



VILLAGE OF RUIDOSO

Village Hall
313 Cree Meadows Drive



PLANNING COMMISSION SPECIAL MEETING AGENDA Tuesday, March 15, 2016 at 2:00 p.m.

1. **CALL TO ORDER & ROLL CALL**
2. **CERTIFICATION OF COMPLIANCE WITH RESOLUTION 2016-01**
3. **APPROVAL OF AGENDA**
4. **REGULAR ITEMS**
 - A. **Resolution #2016-02** – A resolution adopting an Official Commission Schedule of Meetings and Submission Deadlines - *Discussion and Possible Action*
 - B. **Resolution #2016-03** – A resolution adopting Official Commission Rules of Procedure – *Discussion and Possible Action*
 - C. **Comprehensive Plan Update Process** – *Information and Discussion*
5. **STAFF REPORTS**
 - A. **Preview of Upcoming April Agenda Items** – *Information*
6. **ADJOURNMENT** – *Next Meeting: April 5, 2016 at 2:00 p.m.*

Posted: March 10, 2016

Time: 4:00 pm

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Planning Administrator or Village Clerk at least one week prior to the meeting or as soon as possible. Public documents, including the draft agenda and minutes, can be provided in various accessible formats. Please contact the Planning Administrator or Village Clerk if a summary or other accessible format is needed.

**VILLAGE OF RUIDOSO
PLANNING COMMISSION**

RESOLUTION 2016-02

A RESOLUTION ADOPTING A MEETINGS AND SUBMISSION DEADLINE SCHEDULE
FOR MATTERS BEFORE THE PLANNING COMMISSION

PREAMBLE

A. Sections 10-15-1 et seq. NMSA 1978, the Open Meetings Act (in this Resolution the "Act"), states that all meetings of a quorum of members of any board, commission or other policy-making body of any municipality held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of such board, are public meetings open to the public at all times; exceptions to this declaration are strictly limited.

B. The Act also provides that no advisory action of any board, commission, committee or other policy making body shall be valid unless taken or passed at a meeting held in accordance with the requirements of the Act.

C. The Act also requires that meetings subject to the Act at which the discussion or adoption of any proposed advisory action occurs shall be held only after reasonable notice to the public.

D. The Act provides that any person violating any of the above cited provisions is guilty of a misdemeanor and may be punished by a fine of \$500.00 for each offense.

E. The Act also requires the public body to determine annually what constitutes reasonable notice of its public meetings.

NOW THEREFORE, BE IT RESOLVED by the PLANNING COMMISSION:

1. Notice shall be given at least five (5) days in advance of any regular meeting of a quorum of the members of the Board held for the purpose of discussing public business or taking action within the authority of the Board. Regular Meetings of this Board shall be held on the **1st Tuesday of each month at 2:00 p.m. and the 3rd Tuesday of each month at 2:00 p.m. being reserved for special meetings and/or workshops.** All Meetings shall be conducted in Accordance with Robert's Rules of Order, Newly Revised 10th Edition.

2. Notice shall be given at least seventy-two (72) hours in advance of any special or workshop meeting of a quorum of the members of the Board held for the purpose of discussing the business or taking any action within the authority of such body.

3. Notice shall be given at least three (3) hours in advance of any emergency meeting of a quorum of members of the Board; an "Emergency Meeting" is for unforeseen circumstances that, if not addressed immediately by the public body, will likely result in injury or damage to persons or property or substantial financial loss to the public body. Within ten days of taking action on an emergency matter, the public body shall report to the Attorney General's Office the action taken and the circumstances creating the emergency; provided that the requirement to report to the Attorney General is waived upon the declaration of a State or National Emergency.

4. The notice requirements in Section 1 of this resolution will be complied with by the VILLAGE APPOINTED EX-OFFICIO STAFF MEMBER posting on the bulletin board at the Ruidoso Municipal Building and a copy of this Resolution. Copies shall remain on the bulletin board for the duration of calendar year **2016**. The agenda will be available 72 hours prior to the meeting from the VILLAGE APPOINTED EX-OFFICIO STAFF MEMBER'S office. Regular Meetings of the Board shall be scheduled and held at the Village of Ruidoso Administrative Offices, 313 Cree Meadows Drive, Ruidoso, New Mexico, unless special notification is given to hold the meeting at another designated place.

5. Notice requirements as set out in Section 2 of this resolution shall be complied with by the VILLAGE APPOINTED EX-OFFICIO STAFF MEMBER posting a notice on the bulletin board at the Ruidoso Municipal Building setting out the date, time, and place of meeting. The Board Secretary shall provide telephonic or e-mail notice to those broadcast stations licensed by the Federal Communications Commissions and newspapers of general circulation that have made a written request for notice of public meetings.

6. As an alternative to the notice of regular or special meetings provided by Sections 1 and 2 hereof, notice of regular or special meetings may be given (but shall not be required to be given) by one publication of a written notice in a newspaper of general circulation in the Village by at least the time specified in Section 1 or 2 hereof, whichever is applicable, i.e., depending upon whether the meeting is regular or special.

7. In the minutes of each meeting posted as required by this resolution and for which minutes are required by law to be kept, or in the official records of any meeting for which minutes are not required, the VILLAGE APPOINTED EX-OFFICIO STAFF MEMBER shall certify compliance with the provisions of this resolution. The certification of a special meeting shall also state the time, the date, and the place where notices were posted. Certifications required by this section shall be filed with and become a part of the official minutes or record of any meeting held under this Resolution.

8. In addition to the information specified above, all notices shall include the following language: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Clerk if a summary or other type of accessible format is needed.

PASSED, APPROVED, AND ADOPTED ON THIS ___th DAY OF _____, 2016.

Chairperson

Planning Administrator

Board Secretary



Resolution #2016-02 Exhibit A:

2016 Village of Ruidoso Planning Commission Official Meeting & Submission Schedule

The following is the official meeting schedule with deadlines for applicant submissions and public notices for calendar year 2016. This schedule was adopted by the Planning Commission to establish a predictable framework and ensure that applicants are aware of timelines in advance to assist in planning their projects. Dates which fall beyond the convention are indicated in **bold font***.

REGULAR MEETING DATE (1st Tues. @2:00)	PUBLIC HEARING APPLICATION DEADLINE	HEARING NOTICES POSTED	STAFF DEVELOPMENT REVIEW COMMITTEE	AGENDA POSTED	PC SITE VISIT (@ 9:00 Optional w/ public notice)	COUNCIL CONSENT AGENDA (to schedule hearing)	COUNCIL PUBLIC HEARING @ 1:00 if applicable
April 5	F 3/4	W 3/16	W 3/16	Th 3/31	F 4/1	Tu 5/10	Tu 6/14
May 3	F 4/8	M 4/18	W 4/20	Th 4/28	F 4/29	Tu 6/14	Tu 7/12
June 7	F 5/6	M 5/23	W 5/18	Th 6/2	F 6/3	Tu 7/12	Tu 8/9
July 5	F 6/3	M 6/20	W 6/15	W 6/29*	Th 6/30*	Tu 8/9	Tu 9/13
August 2	F 7/1	M 7/18	W 7/20	Th 7/28	F 7/29	Tu 9/13	Tu 10/11
September 6	F 8/5	M 8/22	W 8/17	W 8/31*	Th 9/1*	Tu 10/11	Tu 11/8
October 4	F 9/2	M 9/19	W 9/21	Th 9/29	F 9/30	Tu 11/8	Tu 12/13
November 1	F 10/7	M 10/17	W 10/19	Th 10/27	F 10/28	Tu 12/13	Tu 1/10/2017
December 6	F 11/4	M 11/14	W 11/16	Th 12/1	F 12/2	Tu 1/10/2017	Tu 2/14/2017

NOTES:

1. Reserved Dates for additional Special Meetings or Workshops as called for by the Chair, will be the **3rd Tuesday at 2:00 p.m.**
2. There will be no workshops or special meetings in *July, September and December*.
3. Please note that meeting dates are subject to change with notice given.

Adopted by the Planning Commission by Resolution #2016-02 at its March 15, 2016 Meeting.

**VILLAGE OF RUIDOSO
PLANNING COMMISSION**

RESOLUTION 2016-03

A RESOLUTION ADOPTING OFFICIAL COMMISSION RULES OF PROCEDURE

PREAMBLE

A. **WHEREAS**, The Village of Ruidoso Planning Commission is established and empowered in accordance with §54-61 of the Village Code; and

B. **WHEREAS**, in accordance with §54-61(d) of the Village Code, the Commission may adopt such other rules and regulations governing its organization and procedures as it may deem necessary so long as they are not inconsistent with this article and the laws of the state; and

C. **WHEREAS**, the duties of the Commission have become increasingly complex and in the interest of predictability and due process, it wishes to create its first set of rules of procedure; and

D. **WHEREAS**, the Commission has determined that it would be in the best interest of the Village, applicants and citizens to establish rules governing its organization, duties of members, order of business and records and procedures for conducting public hearings; and

E. **WHEREAS**, the Commission discussed creating rules of procedure during its February 16, 2016 meeting and formally introduced a draft at its March 1, 2016 regular meeting.

NOW THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION:

That the attached "Official Commission Rules of Procedure" is hereby adopted and entered into force immediately governing the conduct and proceedings of the Commission.

PASSED, RESOLVED, AND ADOPTED ON THIS ___th DAY OF _____, 2016.

Chairperson

Planning Administrator

Commission Secretary



Village of Ruidoso Planning Commission

OFFICIAL COMMISSION RULES OF PROCEDURE

Article 1 - Authority and Organization

1.1 Planning Commission Established

- A. The Village of Ruidoso Planning Commission is established and empowered in accordance with §54-61 of the Village Code.

1.2 Authority to Establish Rules

- A. In accordance with §54-61(d) of the Village Code:

"The commission may adopt such other rules and regulations governing its organization and procedures as it may deem necessary so long as they are not inconsistent with this article and the laws of the state. The commission shall keep a record of its resolutions, transactions, findings, policies and determinations, and this record shall be a public record."

1.3 Organization and Specific Meetings

- A. Support staff. The Commission shall be served by a designated Village staff liaison, the Planning Administrator or designee and by a recording secretary as provided herein and other technical staff as may be deemed appropriate and subject to authorization by the Village Council.
- B. Organizational Meeting. An organizational meeting shall be held annually in April for the purpose of electing officers from amongst the commission's membership as provided elsewhere in these Rules. The meeting shall also consider the creation of any subcommittees and appointment or reappointment of members therein.
- C. Annual Report. By the organizational meeting in April, an Annual Report shall be prepared summarizing all Commission activity and actions from the previous calendar year and establishing objectives, priorities and any potential funding requests for the year. This report shall be considered by a motion to accept the report and submit it to the Village Council for its review.
- D. Open Meetings Resolution and Meetings Schedule. Each December, the Commission shall adopt Resolutions relating to the Open Meetings Act and Meeting Schedule and Submission Deadline as provided elsewhere in these Rules.

