizations, and to other bona fide fraternal pleasure and social associations not organized primarily for the sale or consumption of alcoholic liquor. The annual fee for the license shall be \$400 per year payable in two semiannual installments of \$200 each; the installments shall be due on May 1 and November 1 of each year.
- (b) At the time any application for a Class C license or a renewal thereof is made, the secretary of the organization shall furnish a sworn statement of the number of members as of the date of the application. The affidavit shall be attached to and made a part of the application for license or renewal.
- (c) The aggregate number of Class C licenses to be issued and in effect in the city at any one time shall not exceed two in number.
- (4) (a) Class D licenses shall authorize the retail sale of alcoholic liquor in restaurants only for consumption on the premises in accordance with and only in places where the licensed establishment can keep and maintain at all times during the license term, all of the terms and conditions of a restaurant as defined in Section 112.02 of this chapter.
- (b) The annual fee for a Class D license shall be \$700 per year payable in two equal installments, the first of which shall be deposited with the application for license and thereafter the license fee shall be paid one-half on May 1 and one-half on November 1 of each year.
- (c) Class D-1 licenses shall authorize the retail sale of beer and wine in restaurants, service bar only, only for consumption on the premises in accordance with and only in places where the licensed establishment can keep and maintain at all times during the license term, all of the terms and conditions of a restaurant as defined in Section 112.02 of this chapter.
- (d) The annual fee for a Class D-1 license shall be \$700 per year payable in two equal installments, the first of which shall be deposited with the application for license and thereafter the license fee shall be paid one-half on May 1 and one-half on November 1 of each year.
- (5) (a) Class E licenses shall authorize the sale of alcoholic liquor by civic, charitable, governmental, or other not-for-pecuniary-profit organizations on specified premises or within an area specifically designated in the license for no longer than a period of 24 hours. Class E licenses shall be available only to such organizations whose offices are located within the city.
- (b) The fee for the issuance of a Class E license for the period allowed shall be \$25 per day.
- (c) The application for a Class E license shall be made to the liquor commissioner under oath, accompanied by the required fee, and shall contain such information and be in such form as may be required by the liquor commissioner. The liquor commissioner shall determine, in his sole determination, whether it is in the best interests of the city to issue such a license.
- (d) All of the other terms, conditions and provisions of this chapter shall be applicable to the issuance of a Class E license, except as specifically provided in this subsection (5), and also except that the restrictions under Sections 112.15 and 112.18 may be waived by the local liquor commissioner when the license is issued for the premises owned or occupied by the civic, charitable, governmental, or other not-for-pecuniary-profit organization.
- (e) Any license issued as a Class E license shall be subject to the following conditions and restrictions:
1. The area operated for sale of alcoholic liquor under a Class E license shall require the same to be adequately fenced with a snow fence of no less than four feet in height or in a defined area or space within a building.

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2. The area licensed shall have one or more entrances (not to exceed four in number) of not more than five feet in width each.
 3. No person under the age of 21 years shall enter a licensed premises, except in cases where a licensee is selling food; and in that event, a person under the age of 21 years, when accompanied by his parents or legal guardian, may enter the licensed premises with the parent or legal guardian and remain there with the parent or legal guardian until 9:00 p.m. After 9:00 p.m., no person under the age of 21 years shall be allowed in the licensed premises. It shall be the responsibility of the licensee, operator, and employees of the licensee to enforce the time limits set above and to remove persons under the age of 21 years from the licensed premises after 9:00 p.m.
 4. No person under the age of 21 years shall be allowed to consume, purchase, or possess any alcoholic liquor in the licensed premises. It shall be the responsibility of the licensee, operator, and employees of the licensee to enforce this age provision by providing a responsible person or persons to check and establish the age of each person consuming alcoholic liquor within the licensed premises.
 5. Any violation of this section, state law, or other local ordinance, or any disorder, fighting, or lewd operations shall result in the suspension of the license issued pursuant to this subsection (5), in addition to any other penalty as provided by law.
- (6) (a) Class F licenses shall authorize the retail sale of bottled wine in its original container on specified premises or within an area specifically designated in the license for those businesses where the sale of the bottled wine is an incident to the merchandise generally offered for sale on the premises.
- (b) The wine sold shall not be for consumption on the specified premises where sold. The fee for the issuance of a Class F license shall be \$200.
 - (c) The application for a Class F license shall be made to the liquor commissioner under oath, accompanied by the required fee, and shall contain such information and be in such form as may be required by the liquor commissioner. The liquor commissioner shall determine, in his sole determination, whether it is in the best interests of the city to issue such a license.
 - (d) All of the other terms, conditions and provisions of this chapter shall be applicable to the issuance of a Class F license, except as specifically provided in this subsection (9), and also except that the restrictions under Section 112.18 may be waived by the local liquor commissioner.
 - (e) Any license issued as a Class F license shall be subject to the following conditions and restrictions:
 1. The display of liquor shall be confined to a liquor display area as approved by the liquor commissioner. The liquor display area shall generally be a designated portion of the premises which includes all liquor. In particular, but without limitation, there shall be no aisle displays, or stocking of liquor in any public area of the establishment, except in the approved liquor display area. Any changes to the location or size of the liquor display area shall be approved by the liquor commissioner. The licensee shall cause a sign advising that the area is closed to be conspicuously posted within the liquor display area during those hours that liquor sales are prohibited. In order to qualify for a F license an applicant's alcohol and tobacco sales cannot constitute greater than 25% of the premises' gross sales.
 2. The total number of wines available shall not exceed 12.
 3. The area licensed shall have one or more entrances (not to exceed four in number) of not more than five feet in width each.
 4. No person under the age of 21 years shall be allowed to consume, purchase, or possess any alcoholic liquor in the licensed premises. It shall be the responsibility of the licensee,

operator, and employees of the licensee to enforce this age provision by providing a responsible person or persons to check and establish the age of each person consuming alcoholic liquor within the licensed premises.

5. Any violation of this section, state law, or other local ordinance, or any disorder, fighting, or lewd operations shall result in the suspension of the license issued pursuant to this subsection (6), in addition to any other penalty as provided by law.
- (7) (a) Class G licenses shall authorize the retail sale and dispensing of alcoholic liquor for consumption at an outdoor sporting/entertainment facility of the licensed premises, and within the building of the licensed premises at or over a bar or bars, service bar or bars and at tables for businesses operating as a banquet facility for private parties scheduled in advance including, but not limited to, wedding receptions, political and charitable fund-raisers, club gatherings, sports banquets, anniversary parties, reunions, holiday parties, appreciation gatherings, company parties and similar events.
 - (b) The aggregate number of Class G licenses to be issued and in effect in the city at any one time shall not exceed one in number.
 - (c) The annual fee for a Class G license shall be \$1,900 payable in two semiannual installments of \$950 each. One-half of the first installment shall be deposited with the application for license, the balance of the annual fee is to be due and payable on November 1 following and thereafter the license fee shall be paid one-half on May 1 and one-half on November 1 of each year.
 - (8) Class H licenses shall authorize the licensee to sell alcoholic liquor to its patrons and guests by the drink, for consumption in the clubhouse and on the golf course, and not for resale in any form. The license shall only be available for premises defined as "golf course/clubhouse" herein which has a minimum of 100 total acres for an 18-hole or greater course or a minimum of 50 total acres for a nine-hole course. "Golf course/clubhouse" means a public or private golf course with a clubhouse having a facility used, kept and maintained as a place where food is served, such space being provided with adequate and sanitary kitchen and dining room equipment and capacity and having employed therein of sufficient number and kind, employees to prepare, cook and serve suitable food for its guests. The annual fee for a Class H license shall be \$800 payable on May 1 of each year.
 - (9) Class I. During authorized hours of business, Class I-1 or I-2 licensee may offer for onsite consumption samples of beer and/or cider brewed or manufactured on the licensed premises by the licensee and permitted to be sold pursuant to this classification. Licensees shall not provide more than three (3) free samples; no single serving of beer or cider shall exceed two (2) ounces. Said tasting shall be for the purpose of disseminating product information and education with consumption of beer being an incidental part of the presentation. Sampling shall be under the supervision of the license holder or duly authorized agent and be conducted in a manner which will confine the consumption on the licensed premises solely for the purpose of providing samples in connection with anticipated sales.
 - (a) Class I-1 (Brew Pub) license shall authorize the manufacturing or brewing and storage of beer and/or cider on the licensed premises for sale to importing distributors, distributors, and to non-licensees for use and consumption only, the retail sale of alcoholic liquor for consumption on the premises and in the original package for consumption off the premises, the retail sale of beer and/or cider brewed or manufactured on the licensed premises for consumption on the premises and in its original package for consumption off the premises, and shall include a full kitchen and such facility shall be properly licensed as a food service establishment. This class shall permit entertainment on the licensed premises and the licensee shall maintain in good standing a State of Illinois brew pub license as required and authorized under the Illinois Liquor Control Act (235 ILCS 5/1 et seq.), as amended. The annual fee for a Class I-1 license shall be \$800, payable in two installments of \$400 each, the first installment of which shall be deposited with the application

for a license and the second installment to be due and payable on May 1 or November 1, whichever occurs first.

- (b) Class I-2 (Craft Brewery) license shall authorize the manufacturing or brewing and storage of beer and/or cider for the retail sale for consumption on the premises and also authorize the retail sale of beer and/or cider in its original package for consumption off the premises, and may include a full kitchen provided such facility is properly licensed as a food service establishment. The licensee shall maintain in good standing a State of Illinois Class 1 Brewer or Class 2 Brewer license authorized under the Illinois Liquor Control Act (235 ILCS 5/1 et seq.), as amended. The annual fee for a Class I-2 license shall be \$450, payable in two installments of \$225 each, the first installment of which shall be deposited with the application for a license and the second installment to be due and payable on May 1 or November 1, whichever occurs first.
- (10) Class J License (Movie Theater Live Events) shall authorize the sale of alcoholic liquor only for consumption indoors on the premises for live events only at movie theater establishments only. The service and sale of alcoholic liquor shall only be permitted at a bar in a designated area where entry is prohibited by persons under the age of 21. It shall be the responsibility of the licensee, operator, and employees of the licensee to enforce the age restriction by providing a responsible BASSET trained person or persons to check and establish the age of each person entering into the designated area. Class J licenses shall be limited to alcoholic liquor service for no more than twelve live events per year and no more than 60 minutes before the event and in no event longer than five hours of alcoholic liquor service per live event. The fee for the issuance of a Class J license shall be \$500 per year.
- (11) Class W licenses (Wine tasting events) shall be defined as: an event encompassing no more than eight consecutive hours at which wine is dispensed in glasses which can hold no more than two oz. of wine; the total two oz. servings per person shall not exceed six for the event.
- (a) Class W licenses shall entitle the holder thereof to hold a wine tasting event.
 - (b) Class W licenses shall only be available to the holders of a Class A; Class A1; Class B; Class E; or Class F license.
 - (c) The application for a Class W license shall be made to the liquor commissioner under oath, accompanied by the required fee, and shall contain such information and be in such form as may be required by the liquor commissioner. The liquor commissioner shall determine, in his sole determination, whether it is in the best interests of the city to issue such a license.
 - (d) All of the other terms, conditions and provisions of this chapter shall be applicable to the issuance of a Class W license, except as specifically provided in this subsection (9), and also except that the restrictions under Section 112.18 may be waived by the local liquor commissioner.
 - (e) Any license issued as a Class W license shall be subject to the following conditions and restrictions:
 - 1. A Class W license shall only be valid for one day as specified in the license.
 - 2. A holder of a Class A, Class B, Class E, or Class F license shall be allowed no more than four Class W licenses per calendar year.
 - 3. The license holder shall not charge for admittance to the event nor receive compensation of any kind from the event goers nor from any other party.
- (B) Any person, firm, or corporation having a retail liquor license in full force and effect on November 1, 1959, shall, if otherwise eligible under the terms of this chapter, be permitted to secure a renewal of the license from year to year so long as the license shall not at any time be revoked or permitted to lapse. The renewals shall be continuous, however, for the purpose of determining the continuity of license renewals, as above set

forth, the widow of any deceased licensee (who held a license on November 1, 1959, which has never been permitted to lapse) or such adult child of the deceased licensee as the widow may designate shall, if otherwise qualified, be deemed one and the same as the deceased licensee. Or if there shall be no widow, then the eldest resident adult child of the deceased licensee may make the designation. If there is no widow or adult child of the deceased licensee, then the license shall not be renewable.

('68 Code, § 112.025; Am. Ord. 689, passed 5-4-76; Am. Ord. 737, passed 10-17-78; Am. Ord. 774, passed 12-18-79; Am. Ord. 785, passed 4-15-80; Am. Ord. 837, passed 11-17-81; Am. Ord. 923, passed 10-2-84; Am. Ord. 926, passed 12-4-84; Am. Ord. 996, passed 2-17-87; Am. Ord. 1005, passed 5-5-87; Ord. 1516, passed 3-18-03; Am. Ord. 10-07-06-03, § 1, passed 7-6-10; Am. Ord. 11-10-18-01, § I, passed 10-18-11; Am. Ord. 14-11-18-02, § 1, passed 11-18-14; Am. Ord. 16-10-18-02, § 1, passed 10-18-16; Am. Ord. 18-04-17-01, passed 4-17-18; Ord. No. 19-01-15-01, § 2, 1-15-19; Am. Ord. 20-04-21-03, §§ 1A, 1B, passed 4-21-20; Am. Ord. 23-07-18-03, § 1, passed 7-18-23) Penalty, see Section 112.99

DEMOLITION NOTES:

- ① DEMOLITION CONTRACTOR TO VERIFY ALL LOAD BEARING WALLS AND PROVIDE NECESSARY BRACING AS REQUIRED. ALL WORK SHOWN IS AN ESTIMATE OF THE EXISTING STRUCTURE.
- ② DEMOLITION CONTRACTOR TO FOLLOW ALL OF VILLA PARK CODES AND REGULATIONS
- ③ DEMOLITION CONTRACTOR TO VERIFY ALL EXISTING CONDITION PRIOR TO THE START OF THE WORK
- ④ DEMOLITION CONTRACTOR TO REMOVE ALL RUBBISH, DEBRIS, ETC. CAUSED BY HIS WORK AS FAST AS IT ACCUMULATES. PROVIDE ON SITE DUMPSTERS
- ⑤ DEMOLITION CONTRACTOR TO FOLLOW ALL SAFETY GUIDELINES. IT IS THE RESPONSIBILITY OF THE CONTRACTOR FOR THE SAFE EXECUTION OF ALL WORK
- ⑥ CONTRACTOR MUST COMPLY WITH THE INSURANCE / HOLD HARMLESS REQUIREMENTS
- ⑦ CONTRACTOR TO PROVIDE VERIFY LOCATION OF EXISTING WATER, ELECTRICAL AND GAS LINES PRIOR TO START WORK
- ⑧ DEMOLISH EXISTING GLASS AND ALUMINUM FRAMING
- ⑨ REMOVE EXISTING DOOR AND FRAMES
- ⑩ REMOVE EIFS AND AND FRAME WALL AND WINDOW
- ⑪ REMOVE EXISTING MASONRY KNEE WALL

DEMOLITION KENOTES:

- ① DEMOLISH EXISTING NON BEARING LIGHT GAUGE FRAMED WALL WITH 5/8" GYP. BD. ON BOTH SIDES OF 3 5/8" MTL STUDS @ 16" O.C. - NON RATED WALL
- ② PROVIDE NEW ACOUSTIC CEILING TILES WHERE RECESSED LIGHTS HAVE BEEN MOVED OR REMOVED - ELECTRICAL DEMOLITION BY LICENSED ELECTRICIAN
- ③ ALL EXISTING PLUMBING FIXTURES TO REMAIN, FOR NEW PLUMBING FIXTURES; CUT CONCRETE & PROVIDE TRENCH AS REQUIRED TO CONNECT NEW SEWER TO EXISTING LINE
- ④ ALL WIRING, CABLES AND FEEDERS INCLUDING BOTH CONNECTED TO DEVICES AND EQUIPMENT TO BE DEMOLISHED AND EXISTING THAT WERE ABANDONED IN PLACE SHALL BE REMOVED BACK TO THEIR SOURCES. UNLESS NOTED OTHERWISE, CONDUITS AND / OR WIRING SHALL, WHERE NECESSARY, BE RE-CIRCUITED AROUND THE REMOVED PART, KEEPING OCCUPIED PARTS OF THE BUILDING SYSTEM IN FULL SERVICE. EACH TRADE CONTRACTOR SHALL BE RESPONSIBLE FOR DEMOLITION AND RELOCATION OF SERVICES, EQUIPMENT AND MATERIALS RELATION TO EACH HAC, PLUMBING / FIRE PROTECTION AND ELECTRICAL TRADE RESPECTIVELY.
- ⑤ LIGHTING FIXTURES: REMOVE LIGHTING FIXTURES AND SWITCH CONTROL. WHEN THE FIXTURE TO BE REMOVED IS SERVED BY A CIRCUIT, THAT SUPPLIES FIXTURES IN OTHER AREAS THAT ARE TO REMAIN, THE E.C. SHALL MAINTAIN THE CONTINUITY OF THE CIRCUIT TO THE REMAINING FIXTURES.
- ⑥ POWER RECEPTACLES: REMOVE RECEPTACLE WHEN THE RECEPTACLE TO BE REMOVED IS SERVED BY A CIRCUIT THAT SUPPLIES RECEPTACLES IN OTHER AREAS, THAT ARE TO REMAIN, THE E.C. SHALL MAINTAIN THE CONTINUITY OF THE CIRCUIT TO THE REMAINING RECEPTACLES
- ⑦ E.C. SHALL PROVIDE TEMPORARY LIGHTING AND POWER AS REQUIRED
- ⑧ E.C. SHALL PROVIDE UPDATED TYPE WRITTEN PANEL DIRECTORIES FOR ALL PANELS AFFECTED BY THE DEMOLITION AND / OR NEW WORK. CIRCUIT BREAKERS NOT USED FOR NEW WORK SHALL BE LABELED AS SPARE
- ⑨ WHERE EXTERIOR WALL CAVITIES ARE EXPOSED DURING DEMOLITION/CONSTRUCTION, FILL SOLID WITH INSULATION.

