VILLAGE OF RUIDOSO/CITY OF RUIDOSO DOWNS
CONSOLIDATED DISPATCH JOINT BOARD

RESOLUTION 2021-01

A RESOLUTION DECLARING REASONABLE NOTICE OF PUBLIC
MEETINGS FOR THE CONSOLIDATED DISPATCH JOINT BOARD

PREAMBLE

A. Sections 10-15-1 et seq. NMSA 1978, the Open Meetings Act (in this Resolution the
"Act"), states that all meetings of a quorum of members of any board, commission or other policy-
making body of any municipality held for the purpose of formulating public policy, discussing
public business or for the purpose of taking any action within the authority of such board, are public
meetings open to the public at all times; exceptions to this declaration are strictly limited.

B. The Act also provides that no advisory action of any board, commission, committee or
other policy making body shall be valid unless taken or passed at a meeting held in accordance with
the requirements of the Act.

C. The Act also requires that meetings subject to the Act at which the discussion or
adoption of any proposed advisory action occurs shall be held only after reasonable notice to the
public.

D. The Act provides that any person violating any of the above cited provisions is guilty
of a misdemeanor and may be punished by a fine of $500.00 for each offense.

E. The Act also requires the public body to determine annually what constitutes
reasonable notice of its public meetings.

NOW THEREFORE, BE IT RESOLVED BY THE CONSOLIDATED DISPATCH JOINT
BOARD:

1. Notice shall be given at least five (5) days in advance of any regular meeting of a quorum of
the members of the Board held for the purpose of discussing public business or taking action within
the authority of the Board. Regular Meetings of this Board shall be held on the 2nd Wednesday of
January, April, July, and October at 1:00 p.m. All Meetings shall be conducted in Accordance
with the adopted Consolidated Dispatch Board Rules of Procedure and whenever unaddressed,

2. Notice shall be given at least seventy-two (72) hours in advance of any special or workshop
meeting of a quorum of the members of the Board held for the purpose of discussing the business or
taking any action within the authority of such body.

3. Notice shall be given at least three (3) hours in advance of any emergency meeting of a
quorum of members of the Board; an “Emergency Meeting” is for unforeseen circumstances that, if
not addressed immediately by the public body, will likely result in injury or damage to persons or
property or substantial financial loss to the public body. Within ten days of taking action on an
emergency matter, the public body shall report to the Attorney General’s Office the action taken
and the circumstances creating the emergency; provided that the requirement to report to the
Attorney General is waived upon the declaration of a State or National Emergency.

4. The notice requirements in Section 1 of this resolution will be complied with by the
VILLAGE APPOINTED EX-OFFICIO STAFF MEMBER posting on the bulletin board at the
Ruidoso Municipal Building and a copy of this Resolution. Copies shall remain on the bulletin
board for the duration of calendar year 2021. The agenda will be available 72 hours prior to the
meeting from the Village of Ruidoso or the City of Ruidoso Downs Clerks Office. Regular and
Special Meetings of the Board shall be scheduled and held at the Ruidoso Convention Center, 111
Sierra Blanca Drive, Ruidoso, New Mexico, January 2021 through May 2021; the remainder of the
calendar year meetings will be held at Village Hall, 313 Cree Meadows Drive, Ruidoso, NM.
Special notification will be given to hold the meeting at another designated place.

5. Notice requirements as set out in Section 2 of this resolution shall be complied with by the
Village of Ruidoso or the City of Ruidoso Downs Clerks Office posting a notice on the bulletin
board at the Ruidoso Administrative Offices setting out the date, time, and place of meeting. The
Board Secretary shall provide telephonic or e-mail notice to those broadcast stations licensed by the
Federal Communications Commissions and newspapers of general circulation that have made a
written request for notice of public meetings.

6. As an alternative to the notice of regular or special meetings provided by Sections 1 and 2
hereof, notice of regular or special meetings may be given (but shall not be required to be given) by
one publication of a written notice in a newspaper of general circulation in the Village by at least
the time specified in Section 1 or 2 hereof, whichever is applicable, i.e., depending upon whether
the meeting is regular or special.

7. In the minutes of each meeting posted as required by this resolution and for which minutes
are required by law to be kept, or in the official records of any meeting for which minutes are not
required, the Village of Ruidoso or the City of Ruidoso Downs Clerks Office shall certify
compliance with the provisions of this resolution. The certification of a special meeting shall also
state the time, the date, and the place where notices were posted. Certifications required by this
section shall be filed with and become a part of the official minutes or record of any meeting held
under this Resolution.

8. In addition to the information specified above, all notices shall include the following
language: If you are an individual with a disability who is in need of a reader, amplifier, qualified
sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the
hearing or meeting, please contact the Village Clerk or Ruidoso Downs Clerk at least one week
prior to the meeting or as soon as possible. Public documents, including the agenda and minutes,
can be provided in various accessible formats. Please contact the Clerk if a summary or other type
of accessible format is needed.

PASSED, APPROVED, AND ADOPTED ON THIS 13TH DAY OF JANUARY, 2021.

[Signature]
Darren Hooker, Chairman

[Signature]
Joe Kasuboski, Secretary