Article 2 - General Policies

2.1 Meeting Policies

- A. Meetings of the Planning Commission shall be held in compliance with the Open Meetings Act, 10-15-1 et seq. NMSA 1978 in addition to §54-61 of the Village Code and at least once per month.
- B. Notice of all meetings shall be in accordance with the Commission Open Meetings Resolution.
- C. Meetings shall be held according to the Commission's adopted annual Open Meetings Act Resolution and Meetings & Submission Schedule, to be adopted concurrently each December.
- D. All binding actions of the Commission shall be taken at regular meetings, special meetings or emergency meetings. Workshops may be held for the purpose of examining issues, but no official action may be taken. Workshops may further be scheduled to precede or follow any regular or special meeting, providing that the workshop and meeting are discrete and conducted as such.
- E. The Commission may recess and reconvene a meeting to a subsequent date provided that prior to recessing, the Chair specifies the date, time, and place for continuation. Notice for the reconvened meeting shall be immediately posted in Village Hall. Only matters appearing on the agenda of the original meeting may be discussed at the reconvened meeting.

2.2 Attendance

- A. Members of the Planning Commission are expected to attend all scheduled meetings and shall make every effort to attend all special meetings and workshops. Advanced notice of an expected absence shall be provided to either the staff liaison or Chair.
- B. Failure of a member to attend meetings in accordance with §54-61(c) of the Village Code shall be addressed as proscribed therein. Should a member be absent without cause for three consecutive regular meetings or absent from 25% of all meetings within a six-month period, the Commission may consider an appropriate censure of the member or submit a motion approved by a majority of the remaining members to the Mayor and Village Council requesting removal of the member for "neglect of duty".

2.3 Duties of Officers

- A. The officers shall be a Chairperson and Vice-Chairperson as established by §54-61(d) of the Village Code as follows:
 - Officers; meetings and rules of procedure. The planning commission shall elect a chairman from the members of the commission and shall create and fill such other of its offices as it may determine. The chairman shall be eligible for reelection. The commission shall hold at least one regular meeting each month at such time and place as may be fixed by the commission. Special meetings of the commission may be fixed by the commission.*

Special meetings of the commission may be called by the chairman, or by any five members of the commission. A majority of four members of the commission shall constitute a quorum for the transaction of business. The commission may adopt such other rules and regulations governing its organization and procedures as it may deem necessary so long as they are not inconsistent with this article and the laws of the state. The commission shall keep a record of its resolutions, transactions, findings, policies and determinations, and this record shall be a public record.

- B. The Chair shall possess the powers and perform the following duties:
1. Preserve the order and decorum and have general direction of the meeting room.
 2. Identify, for the minutes, the voting members for the meeting.
 3. Announce the business before the body in order in which it is to be acted upon.
 4. Recognize the speakers entitled to the floor.
 5. Call for public input on agenda items setting a time limit to each speaker.
 6. Decide all points of order, subject to appeal, unless he prefers to submit the question to the decision of the Planning Commission.
 7. Put to vote all questions which are regularly moved or otherwise arise in the course of the proceedings.
 - a. The Chair shall be a voting member at the meeting.
 - b. When the Chair asks for a motion two times with no response, the Chair shall offer the motion.
 8. Approve the meetings and/or workshop Agenda prepared by Village staff.
 9. As specifically provided within the Subdivision Code in Chapter 54, Article III and the Zoning Code in Chapter 54, Article II, the Chair shall be the authorized approver and signatory on required plans, plats, permits and/or correspondence serving on behalf of the Commission as a whole. The Chair and/or Planning Administrator may prepare and sign official correspondence and recommendations as directed by the majority of the Commission.
- C. In the absence of the Chair, or upon the request of the Chair, the Vice-Chair shall preside and shall assume all the powers and authority of the Chairman. In the absence of the Chair and the Vice-Chair, the member with the greatest seniority on the Planning Commission on the Planning Commission shall preside.
- D. Elections.

1. Elections of officers shall be held annually by roll call vote during the aforementioned Organizational Meeting.
2. The terms for both Chair and Vice-Chair shall be for one year with officers being eligible for a maximum of two full-terms consecutively.
3. Members filling a vacancy of an officer shall do so for the remainder unexpired term and face re-election at the next Organizational Meeting.

2.4 Duties of Commission Members –

A. Any member of the commission has the power to put forth motions, discuss business and vote on said motions. Each member will vote “Yes” or “No” on any given issue.

B. Recusal.

1. In the event that a conflict of interest should arise or ex parte communication has transpired and the member needs to recuse themselves from voting, the member shall state the reason for the record prior to the case being heard. The member shall leave the dais or seating area of the Commission during the duration of the case for which the member has declared a conflict of interest and may be permitted to return upon the conclusion or postponement of the case.
2. Should the member have a question as to whether their circumstance would warrant recusal from a case, the member shall submit their question to the remaining members of the Commission for a vote. The outcome of the vote shall be binding upon the member.
3. No member shall abstain or recuse themselves from voting on a motion in which a conflict of interest has not been declared by the member.

C. Conflict of Interest. A conflict of interest shall be declared by the member if any of the following circumstances are present:

1. The member has a direct financial or fiduciary interest in either the property or the outcome of a case;
2. The member is employed by, has a business interest in or sits on a board of directors of the Applicant, Agent, Property Owner or Party of Standing testifying on the case;
3. The member is a direct relative of the Applicant, Agent or Property Owner whether by blood or through marriage; or
4. The member lives within the 200 feet statutory notification area of a given case or has received the mailed notice.

2.5 Adopted Rules

- A. These Rules of Procedure shall take precedence in all matters addressed. Any matter not covered by these rules shall be governed by the decision of the Chair, applying Robert's Rules of Procedure, Newly Revised Edition and in accordance with the Commission's annually adopted Open Meetings Resolution.
- B. Violation of Rules: Violation of these rules does not invalidate action of the Planning Commission.
- C. Amendments to Adopted Rules.
 - 1. The process for amending rules shall require an introduction of the proposed amendment by any member of the Commission or by the Village staff liaison.
 - 2. An amendment shall first be introduced and discussed by the Commission during a workshop and/or meeting.
 - 3. After receiving input from the Commission, the proposed amendment shall be put to form in a Commission resolution for consideration at a subsequent meeting. The resolution may be adopted by the affirmative roll call vote of at least 5 members. Amendments shall then become effective immediately.

Article 3 – Procedures

3.1 Minutes

- A. The Office of the Village Clerk shall be responsible with providing the recording secretary and preparing the minutes of all Commission meetings.
- B. Minutes shall include at a minimum the date, time, and place of the meeting, the names of members in attendance and those absent, the substance of the proposals considered and a record of any decisions.
- C. In accordance with the Open Meetings Act, a draft of meeting minutes shall be prepared within ten (10) days from the meeting. Draft minutes shall remain unofficial until approved by a majority of members attending that meeting.
- D. Unless a reading of the minutes is requested by a member, the minutes of the previous meetings may be corrected and approved without reading.
- E. Previously approved minutes may be corrected when a typographical, grammatical, spelling or factual error is noticed. Such corrections may only be initiated and voted upon by the majority of members present at that meeting within six (6) months from the adoption date of the minutes in question.
- F. Only members attending a specific meeting can vote to approve the minutes of that meeting.

3.2 Order of Business

The order of business of the Planning Commission shall generally be conducted in the following order; provided, however that the Chair may, during a meeting, rearrange items on the agenda to conduct the business more efficiently:

- a. Call to order
- b. Roll Call/Declaration of Conflicts of Interest
- c. Certification of Compliance with Open Meetings Resolution
- d. Approval of Agenda
- e. Approval of Minutes
- f. Public Input (*on items not appearing under Public Hearing business*)
- g. Public Hearing or Action Items
- h. New Business
- i. Old/Continuing Business
- j. Planning Administrator's (or staff liaison) Report
- k. Commissioners' Comments
- l. Adjournment

3.3 Cancellation of a meeting.

- A. If, by the agenda deadline, no items are received for the agenda, the staff liaison to the Commission will notify the members and post a notice of cancellation for the meeting.

3.4 Hearing Procedures

- A. Hearings shall be conducted in the manner described herein.
- B. Once a determination has been made in a hearing, the issue or application shall not be brought to Planning Commission again for action for a period of one calendar year, unless remanded to the Commission by the Village Council.
- C. Ex parte Communication.
 1. Commissioners shall not engage in ex-parte communication about any filed or prospective application requiring quasi-judicial proceedings with any person or organization interested in such application. For purposes of these rules, an ex parte communication shall be defined as a substantive communication, outside the public hearing process, between a Commissioner and any member of the public.
 2. Communications with the staff of the Planning Department or the Village Attorney shall not be considered ex-parte communications. Communication with staff outside of an open meeting regarding the substance of a case shall be by email. This communication shall be made part of the public record. Any material received by a Commissioner from any person or organization shall be forwarded to the staff of the Planning Department for distribution to the Commission. Copies of all such materials shall be submitted to the Planning Department.
 3. Attendance at meetings, seminars, open houses or other similar functions in which a pending or prospective application is discussed incidentally or

in general terms for information purposes only, without any communications being directed to or by the Commissioner, shall not constitute an ex parte communication. However, such an incident shall be disclosed by the Commissioner at the public hearing on said application.

4. A Commissioner who has engaged in ex parte communication shall recuse himself or herself from hearing the application. Commissioners shall disclose any instance of an attempted ex parte communication; however, any such attempt should not, in and of itself, be grounds for recusal.
5. Commissioners shall not conduct independent fact-finding investigations of any property that is the subject of a quasi-judicial proceeding before the Planning Commission. However, a cursory site visit by an individual Commissioner to generally familiarize that Commissioner with the location and environs of such a property, that does not include an independent fact finding investigation, is permitted. Furthermore, a publicized and organized visit involving the entire Commission, the public, and any other parties shall be permitted if scheduled in advance of the hearing date with notice provided in accordance with the Village's adopted Open Meetings Act Resolution.

D. Types of Hearings and General Provisions

1. The Commission conducts two types of hearings: quasi-judicial proceedings and non-quasi-judicial proceedings. Only complete and officially-submitted applications shall be considered and the Commission shall not give advice on how it might rule in future cases or might have ruled in past cases. After a staff report is distributed to the Planning Commission, withdrawal of an application requires Commission approval.

a. Quasi-judicial proceedings are those in which the Commission must provide particularized procedural due process rights to both the applicant and those members of the public with standing. Commission hearings on applications initiated by the owner of a particular property, or by such owner's agent (including, but not limited to, zone changes, site development plans for subdivision, site development plans for building permits or amendments to sector development plans) are most often conducted as quasi-judicial proceedings. Other types of applications may also require quasi-judicial proceedings, as determined on a case-by-case basis.

b. Non-quasi-judicial proceedings do not require the same procedural protections as are provided during a quasi-judicial proceeding. Hearings on applications for a recommendation from the Commission to the Village Council regarding proposed amendments to Village-wide Codes and Ordinances are most often conducted as non-quasi-judicial proceedings. Other types of applications may also not require quasi-judicial proceedings, as determined on a case-by-case basis.

2. Any party may appear on their own behalf or may be represented by an agent. In the absence of any personal appearance on behalf of an applicant, the Commission may proceed with such matter.