ADDITIONAL DEMOLITION NOTES:

- A DEMOLITION CONTRACTOR TO REMOVE ALL RUBBISH, DEBRIS, ETC. CAUSED BY HIS WORK AS FAST AS IT ACCUMULATES. PROVIDE ON SITE DUMPSTERS
- B DEMOLITION CONTRACTOR TO FOLLOW ALL SAFETY GUIDELINES. IT IS THE RESPONSIBILITY OF THE CONTRACTOR FOR THE SAFE EXECUTION OF ALL WORK
- C CONTRACTOR MUST COMPLY WITH THE INSURANCE / HOLD HARMLESS REQUIREMENTS
- D CONTRACTOR TO PROVIDE VERIFY LOCATION OF EXISTING WATER, ELECTRICAL AND GAS LINES PRIOR TO START WORK

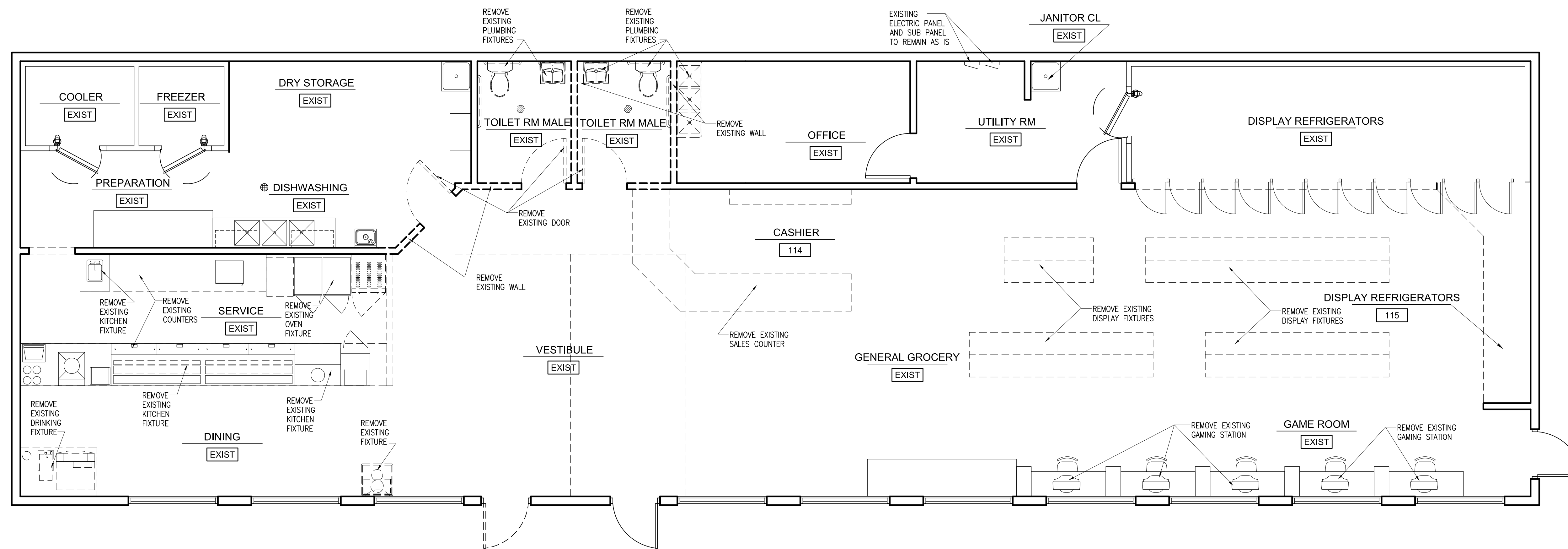


664 W. Veterans Pkwy, Suite A
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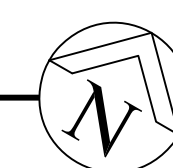
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FOR PERMIT	
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FOR CONST.	

REVISIONS	DATE
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EXISTING AND DEMOLITION PLAN

SCALE: 1/4" = 1'-0"



PROJECT: SUBWAY & MOBIL STATION/CONVENIENCE STORE
204 E BALTIMORE ST.
WILMINGTON, IL 60481

CLIENT: SUBWAY AND MOBIL GAS STATION
204 E BALTIMORE ST.
WILMINGTON, IL 60481

JOB NO. 24-014
DATE 02-07-24
FILE 05-224
PLOT SCALE 1:1

OWNER APPROVAL

Signature _____
Date _____

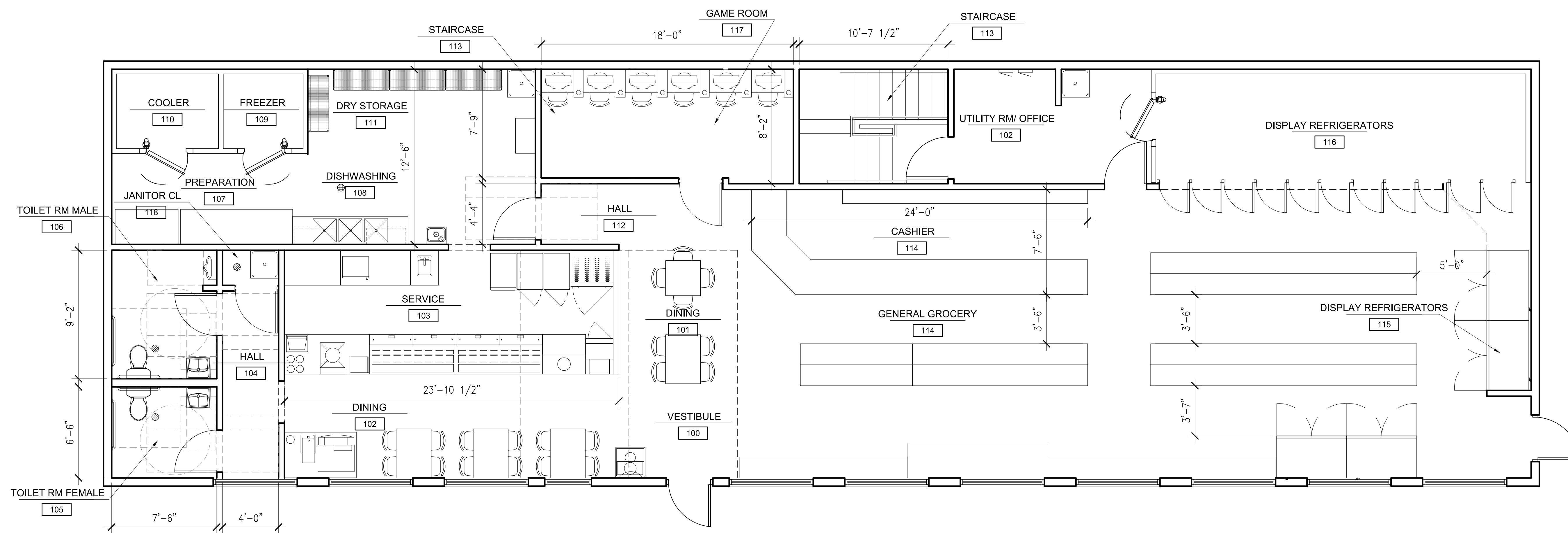
SHEET TITLE
EXISTING AND DEMOLITION PLAN
AND ELEVATIONS

SHEET NUMBER

A0

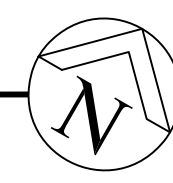
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FOR CONST.	

REVISIONS	DATE
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FLOOR PLAN

SCALE: 1/4" = 1'-0"



PROJECT: 204 E BALTIMORE ST.
 WILMINGTON, IL 60481
 VILLA PARK, IL 60481

CLIENT: SUBWAY AND MOBIL GAS STATION
 204 E BALTIMORE ST.
 WILMINGTON, IL 60481

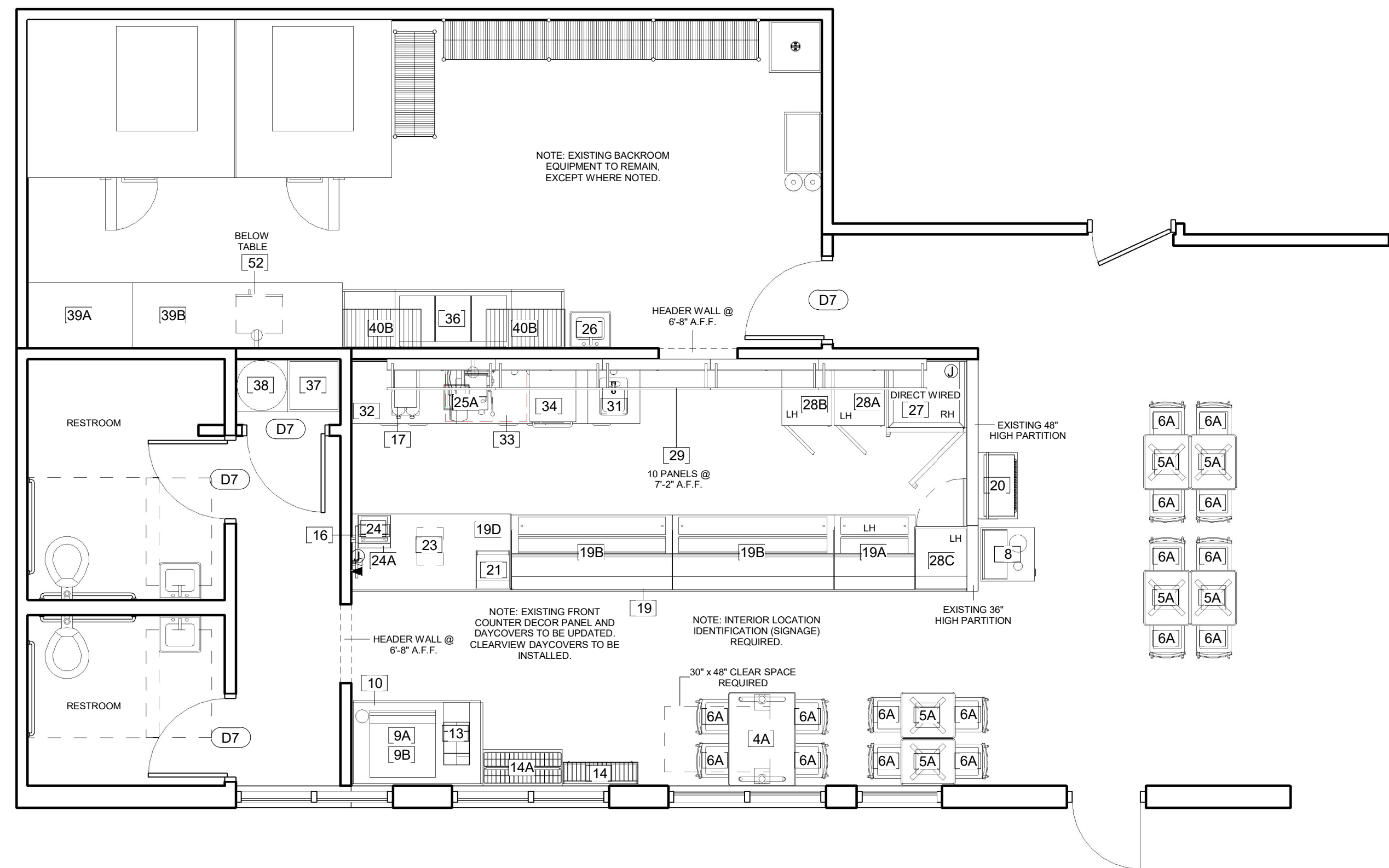
JOB NO. 24-014
 DATE 02-07-24
 FILE
 PLOT SCALE 1:1

