Employees should continue to practice good hygiene by adhering to the following guidelines:

- Wash your hands with soap and water or use hand sanitizer, especially after touching frequently used items or surfaces.
- Avoid touching your face.
- Sneeze or cough into a tissue, or the inside of your elbow.
- Disinfect frequently used items and surfaces as much as possible.
- Employees are asked to inform themselves on the current Public Health Order.

Word of the Day by G. David Myers:

**elucidate**

/ˈeləˌsät/  
verb
1. make (something) clear; explain.

“We marvel with the way he can elucidate his instructions”
Scheduled for this Week:

MONDAY – February 14th
Cody Thetford – Out
Samantha Mendez – Out
Dick Cooke – Out
Joe Kasuboski – Out AM

8:00 AM – Monday Mornings w/ the Mayor (Tim & Ron will also join) – 1490 AM
11:00 AM – Keep Ruidoso Beautiful Meeting – Council Chambers

1:30 PM – Horton Complex Project Update – On Site

TUESDAY – February 15th

2:00 PM – Address Committee Meeting – Council Chambers

2:00 PM – Mayor’s Caucus – Zoom

5:00 PM – Siren Testing – Ruidoso

WEDNESDAY – February 16th

Randy Koehn – Out

9:00 AM – Personnel Policy Meeting – Council Chambers

10:00 AM – JUB Meeting – Council Chambers

THURSDAY – February 17th

Randy Koehn – Out

9:00 AM – HUB Monthly Meeting – Convention Center

10:00 PM – Ruidoso Hazard Mitigation – Zoom

FRIDAY – February 18th

Lawrence Chavez – Out

February 18, 2022 is National School Resource Officer (SRO) Day. Please wish Officer Beltran a Happy SRO Day!!

9:00 AM – Personnel Policy Meeting – Council Chambers

SATURDAY – February 19th

SUNDAY – February 20th

Human Resources

- If you haven’t yet been vaccinated register for your vaccine here: cvvaccine.nmhealth.org.
• Please submit your vaccination cards to HR.
If you need assistance HR can help!

Current Posted Positions

Police Department:
Patrol Officer Certified and Non-Certified
Telecommunications Officer
Animal Control Officer

Street:
Street Supervisor
Heavy Equipment Operator

Water Distribution:
Water/Wastewater Foreman
Water/Wastewater Maintenance Worker

Fire Department
Firefighter
Fire Chief

Capital Projects
Purchasing Agent

Parks
Parks Maintenance Worker

Finance
IT Technician

New Employee and Promotion Highlights
Hello, my name is Sandee Torres. After visiting Ruidoso on many occasions over the past several years, I decided (3 yrs. ago) to leave my hometown of Los Lunas, NM and relocate here permanently. One of the best decisions I’ve ever made! I have worked in the legal profession for approximately 20 years, and I am very excited to serve the Village of Ruidoso as the Municipal Court Clerk.

**Ruidoso Convention Center Event Schedule**
Here is the link for the radio station request form!!
https://forms.office.com/r/8Ejt4ZSABu

Community Center
Ruidoso Community Center Activities
Home of the Retired and Senior Volunteer Program
Monday - Thursday 8:00am - 4:00pm
Fridays 7:00am - 3:00pm