3. Any changes to the meeting agenda, barring emergencies or unusual circumstances, shall be announced at the beginning of each meeting and should be posted for the public.

a. The agenda, as amended, shall be approved at the beginning of each meeting and shall be a part of the record of the meeting. There shall be no consent agenda.

b. Applications shall be considered in the order in which they appear on the approved agenda. An approved agenda may be changed at any time by the Commission, for good cause shown, upon motion passed by majority vote.

4. The Chair shall require that all people wishing to address the Commission be sworn in giving their names and the community in which they live prior to the discussion of any new item on the agenda. The Chair may ask whether they wish to speak as a proponent, opponent, or otherwise. Any person who fails to be sworn in shall not be permitted to speak until sworn in.

a. The Chair may set the order of speakers so that testimony is heard in the most logical grouping, e.g. proponents, opponents, adjacent owners, vested interests, etc.

b. The Chair has authority, subject to a Commissioner's right to appeal to the Commission as a whole, to limit repetitive, irrelevant or inappropriate testimony, evidence and cross examination presented at a public hearing, as well as limit a Commissioner's comments, questions, or arguments that are repetitive, irrelevant, or otherwise inappropriate. Commissioners and speakers shall confine their remarks to the question under discussion or debate.

c. The Chair will introduce the item, open the public hearing, request the pertinent staff member to present the application and call upon the applicant to describe the matter under consideration.

8. The order of considering an application shall be as follows unless the Commission approves a motion to alter the order of presentation:

a. Planning staff presentation

b. Applicant's presentation

c. Testimony by other concerned parties

d. Applicant's response and cross-examination, if any

e. Other concerned parties' cross-examination, if any

f. Staff response

g. Floor is closed

h. Chair's summary of the issues (*when appropriate*)

- i. Comments by Commissioners
- j. Motions including findings, and any conditions that may be required

9. Planning Commissioners may ask clarifying questions of any speakers at a public hearing at any time prior to closing of the floor. Persons with standing may cross-examine any person speaking at a hearing, as permitted by these rules. The Chair has the discretion to allow additional comment and response while the floor is open.

10. The Chair is responsible for the management and administration of Commission hearings. Five hours shall be the maximum time allotted for public hearings. It shall be the responsibility of the Chair to monitor the time of a public hearing and seek a motion to continue the hearing to a date and time specified by the Commission. At hearings, time limits on presentations and testimony are generally as follows:

- a. 20 minutes for staff presentation
- b. 25 minutes for the applicant's presentation
- c. 3 minutes for each public speaker
- d. Up to 15 minutes for a recognized organization with standing
- e. 5 minutes applicant's response/rebuttal
- f. 5 minutes staff response

11. Recognized organizations with standing shall appoint one or more spokespersons to express common viewpoints. The Chair shall determine appropriate time limits under such circumstances and may grant additional time to any speaker as is appropriate. Individual speakers may not cede their speaking time to others.

12. Cross examination shall be afforded to anyone with standing who requests the opportunity to question an opposing speaker regarding matters relevant to the application.

- a. Persons with standing are:
 - 1) The applicant; or
 - 2) any person who owns a property interest within 500 feet of the subject-site (excluding the public right-of-way) and recognized organizations whom have provided a copy of their adopted bylaws and a statement demonstrating their pecuniary, health or safety interest in the application which right or interest must be more than merely nominal or remote; or
 - 3) any person who demonstrates a personal or pecuniary interest or property right that may be adversely affected by the Commission's decision, which right or interest must be more than merely nominal or remote.
- b. Notice of the right of cross-examination shall be prominently placed in the agenda for each Commission hearing.

c. Persons with standing desiring to question any other person who has testified during the hearing shall sign a list maintained by Commission staff. The Chair may restate the person's questions and may require that questions be addressed to the Chair. The Chair shall rule as out of order any improper, irrelevant or unnecessarily long questions or answers.

E. Motions and Voting

1. The Commission will vote on motions to approve, defer, continue or deny any matter brought before it. If any such motion fails for lack of a second, such motion dies.
2. A majority vote by the members present and voting of the Commission is required to approve any motion, unless otherwise specified in these Rules.
3. When approving a motion to approve, deny, continue or defer an application, the Commission will adopt findings of fact, based on the record, upon which it has based its decision. The Commission may impose conditions on the approval of an application as may be appropriate under the circumstances.
4. The Commission may continue or defer a matter to another hearing at the request of staff, an applicant or other interested party or when the Commission determines that additional information is necessary or beneficial to render a decision. When the applicant or his agent or a member of the public is present and objects to continuation or deferral to another day, the affirmative vote of a simple majority of the Commissioners present and voting is required to continue or defer the hearing.
5. In the event of a tie vote on any motion, only that motion fails. However, if there are motions to approve, deny, continue or defer an application, and all four types of motions end in a tie vote and/or fail, then the application is denied and no findings shall be adopted.
6. The Chair may vote on any motion, second any motion, and may make any motions, providing that a motion is sought from another member at least twice before initiating.
7. The Commission may recess and reconvene a meeting to a subsequent date provided that prior to recessing, the Chair specifies the date, time and place for continuation. Notice for the reconvened meeting shall be immediately posted in Village Hall and published as a legal advertisement in a newspaper of general circulation. Only matters appearing on the agenda of the original meeting may be discussed at the reconvened meeting.
8. The Commission may also act on a motion to enter into an Executive Session for the purpose of consulting with legal counsel or for the purposes of preparing findings and associated motion, providing that said motion and

findings be declared upon closing the Executive Session and all actions being taken in open session.

9. The Commission may continue or defer an application to a later date.
 - a. A continuance is usually approved because the Commission needs more time to consider the case before them. The subsequent hearing picks up where it left off. If public testimony has been taken, taking additional testimony is optional, provided that, if the Applicant modifies the application at all, the Commission must give an opportunity for public testimony on the changed portion(s) of the application only. In order to vote at a subsequent hearing, Commissioners who were not present at the original hearing(s) must review the entire oral and written record of previous hearing(s).

 - b. A deferral is usually approved to allow for additional information to be presented to the Commission, i.e. revisions to site plans, additional justification from the applicant, additional meetings with the public, etc. In order to vote at a subsequent hearing, Commissioners who were not present at the original hearing(s) must review the entire oral and written record of previous hearing(s).

**OFFICIAL RULES OF PROCEDURE ADOPTED BY COMMISSION RESOLUTION
#2016-03 THIS ____ DAY OF _____ 2016.**

By:

Larry Wimbrow, Commission Chair

Mark Flack, Commission Vice-Chair

Attest:

Bradford R.R. Dyjak, Planning Director

Mastering the Art of Master Planning

*How to Craft a Complete Comprehensive Plan that Doesn't
Collect Dust on Your Shelf*

NMLZO Fall 2015 Workshop

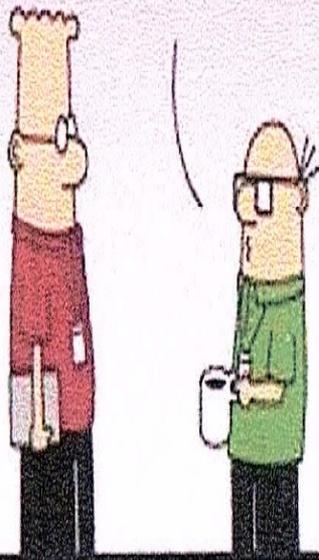
Bradford Dyjak

Planning Director, Village of Ruidoso

The Art of Master Planning

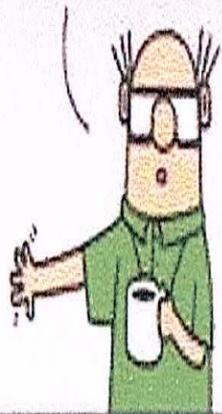
- **Not Just another dust collector**
- **a) Defining your community's vision**
 - **Organic, Authentic**
 - **Marketing and Branding**
 - **Cultivating an Identity**
 - **Charting Your Course**
- **b) Part Science, Part Art, Part Magic**

I'M THINKING OF
GETTING INTO THE
STRATEGIC PLANNING
GAME.



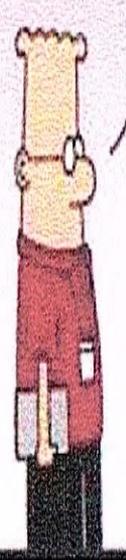
Dilbert.com DilbertCartoonist@gmail.com

IF I UNDERSTAND THE
JOB DESCRIPTION, YOU
BASICALLY HALLUCINATE
ABOUT THE FUTURE AND
THEN SOMETHING
DIFFERENT HAPPENS.



12-17-14 © 2014 Scott Adams, Inc. / Dist. by Universal Uclick

YOU ALSO
HAVE TO
PRETEND
IT'S USEFUL.



REALLY?
THAT
SOUNDS
HARD.



The Art of Master Planning

continued

- c) **Why plan?**
 - It is a way to prepare for the future
 - Planning identifies problems and points the way to solutions
 - Provides a rationale for assigning priorities
 - Sound policies for address growth or decline
 - Helps to coordinate development projects
 - Can educate, involve and inform the public as well as public officials
- d) **The role of the Comprehensive Plan**

Comprehensive Plan – Authority & Requirements

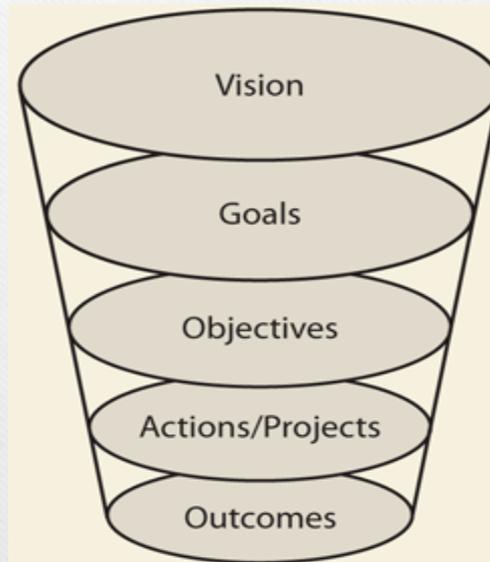
- a) NMSA 1978 – Ch. 3-19-9 - 12
- b) Minimum contents
 - i) Land Use
 - ii) Infrastructure
 - iii) Transportation
 - iv) Housing
 - v) Economic Development
 - vi) Hazard Mitigation

Comprehensive Plan – Authority & Requirements

- c) Optional contents
- d) Timeframe vs. Outcome-based
- e) Relationship with Land Use, Subdivision and Zoning Ordinances

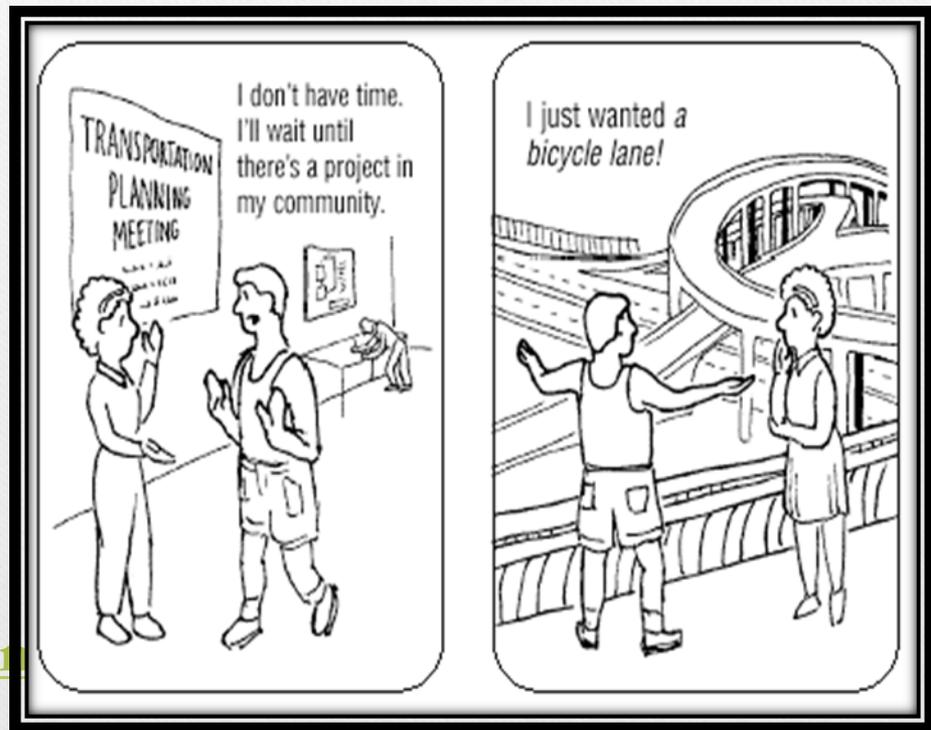
What does your Community need from its Comp Plan?