OWNER APPROVAL

Signature _____
 Date _____

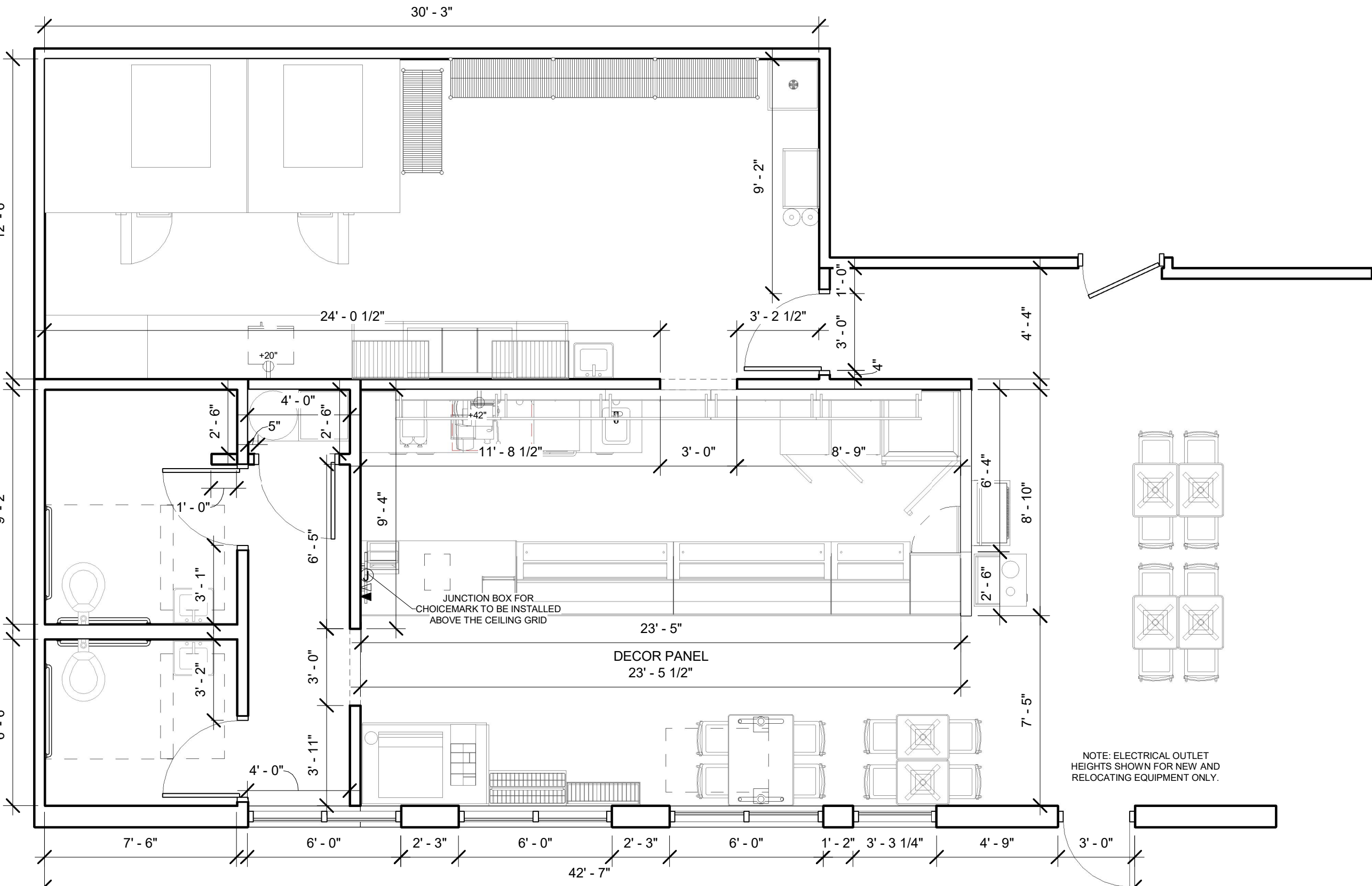
SHEET TITLE
 FLOOR PLAN
 ELEVATION AND RAMP SECTION

SHEET NUMBER
A1



1 FURNITURE & EQUIPMENT PLAN
1/4" = 1'-0"

Furniture Schedule						
#	Model	Manufacturer	Equipment Status	Count	Description	
4A	30" X 42" X 30" TABLE	PLYMOLD	New	1	30" WIDTH X 42" LENGTH X 30" HEIGHT WITH 2 STAMPED STEEL OFFSET ADA BASES. BEIGEWOOD(7850-60) LAMINATE FINISH WITH PVC EDGE. "NORTH SEA" FINISH COLOR.	
5A	24" X 20" X 30" TABLE	PLYMOLD	New	6	30" HIGH WITH FREE STANDING. "X" SERIES PEDESTAL- 22" X 22" STAMPED STEEL FOOT. BEIGEWOOD(7850-60) LAMINATE FINISH WITH PVC EDGE. "NORTH SEA" FINISH COLOR.	
6A	CHAIR	PLYMOLD	New	16	18" HIGH CHAIR WITH UPHOLSTERED SEAT PAD. PAD COLOR IS MOMENTUM BROWN AG5492C10. COMPOSITE CONSTRUCTION BACK COLOR IS WHITE C031-WH120.5, SEMI-GLOSS TEXTURE. FRAME COLOR IS SILVER PT96E-6401-C45.	
8	TRASH/RECYCLE RECEPTACLE	PLYMOLD	New	1	DOUBLE HOLE TRASH/RECYCLE RECEPTACLE. 25" X 25" BEIGEWOOD LAMINATE CABINET FINISH. FROSTY WHITE LAMINATE TOP AND OVERSHELF.	
9A	SODA FOUNTAIN	CORNELIUS	Existing	1	8-HEAD COKE SODA FOUNTAIN. DEDICATED 115V, 20AMP DUPLEX OUTLET (NEMA 5-20R) AND 3 INCH MINIMUM FLOOR DRAIN REQUIRED WITHIN 3 FEET. (EQUIPMENT INSTALLED BY COKE).	
9B	ICE MAKER	MANITOWOC	Existing	1	Q-450 CUBER. 115/60/1. 20 AMP FUSE MIN. 220-240/50/1 ALSO AVAILABLE. INSTALLED BY G.C./COKE.	
10	60" BEVERAGE DESTINATION RETROFIT KIT	DUKE MFG. CO.	New	1	BEIGEWOOD LAMINATE BEVERAGE DESTINATION CENTER RETROFIT KIT. LH BEVERAGE PLACEMENT. STAINLESS STEEL TOP. INSTALLED ON EXISTING 60" COUNTER BY G.C.	
13	BEVERAGE CADDY	NEMCO	New	1	LID/STRAW CADDY. PLACED ON TOP OF BEVERAGE COUNTER.	
14	QUEUE LINE CHIP DISPLAY	FRITO-LAY	New	1	QUEUE LINE CHIP DISPLAY ON CASTERS. 3 WIRE SHELVES.	
14A	TWIST CHIP RACK- MEDIUM	FRITO-LAY	New	1	ADJUSTABLE MULTI-SHELF CHIP DISPLAY ON CASTERS. 6 SHELF RECOMMENDED BASED ON LAYOUT.	
16	24" ILLUMINATED CHOICE MARK SIGN	TPC	New	1	24" X 1" THICK HALO LIT "S" LOGO. SINTRA SIGN PIN MOUNTED OFF WALL. INSTALLED BY G.C.	
17	TEA / COFFEE BREWER	BUNN-O-MATIC CORP.	Existing	1	DEDICATED 120V, 15 AMP DUPLEX OUTLET (NEMA 5-15P) WITHIN 3 FEET. PLUMBING: 20-90 PSI. MODEL SUPPLIED WITH 1/4" MALE FLARE FITTING. MIN. 1 GPM WATER FLOW.	
19	DECOR PANEL	DUKE MFG. CO.	New	1	RETROFIT LAMINATE DECOR PANEL. 23'-5" TOTAL LENGTH.	
19A	37" HOT SECTION DAYCOVER RETROFIT KIT- LH	DUKE MFG. CO.	New	1	HOT SECTION CLEARVIEW DAYCOVER RETROFIT KIT. INSTALLED ON EXISTING 37" HOT SECTION BY G.C.	
19B	74" COLD PAN DAYCOVER RETROFIT KIT	DUKE MFG. CO.	New	2	COLD PAN CLEARVIEW DAYCOVER RETROFIT KIT. INSTALLED ON EXISTING 74" COLD PAN BY G.C.	
19D	73" CASH SECTION	DUKE MFG. CO.	Existing	1	73" CASH SECTION X 34" ADA REQUIRED WORKING HEIGHT.	
20	FULL SIZE PICKUP SHELVING	QUALSERV	Existing	1	4-TIER PICK UP SHELVING WITH LOWER BASKET. 18"x30 5"x77.3" ON CASTERS.	
21	COOKIE DISPLAY CASE	NEMCO	New	1	4 TIER FULLY ENCLOSED COOKIE DISPLAY CASE. GLASS AND POLYCARBONATE CONSTRUCTION.	
23	SAFE	FIREKING SECURITY GROUP	Existing	1	QUICK DROP. INSTALLED BY G.C. IN SERVICE AREA	
24	P.O.S.	PAR/MICROS/HP	Existing	1	PC BASED POINT OF SALE SYSTEM. REQUIRES DEDICATED POWER SOURCE WITH ISOLATED GROUND TO BREAKER	
24A	P.O.S. SHROUD	GFX	New	1	SMALL FORMAT PAINTED METAL SHROUD. FOR USE ON POS SHELF.	
25A	MEAT SLICER	BIZERBA	New	1	GSP HD I-90 AUTOMATIC SLICER. 120v / 60Hz / 1-PH, 2.6 A. INSTALLED BY G.C.	
26	HAND SINK	DUKE MFG. CO.	Relocating	1	WALL MOUNTED HAND SINK. SUBJECT TO HEALTH CODE APPROVAL	
27	BREAD OVEN (RH)	DUKE MFG. CO.	Existing	1	DEDICATED CIRCUIT REQUIRED. DIRECT WIRED. INSTALLED BY G.C. 1/4" WATERLINE IS REQUIRED.	
28A	COMBINATION BREAD CABINET (LH)	LOCKWOOD	Existing	1	INTEGRATED OPEN AIR COOLING RACK ABOVE WITH ENCLOSED CABINET BELOW. INSTALLED BY G.C.	
28B	COMPANION BREAD CABINET (LH)	LOCKWOOD	Existing	1	FULLY ENCLOSED S.S CABINET WITH GLASS DOORS. INSTALLED BY G.C.	
28C	FRONT LINE BREAD DISPLAY- LH	DUKE MFG. CO.	New	1	ALUMINUM CABINET WITH CURVED GLASS DISPLAY. INSTALLED BY G.C. NSF APPROVED.	
29	2 PANEL FRONT-LIT MENU BOARD	VGS/TRANSLITE SONOMA	Existing	5	MENUBOARD: 2' X 4' WITH 4' LIGHT FIXTURE MOUNTED TO TOP OF MENUBOARD. SINGLE OUTLET REQUIRED. INSTALLED BY G.C.	
31	24" COUNTER SINK RETROFIT KIT	DUKE MFG. CO.	New	1	STAINLESS STEEL RETROFIT KIT FOR BACK COUNTER WITH HAND SINK. INSTALLED ON EXISTING 24" SINK COUNTER BY G.C.	
32	48" BACK COUNTER	DUKE MFG. CO.	New	1	BACK COUNTER WITH STAINLESS STEEL FINISH. INSTALLED BY G.C.	
33	60" REF. BACK COUNTER RETROFIT KIT	DUKE MFG. CO.	New	1	STAINLESS STEEL RETROFIT KIT FOR REFRIGERATED BACK COUNTER. INSTALLED ON EXISTING 60" COUNTER BY G.C.	
34	RAPID COOK OVEN	TURBOCHEF	Existing	1	TURBOCHEF. MICROWAVE/CONVECTION OVEN. SEE MANUFACTURER FOR FURTHER SPECIFICATIONS.	
36	3 COMP SINK	DUKE MFG. CO.	Relocating	1	3 COMPARTMENT WITH 2, 24" DRANBOARDS. INSTALLED BY G.C. ULS APPROVED	
37	MOP SINK	LOCALLY SOURCED	New	1	FLOOR LEVEL SINK 2' X 2'. ACQUIRED LOCALLY. INSTALLED BY G.C.	
38	HOT WATER TANK	LOCALLY SOURCED	New	1	ACQUIRE LOCALLY. INSTALLED BY G.C.	
39A	48" X 30" WORKTABLE	DUKE MFG. CO.	New	1	48" X 30" AVAILABLE WITH OR WITHOUT GALVANIZED UNDERSHELF. ORDER WITHOUT UNDERSHELF IF SODA IS STORED BENEATH TABLE.	
39B	96" X 30" WORKTABLE	DUKE MFG. CO.	Relocating	1	96" X 30" AVAILABLE WITH OR WITHOUT GALVANIZED UNDERSHELF. ORDER WITHOUT UNDERSHELF IF SODA IS STORED BENEATH TABLE.	
40B	SMART WALL SYSTEM	INTER METRO	Relocating	2	SWPS-36K3, SMARTWALL G3 PREP SINK UNIT. ACCESSORIES AVAILBLE	



2 DIMENSION & ELECTRICAL PLAN
1/4" = 1'-0"

Door Schedule				
#	Door Size	Status	Count	Description
D7	36" x 80"	New	4	SOLID CORE HARDWOOD DOOR SLAB. METAL FRAME WITH CLEAR ANODIZED ALUMINUM LEVER HANDLE.

SYMBOL LEGEND

- 120V DUPLEX OUTLET
- 220V SINGLE OUTLET
- ELECTRIC PANEL
- PHONE JACK
- DATA JACK
- CEILING MOUNTED
- FLOOR MOUNTED
- JUNCTION BOX
- THERMOSTAT
- DIGITAL MEDIA PLAYER

FRESH START LOCATION

- ELECTRICAL OUTLET HEIGHTS MEASURED TO BOTTOM OF BOX.
- ONE ELECTRICAL JUNCTION BOX TO BE LOCATED IN CEILING ABOVE EACH WINDOW.
- CUNO MODEL SW26-PLUS WATER FILTRATION SYSTEM IS REQUIRED IN ALL NEW RESTAURANTS THAT DISPENSE BEVERAGES. THE RECOMMENDED PLACEMENT FOR INSTALLATION IS MOUNTED TO SODA SYRUP RACK BY COCA-COLA. SECONDARY PLACEMENT OPTION IS MOUNTED ON THE BACKROOM WALL. THIRD INSTALLATION OPTION IS MOUNTING INSIDE THE FRONT BEVERAGE COUNTER WHEN SPACE LIMITATIONS OCCUR. REQUIRED: 1/2" INCOMING WATER LINE FEED WITH 1/2" BALL VALVE SHUT-OFF AND 1/2" PFT CONNECTION. MINIMUM 110 VOL. 20 AMP ELECTRICAL SERVICE TO SUPPORT THE CARBONATOR AND WATER BOOSTER (MUST BE DEDICATED CIRCUIT).
- EXIT LIGHTS INSTALLED BY G.C. PER LOCAL CODE.
- EMERGENCY LIGHTS INSTALLED BY G.C. PER LOCAL CODE.
- EXTINGUISHERS, SMOKE AND FIRE DETECTION SYSTEMS INSTALLED BY G.C. PER LOCAL CODE.
- LABOR & MATERIAL SUPPLIED BY G.C. UNLESS OTHERWISE NOTED.
- ALL DIMENSIONS TO BE VERIFIED BY G.C. ON SITE.
- REFRIGERATOR AND FREEZER MUST BE ADEQUATELY VENTILATED. REFER TO MANUFACTURER FOR DETAILS.

THIS DRAWING IS FURNISHED BY SUBWAY ON BEHALF OF SUBWAY IP, LLC. ("SIP") D/B/A SUBWAY. RECIPIENT MUST DETERMINE IF THIS DRAWING MUST BE SUBMITTED TO A LICENSED ARCHITECT OR SIMILAR PROFESSIONAL UNDER FEDERAL, STATE OR LOCAL LAW. ANY CHANGES MUST BE APPROVED BY SIP.

DO NOT SCALE DRAWING. WRITTEN DIMENSIONS TAKE PRECEDENCE OVER SCALED DIMENSIONS. AND SHALL BE VERIFIED IN THE FIELD BY THE GENERAL CONTRACTOR AND/OR FRANCHISEE. ANY DISCREPANCY IN DIMENSIONS SHALL BE BROUGHT TO THE IMMEDIATE ATTENTION OF YOUR AREA BUSINESS DEVELOPERS, SMO TEAMS, OR DESIGNATED FIELD REPRESENTATIVE.

THE GENERAL CONTRACTOR AND EACH SUB-CONTRACTOR SHALL MAKE THEIR OWN INSPECTIONS AND MEASUREMENTS. SUBWAY AND SIP SHALL NOT BE HELD RESPONSIBLE FOR THE ACCURACY OF DIMENSIONS AND FOR ERRORS AND OMISSIONS IN THE DRAWINGS IF WRITTEN CONFIRMATION HAD NOT BEEN RECEIVED BY THE SUBWAY RESTAURANT DESIGN DEPARTMENT.

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DESIGNED BY:
P MAKHAMALE, A
BARHATE
REVIEWED BY:
CHELSEA PELLICANO

REVISIONS			
NO.	DATE	DESCRIPTION	DRAWN BY

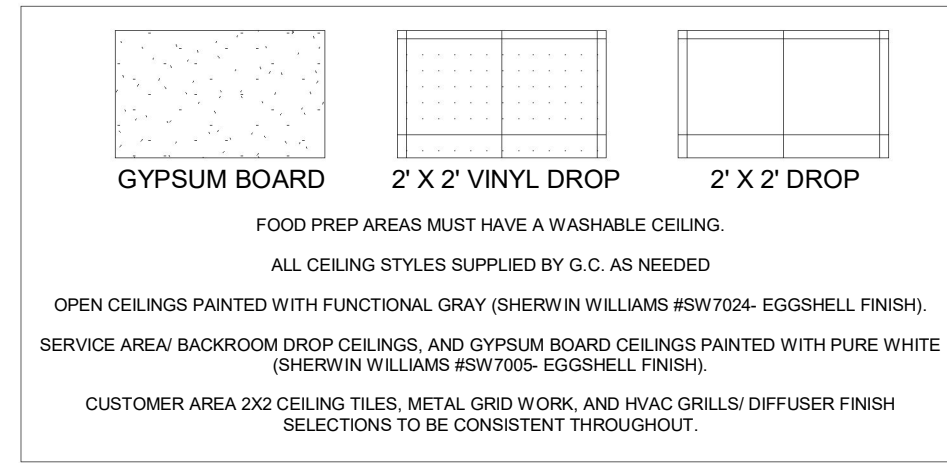
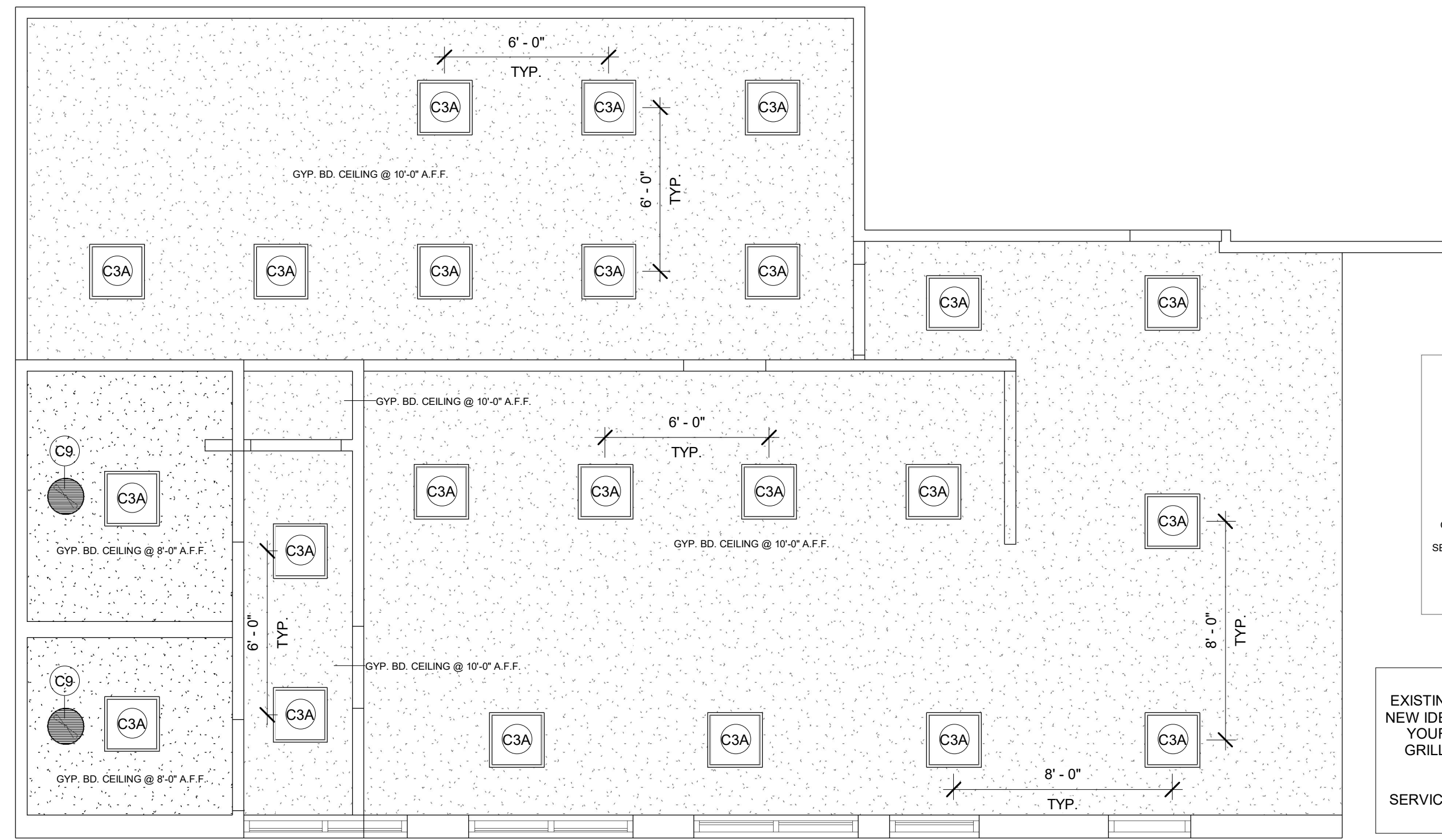
RESTAURANT MUST BE CONSTRUCTED AS DESIGNED IN THESE FLOOR PLANS SUBJECT TO FEDERAL, STATE AND LOCAL LAWS. RECIPIENT IS RESPONSIBLE FOR ENSURING COMPLIANCE WITH ALL LAWS. IF MODIFICATIONS ARE NECESSARY, PLEASE CONTACT THE SUBWAY RESTAURANT DESIGN DEPARTMENT FOR WRITTEN APPROVAL OF THE REQUIRED CHANGES.

