



Village of Ruidoso

April 18, 2018

DECLARATION OF INTENT TO PROCURE VIA SOLE SOURCE FOR RWWTP

Village of Ruidoso, New Mexico, hereby declares and notifies of its intent to procure the following via sole source procurement:

Posting Date: April 19, 2018

Product/Service: Lincoln County DWI Grant Program Prevention Specialist

Description Provide Certified Prevention Specialist Services for the Lincoln County Ruidoso DWI Prevention Program

**Vendor: Linda Hand, CPS
124 Comanche Ct.
Alto, Nm 88312**

Contact/Person: Bill Hanson / 575.257.7483

Amount/term: Approximately \$33,000.00 annually

Justification: In the last three (3) solicitations, March 2010 and May 2014, there was one offeror, Linda Hand. Per the requirements of the State DWI Grant Program each county must have a certified prevention specialist employed. Ms. Hand is the only Certified Prevention Specialist in Lincoln County. She has been working in the program for the last twelve (12) years.

**Contact: Billy Randolph, Village of Ruidoso Purchasing Agent
575.257.2721; Billyrandolph@ruidoso-nm.gov**

Any party wishing to protest the award of this sole source procurement shall submit such in writing to the contact above within fifteen calendar days of this posting, or no later than May 4, 2018.

VILLAGE OF RUIDOSO

SOLE SOURCE CERTIFICATION

A sole source purchase is permissible when there is only one vendor in the overall geographical region that can provide an item or service. (§13-1-126 NMSA 1978, 1997 Repl.) **The Department Director, Purchasing Agent or representative shall certify that a good faith effort has been made to contact other vendors in the general overall geographical region that the sole source has been located, and that the item or service is the only source found to be available in the region. The Village Manager or Deputy Village Manager must give final approval for sole source purchases.**

The Purchasing Agent shall certify that every effort has been made to determine if there is a Federal Purchasing or State contract for the item or services requested and that negotiations, as appropriate, have been conducted with the sole source vendor to determine that it is the best obtainable price.

If there is a GSA or State Contract for the item or service, a Sole Source Certification is not required. If another vendor has the item or service needed and has been contacted, a Sole Source Certification is not permissible.

For clarification of these Sole Source issues please refer to Procurement Procedures or contact your Purchasing Department.

Full Description of item or service:

Lincoln County DWI Grant Program Prevention Specialist

Additional Justification Information:

In the last three (3) solicitations, March 2010 and May 2014, there was one offeror, Linda Hand. Per the requirements of the State DWI Grant Program each county must have a certified prevention specialist employed. Ms. Hand is the only Certified Prevention Specialist in Lincoln County. She has been working in the program for the last twelve (12) years.

Name/Contact Person of Sole Source Vendor: Linda Hand

Address/Telephone# of Sole Source Vendor: 124 Comanche Ct.
Alto, NM 88312

Price of Sole Source Items or Services: Approximate Value \$33,000

CERTIFICATION BY DEPARTMENT:

I hereby certify that a good faith effort has been made to contact other vendors in the general overall geographical region in which the sole source has been located, and that there is only one source for the required service or item of tangible personal property.

Department Head: 

Date: Apr 18, 2018

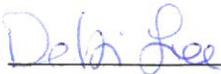
CERTIFICATION OF PURCHASING AGENT:

I hereby certify that there is not a GSA or State Contract for the item or service requested and that negotiations, as appropriate, have been conducted with the sole source vendor to determine this is the best price obtainable.

Purchasing Agent: 

Date: 4-18-2018

Management Approval

Village Manager/Deputy Manager: 

Date: April 16, 2018



NEW MEXICO CREDENTIALING BOARD FOR
BEHAVIORAL HEALTH PROFESSIONALS

P.O. Box 66405
Albuquerque, NM 87193
www.nmcbbhp.org

Village of Ruidoso
313 Cree meadows Dr.
Ruidoso, New Mexico 88345

April 12, 2018

Re: Linda Hand, CPS

This letter is to verify that Ms. Linda Hand is currently the sole Certified Prevention Specialist in Lincoln County. If you need additional information please contact our Board Administrator, Jenifer Sandoval at nmcbbhp@gmail.com

Sincerely,

Frank Magourilos, MPS, CPS, SCPS
NMCBBHP Executive Director

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NEW MEXICO CREDENTIALING BOARD FOR
BEHAVIORAL HEALTH PROFESSIONALS

Confers upon

Linada L. Hand

The Credential of

Certified Prevention Specialist (PS)

Having successfully completed all the requirements.

This certificate commences on April 25, 2016 expires on July 31, 2018.

Christi Spang
Executive Board Member

SCPS



Sammi S. Mike
Executive Board Member