- **New ideas?**
- **New identity?**
- **New energy?**
- **Total lobotomy?**
- ** Answer should guide entire process*



Comprehensive Planning – Community Participation

- Visioning setting goals
- Methods of Engagement (surveys, meetings, online options, tools)
- Measuring progress
- Building Consensus
- <https://www.youtube.com>



I Know We Need One, but Where do I Begin?

- **A) Types of Comprehensive Plan Updates**
 - Cosmetic Enhancement
 - Nip/Tuck
 - Rhinoplasty/Bariatric Surgery
- **B) Staff-driven vs. Elected officials vs. Consultant?**
- **C) Planning Grants**
 - HUD & CDBG
 - USDA
 - DFA – Local Government Planning
 - Colonias
 - MPO / COG

Roles of P&Z Commission, Governing Body and Staff

Planning Process Steps	Citizens	Planners	Officials
1. Assessing community values	X	O	
2. Determining goals and objectives	X	O	X
3. Data collection		X	
4. Design of criteria and standards		X	
5. Developing alternative plans		X	
6. Choosing an alternative	X	O	X
7. Detailed design of operational plan		X	
8. Modification/approval of plan	X	O	X
9. Implementation		X	X
10. Feedback	X	X	X

X = Major role

O = Facilitating or supporting role



Tying-in Long-Range Goals

Park	Amenity	Rank w/ in Park (pts)	Goal 1	Goal 2	Goal 3	Goal 4	Goal 5	Goal 6	Goal 7	Cost	Feasibility	Points	Overall RANK
Grindstone Run	Potable Water	1 (5)	2	4	2	4	2	4	2	1	2	28	
	Natural Playground	2 (3)	3	4	3	4	5	5	4	2	3	36	
	Rustic Park	3 (1)	4	5	4	5	4	5	4	3	4	39	
Pleasant Walk	Potable Water/ Porta Johns	3 (1)	2	4	3	4	2	4	2	1	3	26	
	Tent pads	4	2	5	4	5	5	5	3	5	4	38	
	Trails	1 (5)	4	5	5	5	4	5	4	3	5	45	1
	Landscaping	2 (3)	4	2	1	4	4	4	4	5	5	36	
Doub's Meadow	Wetlands Plantings	1 (5)	5	2	1	5	5	5	5	3	5	41	4#
	Parking & Trail	4	4	3	5	3	3	2	3	1	3	27	
	Overlook Pavilion	2 (3)	5	4	4	3	4	4	4	4	4	39	
	Benches	3 (1)	4	4	3	4	3	4	3	5	5	36	
Community /Harp	Athletic Field	1 (5)	4	5	4	4	3	5	4	4	3	41	4#
	Plaque	4	5	2	3	5	5	5	4	5	4	38	
	Community Garden	3 (1)	5	4	4	5	5	5	5	3	3	40	
	Courts/Playground	2 (3)	4	4	4	3	3	5	4	2	3	35	

Annexation/ Growth Chapter

- a) **Bracing for future growth (+GRT and property taxes)**
- b) **Strategic buffering – competition with adjacent municipality or county**
- c) **Asserting control of your destiny**
- d) **Preservation**

Marrying zoning districts to the Comp Plan Goals

3-21-5. Zoning; conformance to comprehensive plan

A. The regulations and restrictions of the county or municipal zoning authority are to be in accordance with a comprehensive plan and be designed to:

- (1) lessen congestion in the streets and public ways;
- (2) secure safety from fire, flood waters, panic and other dangers;
- (3) promote health and the general welfare;
- (4) provide adequate light and air;
- (5) prevent the overcrowding of land;
- (6) avoid undue concentration of population;
- (7) facilitate adequate provision for transportation, water, sewerage, schools, parks and other public requirements; and
- (8) control and abate the unsightly use of buildings or land.

Recognizing Neighborhood Nuances

- **Consider different goals and outcomes for each area**
- **Consider future tweaks to zoning districts or Form-Based Code**
- **Area, Neighborhood or Sector Master Plans**
- **Broad Representation from all areas of municipality**

Not Simply One “Silver Bullet” Plan

- A process not an ends: 10 Keys to Success

- 1 Create a Plan for **TOMORROW**, not yesterday or today. Keep the conversation on “where the puck is going to be.”
- 2 Plan for **OUTCOMES**, rather than timeframes.
- 3 Speak and write **HUMAN**. Don't be boring!
- 4 Know what in your Plan is a **CONSOLIDATION**, a **TWEAK**, or a **RETHINK**.
- 5 Don't make readers play “where's Waldo” with your Plan's **BIG IDEAS**. Put them up-front - better yet, design your Plan around them!
- 6 Have the confidence to design your plan with both **FLEXIBILITY** and **CLARITY**, and the wisdom and experience to know when to prioritize each.
- 7 Emphasize **FOLLOW-THROUGH** in every step, policy and decision.
- 8 Don't be shy to put the City's needs and tough choices up-front. **DO THE MATH** on the real cost of things!
- 9 Be **BOLD**, and don't be afraid to risk “competent failure.” Empower your team to be clever, creative, and fast!
- 10 Realize the **CATALYTIC POWER** of a Plan. Every Plan can be a **GAME-CHANGER!**

Brent Toderian



Basing Decisions Upon Comprehensive Planning

- a) ICIP
- b) Budget and
- c) Ordinances
- d) Grant Eligibility

Basing Decisions Upon Comprehensive Planning

Elephant Butte Economic Development Goals – Plan Comparison Matrix

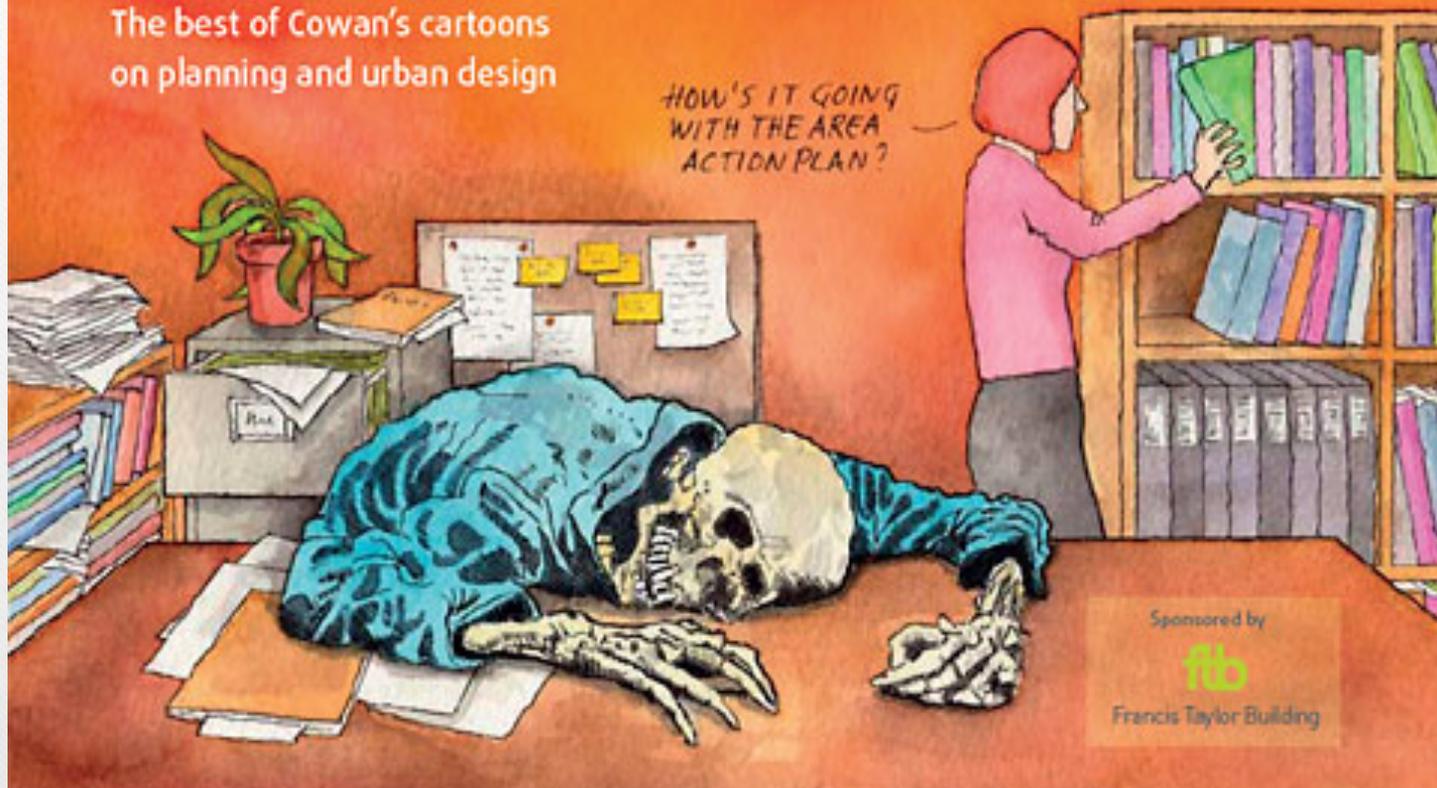
PRIORITIES	2003 Comp Plan	2012 Comp Plan	2014 Marketing Plan	2015 P&Z Goals	2016 FY ICIP
Expand Businesses & Services for Residents (3)	X	X		X	
Overlay Zone / Downtown Corridor (2)		X	X		
Diversify Economic Base (4)	X	X	X	X	
City Plaza / City Center (5)	X	X	X	X	4
Light Industrial Uses and/or Zone (1)		X			
Land Acquisition (2)		X			7

Implementation

- a) Ensuring your plan doesn't collect dust on the shelf
- b) Prioritization
- c) Timeframes
- d) Assigning agencies, departments and staff members
- e) Community buy-in & organizations

PLANDEMONIUM

The best of Cowan's cartoons
on planning and urban design



Questions, Comments, Innovations or Nightmares

- *BradfordDyjak@Ruidoso-NM.gov*
 - *575-258-4343 x1062*

**VILLAGE OF RUIDOSO 2010 COMPREHENSIVE PLAN:
A REVIEW OF RESULTS ACHIEVED**

The 2010 Comprehensive Plan details goals and objectives related to goals originally identified in the 2006 Comprehensive Plan. The 2010 Plan was drafted by a taskforce appointed by Mayor Nunley and included two council members (Hardeman and Cory), two planning commission members (Hirschfeld and Dutton), village staff members (Morris and Williams) and a citizens group (Dan Power, Jamie Estes, Marc Beatty and Rick Albers). As described, the Plan “clarifies and expands on the goals and objectives contained in the 2006 planning document.”