RESTAURANT #: 20787
DATE: FEB 28, 2024
ADDRESS: 204 E BALTIMORE ST
WILMINGTON, IL
UNITED STATES
60481

BUSINESS DEVELOPER / SMO TEAM: SMO/N. IN-IL
577
FRANCHISEE: JAGRUTIBEN PATEL

1 CORPORATE DRIVE
SUITE 1000
SHELTON, CT 06484
(203) 877-4281 (800)888-4848

SHEET #: 1
SCALE: As indicated
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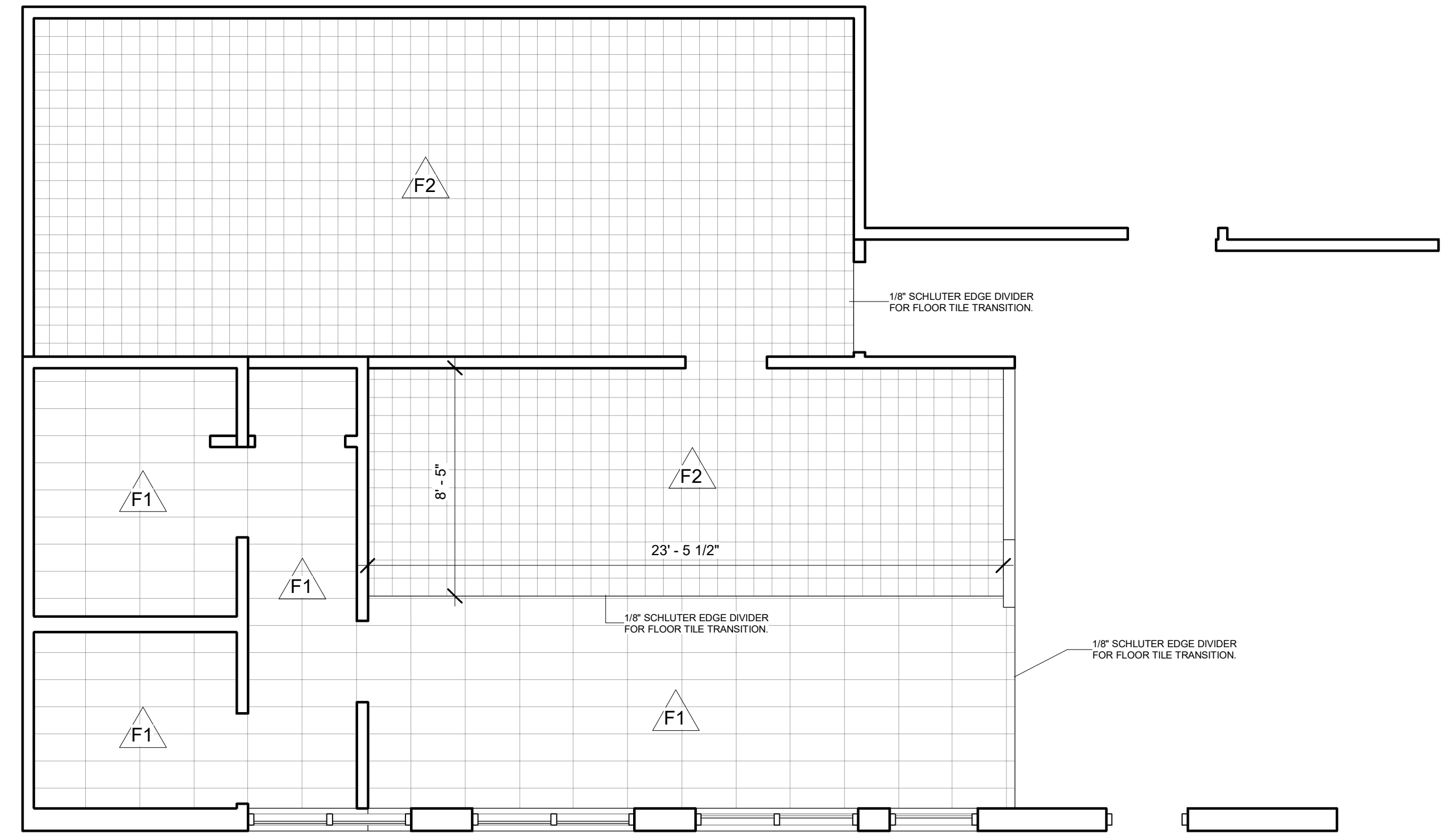


NOTE:
EXISTING BROKEN, STAINED, OR DISCOLORED CEILING TILES TO BE REPLACED WITH NEW IDENTICAL MANUFACTURER AND MODEL CEILING TILES. STAY CONSISTENT WITH YOUR COLOR COMBINATION OF DROP DOWN CEILING METAL GRID WORK, HVAC GRILLS/DIFFUSERS, AND CEILING TILES THROUGH THE CUSTOMER DINING AREA. COLOR OPTIONS ARE: GRAY, BLACK, OR WHITE.

SERVICE AREA AND BACKROOM DROP DOWN CEILING METAL GRID WORK AND VINYL FACE OR WASHABLE CEILING TILES ARE ALWAYS WHITE.

1 CEILING & LIGHTING PLAN
1/4" = 1'-0"

Ceiling Fixture and Lighting Schedule				
#	Model	Manufacturer	Count	Description
C3A	2' X 2' SURFACE MOUNTED LED LIGHT	SSL/ATTAINED	23	RECESSED 36W LED LIGHT FIXTURE WITH DRYWALL CEILING. SUPPLIED BY SPECIALTY LIGHTING GROUP
C9	CEILING MOUNTED EXHAUST FAN	LOCAL	2	*IF AN EXHAUST FAN IS ALREADY INSTALLED, IT IS TO BE PAINTED SW PURE WHITE(SW#7005)*. EXHAUST FAN WITH AIR EXCHANGE SPECIFICATIONS TO MEET LOCAL CODE, WHITE FINISH.



5 FLOOR FINISH PLAN
1/4" = 1'-0"

Floor Schedule				
Symbol	Floor	Manufacturer	Area	Description
F1	CUSTOMER AREA / RESTROOMS-TILE	CROSSVILLE	372.72 ft ²	"SILVER SANDS" 12" X 24" PORCELAIN FLOOR TILES. COLOR: AD-126-2. 3/16" THICK GROUT LINES. LATICRETE PERMACOLOR SELECT: CEMENTITIOUS GROUT. COLOR: 35 MOCHA. INSTALLED BY G.C.
F2	SERVICE AREA / BACKROOM	CROSSVILLE	576.88 ft ²	CROSSVILLE, PORCELAIN FLOOR TILE - 8" X 8" GREY MINGLE. FLAT FINISH. 3/16" THICK GROUT LINES, LATICRETE PERMACOLOR SELECT: CEMENTITIOUS GROUT, COLOR: 35 MOCHA. INSTALLED BY G.C.



2 3D View 1



3 3D View 2



4 3D View 3

FRESH START LOCATION

- ELECTRICAL OUTLET HEIGHTS MEASURED TO BOTTOM OF BOX.
- ONE ELECTRICAL JUNCTION BOX TO BE LOCATED IN CEILING ABOVE EACH WINDOW.
- CUNO MODEL SW26-PLUS WATER FILTRATION SYSTEM IS REQUIRED IN ALL NEW RESTAURANTS THAT DISPENSE BEVERAGES. THE RECOMMENDED PLACEMENT FOR INSTALLATION IS MOUNTED TO SODA SYRUP RACK BY COCA-COLA. SECONDARY PLACEMENT OPTION IS MOUNTED ON THE BACKROOM WALL. THIRD INSTALLATION OPTION IS MOUNTING INSIDE THE FRONT BEVERAGE COUNTER WHEN SPACE LIMITATIONS OCCUR. REQUIRED: 1/2" INCOMING WATER LINE FEED WITH 1/2" BALL VALVE SHUTOFF AND 1/2" PFT CONNECTION. MINIMUM 110 VOL. 20 AMP ELECTRICAL SERVICE TO SUPPORT THE CARBONATOR AND WATER BOOSTER (MUST BE DEDICATED CIRCUIT).
- EXIT LIGHTS INSTALLED BY G.C. PER LOCAL CODE.
- EMERGENCY LIGHTS INSTALLED BY G.C. PER LOCAL CODE.
- EXTINGUISHERS, SMOKE AND FIRE DETECTION SYSTEMS INSTALLED BY G.C. PER LOCAL CODE.
- LABOR & MATERIAL SUPPLIED BY G.C. UNLESS OTHERWISE NOTED.
- ALL DIMENSIONS TO BE VERIFIED BY G.C. ON SITE.
- REFRIGERATOR AND FREEZER MUST BE ADEQUATELY VENTILATED. REFER TO MANUFACTURER FOR DETAILS.

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DESIGNED BY:
P MAKHAMALE, A
BARHATE
REVIEWED BY:
CHELSEA PELLICANO

REVISIONS			
NO.	DATE	DESCRIPTION	DRAWN BY

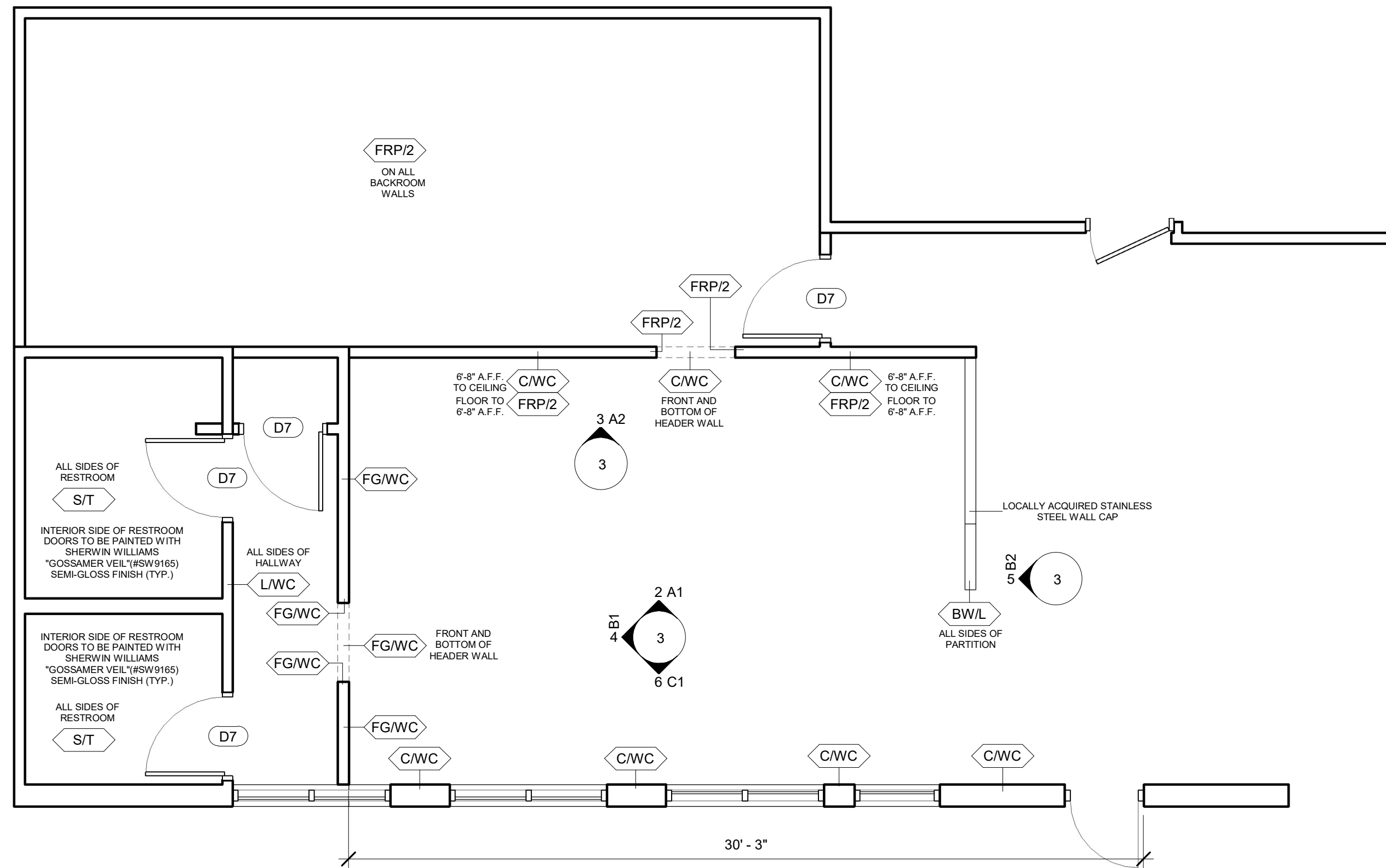
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RESTAURANT #: 20787
DATE: FEB 28, 2024
ADDRESS: 204 E BALTIMORE ST
WILMINGTON, IL
UNITED STATES
60481