Enhanced Fitness
Mondays, Wednesdays, and Fridays @ 9:00am

Yarn Club
Mondays 1:00pm – 4:00pm

Clogging for Beginners
Mondays & Wednesdays @ 6:00pm *Starts Jan 5th*

Constitution Class
Wednesdays @ 5:30pm

Coffee & Snacks
Tuesday Mornings 8:30am – 10:30am

People Works Counseling
Tuesdays & Thursdays 9:00am-12:00pm

Gentle Fitness Class
Tuesdays & Thursdays 9:00am-10:00am

Duplicate Bridge Games
Tuesdays & Thursdays 1:00pm

Quilters & Stitchers
1st & 3rd Tuesday of Each Month 1:00pm-4:00pm

Art Lessons
Tuesdays @ 1:00pm

Needle Crafting Group
Tuesdays 9:30 – 11:30 am. For more info call 575-937-5248

Clogging Lessons
Tuesdays & Thursdays 4:00pm-5:30pm

Table Tennis
Wednesdays & Fridays 10:30am-12:30am

$1 Luncheon
Wednesdays 11:45am

Humana Bingo & Seminar
3rd Wednesday of Each Month 1:30pm *Prizes for Winners*

Party Bridge Games
Wednesdays & Fridays @ 1:00pm

Hear on Earth Hearing Care
Last Wednesday of each month 10:00 am – 1 pm

Book Club
4th Wednesday of the Month @ 1:30pm

$2 Breakfast
Thursdays & Fridays 8:00am to 9:30am

Dance Lessons
Thursdays: Beginners @ 8:30 pm & Intermediate @ 7:00 pm

Mahjong
Fridays @ 1:00 pm

DWI School
Sundays 10:00am-2:00pm

- Free Fitness Equipment Usage
- Pool and Ping-Pong Tables
- Blood Pressure Checks
- Coffee Available Everyday

For more information, please contact Anthony or Amber at:
AnthonyMontes@ruidoso-nm.gov or AmberWard@ruidoso-nm.gov

Transportation Services are Available: Call Z-Trans @ (575) 439-4971
FIRE DEPARTMENT

- Feb 15th-18th Chief Thetford-OFF
- Feb 15th 8 - NOON Joe Kasuboski OFF
- Feb 15th, 18th Elaine will be attending the Certified Procurement Course 8-5
- Feb 15th – SIREN TEST 1700hrs
- Feb 16th- NMDHSEM/DOH weekly COVID meeting @11am
- Feb 19th Wildland Refresher 9-5 Fire Station #1

LIBRARY

There will be no story time February 16, 2022. There will be take and make crafts that are separated into two categories: 3 to 7 years old children and 8 years and up. The library is moving forward with carpet and tile replacement in the Youth Services Department. More information will be forthcoming as plans are finalized. The Library wishes all our patrons and fellow employees a Happy Valentine’s Day!

February Story Time Schedule

Feb. 16- (No Story Time) Take-and-Make: Straw Rocket for two age groups. Recognizing the contributions of Black Americans to space exploration for Black History month.
(NASA STEM activity)
Feb. 23
Book: Look up
Craft: Shooting star wands (Backup- use the glow in the dark stars)

February 21st – Monday Mornings w/ the Mayor (Tim & Ron will also join) @8:00 AM – 1490 AM

February 22nd – Enterprise Fund Master Plan Kickoff @1:00 PM – Council Chambers

February 22nd – Bid Opening: ITB #2022-004B Striping Machine @3:00 PM – Council Chambers

February 23rd – Personnel Policy Meeting @9:00 AM – Council Chambers

February 24th – Ruidoso Hazard Mitigation @10:00 AM – Zoom

February 24th – DR 1783 Village of Ruidoso Bi-Weekly Call @1:00 PM – Conference Call

February 24th – Poll Worker Election Training @2:00 PM – Council Chambers

February 24th – Village of Ruidoso RJU Shop Building @2:00 PM – Microsoft Teams

February 25th – Personnel Policy Meeting @9:00 AM – Council Chambers

February 28th – Monday Mornings w/ the Mayor (Tim & Ron will also join) @8:00 AM – 1490 AM

February 28th – Mayors’ Council Meeting @11:00 AM – WebEx

February 28th – Parks and Recreation Commission @5:00 PM – Council Chambers

March 1st – Council Workshop @8:00 AM – Council Chambers

March 1st – Planning Commission Meeting @2:00 PM – Council Chambers
March 2nd – Personnel Policy Meeting @9:00 AM – Council Chambers

March 3rd – Ruidoso Hazard Mitigation @10:00 AM – Zoom

March 3rd – Horton Complex Project Update @1:30 PM – On Site

March 4th – Personnel Policy Meeting @9:00 AM – Council Chambers

March 4th – Chapter 54 Re-Write Steering Committee Meeting @10:00 AM – Council Chambers

Employee February Birthdays

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Department</th>
<th>Employee Status</th>
<th>Birth Date</th>
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<tr>
<td>BEIN, IAN</td>
<td>101-047</td>
<td>ACTIVE- ACTIVE</td>
<td>02/28</td>
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<td>CHAVEZ, GABRIEL</td>
<td>502-210</td>
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<td>CHAVEZ, LAWRENCE</td>
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<td>COKER, DEREK</td>
<td>216-080</td>
<td>ACTIVE- ACTIVE</td>
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<td>COWIE, MAKYA</td>
<td>101-155</td>
<td>ACTIVE- ACTIVE</td>
<td>02/04</td>
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<td>DETRICK, ELMER</td>
<td>522-200</td>
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<td>KOSLER, TERRY</td>
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<td>02/06</td>
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<td>LOPEZ, ROLAND</td>
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<td>MARS, SAMANTHA</td>
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<td>02/10</td>
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<td>MINNER, STEVEN</td>
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<td>MONTAYA, LUIS</td>
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<td>REID, JOHN</td>
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<td>STUMPFF, JARED</td>
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Employee February Anniversaries