Achievement of the goals and objectives of the Plan have been adversely impacted by the numerous disasters the Village has faced, lack of capital outlay and staff turnover, particularly in the Planning Department.

The 2010 Comprehensive Plan contains fourteen specific elements, which are described below. Comments related to the current status of these elements are italicized:

Introduction Element

This element indicates that the goals, objectives and policies are the foundation of the Plan, and should guide future VOR decisions. Specific reference is made to the importance of a Future Land Use Atlas. The Introduction notes that the Plan’s elements are not listed in order of priorities. *As of 6/30/15, a Future Land Use Atlas has not been drafted or adopted.*

Implementation Element

- **Goal 1:** Ensure that the rules and criteria related to land use contained in the Village Code are consistent with the 2010 Comprehensive Plan.
 - **Objective 1.1** addresses the need for the Planning Department to ensure land decisions are consistent with the Plan. *Due to economic issues, land development activities have been minimal. The Planning & Zoning Commission considers the Plan requirements when undertaking land use decisions.*
 - **Objective 1.2** requires Village departments maintain consistency between day to day decisions and the Plan. *The annual ICIP has reflected needs of the Plan.*
 - **Objective 1.3** mandates the Planning Department present Village Council with a revised zoning map that documents all zoning district changes approved to date. *Ordinance 2013-01, adopted on 1/8/13, approved a revised zoning map.*
 - **Objective 1.4** directs the Planning Department to present code revisions to the Council that implement the goals and objectives of the Plan. *A number of ordinances have been adopted that fulfill some of the requirements of the Plan. Annexed areas have been zoned; the conduct of outdoor sales has been revised; and training has been provided to planning commission members. The suggested rewrite of Chapter 54 (land use) has not been accomplished.*

- **Goal 2:** Update the Plan on a regular basis. *Routine review of the Plan was undertaken by the planning commission in 2010 and 2011. Neither the commission, nor the Council, has been provided updates since 7/19/11.*

Economic Element

- **Goal 3:** Encourage a more vital, diverse economy that provides greater support for local businesses.
 - **Objective 3.1** requires development of a proactive plan, by March 2012, to recruit and retain desirable businesses. *This has not been accomplished.*
 - **Objective 3.2** addresses business management education and workforce training opportunities. *Both ENMU and the Ruidoso Valley Chamber of Commerce have ongoing efforts to promote workforce training and business management education.*
 - **Objective 3.3** calls for development of a business plan to improve the economic performance of the convention center. *Ordinance 2011-05, adopted in January of 2011, enhanced the rules and regulations of the convention center. In addition, the extensive remodeling of the convention center has improved its marketability. Total revenues (2011) were \$165 thousand; in 2015 the revenues had increased to \$199 thousand.*
 - **Objective 3.4** seeks identification of opportunities to increase off-season and winter tourism. *The village established a full-time tourism director position; the promotion of year-round events is an ongoing effort.*
- **Goal 4:** Maintain an economically vibrant midtown. *The VOR has recently authorized the filming of a television commercial, as well as updated photographs (for advertising purposes). These actions will help underscore the vision of Midtown as being vibrant.*
 - **Objective 4.1** encourages pedestrian-friendly uses along Sudderth drive. *Considerable work was undertaken by the State, installing ramps at intersections along Sudderth drive. Efforts to secure Mainstreet and/or Arts and Cultural District designation are underway. Revisions to C-3 zoning allow mixed-use development. The C-3 zoning district continues to be expanded.*
 - *Suggested adoption of a noise ordinance has not been implemented.*
 - **Objective 4.2** requests tourist-oriented transportation options for Midtown. *The Village is working on expanded parking for Midtown via the purchase of the Mashburn tract. Carriage rides have been reestablished in Midtown. A requested feasibility study for a seasonal shuttle system has not been undertaken.*
 - **Objective 4.3** requires a Midtown venue be established for community celebrations and gatherings. *Considerable work has been undertaken in the development of Wingfield Park. Trails have been established, bathroom facilities installed and parking areas designated. An effort to secure a pavilion for the park is currently underway (such funding may include a public/private partnership). We are also moving events from Schoolhouse Park to Wingfield, in an effort to fulfill this objective.*

- **Objective 4.4** calls for zoning district changes to encourage tourist-oriented activities in Midtown. *Ordinance 2011-08 expanded permissible uses under Chapter 54. This includes mixed-use development for C-3 zoning. We continue to expand C-3 zoning in an effort to uphold the spirit of the Plan.*
- **Objective 4.5** requires improvement in the overall safety and appearance of the Midtown area through improved building and fire inspections. *These efforts are ongoing.*

Water Element

- **Goal 5:** Provide adequate water for full time residents and visitors even during severe drought conditions.
 - **Objective 5.1** requires the Village continue to create and implement the efficient management of existing water resources. *The Village is working on an update to the 40-year water plan, including implementation of a water conservation plan. Both of these documents should be completed by the end of 2015. Ordinance 2014-01 implemented volume-based billing for water. Water storage capacity has been improved. The suggested investigation of water reuse resulted in a determination that this is not a practical solution, due to cost (particularly given the remote location of the wastewater treatment plant).*
 - **Objective 5.2** mandates development of a plan to diversify new water sources. *The acquisition and management of water rights is an ongoing exercise that has received particular attention this year. A revised 40-year water plan is currently being prepared. Suggested adoption of rainwater capture for new construction, as well as use of grey water has not been achieved, but may be addressed in our new water conservation plan.*

Future Land Use Element

- **Goal 6:** Allow for a moderate amount of planned redevelopment, infill and sustainable growth that compliments the natural and cultural landscapes and has compatible visual character with historic development.
 - **Objective 6.1** requires development of infill policies for new development. *This has not been accomplished.*
 - **Objective 6.2** calls for development of incentives to remodel or replace deteriorating housing and utilization of “green building” technologies. *An affordable housing plan has been drafted and will be adopted by Council (resolution) in July. Infill strategies will be a component of implementation of this plan. Due to the current economic environment, and reduced development, no activity has been undertaken regarding “green building”.*
 - **Objective 6.3** mandates development of a comprehensive annexation policy to guide municipal expansion. *Annexation activity has been limited to small areas in need of water/wastewater connections. The ETZ was repealed. Code enforcement for areas within 3 miles of the Village is addressed in an MOU with the County of Lincoln. We are in the process of drafting a line extension policy that will facilitate the annexation of areas requiring Village services.*

- **Objective 6.4** requests implementation of Village architectural design guidelines. *This has not been done.*
- **Objective 6.5** requires restriction on the keeping of farm animals with the Village. *This has not been done.*

Recreation and Open Space Element

- **Goal 7:** Diversify and expand recreational facilities that promote a healthy lifestyle for all ages.
 - **Objective 7.1** calls for the Parks and Recreation Department to inventory all existing facilities and identify under-served areas. *Park expansion is an ongoing effort. Wingfield Park continues to be developed, including installation of a children’s playground. Hiking trails and the disc golf course have been expanded at Grindstone. Implementation of an expanded River Trail is underway.*
 - **Objective 7.2** requires development of a plan to improve existing parks. *While a formal plan has not been developed, parks are being improved (Wingfield, Grindstone area, River Trails, additional basketball courts at White Mountain). The Parks and Recreation Department, further, has opened a new, large cemetery.*
 - **Objective 7.3** mandates a plan for construction of new recreational facilities. *A long-range plan is being developed, as is a capital improvements plan that will include Parks and Recreation. Grant opportunities are continually pursued. Development of a community center (as envisioned in the Plan) is being undertaken by Councilor Coughlin (on behalf of the Boys and Girls Club).*
 - **Objective 7.5** asks that the Parks and Recreation Department continue to create a multi-use trail system, including a river trail that connects to the Midtown area. *The Grindstone hiking trails have been greatly expanded. The River Trail is continuing to be developed with an (eventual) trail connecting Two Rivers Park and Midtown.*
 - **Objective 7.6** requests opportunities be identified for collaborative efforts between the VOR and other municipalities, as it relates to parks and recreation. *Relations between the Village of Ruidoso and the City of Ruidoso Downs have been improved.*
 - **Objective 7.7** encourages private investment in recreation-based issues. *Gavilan Memorial Gardens was the result of donated private land being provided to the Village. The playground at Wingfield Park was accomplished as a result of private donations and volunteer work. Corporate sponsorships helped to subsidize the creation of the disc golf course. The Ruidoso Winter Park is a public/private partnership that provides recreational activities in winter time. The referenced suggestion of a parks impact fee was not adopted.*
 - **Objective 7.8** directs that programs be developed for outside groups in conjunction with the tourism department and Ruidoso Valley Chamber of Commerce. *The continued “Military 365” program is a cooperative effort between an outside task force, the Chamber and the Village. Efforts to enhance the appreciation of the military, as it relates to tourism, are ongoing. Recently another cooperative effort was started to host a mountain bike event at Grindstone in April of 2016.*

- **Goal 8:** Create linkages between “walkable” and “bikeable” areas of the community in order to promote a healthier lifestyle.
 - **Objective 8.1** calls for the Parks and Recreation Department to identify pathways between existing public facilities that provide bicycle recreation opportunities. *The River Trail will connect Two Rivers Park with the Midtown area; hiking/bike trails have been expanded at Grindstone.*
 - **Objective 8.2** requests identification of areas for improvement that provide walking opportunities for recreation and shopping. *The pending development of the “Mashburn” tract will expand parking opportunities in Midtown, with a desired result of more pedestrian traffic. Wingfield Park continues to be developed as a “common” area, connecting a recreation venue with Midtown.*
 - **Objective 8.3** mandates development of zoning code changes to ensure that new development or redevelopment is designed to feature pedestrian-friendly amenities. *Due to limited development activities resulting from economic conditions this has not been accomplished.*

