FRIDAY FYIs
FEBRUARY 25, 2022

Capital Projects
- We are excited to announce that a Purchasing Agent has been selected and is now going through the hiring process. We are anticipating the first date of work to be 3/14/2022!
- The new Capital Projects F150 truck (CP02) arrived on Wednesday. This unit was ordered in August 2021 and finally arrived!

GCIP22003 Warrior Culvert Replacement
Quotes/Bids were received on Wednesday 2/23/2022. There were 3 responsive bidders. The low bid was received by MP Chavez in the amount $11,819.68 (including NMGRT). This project consists of removing the existing 36” culvert crossing in Warrior Drive near the intersection of Hull Rd. This work is anticipated to be done over spring break, March 14-18, and this section of road will be closed.

ACTIVE PROCUREMENTS
RFP #2022-008P Broadband Expansion Project
This Request For Proposals (RFP) was advertised 01/28/2022 with proposals due 03/15/2022 @ 1:00 PM. A Pre-Proposal Conference (at Village Hall and via Zoom) was held 02/09/22 @ 3:00 PM. There were 7 potential proposers who attended the meeting. The recommendation to award is scheduled to be taken to the 4/12/2022 council meeting.

RFP #2022-009P Professional Engineering Services for Solid Waste Master Planning
This Request For Proposals (RFP) was advertised on 2/11/2022 with proposals due on 3/16/2022 @ 3:00 PM. A Pre-Proposal meeting is scheduled on 2/24/2022 @ 3:00 PM. The recommendation to award is scheduled to be taken to the 4/12/2022 council meeting.

IFB #2022-003B REBID Hazard Mitigation and Stabilization for Sewer Lines
This invitation For Bid (IFB) was advertised on 12/19/2021 with the qualification-based bids now due on 3/10/2022. There have been two (2) pre-bid conferences held and through mandatory attendance, the Village has identified three (3) potential bidders. We are currently working on Addendum #10 for this project. The recommendation to award will be taken to JUB sometime in March, as the date has not yet been determined.

ITB #2022-004B Lazer Roadpak Striping Machine or Equivalent
This invitation To Bid (ITB) was advertised on 2/13/2022 with bids due on 2/22/22 @ 3:00 PM. The Village received one (1) bid and the recommendation to award is scheduled to be taken to the 3/08/2022 council meeting.
Staff is also working on the following:

- RFP #2022-0XXP Water Meter Testing and Repair Program
- ITB #2022-00XB Entertainment Set Up-Portable Stage, Lighting and Sound
- ITB #2022-00XB RJU Annex Building Demo - 421 Wingfield
- Village Procurement Policy update
- Finalizing Public Auction listing, scheduling potential auction dates, and preparing a resolution to take to council for approval.

**Airport/Fire Department**
- Budget Meeting In-House
- Annual Commercial Inspections x16
- Re-Inspections x2
- New business Inspections x1
- Occupancy Load determination x1
- Fire Pit Inspection x1
- Training (EMS, Fire, Airport, Weekly/Daily) = 104 staff hours of in-house training conducted
- All crews have completed classroom portion of wildland refresher and 1/2 completion on pack test.
- Fire Extinguisher Checks x2
- Smoke Detector Giveaway/Install x1 w/3 detectors installed
- Completed Resource Mobilization Plan Forms for Wildland
- Met with Adam Sanchez to discuss ISO (Fire Hydrants)
- Attended LEPC Meeting
- Attended Weekly NMDHSEM COVID Zoom meeting
- Attended Safety Committee Meeting
- Elaine completed the CPO Training Class

**Police Department**

New temporary keypad system was purchased for PD. The old key fobs are outdated, and the vendor is unable to obtain more fobs. The purchase had a minimal financial impact to the budget.

Officer Whitt was involved in an accident Thursday, February 24, 2022. A deer ran out in front of him. No injuries to Officer Whitt.
**Human Resources**

We have rapid Covid test kits available for employees at Village Hall, Fire Station 1, and the Community Center. If you need a test kit, please pick up at one of the sites.