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<tr>
<th>Employee Name</th>
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<tr>
<td>ANNAIA, ERIC</td>
<td>522-201 FORESTRY DEPARTMENT</td>
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<td>CHAVEZ, GABRIEL</td>
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<td>LOPEZ, ROBERTO</td>
<td>101-070 PLANNING AND ZONING DEPARTMENT</td>
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<td>03/17/2020</td>
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<td>OWEN, THOMAS</td>
<td>502-210 WATER PRODUCTION DEPARTMENT</td>
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<td>ROSE, MATTHEW</td>
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<td>02/26/2018</td>
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<td>SANCHEZ, JAMES</td>
<td>502-220 WATER DISTRIBUTION DEPARTMENT</td>
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<td>02/17/2012</td>
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<td>SIMPSON JR, ROBERT</td>
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Cybersecurity Buzzword Cheat Sheet
CMA's Voices in Local Government podcast recently welcomed Parham Eftekhari, executive director of the Cybersecurity Collaborative, and Hemant Desai, chief information officer of ICMA, to give an overview of cybersecurity in local government.

Best practices, prioritization, training a reluctant staff, improving the manager-chief technology officer relationship, justifying better resources, and measurable goals were the primary areas covered in this initial cyber-themed episode. To help managers and staff relate to their techie colleagues, here is a cheat sheet defining cyber buzzwords and technology executive titles.

An upcoming second cyber podcast will feature chief information security officer for the state of Texas, Nancy Rainosek, and former chief security officer of the state of Michigan, Dan Lohrmann. Both have extensive experience at the local level and will focus on what to do before, during, and after a ransomware attack.

What Some Cyber Buzz Words Really Mean

Many local government managers or other non-tech experts have heard these phrases but don't quite know how to define them or understand the context of how they fit into an organization's overall cybersecurity plan. Here’s a quick rundown of some terms used in the podcast you should know:

**Layered Security** – Securing systems at various layers in an environment using multiple components, i.e., email, firewall, encryption, web, mobile.

**Principal of Least Privileged** – When a user or a group is given a minimum required level of permissions needed to perform their necessary functions.

**Multifactor Authentication** – Authentication process in which access is granted only after presentation of two or more verification factors to gain access to a system or a resource.

**Firewalls** – In a computing environment, devices that monitor and filter inbound and outbound network traffic based on established security policies.

**Risk Assessment Score** – Identifies the level of exposure that an organization is exposed to a potential cyber-related incident.

**Incident Response Plan** – Document that outlines an organization’s procedures, roles, and responsibilities with regard to a cybersecurity-related incident.

**Risk Register (Processes or systems)** – A document used as a risk management tool. It acts as a central repository of all identified risk, probability of the risk, and its impact.

**Security Posture** – Refers to overall state of cybersecurity readiness. It considers a holistic assessment of all aspects of IT and other security measures taken to ensure a secure environment.

**End Points** – Typically refers to devices that are physically at the end (edge) of a network.
**Attack vector** – A pathway used by hackers to penetrate system(s), i.e., viruses, instant messages, emails, and email attachments.

**Similar but Different in Name and Function**

What's the difference between titles and responsibilities when some version of technology, security, and chief officer or director is in all of them? It can vary by organization and individual hired, but here are the widely accepted answers:

**Chief Technology Officer** – Executive in charge of technology needs and creating a technology strategy for an organization.

**Chief Information Officer** – Executive in charge of an organization’s technology vision and in engaging with business functional teams to assess and help create overall information technology strategy.

**Chief Information Security Officer** – Executive responsible for designing and implementing an organization’s security program, training employees on security practices, and working with outside security vendors.

**Chief Security Officer** - Executive responsible for the safety and security of company data, personnel, and assets. May also be responsible for physical security.

**IT Director** - A senior manager in information technology within an organization responsible for day-to-day technology operations.

*“Either you run the day, or the day runs you.” — Jim Rohn*

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**WE ARE MORE POWERFUL TOGETHER.**