Transportation Element

- **Goal 9:** Continue to develop an improved transportation network that accommodates all users.
 - **Objective 9.1** requires the Public Works Department develop a program to enhance the overall safety of local area roadways. *Improved safety measures on our roadways is an ongoing practice. The development of a “Master Transportation Capital Improvement Program” has not been specifically developed; Public Work needs are an important component of the ICIP, however.*
 - **Objective 9.2** seeks investigation of alternative funding sources for roadway construction by the Streets Department. *While assessing the availability of grants is ongoing, we have not implemented an additional roadway impact fee.*
 - **Objective 9.3** calls for expansion and improvement of roadway design standards. *Development standards, relating to roadway improvement, have not been adopted.*
- **Goal 10:** Expand transit options for residents and visitors.
 - **Objective 10.1** requires park-and-ride facilities within and outside the Village. *As indicated, expansion of parking in Midtown is underway. No action has been undertaken regarding “park and ride”, however.*
 - **Objective 10.2** addresses the investigation of expanding the County transit program. *The Village continues to provide financial support for County transportation. Due to limited funds, there are no plans to expand the program.*
 - **Objective 10.3** requires expansion of taxi, shuttle and rental car service to Sierra Blanca Regional Airport. *No formal program has been enacted. There is one current, and another planned, taxi service within the region. Car rental services are offered by Enterprise rental.*

Environment and Historical Element

- **Goal 11:** Conservation of the natural mountain landscape and open space. *The VOR is considering future adoption of transect zoning in an effort to uphold this ideal.*
 - **Objective 11.1** mandates the continued work of the Forestry Department. *The Forestry Department's efforts have been ongoing and successful. As suggested in the Plan, the Forestry Department is an active participant in site plan reviews.*
 - **Objective 11.2** specifies that the Planning Department prepare policies to reduce hillside impacts of new development. *New land developments have been very limited to date. The Planning Department encourages open space set asides as much as possible. Land development permits and inspections are required.*
 - **Objective 11.3** requires zoning standards that protect mountain views and ensure dark night skies. *The Ruidoso Municipal School District has acquired additional property on Moon Mountain, thus preserving forest area within the Village. No additional changes have been made on dark skies.*
 - **Objective 11.4** calls for continued management of floodplain areas. *The Village continues to work on the management of floodplain areas through various projects resulting from the 2008 flood.*
 - **Objective 11.5** encourages the Village to investigate methods to development Moon Mountain as an open space resource for the region. *The Ruidoso Municipal School District has acquired portions of Moon Mountain. No additional development has occurred on Moon Mountain.*
- **Goal 12:** Encourage the preservation of the Village's historic roots.
 - **Objective 12.1** requires the investigation of creating an historic district. *Efforts to secure Mainstreet and/or an Arts and Cultural District designation are ongoing. Preservation efforts are ongoing for Dowlin Mill (the Village's most historic building). A 501 c 3 organization is raising funds to help subsidize the preservation.*
 - **Objective 12.2** requests establishment of a public education program regarding the value of historic/archeological resources. *ENMU Ruidoso has provided a number of courses that focus on the history of our region.*

Energy Conservation Element

- **Goal 13:** The Village shall work to limit the Village's carbon footprint, both for private and public sector construction.
 - **Objective 13.1** asks that the Village develop a plan to improve the "green" of Village facilities. *While a formal plan has not been adopted, the Village, in cooperation with PNM, has undertaken energy audits at the solid waste facility, Village Hall, library, airport and convention center. These audits have resulted in the installation of energy-efficient lighting. Efforts to address other Village facilities will be undertaken in the future.*
 - **Objective 13.2** encourages private investment to pursue "green" methodologies in new or retrofit construction activities. *This has not been accomplished.*

Higher Education Element

- **Goal 14:** Promote the Village of Ruidoso as a “college town”.
 - **Objective 14.1** suggests the Village continue to support the development of our 2-year college. *The Village continues to support the efforts of ENMU-Ruidoso; collaborative work is currently underway on an internship program between the VOR and ENMU for a position in the planning department.*
 - **Objective 14.2** encourages the Village to continue to foster a college town atmosphere, including cafes, bookstores and speaker/music venues. *Since the Plan was adopted, three coffee shops have opened in the Village, thus fostering a greater “college town” atmosphere. Another bakery/coffee shop is in the midst of significant expansion. Additionally, we are investigating the construction of a pavilion, at Wingfield Park, for musical performances.*

Arts and Culture Element

- **Goal 15:** Develop and encourage the promotion of the arts and culture within the Village.
 - **Objective 15.1** advocates ways to increase cultural and community events in appropriate places in the Village. *The Village has forged a strong alliance with the Ruidoso Valley Chamber of Commerce in an effort to encourage and promote cultural activities. We are seeking State designation as an Arts and Cultural District. Library activities have become more robust and frequent; “storytelling” activities are encouraged.*

Changing Demographics Element

- **Goal 16:** The Village will encourage assisted living services for seniors.
 - **Objective 16.1** requires the Village look for means to provides support services for seniors living in their own homes. *The recently-completed Affordable Housing Plan identifies the housing needs of seniors. In addition, medical services need to reflect the needs of our mature population. Once the Affordable Housing Plan is adopted, we will pursue appropriate housing solutions. We are working with an outside group of concerned citizens in addressing the unique needs of dialysis patients.*

Regional Cooperation Element

- **Goal 17:** Foster enhanced mutual cooperation with other local jurisdictions.
 - **Objective 17.1** mandates work to establish better lines of communication between the various jurisdictions, including the City of Ruidoso Downs, the Mescalero Apache Tribe, Lincoln County and the Lincoln National Forest. *The Village has reestablished relations with our regional neighbors. We are participating in a county-wide approach on water issues. Under Mayor Battin, we are maintaining regular contact with the Mescalero Apache Tribe. The Tribe, Village, City of Ruidoso Downs and town of Carrizozo are jointly participating in a “Strong Economies Together” grant application, which, if approved, will underscore and promote regional solutions to economic development issues. Collaborative efforts between the VOR and Lincoln National Forest are ongoing.*

Capital Improvements Element

- **Goal 18:** Utilize a capital improvements program to coordinate the timing and to prioritize the delivery of public facilities and other capital projects in conformance with the Comprehensive Plan.
 - **Objective 18.1** requires the creation of “Level of Service” standards for all Village services and infrastructure. *This has not been accomplished.*
 - **Objective 18.2** requests creation of a comprehensive capital improvements program implementing the “level of service” concept. *The Village’s ICIP process upholds this objective. Departments have been classified according to the following priorities: life, safety, economic development, operations and wants. Capital funding requests follow these priorities and are augmented by a number of analytical questions.*

As indicated, many of the goals and objectives have been addressed in the five years since the Plan was updated. Also of note are the tremendous demands placed upon the Village during this interim period, particularly as it relates to natural disasters and the repair of resulting damages to our infrastructure.

Elements	Priority	Due Dates	Policies
11		Implementation	
	Complete	Feb-10	Planning will start to include an analysis in staff reports for land development applications in determining the consistency of the development application with the 2010 Comp. Plan
	Medium	Feb-10	Village Dept will start to include an analysis in staff reports justifying inclusion of projects in the ICIP and Budget which are shown to be consistent with goals, objectives, and policies contained in the Comp Plan 2010.
	Complete	Sep-10	Planning Dept shall complete and present to council for adoption a revised Zoning Map that documents all zoning district changes to date.
	High	Feb-11	Planning will start creating modifications to specific sections within Chapter 54 that relate to specific identified issues:
	Medium	Feb-10	Planning - Correct inconsistency in minimum lot size between new subdivision and re-subdivision of existing lots in -R-1
	Medium		Planning - Revise/update parking requirements to be more in tune with today's land use needs.
	Medium		Planning - Clean up requirements for outdoor sales in all zoning districts
			Planning - Remove the cascading use allowances in the C-2 and C-3 zones
	High		Planning - Zone all recently annexed areas
	Medium		P&Z Adopt technical revisions identified by P&Z commission and Village staff that improve the process of reviewing site development plans and clarify design criteria
	Medium	Jul-10	Planning shall complete a draft of Future Land Use Map and present to Council for adoption no later than Dec. 2010

	Complete	Feb-11	P&Z shall complete a comprehensive rewrite of Chapter 54 and supporting chapters to ensure consistency of the Zoning Code to the Comp Plan
	Complete	Feb-11	Planning - Prepare a new zoning district map that includes separating R-1 and C-2 into sub-zones that better reflect the conditions in various areas of the Village, adding area for C-4 uses and review the C-3 Zone boundaries. Present to Council for consideration and Adoption
			Planning - Expand the use of the PUD overlay zoning district to encourage innovative land use changes in existing developed areas.
	Medium	Feb-10	P&Z shall include all staff reports to Planning Commission and the Village Council an appropriate statement identifying show the proposed project is consistent with the 2010 Comp Plan
		2010-2011 FY	Village budget and Manager will investigate funding opportunities for conference attendance and CE's for Planning Commission Members.
	High	Apr-10	Planning Adm shall report to the Planning Commission and Village Council at least quarterly on the progress made in meeting the goals, objectives, and policies in the 2010 Comp Plan
	High	Jul-11	Planning Adm shall schedule a review of the 2010 Comp Plan before the Planning Commission in July 2011 and every 2 years thereafter
	High	Dec-11	Planning Adm shall forward the recommendations from the Planning Commission for revisions to the 2010 Comp Plan to Council for formal action by Dec. 2011 and every 2 years thereafter.
111		Economic Element	
	Medium	Mar-12	Ruidoso Valley EDC and other interested agencies and groups , will prepare and submit to council a plan for removing impediments to economic activity contained in Village Code

	Medium	Mar-11	Village Administration will work to establish a task force group with ENMU tasked to develop and formally submit recommendations to the council on how the Village can support and enhance new workforce development programs
	Medium	May-10	Village Adm in conjunction with Lodgers Tax Committee , Leisure World, Chamber and EDC in preparation of a business plan for Ruidoso Convention Center that identifies needs for improvement
	Medium		Village Adm in conjunction with Grant Coord shall continue to seek outside funding sources to assist in making needed improvements to the Convention Center.
	High		Village Adm will continue to work with local, regional, and state community groups to broaden the range of available events that may be held during off-season and winter months
	High	Feb-11	Planning Dept shall prepare revisions to the zoning districts to establish a zoning district exclusively for Sudderth Drive that limits uses to those that favor pedestrian oriented commercial activities on the ground floor and living/office activities on the upper floors.
	Medium	Feb-11	Planning Adm shall revise the noise ordinance requirements for consideration by the Council to allow and encourage outdoor entertainment with specific time and volume restrictions within designated Midtown entertainment zones.
	High	Feb-11	Planning Adm. Shall revise notice ordinance for consideration by Council to develop plan to improve the conditions for pedestrians along Wingfield Street, Center Street, Center Street, Grindstone Canyon, Eagle Drive, Rio Street, and Country Club Drive
	High	Mar-11	Village Adm shall present a program for restarting Main Street Program as a means to improve Midtown to enhance business opportunities to the Council for considerations