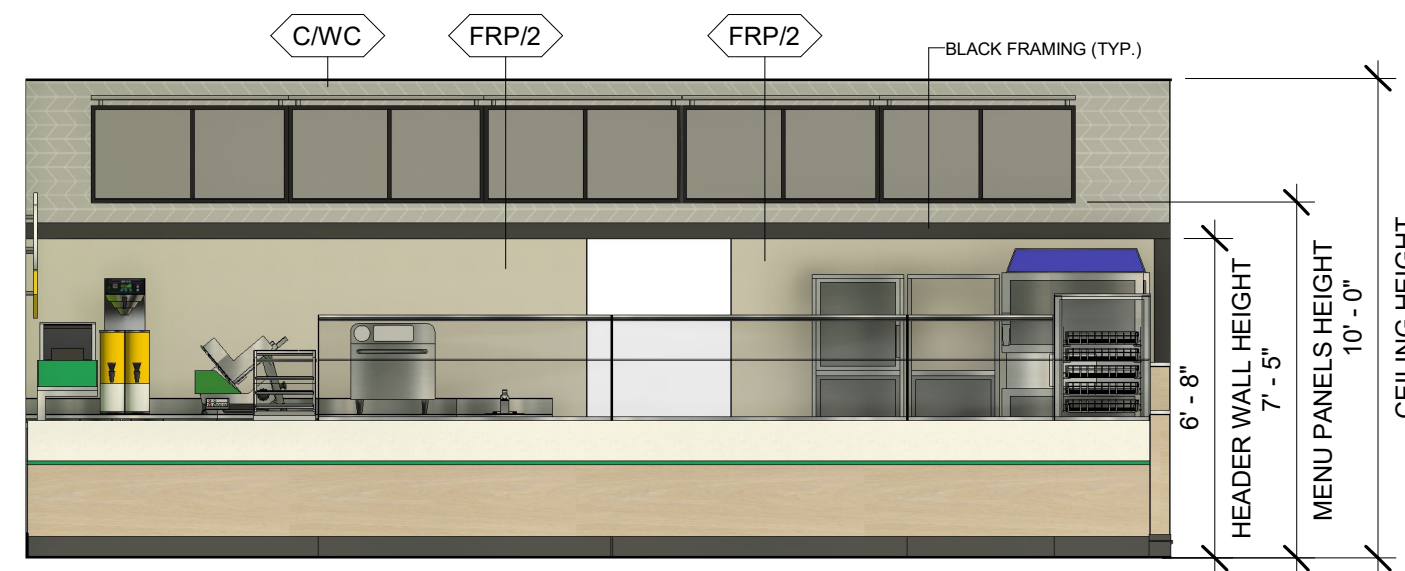
BUSINESS DEVELOPER / SMO TEAM:
SMO/N. IN-IL
577
FRANCHISEE:
JAGRUTIBEN PATEL

SUBWAY
1 CORPORATE DRIVE
SUITE 1000
SHELTON, CT 06484
(203) 877-4281 (800)888-4848

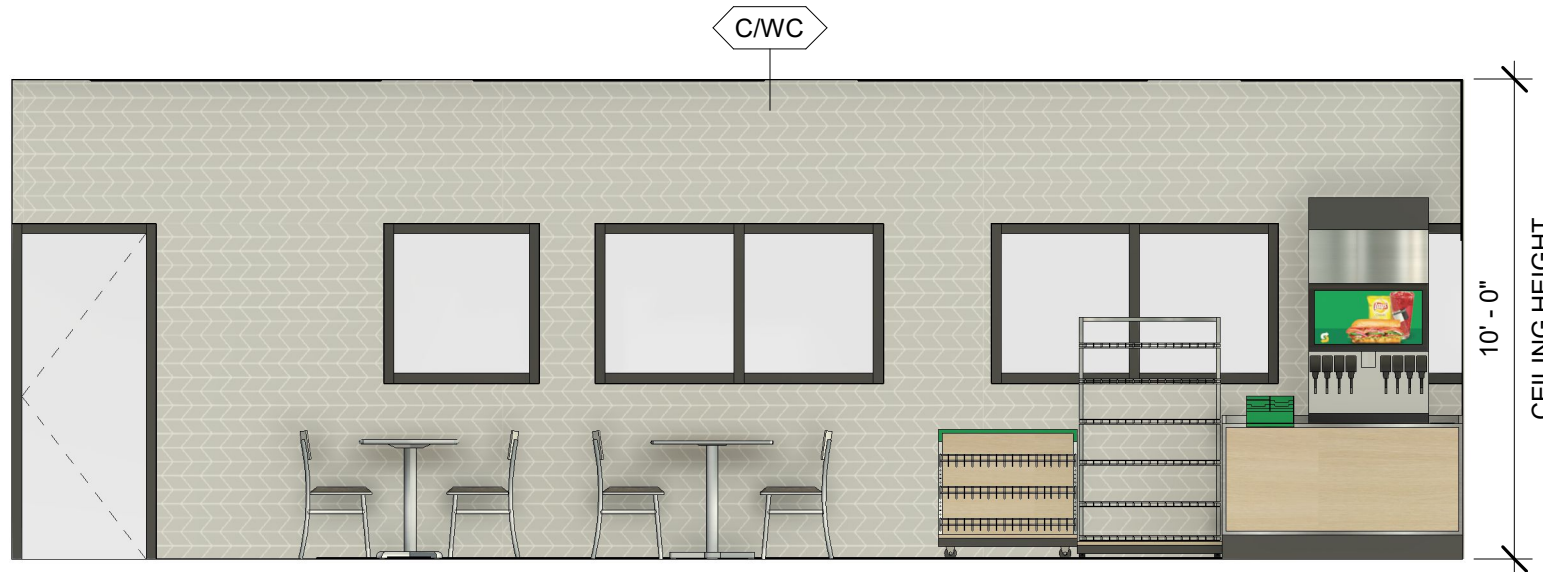
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SCALE: 1/4" = 1'-0"
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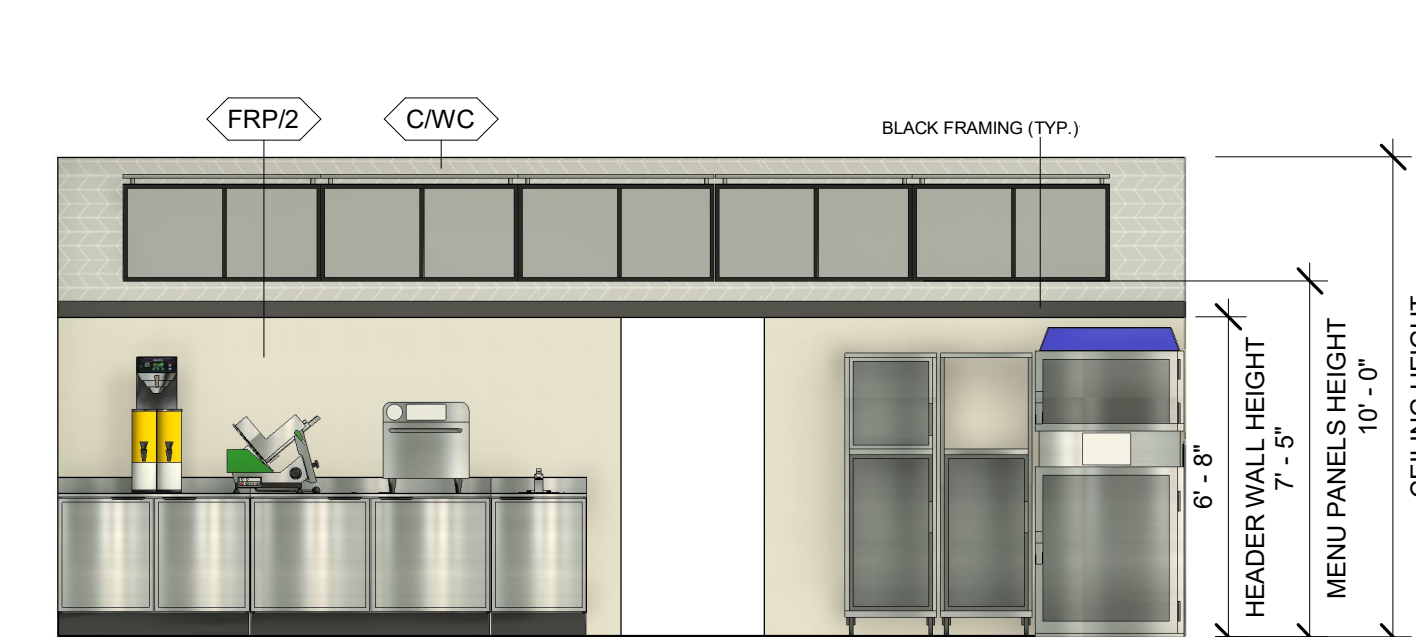
1 WALL FINISH PLAN
1/4" = 1'-0"



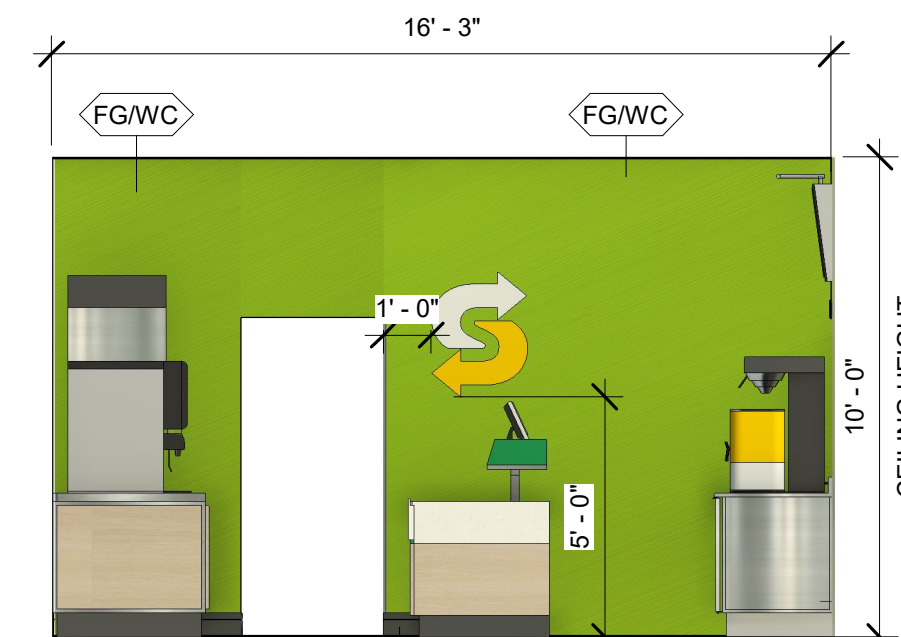
2 A1
1/4" = 1'-0"



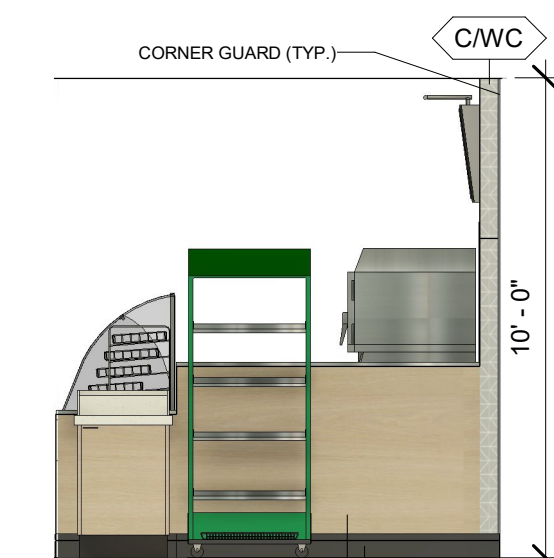
6 C1
1/4" = 1'-0"



3 A2
1/4" = 1'-0"



4 B1
1/4" = 1'-0"



5 B2
1/4" = 1'-0"

FRESH START LOCATION

- ELECTRICAL OUTLET HEIGHTS MEASURED TO BOTTOM OF BOX.
- ONE ELECTRICAL JUNCTION BOX TO BE LOCATED IN CEILING ABOVE EACH WINDOW.
- CUNO MODEL SW26-PLUS WATER FILTRATION SYSTEM IS REQUIRED IN ALL NEW RESTAURANTS THAT DISPENSE BEVERAGES. THE RECOMMENDED PLACEMENT FOR INSTALLATION IS MOUNTED TO SODA SYRUP RACK BY COCA-COLA. SECONDARY PLACEMENT OPTION IS MOUNTED ON THE BACKROOM WALL. THIRD INSTALLATION OPTION IS MOUNTING INSIDE THE FRONT BEVERAGE COUNTER WHEN SPACE LIMITATIONS OCCUR. REQUIRED: 1/2" INCOMING WATER LINE FEED WITH 1/2" BALL VALVE SHUT-OFF AND 1/2" PFT CONNECTION. MINIMUM 110 VOLT, 20 AMP ELECTRICAL SERVICE TO SUPPORT THE CARBONATOR AND WATER BOOSTER (MUST BE DEDICATED CIRCUIT).
- EXIT LIGHTS INSTALLED BY G.C. PER LOCAL CODE.
- EMERGENCY LIGHTS INSTALLED BY G.C. PER LOCAL CODE.
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Paint & Tile Schedule					
NOTE: THE SUBWAY STORE DESIGN DEPARTMENT WILL NOT ACCEPT RESPONSIBILITY FOR ANY INACCURACIES. THE CALCULATIONS PROVIDED BELOW MUST BE VERIFIED BY THE G.C. AND FRANCHISE OWNER BEFORE ANY ORDER FOR THESE MATERIALS IS ACCEPTED AND PLACED. ALL WALL FINISH CALCULATIONS INCLUDE A 15% BUFFER.					
Symbol	Model	Manufacturer	Area	Description	
S/T	SHADOW WALL TILE	CROSSVILLE	509.33 ft ²	CROSSVILLE, SHADOW 12" x 24" PORCELAIN TILES WITH 3/16" GROUT LINES. PERMACOLOR SELECT: CEMENTITIOUS GROUT. GROUT COLOR: 90 LIGHT PEWTER. INSTALLED HORIZONTALLY IN A STACKED BOND PATTERN BY G.C.	
W/P	WHITE PAINT	SHERWIN WILLIAMS	106.29 ft ²	SW7005 "PURE WHITE" PAINT. EGGSHELL FINISH.	

Wall Covering & Laminate Schedule					
NOTE: THE SUBWAY STORE DESIGN DEPARTMENT WILL NOT ACCEPT RESPONSIBILITY FOR ANY INACCURACIES. THE CALCULATIONS PROVIDED BELOW MUST BE VERIFIED BY THE G.C. AND FRANCHISE OWNER BEFORE ANY ORDER FOR THESE MATERIALS IS ACCEPTED AND PLACED. ALL WALL FINISH CALCULATIONS INCLUDE A 15% BUFFER.					
Symbol	Model	Manufacturer	Area	Yards	Description
BWL	BEIGWOOD LAMINATE	WILSONART	65.67 ft ²	7	BEIGWOOD LAMINATE (7850-60) MATTE FINISH. LOW WALLS TOPPED WITH STAINLESS STEEL TOP ACQUIRED LOCALLY. ORDERED IN 48" W x 144" L SHEETS. INSTALLED BY G.C.
C/WC	CHEVRON WALLCOVERING	SUNGLO FABRICS	309.09 ft ²	32	5/8" WIDE VINYL WALLCOVERING. GREY BACKGROUND-WHITE LINES. TEDLAR COATED. INSTALLED VERTICALLY BY G.C.
FG/WC	LIGHT GREEN FOCAL WALLCOVERING	SUNGLO FABRICS	147.92 ft ²	17	5/8" WIDE VINYL WALLCOVERING. #92456, E-349 HEAVY CORD. COLOR: LT. GREEN. TEDLAR COATED. INSTALLED VERTICALLY BY G.C.
L/WC	LINEN WALLCOVERING	SUNGLO FABRICS	251.94 ft ²	27	5/8" WIDE VINYL WALLCOVERING. COLOR: LINEN. TEDLAR COATED. INSTALLED VERTICALLY BY G.C.

Wall Detail Schedule					
NOTE: THE SUBWAY STORE DESIGN DEPARTMENT WILL NOT ACCEPT RESPONSIBILITY FOR ANY INACCURACIES. THE CALCULATIONS PROVIDED BELOW MUST BE VERIFIED BY THE G.C. AND FRANCHISE OWNER BEFORE ANY ORDER FOR THESE MATERIALS IS ACCEPTED AND PLACED.					
Model	Manufacturer	Length	8 ft. Lengths	12 ft. Lengths	Description
BLACK FRAMING	GFX	26' - 5 1/2"	4	3	BLACK SINTRA DATUM MOLDING. 4" x 1/4" THICK.
CORNER GUARD	SUNGLO FABRICS	27' - 11 1/2"	5	4	1/2" x 1/2" ALUMINUM GUARDS. FOR WALLCOVERING CORNER TRANSITIONS. BRUSHED ALUMINUM FINISH BY MFG. INSTALLED BY G.C.
WALL BASE	PARKLAND PLASTICS	41' - 11"	11	9	6" x 8' CUSTOMER AREA BLACK DUROBASE WALL PROTECTION SYSTEM. RESIN WITH SMOOTH FINISH. INSTALLED BY G.C.

Door Finish Schedule					
#	Door Size	Manufacturer	Count	Description	
D7	36" x 80"	LOCAL	4	PAINT DOOR AND FRAME WITH SHERWIN WILLIAMS GOSSAMER VEIL (SW#9165) SEMI-GLOSS FINISH.	

FRP Schedule					
NOTE: THE SUBWAY STORE DESIGN DEPARTMENT WILL NOT ACCEPT RESPONSIBILITY FOR ANY INACCURACIES. THE CALCULATIONS PROVIDED BELOW MUST BE VERIFIED BY THE G.C. AND FRANCHISE OWNER BEFORE ANY ORDER FOR THESE MATERIALS IS ACCEPTED AND PLACED. ALL WALL FINISH CALCULATIONS INCLUDE A 15% BUFFER.					
Symbol	Model	Manufacturer	Area	# Of Sheets	Description
FRP/2	SMOOTH GRAY FRP	CRANE COMPOSITES	968.92 ft ²	31	4' X 10' X .075" GLASBORD SMOOTH LIGHT GRAY FIBERGLASS REINFORCED PANELS- WATER RESISTANT COVERING. LIGHT GRAY MOLDINGS AND TRIM BY MFG. INSTALLED BY G.C.

FRP CALCULATION WORKSHEET	WHITE FRP (FRP/1)	SMOOTH GRAY (FRP/2)
PVC DIVISION MOLDING (NUMBER OF FRP PANELS MINUS 1)	X	30
PVC INSIDE CORNER (INSIDE CORNERS WHERE FRP MEET)	X	4
PVC OUTSIDE (OUTSIDE CORNERS WHERE FRP MEET)	X	0
PVC CAP MOLDING (EDGES WHERE FRP BEGINS & ENDS & DOORWAYS)	X	8

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DESIGNED BY:
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BARHATE
REVIEWED BY:
CHELSEA PELLICANO

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REVISIONS			
NO.	DATE	DESCRIPTION	DRAWN BY

RESTAURANT #: 20787
ADDRESS: 204 E BALTIMORE ST WILMINGTON, IL UNITED STATES 60481

DATE: FEB 28, 2024

BUSINESS DEVELOPER / SMO TEAM: SMO/N. IN-IL 577

FRANCHISEE: JAGRUTIBEN PATEL

1 CORPORATE DRIVE SUITE 1000 SHELTON, CT 06484
(203) 877-4281 (800)888-4848

SHEET #: 3
SCALE: 1/4" = 1'-0"
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SO YOU ARE REMODELING...

We know that preparing to remodel your restaurant can be complicated, time consuming, and stressful. Coordinating with your contractor, managing deliveries and materials takes time and effort. As you prepare to remodel your restaurant there are many things to consider in order to make the process as simple as possible and to reduce cost and downtime. **Let us help remove some of your stress and help make your restaurant remodel as efficient as possible. Your job is to deliver delicious food to your customers. Our job is to help make your restaurant a beautiful and efficient operation.**



FRESH START COMPONENTS



Duke's components for the Fresh Start remodel program are specifically designed for ease of installation on your existing Duke front and back counters. **Our standard package for re-imagining your restaurant includes these retrofittable components:**

- ✓ ClearView Day Cover
- ✓ Front Counter Décor Package(s)
- ✓ Back Counter Stainless Steel Panel Kit(s)
- ✓ End Wall Resurfacing Kit(s)



ADDITIONAL CONSIDERATIONS



While you're remodeling, now is the time to consider replacing aging equipment. New equipment is specifically designed to help make your operation more efficient and profitable and saves you time, money, and the hassle of another construction project a few years down the road.

Consider the following when planning to purchase new equipment for your remodel:



EQUIPMENT AGE— As your equipment ages, now is the time to think about replacing it. Typical restaurant equipment is intended to last 7 to 10 years.



EQUIPMENT ADVANCEMENTS— Numerous equipment improvements have been introduced in the past few years. Take advantage of these advancements in functionality and technology:

• **TSC3 Proofer Oven with WiFi** 

• **Patented Tri-Channel® Technology**

• **Cashier Unit with Integrated Chip Shelving**

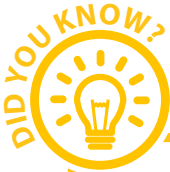


FINANCIAL CONSIDERATIONS— By upgrading now and consolidating you can **ELIMINATE** additional cost in the future for:

• Additional contractor costs • Additional freight cost • Additional labor cost



The new U.S. federal tax laws temporarily allow for expensing 100% of certain business assets including restaurant equipment in the first year. **This temporary exemption expires in December of 2022.** Contact your tax advisor for guidance on this and other tax code advantages that may allow you to depreciate capital purchases earlier.