**Current Posted Positions:**

**Police Department:**
- Patrol Officer Certified and Non-Certified (until filled)
- Telecommunications Officer (until filled)
- Animal Control Officer

**Street Department:**
- Street Supervisor
- Heavy Equipment Operator

**Water Distribution:**
- Water/Wastewater Foreman
- Water/ Wastewater Maintenance Worker

**Fire Department:**
- Firefighter
- Fire Chief

**Parks:**
- Parks Maintenance Worker

**Convention Center:**
- Convention Center Tech III

**Water Production**
- Water Production Compliance Coordinator

**Library**
March 2, 2022 is Dr. Seuss’ Birthday! We will have a fun story time to celebrate his day on March 2, 2022 at 10:30 am in the children's classroom. The Library Manager is working on finalizing plans for carpet and vinyl floor installation for Youth Services. More information about installation will follow when it becomes available. The Ruidoso Public Library Advisory Board will meet Wednesday, March 2, 2022 at 11:30 am in the Library Conference Room. Don't forget we still have curbside service available on Wednesday's and Friday's from 2:00 pm until 4:30 pm. You can now print from your phone using the printer on app. Instructions for downloading can be found on our website [www.ruidosolibrary.org](http://www.ruidosolibrary.org).

**Street Department**
The Streets Department has been repairing potholes, fixing equipment that was damaged during snow plowing, fixing the water lines at the hot plant, and putting signs up that were knocked down during the storm.
Solid Waste Department
Pine needles are falling, causing a lot of grapple work.

Still cleaning up forestry’s projects.
We have one grapple truck down, waiting on parts.

Forestry Department
We are preparing to send approximately 150 landowners to Court for noncompliance of our fuels management ordinance within the last 2 implementation areas. These are landowners that initially contacted us and met with us or gave us permission to mark their property to meet compliance but have not completed the work. Some of these are holdovers from 2020 and 2021 that we delayed referring to Court due to Covid 19.

We are preparing to mail about 250 letters for the current compliance updates. Instead of an implementation area, the letters will be sent to landowners whose certifications have expired. Only one certified letter will be sent informing the landowner that they need to have their property inspected, treated, and recertified within 90 days. The intent is to shorten the timeframes for a more efficient operation. Historically, we have sent an initial letter then a reminder letter and then a final certified letter. The timeframe for sending these notices will follow the processing of the current court cases.

We are preparing to advertise the final 16 acres of the ballpark thinning and the right-of-way thinning on Tanager, Deer Trail and Quail Drive.
We have worked out a process with Community Development to ensure that the short term rentals are inspected and certified prior to renewing the permit or issuing a new permit as per Ordinance requirement. Thanks to Samantha and Chrysti.
Judi has worked with Incode to have the certification expiration date printed in Red on the monthly utility billings.
Judi has permitted Kathy access to Incode to identify properties that have expired certificates so we can transition from an implementation area concept to an expired certification concept. Judi was not able to put into the system the automatic billing rate increase when certifications expire. These will have to be entered into the system manually.
We are still waiting for the paperwork for the $300,000.00 airport thinning grant. We have been working on the layout of the project and are exploring the possibility of using the Forestry “Statewide Pricing Agreement” for a contractor to do the work. There are 3 local contractors that are included in that agreement that have the capability to complete the project. We will locate and flag out the remaining 21 cacti sites in April and early May when the cacti are blooming which will make them easier to locate.
**Water Distribution**

- Sewer and water crews continue to work on water leaks.
- Sewer crews continue to perform dye tests for sewer connections project.
- J29 is working on water service lines on Paradise Canyon.
- Smithco is installing the manhole on Sleepy Hollow.
- VOR sewer crews will be helping the contractor with rodding and running a camera in the sewer lines for Mescalero.
- B&B Redimix is continuing with the demo of the old water shop on Center Street.
- Sewer crew will be locating sewer manholes on Grindstone to locate and obtain line information.

**Sewer Collection**

PUBLIC SERVICE ANNOUNCEMENT

**LANE CLOSURE IN THE AREA OF 143 GAVILAN CANYON ROAD**

NORTH BOUND LANES IN THE AREA OF 143 GAVILAN CANYON ROAD WILL BE CLOSED TO TRAFFIC, THE VILLAGE OF RUIDOSO SEWER COLLECTIONS CREWS WILL BE EXPOSING MANHOLES. THE LANE CLOSURES WILL BEGIN AT 9:30 AM UNTIL THE WORK HAS BEEN COMPLETED.

PLEASE LOOK FOR SIGNS INDICATING WHICH ROAD AND LANE WILL BE CLOSED. APPROACH THE AREA WITH CAUTION, AT A VERY SLOW SPEED AND WATCH FOR EMPLOYEES DIRECTING TRAFFIC.

FOR MORE INFORMATION, PLEASE CALL MARTY LUNA AT 575-973-7099 OR WILLIE HERRERA AT 575-937-0777

**RWWTP**

Water Recourse Maintenance Tech position open until filled.