	High	Sep-10	Village Adm shall continue to work with Chamber and EDC to identify public works improvements that will encourage new economic reinvestment in Midtown. These action recommendations shall be considered for inclusion into overall zoning revisions.
	Medium	Dec-11	Village Adm in conjunction with P&Z shall investigate the feasibility of creating a seasonal shuttle system serving designated park and ride lots, and report these findings to the Council
	Medium	Dec-11	Village Adm in conjunction with P&Z shall investigate the feasibility of creating a parking authority or other funding mechanism to improve access to existing parking facilities that allow parking lots fronting on Suddereth to be redeveloped as new commercial bldgs in order to allow for more pedestrian oriented retail activity facing Suddereth
	Medium	Sep-10	Village Adm shall work with Tourism Director to work with groups such as chamber, EDC, ENMU, Arts Council, Parks and Rec and other local businesses to expand the number and diversity of events that are scheduled throughout the year.
	High	Feb-10	Building Office and Fire Chief shall increase the frequency and completeness of fire and bldg code inspections to insure that buildings are safe for merchants and customers.
IV		Water Element	
	High		Utilities Dept shall consider the utilization of the regional Water Model for forecasting demand
	Complete	Jan-11	Utilities Dept. shall review the use of volume-based water pricing in the rate structure to encourage conservation
	High	Jul-10	Parks Dept shall investigate using reclaimed water system for turf irrigation of Parks and Rec facilities and for enhancing aquifer recharge
	High	Dec-10	Utilities shall develop for consideration of adoption by Council a fixture retrofit program to encourage homeowner water conservation

	Medium		Utilities shall continue to investigate the need to add additional water storage capacity by constructing more potable water storage tanks.
	Medium	Dec-10	Utilities shall investigate the ability to upgrade Alto Dam to increase capacity of the reservoir and upgrade the water quality of Water Plant #3
	Medium	Dec-11	Utilities Dept shall complete and adopt a revised 40 year water plan as needed
	Complete	Dec-11	Public Works to develop a plan to be considered for adoption by council to mandate rainwater capture for all new construction
		Feb-11	Planning will prepare modifications for consideration of adoption by council to implement volume based sewer service pricing for use of grey water once a reclaimed system is in place.
	High		Village shall continue to consider the acquisition of additional water rights as needed
V		Future Land Use Element	
	Medium	Feb-11	Planning Dept. shall develop new zoning district with requirements tailored to the unique characters of individual neighborhoods.
	Medium		Planning Dept. shall prepare revisions to existing zoning district regulations to support infill, mixed use, and appropriate densification in selected areas.
	Medium	Jul-10	Planning Dept. shall ask the Affordable Housing Taskforce to develop criteria to define affordability for the Village and surrounding communities.
	Low		The Building Division shall work with ENMU to develop a Green Building Training Program.
	Complete	Feb-11	Planning Dept. shall develop new types of infill housing strategies for selected areas of the Village that will provide housing opportunities for a full range of economic strata within the village.

	Medium		Planning Dept. shall work with the Village Grant Coord. To identify and promote available grant and loan programs with assistance of local no-profit groups.
			Planning Dept shall investigate and report to council, the development of land set-asides and impact fees to fund a set amount of affordable housing in relation to the number of market homes built.
		Jul-11	Planning Dept in conjunction with GIS Section shall develop and submit for adoption a proposed annexation map with policies and timelines
		Jul-11	Utilities Dept shall develop and submit for adoption a capital improvement program (CIP) that identifies new service areas for water and sewer with time frames for completion.
	Complete	Jul-11	Planning Dept. in conjunction with Village Attorney , shall update and submit by adoption, ETZ ordinance to more closely match village zoning requirements.
		Feb-12	Council shall consider the creation of a Design Standards Commission to develop architectural guidelines and implement an architectural review program for new development along the primary commercial corridors
	Complete	Sep-12	Planning Dept shall develop architectural design guidelines and development standards and present them to council for consideration
		Sep-12	Planning Dept shall develop Village Architectural design guidelines and development standards and present to Council for consideration.
		Nov-10	Planning Administrator shall develop and present to council for consideration, text amendments to Village Code that would establish limits of keeping farm animals within small lot residential neighborhoods.
VI		Recreation and Open Space	

	High	Feb-14	Parks and Rec in conjunction with GIS shall create a comprehensive parks and recreation facilities map
	Medium		Parks and Rec shall develop a plan for consideration of adoption that determines which areas for construction of improved or new recreational facilities
	Medium	Feb-14	Parks and Rec shall develop a plan to improve existing parks and recreation facilities to include capital improvement plan that identifies timelines and funding possibilities
	Medium	Feb-14	Parks and Recreation shall develop and submit for adoption, a long-range Parks and Recreation Facilities Master Plan
			Parks and Recreation shall develop and submit for adoption a Capital Improvement Plan (CIP) that implements the Parks and Recreation Facilities Master Plan.
			Parks and Rec shall continue to aggressively pursue grant and loan programs
	High	Feb-14	Parks and Rec shall investigate the feasibility of constructing a Community Recreation Center and report findings to council
	Medium	Feb-14	Parks and Rec shall adopt a Memorandum of Understanding with US Forest Service concerning shared facilities opportunities
	High		Parks and Rec shall continue to seek grant funding for the construction of a River Trail
	Complete		Parks and Rec shall adopt cooperation agreements with the county and other municipalities as necessary
	Low	Feb-14	Parks and Rec in conjunction P&Z , shall develop design guidelines for new development that emphasizes linkages between established public and private recreational facilities.
	High	Feb-14	Parks and Rec in conjunction with P&Z and the Impact Fee Commission shall consider the adoption of a recreational impact fee

	High		Parks and Rec in conjunction with Chamber of Commerce and Tourism Dept. shall work to designate the Village of Ruidoso as a military recreation destination and work with the Dept of Defense to identify appropriate activities
	Low	Feb-14	Parks and Rec in conjunction with GIS , shall prepare a map showing potential opportunities for inter-facilities connections for pedestrian
	Low	Feb-14	Parks and Rec shall identify areas for improvement that provide walking opportunities for recreation and shopping
	Low	Feb-14	Parks and Recreation in conjunction with GIS shall prepare a map showing potential opportunities for inter-facilities connection for pedestrians
	Low	Feb-14	Parks and Rec in conjunction with P&Z shall develop new zoning code criteria to subdivision and site plan review requirements, including streetscape design that will insure that new development or redevelopment is designed to incorporate walking and biking activities.
VII		Transportation	
		Dec-10	Public Works shall develop and submit for adoption a Master Transportation Capital Improvement Plan (CIP) with timelines
		Feb-11	Streets Dept. in conjunction with Planning shall prepare and submit for adoption, subdivision and site plan criteria that require a developer to provide off-site roadway improvements as a cost of new site development
			Grant Coord shall continue to aggressively pursue grant and loan programs for transportation improvements
		Dec-10	Streets Dept shall develop and submit for adoption, revisions to subdivision and site plan requirements and new roadway geometry standards for future development

		Sep-10	Planning - Adopt a subdivision and site plan criteria that would require a developer to provide off-site roadway improvements as a cost of the development
			Planning & Streets investigate new parking strategies and funding mechanisms for Midtown area
		Dec-10	Public Works to investigate and report to Council, the feasibility of expanding the County's Transit program or creating a Village System.
			Public Works Director shall work with Chamber to identify private enterprises that can provide improved services to the Airport
VIII		Environmental and Historical Element	
	Complete	Feb-10	Planning dept shall ensure linking the Forestry program more closely into site review and site development operations.
	High	Feb-10	Planning Dept shall ensure linking Forestry program more closely to site plan review and site development operations
	Complete	Feb-11	Planning Dept. shall prepare and submit for adoption, more stringent development rules that would require open space set asides or land trades in order to reduce the impacts of new development on steep slopes.
		Jul-10	Planning Dept shall develop and implement land development permit and inspection program to ensure complete compliance with all development requirements.
		Feb-11	Planning Dept shall prepare to submit for consideration of adoption, new development standards for continuation of dark skies within all development applications in conformance with State and Federal Mandates
		Feb-11	Planning Dept. shall prepare and submit for consideration if adoption, new development standards for the protection of mountain views

		Feb-11	Building Division to investigate the creation of a river channel overlay zoning district to better protect new structures being built near the Rio Ruidoso.
			Parks and Rec will continue to work with State, ENMU to create a plan for convert Moon Mountain into an outdoor environmental lavatory that will provide a resource for ENMU's forestry program.
		Feb-12	Planning Dept shall with Lincoln County Historical Society to identify specific areas of concern and research the criteria for creating an historic district
		Feb-12	Planning Dept shall identify features and structures worthy of preservation through the National Resister of Historic Places and the NM State Monuments.
		Feb-12	Planning Dept shall prepare modifications to zoning code requirements to encourage preservation and protection of the historic identified structures
		Feb-12	Village Administration shall work with national groups and local educational resources to develop curriculum.
		Feb-12	Village Administration shall work with the Lincoln County Historical Society to develop an historical walking/driving brochure of the midtown buildings and other significant sites within the Village.
IX		Energy Conservation Element	
	Complete	Feb-12	Building Facilities shall complete a plan for potential improvements to retrofit existing buildings to increase energy efficiency
		Feb-12	Building Facilities shall ensure that all new public buildings will be constructed incorporating "green technologies"
		Feb-12	Building Division shall create design standards for consideration for adoption, for new construction or renovation that include increased density or volume for green building or other types of green site development improvements.

		Feb-12	Planning Dept shall create incentives for consideration for adoption for "green buildings or site development including reduced water, sewer and solid water charges
X	Higher Education Element		
			Planning Dept. shall work to develop a plan in conjunction with ENMU for developing housing and other support services in conformance with the ENMU Ruidoso Campus Facilities Master Plan 2009 - 2020
		Feb-11	Planning Dept. shall modify zoning district regulations and submit for consideration of adoption to encourage college town uses (cafes, bookstore3s, speaker venues, live music and et.
XI	Arts and Cultural Element		
			Village Administration will establish and maintain an active interaction about the Planning Commission, School, ENMU and Art Council, Change, Lodgers Tax too identify funding and needed regulatory changes to encourage and promote selected cultural activities
		Jul-10	Library Director - Request Library Board submit to Council - 5 Year plan to enhance and modernize the library services
		Jul-10	Library Director - Library Board to Council, Annual update to 5 Year plan in annual budget
XII	Changing Demographic Elements		
			Village Adm - Grant Coord to investigate working with established providers to identify needs and obtain funding over next 10 years
			Village Administration to work with Lincoln County to improve quality and scope of services at Lincoln County Medical Center

XIII		Regional Cooperation Element	
		May-10	Village Manager shall designate staff liaison to strive to develop a mutually beneficial relationship/Downs, Mescarlo Apache Tribe, County and National Forrest.
XIV		Capital Improvement Element	
			Public Works -Level of Services Standards for all Services and Infrastructure
		Apr-11	Public Works - Adopt Level of Service Ordinance - potable water, sewer collection and conveyance, wastewater treatment, fire and rescue and property access that requires all new development to meet minimum standards and provide fair share funding.
		Mar-11	Admin - Public Works - Planning - Adopt a Capital Improvement Program that sets timelines for accomplishing the LOS Minimum Standards

Ongoing	Facilities need to be compiled into one map. High Priority
Complete	Medium Priority
	Medium Priority
Ongoing	Need to complete Master Plan and amend CIP to match.
Ongoing	High priority
Complete	High Priority
	Medium Priority
Complete	Phase I complete/Phase II in design phase. High priority
Complete	Renew as they expire. High priority
	Low Priority
	High Priority

Complete	
Ongoing	Site Plans are reviewed action taken if needed
Complete	
Complete	
?	
?	