Depending on the scale of your remodel you may be able to **fit up to three restaurants worth of remodeling supplies on a single shipment** and reduce your overall delivery cost.

Ask us how!



There are plenty of good reasons for a franchisee to purchase a new front counter at the time a remodel is being performed. One of the main reasons is that the cost of having a contractor come back at a later date can be considerable. Returning to a store and coordinating with the various subcontractors and the potential disruption of the business can be prohibitive, not to mention the inconvenience and cost of ordering and receiving a separate shipment and managing a separate project.



CONSIDER CONSOLIDATING YOUR REMODEL ORDER

Consolidation ensures that all of the equipment you ordered from Duke and other vendors arrive at one time for better job site management and less restaurant downtime.



Adding flooring, wallpaper, and other décor elements to your consolidated order assures that everything your contractor needs is there when they need it!

CONSOLIDATION PERKS



FEWER DELIVERIES TO YOUR STORE

1 shipment vs 30 or more.



REDUCES POTENTIAL FOR FREIGHT DAMAGE



FLEXIBLE DELIVERY

Arrival when and where you need it, your order **arrives on a specified date and time** within a **2-hour delivery window**.



DUKE LOGISTICS COORDINATOR

One point of contact for everything.

Let us worry about when your order will arrive! The logistics coordinator keeps you advised on the status of your order.



LOWERS LABOR COST

Consolidation improves job site control and **reduces unloading and installation time**, in turn lowering labor cost. Your contractor will have everything they need for your remodel upon its arrival.



What you can expect from Duke when you choose freight consolidation...

- ✓ Contact you to review shipping and delivery details within 24 hours of receipt of the order
- ✓ Review delivery service options that are available, including walk boards and lift gates
- ✓ Work closely with the other manufacturers to assure the timely delivery of all products
- ✓ Identify any problem areas or delivery delays and work with you and the manufacturer to resolve them

- ✓ Contact you on the day of shipment to provide you with final shipping details
- ✓ Provide you with a final list of all items on the consolidated shipment
- ✓ Contact you 30 days after delivery to ensure your complete satisfaction



To consolidate your order...

Simply **choose the "consolidation" option on your order.** Your BDA or Coordinator can assist you with this.



For more information visit:
dukemfg.com/subway

Questions?
SubwaySales@dukemfg.com



Your Solutions Partner

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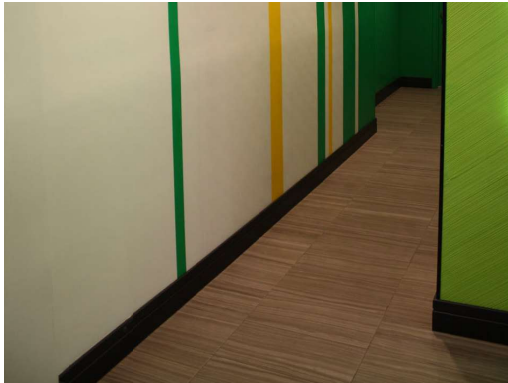
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 +86.21.59153525/59153526
 FAX: +86.21.33600628

Fresh Forward/Fresh Start Flooring Guide

There are many flooring options both for materials and installation within the Fresh Forward/Fresh Start décor package to assist you with your new build or remodel

Please use this guide to help navigate the different options available to aid in making the selection that best suits your specific restaurant

Porcelain Floor Tile



Polished Concrete



Fresh Forward/Fresh Start Flooring Guide

Porcelain Floor Tile is a product that provides high durability and longevity across multiple design & décor cycles

Approved vendors and their unique product names and model #s

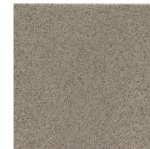
Customer Area Floor

- Crossville-Silver Sands 12"x24" SSMR.11224UPSC (US & Canada)
- DaTile-Sandy Shore 12"x24" N637SW12241PK (US & Canada)
- Select Tile-Ambiante 30cm x 60cm (Canada Only)
- Porcelanosa-Piccadilly C-1 13"x26" V56090261 (Canada Only)



Service Area Floor

- Crossville-Grey Mingle 8"x8" R001/.10808UPS (US & Canada)
- DaTile-Medium Grey 8"x8" M7KZ881P (US & Canada)
- Select Tile-Granito 20cm x 20cm (Canada Only)
- Porcelanosa-Paramus Brown 8"x8" V12099021 (Canada Only)



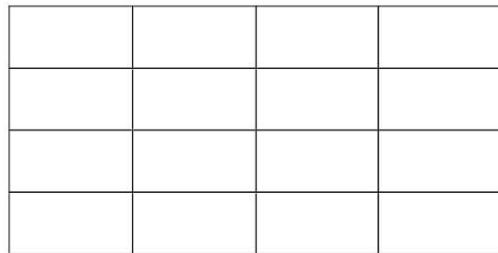
Note:

A porcelain tile floor must meet all local and national codes as well as ADA/CSA requirements.

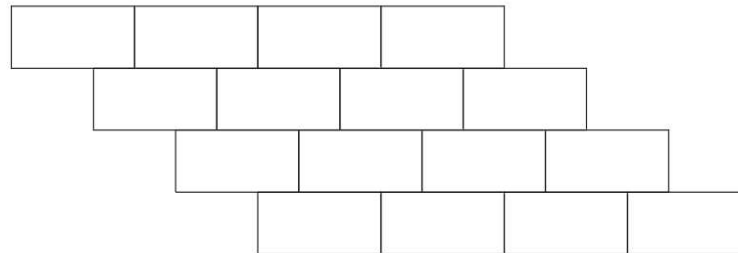


Fresh Forward/Fresh Start Flooring Guide

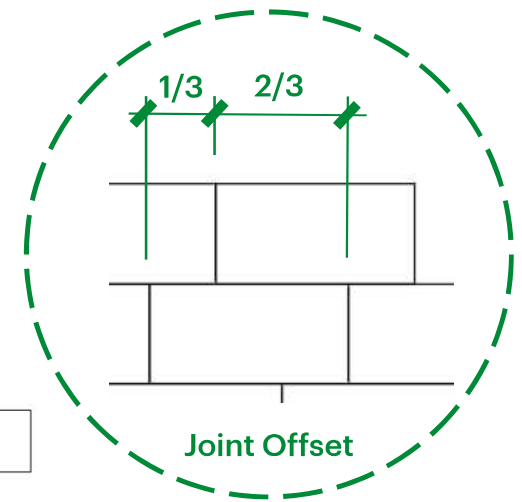
Porcelain Floor Tile Pattern Layout Options:



Straight Stack Pattern



Running Bond Pattern



Installation Watchouts:



Tiles are not installed level on the sub floor or slab below

Individual Tile should be removed and reset level



Grout is not adequately cleaned from the surface of the tile and creates hazing

Tiles should be cleaned with a clean sponge until the haze disappears



Fresh Forward/Fresh Start Flooring Guide

Porcelain Floor Tile Examples:



Fresh Forward/Fresh Start Flooring Guide

Porcelain Floor Tile Cleaning Procedures:

Sweep as necessary and wipe up spills as they occur. Damp mop twice daily with fresh hot floor cleaner solution.

1. Always use a clean mop and HOT water
2. Add 4 gallons (15 L) of water to bucket; **Less water will not properly dilute floor cleaner**
3. Add one 2 oz. packet of floor cleaner in bucket

For proper dilution and to avoid detergent build-up, **ALWAYS** add water first then add floor cleaner. If too much solution is used, you must damp mop with clear water to avoid a film build-up.

At Closing - "Wet-mopping"

Sweep to clean up loose debris. Apply fresh hot floor cleaner solution by removing the mop from the bucket without wringing. Allow solution to remain for 3 to 5 minutes. This 'dwell time' is essential, allowing the solution time to penetrate and lift any film build-up on the floor. Scrub with your deck brush. Remove soiled solution into the nearest drain using your floor squeegee. Damp mop with clear water until all solution is removed

Note:

Improper dilution of the floor cleaner chemical can lead to a buildup and crystallization making the floor appear dirty or hazy



Fresh Forward/Fresh Start Flooring Guide

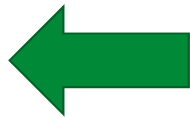
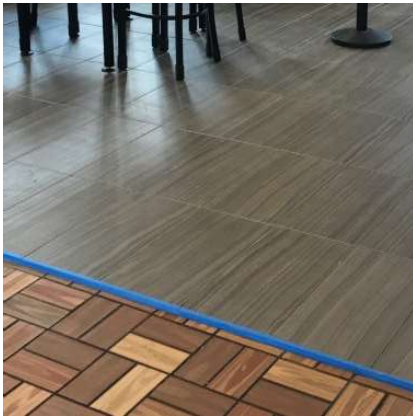
Tile Over Tile Installation Option (Crossville Tile Inc. ONLY)

Crossville Tile Inc. offers a tile over tile installation option that allows the new porcelain tile to be installed over an existing porcelain tile.

Product: Crossville-Silver Sands 12"x24" SSMR.11224UPSC (US & Canada)

For installation instructions, please use this guide

<https://thefeed.subway.com/central/event/downloaddoc?id={934B8B68-50D8-4E39-BFED-BCA29B88DF94}>



Example of a
Crossville floor
tile over tile
installation

IMPORTANT: ADA compliance considerations.
Please refer to the Crossville Tile Inc installation
instructions as linked above.



Note:
A porcelain tile floor must meet
all local and national codes as
well as ADA/CSA requirements.

SUBWAY

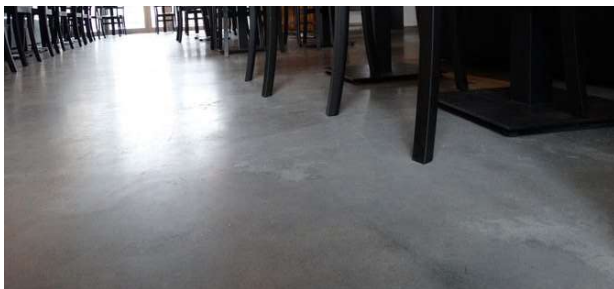
Fresh Forward/Fresh Start Flooring Guide

Polished Concrete is an option when you are looking for a product that provides high durability and longevity across multiple design & décor cycles with a neutral color palette

Tradeoffs: Some imperfections in the concrete slab such as saw cuts can detract from the appearance

Customer Area Floor

- Requires a clear floor sealant to provide protection against staining, discoloration, etc.
- Please consult with your local health department to determine what type of sealant is required in your municipality



Note:

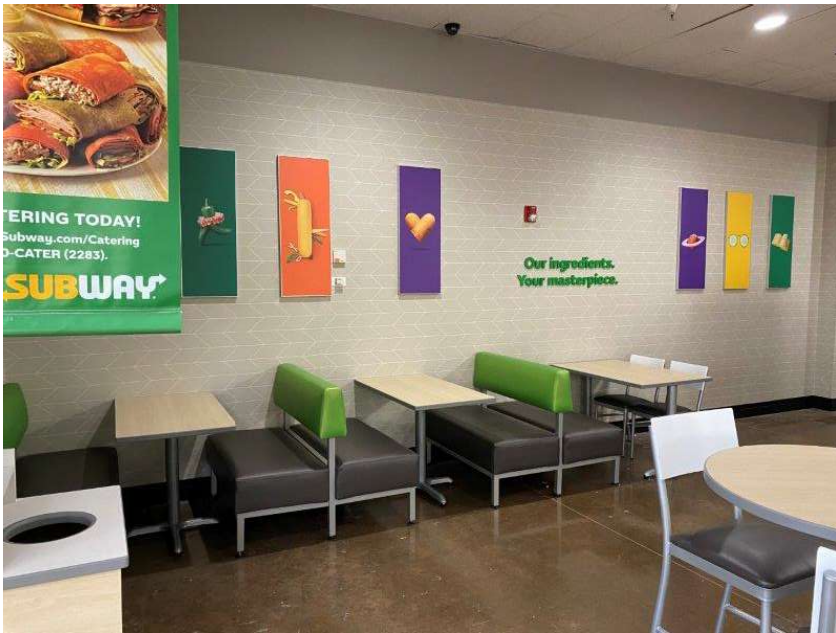
A natural or grey color tone concrete is acceptable.

Note:

A polished concrete floor must meet all local and national codes as well as ADA/CSA requirements.

Fresh Forward/Fresh Start Flooring Guide

Polished Concrete Examples:



Fresh Forward/Fresh Start Flooring Guide

Polished Concrete Floor Cleaning Procedures:

Sweep as necessary and wipe up spills as they occur. Damp mop twice daily with fresh hot floor cleaner solution.

1. Always use a clean mop and HOT water
2. Add 4 gallons (15 L) of water to bucket; **Less water will not properly dilute floor cleaner**
3. Add one 2 oz. packet of floor cleaner in bucket

For proper dilution and to avoid detergent build-up, **ALWAYS** add water first then add floor cleaner. If too much solution is used, you must damp mop with clear water to avoid a film build-up.

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Note:

Improper dilution of the floor cleaner chemical can lead to a buildup and crystallization making the floor appear dirty or hazy



Crossville Tile Inc.

Subway Specification Silver Sands Calibrated



Silver Sands SSMR.11224UPSC

Sizes & Finishes

Nominal (in)	Actual (in)	Thickness (mm)	Finish
12 x 24	11-13/16 X 23-13/16	8.8	UPS

Product Performance

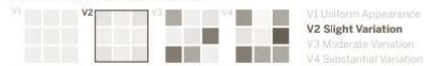
Breaking Strength	>450 lbf	ASTM C648
Bond Strength	>200 psi	ASTM C482
Chemical Resistance	Unaffected	ASTM C650
Frost Resistance	Resistant	ASTM C1026
Water Absorption	<0.20%	ASTM C373

Wet Dynamic Coefficient of Friction Range

UPS	0.50 - 0.60	AcuTest™
-----	-------------	----------

Shade & Texture Index

Silver Sands has a shade variation of V2.



This porcelain tile product is produced with a V2 variation. Differences among pieces from the same production run are minimal. Inspect the product upon delivery and for best results, blend tile from several cartons during installation.

Subway Specification Grey Mingle



Grey Mingle R001/.10808UPS

Sizes & Finishes

Nominal (in)	Actual (in)	Thickness (in)	Finish
8 x 8	7-3/4 x 7-3/4	5/16	UPS

Note: All field tile is rectified and modular with a minimum 3mm grout joint.
Actual measurements stated in inches indicate tile is calibrated (non-rectified).
Actual measurements stated in mm indicate tile is rectified.

Product Performance

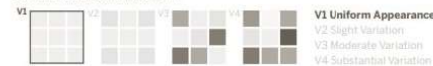
Breaking Strength	350 - 420 lbf	ASTM C648
Bond Strength	>200 psi	ASTM C482
Chemical Resistance	Unaffected	ASTM C650
Frost Resistance	Resistant	ASTM C1026
Water Absorption	<0.10%	ASTM C373
Scratch Hardness	6	Mohs Scale

Wet Dynamic Coefficient of Friction Range

UPS	0.50 - 0.60	AcuTest™
-----	-------------	----------

Shade & Texture Index

Devon has a shade variation of V1.



This porcelain tile product is produced with a V1 variation. Differences among pieces from the same production run are minimal. Inspect the product upon delivery and for best results, blend tile from several cartons during installation.



DalTile



IMAGINE WHAT'S POSSIBLE™

A CUSTOM DESIGN FOR





PRE-CONSUMER RECYCLED MATERIALS

TRU-EDGE™

MADE IN THE U.S.A.

FLOOR

SW FRESH

COLORBODY™ PORCELAIN

SUBWAY CUSTOM ITEM DESCRIPTION

Series Name	SW FRESH
Color	Sandy Shore
UCM	Square Foot
Price/Unit	\$199

SW FRESH SANDY SHORE
Please note: Image above displays the graphic design for the custom tile detailed in this document. Samples of actual material are available upon request.

CONTACT INFORMATION
Timothy Phoenix
Mobile: (802) 343-3656
Email: Tim.Phoenix@DalTile.com

SIZES

	Thickness	Sq. Ft./Carton	Pieces/Carton
 12 x 24 Floor Tile	(11-5/8" x 23-5/8") (29.56 cm x 59.44 cm)	3/8"	15.12

INSTALLATION

Grout Joint Recommendation	Shade Variation
1/8" (5/16" when installed in a staggered brick-joint pattern; overlap should not exceed 33%)	 High (V3)

Additional installation recommendations can be found in the current edition TCNA Handbook and/or NTCA Reference Manual.

APPLICATIONS

	Target DCOF wet	Suitable
Dry & Level – Interior Floor	N/A	✓
Wet & Level – Interior Floor	≥ 0.50	✓
Ramps & Inclines	≥ 0.65	✓
Walls/Backsplashes	N/A	✓
Countertops	N/A	✓
Pool Linings	N/A	✓

A DCOF value of 0.42 is the standard for tiles specified for level interior spaces, expected to be walked upon when wet, as stated in ANSI A1371-2012, Section 9.6. For more information about DCOF and the DCOF AcuTest, visit daltile.com/DCOF.

APPLICATION NOTES:
Suitable for exterior vertical applications in freezing and non-freezing climates, when proper installation methods are followed.

PERFORMANCE CHARACTERISTICS

	ASTM#	Result
Water Absorption	C373	< 0.5%
Breaking Strength	C648	> 275 lbs.
Scratch Hardness	MDH5	8.0
Chemical Resistance	C650	Resistant
Abrasion Resistance	C1027	N/A

For additional information on test results, visit us at: daltile.com/information/TestResults.

CARE AND MAINTENANCE
Please refer to the "DalTile Care and Maintenance Guide" available at www.DalTile.com.

DAL-TILE 1-YEAR LIMITED WARRANTY (EXTENDED WARRANTIES AVAILABLE)

Dal Tile Corporation warrants that manufactured products will be free from defect for a period of one-year from date of purchase. Defect is defined as a shortfall in the product to perform to Dal Tile specifications as disclosed in product literature, within industry acceptable tolerances as set forth in standard, national industry protocols. Dal Tile provides detailed information in its product literature regarding appropriate tile and stone applications. Failure to comply with recommended applications voids this warranty. THIS ONE-YEAR EXPRESS WARRANTY IS THE SOLE WARRANTY EXTENDED AND REPLACES ANY STATUTORY WARRANTIES TO THE MAXIMUM EXTENT ALLOWABLE BY LAW. For full warranty information including implications, exclusions and limitations please visit www.DalTile.com.



Select Tile

Subway Specification
Ambiante

MODOMO
The Art of Italian Tile



30x60 Ambiante

Sizes & Finishes

Type	Measurements			Finish
	Nominal		Actual	
	Thickness	Size	Size	
Natural calibrated	10.5	300x604	298x600	Unpolished

NOTE: This porcelain tile product is modular and calibrated. Minimum grout joint is 3mm.

Product Performance

Breaking Strength	>500 lbf	ASTM C648
Bond Strength	>200 psi	ASTM C482
Chemical Resistance	Unaffected	ASTM C650
Frost Resistance	Resistant	ASTM C1026
Water Absorption	<0.50%	ASTM C373

Wet Dynamic Coefficient of Friction Range

Unpolished	0.50 – 0.60	AcuTest®
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Shade & Texture Index

Ambiante has a shade variation of V2.



This porcelain tile product is produced with a V2 variation. There are minimal differences among pieces from the same production run. For best results, blend the tile product from several cartons during installation.

Subway Specification
Granito

MODOMO
The Art of Italian Tile



20x20 Granito

Sizes & Finishes

Type	Measurements			Finish
	Nominal		Actual	
	Thickness	Size	Size	
Natural calibrated	8	200x200	198x198	Unpolished

NOTE: This porcelain tile product is modular and calibrated. Minimum grout joint is 3mm.

Product Performance

Breaking Strength	350 - 420 lbf	ASTM C648
Bond Strength	>200 psi	ASTM C482
Chemical Resistance	Unaffected	ASTM C650
Frost Resistance	Resistant	ASTM C1026
Water Absorption	<0.50%	ASTM C373
Scratch Hardness	6	Mohs Scale

Wet Dynamic Coefficient of Friction Range

Unpolished	0.50 – 0.60	AcuTest®
------------	-------------	----------

Shade & Texture Index

Granito has a shade variation of V1.



This porcelain tile product is produced with a V1 variation. There are minimal differences among pieces from the same production run. For best result, blend the tile product from several cartons during installation.

**CANADA
ONLY**



Porcelanosa-Piccadilly



V5609019 HLC200-3, Rev.8, 14/01/11

VENIS PORCELANOSA Group

CONTROL LABORATORY

MODEL TECHNICAL SPECIFICATIONS - PRODUCTION DATA

Requested by/Department:
ESTEBAN SERNA / PORCELANOSA GRUPO

PORCELANOSA USA
is a USGBC member

Date: 17/03/2017
Shade: 1
Model:
PICCADILLY 13" x 26"
33x66cms

Type: Floor tiles
Code: V56090191 100200454
Glazed: Unglazed:

Color/Shade Variation Program scale: V2
SLIGHT VARIATION: Clearly distinguishable differences in texture and/or pattern with similar colors

ISO 10545-2: 1995 DETERMINATION OF DIMENSIONAL FEATURES

	ISO 13006:12/ EN 14411:12 TOLERANCE	VENIS TOLERANCE	ISO 13006:12/ EN 14411:12 TOLERANCE	VENIS TOLERANCE
Deviation from straightness of sides:	±0,5% o ±1,5mm	+ 0,1 % / - 0,1 %	± 0,13 Inch	+ 0,03Inch / - 0,03 Inch
Deviation from rectangularity:	±0,5% o ±2,0mm	± 0,1 %	± 0,13 Inch	± 0,03 Inch
Surface flatness (Edge curvature):	+0,5/-0,5% o +2/-2mm	+ 0,1 % / - 0,1 %	+ 0,13 / - 0,13 Inch	+ 0,02Inch / - 0,04 Inch
Surface flatness (Centre curvature):	+0,5/-0,5% o +2/-2mm	+ 0,1 % / - 0,1 %	+ 0,15 / - 0,15 Inch	+ 0,02Inch / - 0,04 Inch
Surface flatness (Warpage):	±0,5% o ±2,0mm	+ 0,1 % / - 0,1 %	± 0,15 Inch	+ 0,03Inch / - 0,04 Inch

ISO 10545-3: DETERMINATION OF WATER ABSORPTION

Results: 0,09 % Minimal Norm: E <= 0,5 %

ASTM C648: STANDARD THE METHOD FOR BREAKING STRENGTH OF CERAMIC TILE

Breaking Strength: 750 lb.f Minimal Norm: 250 lb.f

ISO 10545-13: 1995 DETERMINATION OF RESISTANCE AGAINST CHEMICAL AGENTS

Swimming Pool Salts

Sodium Hypochlorite: GA Minimal Norm: GB
Ammonium Chloride: GA Minimal Norm: GB

Household Chemicals

Citric Acid: GLA Minimal Norm: As per manufacturer
Hydrochloric Acid: GLA GHA Minimal Norm: As per manufacturer
Potassium H: GLA GHA Minimal Norm: As per manufacturer

G Glazed H High concentrations A With no visible effects C Partial or complete loss of the original surface
U Unglazed L Low concentrations B Well-defined change in appearance

ISO 10545-11: 1994 DETERMINATION OF CRAZING RESISTANCE

Results: RESIST Minimal Norm: Required

V5609019 HLC200-3, Rev.8, 14/01/11

VENIS PORCELANOSA Group

CONTROL LABORATORY

MODEL TECHNICAL SPECIFICATIONS - PRODUCTION DATA

ISO 10545-12: 1995 DETERMINATION OF FROST RESISTANCE

Nº of pieces damaged after 100 cycles: 0 pieces Minimal Norm: Required

EN 67-101: 1985 DETERMINATION OF SCRATCH RESISTANCE

Results Mohs: 5

ISO 10545-14: 1995 DETERMINATION OF RESISTANCE TO STAINS

Chromium oxide plus oil: 5 Olive oil: 5 Iodine solution: 5 Minimal Norm: ≥3

Method A Hot tap water during 5 min. and then drying with a dust cloth.
Method B Manual cleaning using a non-abrasive commercial cleaning agent, rubbing with a non-abrasive sponge. Washing with water and drying with a dust cloth.
Method C Mechanical cleaning with a rotary brush and an abrasive commercial cleaning agent, during 2 minutes. Washing with water and drying with a dust cloth.
Method D Immersion, during 24 h, in an adequate solvent: 3% HCl solution, KOH solution 100 g/l, Acetone or trichloroethylene. Washing with water and drying with a dust cloth.

Classification	Evaluation
5	Stain removed with Method A
4	Stain removed with Method B
3	Stain removed with Method C
2	Stain removed with Method D
1	Persistent stain

ISO 10545-8: 1994 DETERMINATION OF LINEAR THERMAL EXPANSION

Results between 50°C-100°C: 6,4 x 10⁻⁶ %/°C Minimal Norm: Available

ASTM C1028 - SCOF - STATIC COEFFICIENT OF FRICTION TESTING

A137.1 SECTION 9.6 - DCOF - DYNAMIC COEFFICIENT OF FRICTION TESTING

Average wet value: 0,52 Minimal Norm: ≥ 0,42 WET-ANSI A137.1: 2012

CERAMIC TILES CLASSIFICATION ACCORDING TO USE


6 High traffic, direct access from outside
1 Dry interior floors
HE Exterior Hygienic.

Please refer to the installations and maintenance instruction sheet issued by PORCELANOSA GROUP.


Do not use cleaning agents containing hydrofluoric acid.
It is recommended to fix the tiles with a minimum joint of 1/16". Do not fix without joint.
For big sizes it is recommended to fix with mortars containing polymeric additives and to use the double glueing technique.

The information enclosed in this file is only valid for the sample of the production corresponding to the date of the heading. To obtain the updated information for the desired production, please contact VENIS, S.A.
This file model complies with the required specifications in the applicable current regulations ISO 13006: 2012 and EN14411: 2012.


CERTIFIED MANAGEMENT SYSTEM



PORCELANOSA USA is a USGBC member
Membership category: Industrial manufacturer
Data joined: February 2009



SGS
ACCREDITED FOR ENAC
E505/1829



SGS
ACCREDITED FOR ENAC
E507/4453

06/02/2017



Porcelanosa-Paramus Brown

V1209902 HLC200-3, Rev.8, 14/01/11

VENIS PORCELANOSA Group

CONTROL LABORATORY

MODEL TECHNICAL SPECIFICATIONS - PRODUCTION DATA

Requested by/Department:
ALBERTO BROCH / DEP.
EXPORTACION

Date: 06/02/2017

Model:
PARAMUS BROWN 20X20

ACCORDING TO THE
INTERNATIONAL
STANDARDS ISO 13006 FOR
WALL AND FLOOR TILES

Group: B1a	Code: V1209902 100200945	Color/Shade Variation Program scale: V1	Nº Calibre		Length	Width
			200 mm	200 mm	200 mm	200 mm
UNIFORM APPEARANCE: Differences among pieces from the same production run are similar	Production : Measures	UNIFORM APPEARANCE: Differences among pieces from the same production run are similar	1	200 ± 0,4 mm	200 ± 0,4 mm	200 ± 0,4 mm
			2	200,8 ± 0,4 mm	200,8 ± 0,4 mm	200,8 ± 0,4 mm
			3	201,6 ± 0,4 mm	201,6 ± 0,4 mm	201,6 ± 0,4 mm
Glazed: <input type="checkbox"/>	Unglazed: <input checked="" type="checkbox"/>	Maximum Thickness:	9,0 ± 0,5 mm			

ISO 10545-2:1995 DETERMINATION OF DIMENSIONAL FEATURES

	ISO 13006:12/ EN 14411:12 TOLERANCE	VENIS TOLERANCE	ISO 13006:12/ EN 14411:12 TOLERANCE	VENIS TOLERANCE
Deviation from straightness of sides:	+0,5% o ±1,5mm	+ 0,1 % / - 0,1 %	± 1,0 mm	+ 0,2 mm / - 0,2 mm
Deviation from rectangularity:	+0,5% o ±2,0mm	± 0,2 %	± 1,0 mm	± 0,4 mm
Surface flatness (Edge curvature):	+0,5/-0,5% o +2/-2mm	+ 0,4 % / - 0,4 % + 1,0 / - 1,0 mm	+ 0,8 mm	+ 0,8 mm / - 0,8 mm
Surface flatness (Centre curvature):	+0,5/-0,5% o +2/-2mm	+ 0,3 % / - 0,3 % + 1,4 / - 1,4 mm	+ 0,8 mm	+ 0,8 mm / - 0,8 mm
Surface flatness (Warpage):	+0,5% o ±2,0mm	+ 0,3 % / - 0,3 %	± 1,4 mm	+ 0,8 mm / - 0,8 mm

ISO 10545-3:1995 DETERMINATION OF WATER ABSORPTION

Results: 0,06 % Minimal Norm: E ≤ 0,5 %

ISO 10545-6/7:2010/1996 DETERMINATION OF ABRASION RESISTANCE

Volume of removed matter: 109 mm³ Minimal Norm: ≤ 175 mm³

ISO 10545-4:2012 DETERMINATION OF BENDING STRENGTH AND BREAKING STRENGTH

Bending Strength (R): 48 N/mm² Minimal Norm: 35 N/mm²
Breaking Strength (S): 2157 N Minimal Norm: 1300 N

ISO 10545-13:1995 DETERMINATION OF RESISTANCE AGAINST CHEMICAL AGENTS

Swimming Pool Salts	Acids and Alkalis to Low and High Concentrations
Sodium Hypochlorite: UA Minimal Norm: LB	Citric Acid: ULA Minimal Norm: As per manufactured
Household Chemicals	Hydrochloric Acid: ULA UHA Minimal Norm: As per manufactured
Ammonium Chloride: UA Minimal Norm: LB	Potassium H: ULA UHA Minimal Norm: As per manufactured

ISO 10545-11:1994 DETERMINATION OF CRAZING RESISTANCE

Results: NOT APPLIED

Country of origin of the goods: Spain
17/11/2017

V1209902 HLC200-3, Rev.8, 14/01/11

VENIS PORCELANOSA Group

CONTROL LABORATORY

MODEL TECHNICAL SPECIFICATIONS - PRODUCTION DATA

ISO 10545-12:1995 DETERMINATION OF FROST RESISTANCE

Nº of pieces damaged after 100 cycles: 0 pieces Minimal Norm: Required

EN 67-101:1985 DETERMINATION OF SCRATCH RESISTANCE

Results Mohs: 7

ISO 10545-14:1995 DETERMINATION OF RESISTANCE TO STAINS

Chromium oxide plus oil: 4 Olive oil: 4 Iodine solution: 4 Minimal Norm: ≥ 3

ISO 10545-8:1994 DETERMINATION OF LINEAR THERMAL EXPANSION

Results between 50°C-100°C: 6,5 x 10⁻⁶ K⁻¹ Minimal Norm: Available

DIN 51130: DETERMINATION OF CRITICAL ANGLE OF SLIPPAGE ON TILED SURFACES WITH "OIL AND BOOTS"

R-12 Between 6°<a<=19°: R-9, Between 10°<a<=19°: R-10, Between 20°<a<=27°: R-11, Between 27°<a<=35°: R-12, a>35°: R-13

DIN 51097: DETERMINATION OF SLIP RESISTANCE WITH BAREFEET ON WET SURFACES FOR "BAREFOOT FEET"

Group: C Between 12°<a<=18°: A, Between 18°<a<=24°: B, a>=24°: C

BS 7976-1:2002 DETERMINATION OF SLIP RESISTANCE USING THE PENDULUM TEST (4-5 Rubber)

Dry Results: 63

Wet Results: 57

CERAMIC TILES CLASSIFICATION ACCORDING TO USE

- 6 High traffic, direct access from outside
- 3 Outdoor floors or special requirement floors
- HE Exterior Hygienic.

Please refer to the installations and maintenance instruction sheet issued by PORCELANOSA GROUP

Do not use cleaning agents containing hydrofluoric acid.

It is recommended to fix the tiles with a minimum joint of 1,5 mm. Do not fix without joint.

For big sizes it is recommended to fix with mortars containing polymeric additives and to use the double glueing technique.

The information enclosed in this file is only valid for the sample of the production corresponding to the date of the heading. To obtain the updated information for the desired production, please contact VENIS, S.A.

This tile model complies with the required specifications in the applicable current regulations ISO 13006: 2012 and EN14411: 2012.





City of Wilmington Public Works

To: Honorable Mayor Dietz and City Council Members
From: James Gretencord, Director of Public Works
Subject: April Director's Report
Date: May 14, 2024

City Crew:

- Completed 44 work orders
- Replaced catch basin and storm pipe at N. Joliet and Wabash Street
- Added a new catch basin and storm sewer pipe on S. First Street
- Installed new pedestrian signs with flashing lights on Rte. 53
- Painted, installed halyard, and set up a new solar light donated by the Wilmington Chamber of Commerce on the Claire's Corner flag pole
- Spent 160 labor hours filling potholes

Sewer:

- Began sludge press operations
- Decanted digester
- Lubricated Screening machine and gate valves
- Completed 142 utility locates
- Replaced phase monitor at Riverwood Lift Station

Water:

- Replaced 40 water meters
- Collaborated with City Hall Staff to verify and correct all accounts after a system-wide Zenner update
- Produced the 2023 Consumer Confidence Report. The URL link is available on the City Website and will be included in May utility bills.
- Annual hydrant flushing began the week of May 6th, with an estimated duration of 6-8 weeks to flush every hydrant

Other:

- Lime Curtain project completed
 - Finished the PLC/Cellular upgrade to the Scada at our Booster Station
 - Received bids for the FY25 Motor Fuel Tax Road improvements, with the lowest bidder being \$49,970.55 below our engineer's estimated cost.
 - Submitted Public Works FY25 budgets to Finance for review
 - Ordered road deicing salt for FY25
 - Illinois Central Sweeping swept on April 8th, 15th, 22nd, and 29th.
 - Our Road Preservation Program will commence on June 3rd.
 - Received 7 Sidewalk Share program applications to date. Mid-summer, we will estimate and invoice these applicants. Those who pay will have their sidewalks replaced in August and September.
-



MEMO

Date: May 14, 2024

To: Honorable Mayor Dietz and City Council Members

From: James Gretencord, Director of Public Works

Cc: Jeannine Smith, City Administrator
Nancy Gross, Finance Director

Re: Street Sweeping Services

Budget Impact: \$50,160 Public Works Street Sweeping

Request: Allow the Public Works Director to authorize payment for up to \$50,160 for street sweeping services during FY25.