PLANS

Citizens Participation Plan
Source Water Protection Plan
Section 3 Plan
Water Master Plan
Level of Services
Financial Plan
EOP Plan
Emergency Response Plan
Comprehensive Plan
2014 Strategic Plan
40 Year Water Plan
Regional Water Plan



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II. Implementation Element:

Goal 1: Ensure that the rules and criteria related to land use contained in the Village Code are consistent with the 2010 Comprehensive Plan.

Objective 1.1: By February, 2010, the Planning Department shall insure that all land use decisions are consistent with the Comprehensive Plan.

Policy 1.1.1: Beginning in **February, 2010**, the Planning Department will start to include an analysis in staff reports for land development applications in determining consistency of the development application with the 2010 Comprehensive Plan.

Objective 1.2: By February, 2010, Village Departments shall ensure consistency of day to day decisions of the Village of Ruidoso with the 2010 Comprehensive Plan.

Policy 1.2.1: Beginning in **February, 2010**, Village Departments will start to include an analysis in staff reports justifying inclusion of projects in the ICIP or the Village's Annual Budget which are shown to be consistent with the goals, objectives and policies contained in the 2010 Comprehensive Plan.

Objective 1.3: Document all historic changes including parcel rezoning and annexations.

Policy 1.3.1: Planning Department staff shall complete and present to the Village Council for adoption by **September, 2010**, a revised Zoning Map that documents all zoning district changes approved to date.

Objective 1.4: By February, 2011, the Planning Department shall prepare and present to the Village Council for consideration, revisions to Village Code language to implement the goals and objectives of the Comprehensive Plan.

Policy 1.4.1: The Planning Department will start creating modifications to specific sections within Chapter 54 that relate to specific identified issues by **February, 2010**, including:

Policy 1.4.2: The Planning Department shall complete a draft of the Future Land Use Map by July, 2010, and present it to the Village Council for adoption no later than **December, 2010**.

Policy 1.4.3: The Planning and Zoning Department shall complete a comprehensive rewrite of Chapter 54 and supporting chapters to ensure consistency of the Zoning Code to the Comprehensive Plan by February, 2011.

Policy 1.4.4: Prepare a new zoning district map that includes separating R-1 and C-2 into sub-zones that better reflect the conditions in various areas of the



Village of Ruidoso 2010 Comprehensive Plan



Village, adding area for C-4 uses and revise the C-3 zone boundaries. Present to the Village Council for consideration of adoption by February, 2011.

Policy 1.4.5: Expand the use of the PUD overlay zoning district to encourage innovative land use changes in existing developed areas.

Policy 1.4.6: Starting **February, 2010**, the Planning Administrator shall include in all staff reports to the Planning Commission and the Village Council an appropriate statement identifying how the proposed project is consistent with the 2010 Comprehensive Plan.

Goal 2: Update the 2010 Comprehensive Plan on a regular basis.

Objective 2.1: By February, 2010, the Planning Administrator shall establish a schedule for updating the Comprehensive Plan on a regular basis.

Policy 2.1.1: Commencing in **April, 2010**, the Planning Administrator shall report to the Planning Commission and Village Council, at least quarterly, on the progress made in meeting all of the goals, objectives and policies contained within the 2010 Comprehensive Plan.

Policy 2.1.2: The Planning Administrator shall schedule a review of the 2010 Comprehensive Plan before the Planning Commission in July, 2011, and every two years thereafter.

Policy 2.1.3: The Planning Administrator shall forward the recommendations from the Planning Commission for revisions to the 2010 Comprehensive Plan to the Village Council for formal action by December, 2011, and every two years thereafter.

III. Economic Element:

Goal 4: Maintain An Economically Vibrant Midtown.

Objective 4.1: By December, 2010, the Planning Administrator shall prepare policies that will encourage pedestrian friendly uses along Sudderth Drive.

Policy 4.1.1: The Planning Department shall prepare revisions to the zoning districts by February, 2011 to establish a zoning district exclusively for Sudderth Drive that limits uses to those that favor pedestrian oriented commercial activities on the ground floor and living/office activities on the upper floors.

Policy 4.1.2: The Planning Administrator shall revise the noise ordinance requirements by February, 2011, for consideration by the Village Council to allow and encourage outdoor entertainment with specific time and volume restrictions within a designated Midtown entertainment zone.



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Policy 4.1.3: The Planning Administrator shall revise the noise ordinance requirements by February, 2011, for consideration by the Village Council to develop a plan to improve the conditions for pedestrians along Wingfield Street, Center Street, Grindstone Canyon, Eagle Drive, Rio Street, and Country Club Drive.

Objective 4.4: The Village shall continue to encourage tourist oriented activities within Midtown with local service activities located on the perimeter.

Policy 4.4.1: The Planning Department shall prepare revisions to the zoning districts by February, 2011, to modify the zoning district requirements and boundaries to align allowable uses with this objective.

IV. Water Element:

Goal 5: Provide adequate water for full time residents and visitors even during severe drought conditions.

Objective 5.2: The Public Works Department shall develop a plan to be considered for adoption to diversify new water sources by December, 2011.

Policy 5.2.2: The Planning Department shall prepare modifications for consideration of adoption by the Village Council to Village Code of Ordinances by February, 2011, to mandate rainwater capture for all new construction.

Policy 5.2.3: The Planning Department shall prepare modifications for consideration of adoption by the Village Council to implement volume based sewer service pricing for use of grey water systems once a reclaimed system is in place.

V. Future Land Use Element:

Goal 6: Allow for a moderate amount of planned redevelopment, infill and sustainable growth that compliments the natural and cultural landscapes and has compatible visual character with historic development.

Objective 6.1: By February, 2011, the Planning Department shall develop infill policies for new development that emphasizes the use of increased density and mixed use strategies for appropriate locations.

Policy 6.1.1: By February, 2011, the Planning Department shall develop new zoning districts with requirements tailored to the unique characteristics of individual neighborhoods.



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Policy 6.1.2: By February, 2011, the Planning Department shall prepare revisions to existing zoning district regulations to support infill, mixed use, and appropriate densification in selected areas.

Objective 6.2: By February, 2011, the Planning Department shall develop incentives to remodel or replace deteriorated or functionally obsolete existing housing emphasizing utilization of “green building” technologies.

Policy 6.2.1: By July, 2010, the Planning Department shall ask the Affordable Housing Taskforce to develop criteria to define affordability for the Village and surrounding communities.

Policy 6.2.2 The Building Division shall work with ENMU to develop a “green building” training programs.

Policy 6.2.3: By February, 2011, the Planning Department shall develop new types of infill housing strategies for selected areas of the Village that will provide housing opportunities for the full range of economic strata within the Village.

Policy 6.2.4: By February, 2011, the Planning Department shall work with the Village’s Grants Coordinator to identify and promote available grant and loan programs with the assistance of local non-profit groups.

Policy 6.2.5: By February, 2011, the Planning Department shall investigate, and report to the Village Council, the development of land set-asides and impact fees to fund a set amount of affordable housing in relation to the number of market rate homes built.

Objective 6.3: The Planning Department shall develop a comprehensive annexation policy to guide proper and appropriate municipal expansion by July, 2011.

Policy 6.3.1: The Planning Department, in conjunction with the GIS Section shall develop and submit for adoption a proposed annexation map with policies and timelines by July, 2011.

Policy 6.3.3: The Planning Division, in conjunction with the Village Attorney, shall update and submit for adoption by July, 2011, the Extraterritorial Zoning (ETZ) ordinance to more closely match Village zoning requirements.

Objective 6.4: The Village Council shall consider the creation and implementation of Village architectural design guidelines and development standards by February, 2012.

Policy 6.4.1 The Planning Department shall develop Village architectural design guidelines and development standards and present them to the Village Council for consideration by September, 2012.



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Objective 6.5: By **November, 2010**, The Planning Administrator shall develop and present to the Village Council for consideration, a proposal concerning the unrestricted keeping of farm animals within the Village.

Policy 6.5.1: By **November, 2010**, the Planning Administrator shall develop and present to the Village Council for consideration, text amendments to Village Code that would establish limits on the keeping of farm animals within smaller lot residential neighborhoods.

VIII. Environment and Historical Element:

Goal 11: Conservation of the natural mountain landscape & open space.

Objective 11.1: The Forestry Department shall continue implementing its program for forest health, water conservation, recreation opportunities, and fire safety.

Policy 11.1.2: The Planning Department shall, by **February, 2010**, ensure linking the Forestry program more closely into site plan review and site development operations.

Objective 11.2: The Planning Department, by February, 2011, shall prepare policies to reduce hillside impacts of new development.

Policy 11.2.1: The Planning Department, by February, 2011, shall prepare and submit for consideration for adoption, more stringent development rules that would require open space set asides or land trades in order to reduce the impacts of new development on steep slopes.

Policy 11.2.2: The Planning Department, by **July, 2010**, shall develop and implement a land development permit and inspection program to ensure complete compliance with all valid development requirements.

Objective 11.3: The Planning Department, by February, 2011, will investigate creating zoning standards that would protect mountain views and ensure dark night skies.

Policy 11.3.1: The Planning Department, by February, 2011, shall prepare and submit for consideration of adoption, new development standards for the continuation of dark skies within all new development applications in conformance with applicable State and Federal mandates.

Policy 11.3.1: The Planning Department, by February, 2011, shall prepare and submit for consideration of adoption, new development standards for the protection of mountain views.



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Goal 12: Encourage the preservation of the Village's Historic Roots.

Objective 12.1: By February, 2012, the Planning Department shall investigate the creation of an historic district, or districts and present those findings to the Village Council for consideration.

Policy 12.1.1: By February, 2012, the Planning Department shall work with the Lincoln County Historical Society to identify specific areas of concern and research the criteria for creating an historic district.

Policy 12.1.2: By February, 2012, the Planning Department shall identify features and structures worthy of preservation through the National Register of Historic Places and the New Mexico State Monuments.

Policy 12.1.3: By February, 2012, the Planning Department shall prepare modifications to zoning code requirements to encourage the preservation and protection of historic identified structures.

IX. Energy Conservation Element:

Goal 13: The Village shall work to limit the Village's carbon footprint, both for private and public sector construction.

Objective 13.2: The Village shall continue to encourage private investment to pursue "green" methodologies in new or retrofit construction activities.

Policy 13.2.2: The Planning Division, by February, 2012, shall create incentives for consideration for adoption, for "green" buildings or site development including reduced water, sewer and solid waste charges.

X. Higher Education Element:

Goal 14: Promote the Village of Ruidoso as a "college town".

Objective 14.1: The Village shall continue to support the development of a 4-year college.

Policy 14.1.1: The Planning Department shall work to develop a plan in conjunction with ENMU for developing housing and other support services in conformance with the ENMU Ruidoso Campus Facilities Master Plan 2009 – 2020.

Objective 14.2: The Village shall continue to encourage activities that foster a college town atmosphere such as cafes, bookstores, speaker venues and live music through the modification of the Zoning Code.



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Policy 14.2.1: By February, 2011, the Planning Department shall modify zoning district regulations, and submit for consideration of adoption, to encourage these types of college town uses.

40 Policies

13 for the Year 2010