Discussion: In January, the City Council instructed City Staff to arrange for street sweeping services. The cost for each day of sweeping from Illinois Central Sweeping is \$1,320. If weather permits, I propose scheduling sweeping sessions every Monday from March through November, totaling approximately 38 sweeps. This service operates on a pay-as-you-go basis and can be discontinued at any time. Funding for this request is allocated in FY25 budget.

Motion: Approve the Public Works Director to authorize payments up to \$50,160 for street sweeping services in FY25.

Thank you in advance for your consideration of this request.



MEMO

Date: May 14, 2024
To: Honorable Mayor Dietz and City Council Members
From: James Gretencord, Director of Public Works
Cc: Jeannine Smith, City Administrator
Nancy Gross, Finance Director
Re: Pavement Preservation Program

Budget Impact: FY25 \$9,300 01-05-6710 P.W. Equipment Rental,
FY25 \$9,500 01-05-6599 Maintenance Streets

Request: Approve the rental from Altorfer Caterpillar of a compact track loader and cold planer for four weeks at the total cost of \$9,300.
Approve the purchase of up to 150 tons of Hot Mix Asphalt and Prime not to exceed \$9,000.

Discussion: I am seeking approval to rent a compact track loader with a cold planer and trailer from Altorfer Caterpillar for a period of 4 weeks starting on June 3rd. The City Crew intends to use this equipment to grind failed spots in our roads and repair them properly using binder and hot mix asphalt. This expense will be budgeted for in FY25.

Material	Quantity	Price	Total
HMA (ton)	150	\$60	\$9,000
Prime (gallon)	50	\$10	\$500

Company	Cost
Altorfer Cat	\$9,300
Casey Equipment	\$9,400
West Side Tractor Sales	\$9,300 (does not include trailer)

Motion: Approve the request to rent a compact track loader with cold planer and trailer from Altorfer Caterpillar for four weeks for the total cost of \$9,300.

Approve the purchase of up to 150 tons of Hot Mix Asphalt and Prime not to exceed \$9,500.

Thank you in advance for your consideration of this request.

16822 W LARAWAY RD, JOLIET, IL 60433
 JOLIET

Rental Agreement

Agreement Q22889



Date Out: 06/03/2024 Mon 07:00 AM
 Est. Date In: 06/10/2024 Mon 07:00 AM

Bill to: Customer: 3869500
 CITY OF WILMINGTON
 1165 S WATER STREET
 WILMINGTON, IL 60481

Jobsite: SKID / PLANER
 Contact: KYLE
 Phone: 815-476-3104
 CPU IN JOLIET

PO #:
 Signed By:
 Order By: KYLE

Written By: Nikki Krysiak
 Sales Rep: DAVID MURRAY (B-3-175)

QTY DESCRIPTION	DAY	WEEK	4WEEK	TOTALS
Rental Items				
1 289 HF COMPACT TRACK LOADER HI-FLOW ~ 289D XPS 125-0270	\$675	\$1,900	\$5,100	1,900.00
1 SSL - COLD PLANERS ~ PC206 125-2340	\$400	\$1,400	\$3,000	1,400.00
1 RENTAL TRAILER - 12-16K ~ 2400017 240-0017	\$150	\$450	\$1,200	450.00

RATES ARE QUOTED FOR: 8 HR DAY, 44 HR WEEK, 176 HR
 OVERAGE HOURS WILL BE BILLED AT HOURLY RATE
 DAMAGE, ABUSE, FUEL, DEF OR EXCESSIVE CLEANING
 WILL BE BILLED ADDITIONAL

\$ 9,300 /month

Miscellaneous Items

1 HAZ WASTE	12.00 each	12.00
1 Rental Equipment Protection	16.00 %	600.00
Quote Total:		4,362.00

IF YOU EXPERIENCE PROBLEMS WITH THE EQUIPMENT, STOP USING IT - CALL ALTORFER IMMEDIATELY!

By accepting delivery of rented items, customer agrees to all terms and conditions shown on both the front and back of this rental agreement. Customer assumes full responsibility for all rented items, including their safe and proper use, operation, routine maintenance, storage, transportation and return to Altorfer. Customer is responsible for all fuel (including DEF), loss, damage, or repair including tires and missing keys. WARRANTY DISCLAIMER: ALTORFER MAKES NO WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, OR ANY OTHER WARRANTIES, EXPRESSED OR IMPLIED. Customer acknowledges that the equipment being rented is of the type, size, design, and capacity selected solely by the customer as suitable for its purpose. In no event shall Altorfer be liable for incidental, special or consequential damages of any nature. The terms and conditions on the rental agreement form is the sole agreement between customer and Altorfer. Customer agrees to indemnify Altorfer and to the waiver of claims as indicated on the back side of this agreement.

ALTORFER RENTS:

Customer Signature _____ Date _____

1,500
 3,700
 2,000
 200
 20
 Trailer
 200
 AT
 Trailer
 200
 3,400

Skid Steer Loaders					
Model	Capacity	Op. Weight	Daily	Weekly	Monthly
270/275	2,700 lb	8,680 lbs	325.00	1,100.00	3,000.00
300/330	3,000 lb	9,288 lbs	375.00	1,200.00	3,500.00

Compact Track Loaders					
Model	Capacity	Op. Weight	Daily	Weekly	Monthly
VT275	2,700 lb	10,051 lbs	450.00	1,350.00	4,000.00
VT320	3,000 lb	11,799 lbs	500.00	1,500.00	4,500.00

Compact Telehandlers					
Model	Lift Cap.	Max Height	Daily	Weekly	Monthly
RSS-19	5,500 lb	19 ft 1 in	450.00	1,350.00	4,000.00

Backhoe Loaders					
Model	Dig Depth	Op. Weight	Daily	Weekly	Monthly
3CX-14	14 ft	18,614 lbs	400.00	1,200.00	3,600.00

Wheel Loaders					
Model	Bkt. Capacity	Op. Weight	Daily	Weekly	Monthly
AL650	1.4 yd ³	9,500 lbs	450.00	1,350.00	4,000.00
AL750	2.0 yd ³	10,919 lbs	475.00	1,400.00	4,250.00
ALT750	2.0 yd ³	12,500 lbs	550.00	1,650.00	4,950.00
838	3.0 yd ³	29,033 lbs	775.00	2,100.00	6,200.00
848H	3.5 yd ³	36,376 lbs	900.00	2,300.00	6,900.00
856	4.2 yd ³	44,423 lbs	1,200.00	3,500.00	11,000.00

Mini Excavators					
Model	Dig Depth	Op. Weight	Daily	Weekly	Monthly
9018	8 ft	4,000 lbs	300.00	900.00	2,700.00
9027	9 ft 4 in	6,063 lbs	315.00	950.00	2,850.00
9035	10 ft 1 in	8,510 lbs	350.00	1,050.00	3,150.00
9051	11 ft 5 in	11,420 lbs	375.00	1,125.00	3,375.00
9057	11 ft 11 in	12,566 lbs	375.00	1,125.00	3,375.00
909	14 ft 11 in	19,180 lbs	415.00	1,245.00	3,735.00

*All LiuGong mini excavators include hydraulic thumbs with the unit

Large Excavators					
Model	Dig Depth	Op. Weight	Daily	Weekly	Monthly
JZ141	19 ft 10 in	33,863 lbs	600.00	1,700.00	5,500.00
913	19 ft 4 in	32,408 lbs	600.00	1,700.00	5,500.00
915	19 ft 6 in	34,400 lbs	950.00	2,850.00	6,350.00
922	20 ft 6 in	50,265 lbs	1,200.00	3,500.00	7,000.00

Pavers					
Model	Paving Width	Op. Weight	Daily	Weekly	Monthly
5000	5-9 ft	13,000 lbs	1,200.00	3,600.00	9,900.00
1000	9-13 ft	11,000 lbs	1,250.00	3,750.00	9,900.00
8500	8-15 ft	18,100 lbs	1,350.00	4,000.00	12,000.00
8510	8-15 ft	17,720 lbs	1,400.00	4,250.00	12,500.00
8520	8-15 ft	21,400 lbs	1,450.00	4,500.00	13,000.00
8608	8-15 ft	21,920 lbs	1,450.00	4,500.00	13,000.00
F1000	10-19 ft	33,400 lbs	2,500.00	6,500.00	18,000.00

Compaction					
Double Drum Rollers					
Model	Drum Width	Op. Weight	Daily	Weekly	Monthly
CC900G	35 in	2,800 lbs	300.00	750.00	2,200.00
CC950D	35 in	3,000 lbs	350.00	900.00	2,700.00
CC1000	39 in	3,700 lbs	400.00	1,200.00	3,500.00
CC1200	47 in	5,700 lbs	450.00	1,400.00	4,200.00
CC1300	51 in	8,600 lbs	475.00	1,500.00	4,500.00
CC1400	54 in	9,500 lbs	600.00	1,600.00	4,800.00
Single Drum Rollers					
Model	Drum Width	Op. Weight	Daily	Weekly	Monthly
CA2500 PD	84 in	22,300 lbs	900.00	2,500.00	6,500.00

Milling					
Model	Drum Width	Op. Weight	Daily	Weekly	Monthly
PL500T	24"	17,000 lbs	1,500.00	4,500.00	13,500.00
BM600/15	24"	17,500 lbs	1,500.00	4,500.00	13,500.00
BM1300/30	51"	44,423 lbs	2,200.00	6,000.00	18,000.00
BM2200/75	85"	76,060 lbs	4,500.00	13,500.00	29,500.00

Attachments					
Description	Compatibility	Notes	Daily	Weekly	Monthly
Bucket	All Products	Additional	150.00	450.00	800.00
Breaker	LEX		500.00	1,400.00	4,000.00
Breaker	BHL		400.00	1,200.00	3,000.00
Breaker	SSL/CTL		300.00	900.00	2,700.00
Forks	SSL/CTL	48 in Pallet	75.00	150.00	400.00
Broom	SSL/CTL	Collector	200.00	650.00	1,950.00
Mill	SSL/CTL	18 or 24 in	425.00	1,250.00	3,700.00

CASEY
EQUIPMENT

(847) 437-8686

www.caseyequipment.com



WEST SIDE TRACTOR SALES



JOLIET T: (815) 730-9011 F: (815) 730-9036
 LISLE T: (630) 355-7150 F: (630) 355-7173
 ROCKFORD T: (815) 961-3160 F: (815) 965-1810
 SO HOLLAND T: (708) 331-6362 F: (708) 331-7334
 WAUCONDA T: (847) 526-7700 F: (847) 526-3565

REMIT TO:
 WEST SIDE TRACTOR SALES
 DEPT. #4570
 P.O. BOX 87618
 CHICAGO, IL 60680-0618
 PHONE (630) 355-7150

Ship to: IN STORE PICKUP

Invoice to: WILMINGTON, CITY OF
 1165 S WATER ST
 WILMINGTON IL 60481-1671

Branch 07 - JOLIET		
Date 03/21/2024	Time 14:23:13 (O)	Page 1
Account No. 4762176815	Phone No. 8154762175	Invoice No.
Ship Via	Purchase Order PO	
Sales Tax License No.	Federal Exemption No.	
F.E.I.N. No. 36-2484344	Salesperson WM	

DESCRIPTION

Description	CONTRACT #: 005940	Amount
	Subtotal:	.00
	TOTAL CHARGE:	.00

QUOTE FOR SKID STEER WITH A 30" WIDE COLD-PLANER

 SKID STEER RATE
 \$466/DAY \$1,400/WEEK \$4,200/MONTH
 COLD/PLANER RATE
 \$566/DAY \$1,700/WEEK \$5,100/MONTH
 TOTAL RATE
 \$1,032/DAY \$3,100/WEEK \$9,300/MONTH

4200
 5100

 \$9,300/month
 No Trailer

Will Lessee provide, prior to delivery of the Equipment, a Certificate of Insurance as outlined on page 2, section 4 of this Agreement? Yes ___ No ___ If No, Rental Equipment Protection ("REP") with coverage up to \$500,000 per occurrence and Rental Liability Protection ("RLP") up to \$1,000,000 will be applied to the rental invoice at a cost of 15% of the published rental rate for Equipment outlined above. REP and RLP are not insurance policies.

THIS RENTAL AGREEMENT IS ALSO SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET OUT ON THE REVERSE SIDE HEREOF

LESSEE (Customer) - all new equipment rented hereunder was received with Operators Manuals, and operation and servicing have been explained to me.

LESSOR (Dealer) - The equipment rented hereunder was set up, inspected and if new, adjusted according to factory recommendations before delivery. Operation and servicing have been explained to the Lessee.

SIGNATURE _____ DATE _____ SIGNATURE _____ DATE _____



MEMO

Date: May 14, 2024

To: Honorable Mayor Dietz and City Council Members

From: James Gretencord, Director of Public Works

Cc: Jeannine Smith, City Administrator
Nancy Gross, Finance Director

Re: Water Meter Purchase

Budget Impact: \$61,632 Line Item 17-00-6620 Maintenance Water Meters- Capital

Request: Approve the purchase for 200 water meters with accessories.

Discussion: Typically, in previous years, Wilmington's policy for water meters was to replace them as they fail or stop responding. However, in FY25, we plan to adopt a more proactive approach by replacing meters that are either reading below typical usage levels or have exceeded their typical lifespan. To accomplish this, I am requesting the purchase of 200 meters to ensure that City staff have sufficient inventory on hand to schedule these additional meter replacements. This request will be budgeted for in FY25.

Motion: Approve the purchase of residential water meters from Utility Pipe Sales for a total cost of \$61,632.

Thank you in advance for your consideration of this request.



"Providing The Flow, Above & Below"

Quote
1192302-00

Entered Date 4/29/24	Entered By BB01	Customer # 1054	Sales Rep Phil Donelson
PO #		Expires Date 5/29/24	Page # 1

Bill To
City of Wilmington*
1165 S Water Street
Wilmington, IL 60481

Ship To
City of Wilmington*
1165 S Water Street
Wilmington, IL 60481

Correspondence To
Utility Pipe Sales
11802 N Green River Rd
Evansville, IN 47725

Phone: 800-234-7471
Fax: 812-867-7476
Web: www.utilitypipesales.com

Instructions

Freight Terms -	Via Best Way	Shipped	WH 002	Terms NET 30 DAYS
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Notes

Line	Product and Description	Order Quantity	UM	Unit Price	Extension
1	ME1ZSUR07USNIC 1" ULTRASONIC WATER METER, USG W/NICOR PLUG	50.00	EA	\$169.51	\$8,475.50
2	ME53ZSUR02USNIC 5/8" x 3/4" ULTRASONIC W ATER METER, USG W/ NICOR	150.00	EA	\$154.93	\$23,239.50
3	MPMIUN STEALTH READER, B4D2 PHY FR W/3'CABLE, NICOR CONN	200.00	EA	\$140.00	\$28,000.00
4	MPMIUBOX STEALTH RADIO HOUSE BOX	200.00	EA	\$9.00	\$1,800.00
5	N-PA-520-P 3/4 POLY WASHER	100.00	each	\$0.27	\$27.00
6	N-PA-522-P 1" POLY WASHER	300.00	each	\$0.30	\$90.00

Line	Product and Description	Order Quantity	UM	Unit Price	Extension
6	Lines Total				Subtotal \$61,632.00
					Taxes \$0.00
					Total \$61,632.00

GENERAL CONDITIONS:

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER, AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) DAYS FROM THE DATE OF THIS QUOTATION. UTILITY PIPE SALES RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURE LEAD TIME. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURE LEAD TIME MAY BE SUBJECT TO PRICE INCREASES.

RETURNS:

ALL RETURNS ARE SUBJECT TO A RESTOCKING FEE. SPECIAL ORDERS OR NON-STOCK GOODS MAY ONLY BE RETURNED IF THE MANUFACTURE IS WILLING TO ACCEPT THE RETURN AND BUYER AGREES TO REIMBURSE UTILITY PIPE SALES FOR ANY RESTOCKING FEES OR FEIGHT EXPENSE CHARGED BY MANUFACTURE. THE BUYER MAY RETURN ANY GOODS WHICH UTILITY PIPE SALES STOCKS, AND WHICH IS NOT A SPECIAL-ORDER ITEM IF: (1) IT IS IN NEW CONDITION, SUITABLE FOR RESALE IN ITS UNDAMAGED ORIGINAL PACKAGING AND WITH ALL ORIGINAL PARTS, AND (2) IT HAS NOT BEEN USED, INSTALLED, MODIFIED, REBUILT, ALTERED OR DAMAGED.



MEMO

Date: May 14, 2024

To: Honorable Mayor Dietz and City Council Members

From: James Gretencord, Director of Public Works

Cc: Jeannine Smith, City Administrator
Nancy Gross, Finance Director

Re: Water Reclamation Plant Internet Agreement

Budget Impact: \$453.60 Per Year, Line Item 04-00-6760 Sewer Telephone and Internet

Request: Approve the participating addendum with NASPO, ValuePoint and T-Mobile to provide internet services to our Water Reclamation Plant at the cost of \$37.80 per month.

Discussion: Our Water Reclamation Plant is unable to get wired internet service due to its setback from the road. Our current wireless internet provider often causes issues such as signal dropping and inconsistent IP addresses. Maintaining a stable IP address is crucial for the proper functioning of our SCADA and Paycor systems. Recently, T-Mobile conducted a successful on-site demonstration for our IT Consultant and myself. We will budget for this service in FY25 and going forward.

Motion: Approve the participating addendum with NASPO, ValuePoint and T-Mobile to provide internet services to our Water Reclamation Plant at the cost of \$37.80 per month.

Thank you in advance for your consideration of this request.