

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BROADVIEW HELD TUESDAY THE 21<sup>st</sup> DAY OF MARCH 2017 IN THE MUNICIPAL ADMINISTRATION OFFICE AT BROADVIEW, SASKATCHEWAN.**

**Present:**

Mayor: Carol Mills  
Councillors: Andrea Johnson, Lori Stephan, Terry FitzGerald and Beverley Galbraith  
Administrator: Mervin J. Schmidt

**Absent:**

Councillors: Ronda Palmer and James Outhwaite

**Call to Order:**

A quorum being present Mayor Mills called the meeting to order at 7:00 a.m..

**Agenda::**

2017028 B. Galbraith: THAT the Meeting Agenda be adopted as circulated and added too. CARRIED.

**Minutes:**

2017029 L. Stephan: THAT the Minutes of the Regular Meeting of the Council of the Town of Broadview held Wednesday the 15<sup>th</sup> day of February 2017 be approved as circulated. CARRIED.

**Statement of Financial Activities:**

2017030 T. FitzGerald: THAT the Statement of Financial Activities for the period ending February 28, 2017 be accepted as circulated. CARRIED.

**Appointment of Emergency Measures Organization Coordinator:**

2017031 B. Galbraith: THAT Colleen Umpherville be appointed as the Town of Broadview EMO Co-ordinator. CARRIED.

**Conflict of Interest to be Added as Item for Each Meeting Agenda:**

2017032 L. Stephan: THAT Conflict of Interest be added as an item at the beginning of each meeting agenda. CARRIED.

**2016 Year-end Transactions:**

2017033 A. Johnson: THAT it be acknowledged that for the year ended December 31, 2016 after the following amounts were transferred to and from reserves the period ended with an Accumulated Surplus of \$54,815:

<u>Transfer from Reserves</u>	<u>Transfer to Reserves</u>
\$120,498.07 from Fire Dept. Reserves	\$71.63 to Rec. & Cult. Reserves
\$4,806.94 from Comm. In Bloom Reserves	\$13,580.50 to Cemetery Reserves
\$500.00 from General Reserves-Future Celebrations	\$35,000 to General Reserves-Building Fund

Utility Surplus of \$20,865.13 was paid to General Fund decreasing internal debt from Utility Fund to General Fund to \$28,844.62. CARRIED.

**Dudley & Company's Planning and Engagement Letters for 2016 Audit Services:**

2017034 T. FitzGerald: THAT Dudley & Company's Audit Planning, Engagement and Management letters for the 2016 Audit be approved as circulated and that these letters be signed by the Town and returned to Dudley and Company. CARRIED.

**Financial Statements for the Year Ended December 31, 2016:**

2017035 L. Stephan: THAT the Town of Broadview's Financial Statements for the year ended December 31, 2016 as audited by Dudley & Company LLP who's opinion is that these financial statements present fairly, in all material respects, the financial position of the Town of Broadview as at December 31, 2016 and its financial performance and its cash flows for the year then ended in accordance with Canadian public sector accounting standards, be approved. CARRIED.

**Replacing Furnaces in Public Works Shop:**

2017036 B. Galbraith: THAT it be acknowledged that Holloway and Son Plumbing and Heating Ltd.'s quote of \$9,248.92 was accepted to replace the two commercial furnaces in the Public Works shop with two residential furnaces. CARRIED.

**Town of Broadview to Inform Loraas when RCWRA's 8yd Waste Bins at Transfer Station Need to be Tipped:**

2017037 L. Stephan: THAT the Town of Broadview inform Loraas that it will monitor RCWRA's 8yd waste bins at the Town of Broadview's Transfer Station and advise Loraas when one or more of these bins are full and need to be tipped reducing the need for Loraas's truck to check these bins on a weekly basis. CARRIED.

**Authorization to Attend RCWRA Annual Meeting:**

2017038 A. Johnson: THAT Beverley Galbraith be authorized to attend Red Coat Waste Resource Authority's Annual General Meeting being held in Kipling, Saskatchewan on April 17, 2017. CARRIED.

**Delegation:** Michael Xiao and Junjie Liu both with Canada Golden Fortune Potash Corp., Brad Schiele and Kren Lendzyk with at heritage Service Corp. and Matt Tyree with SNC Lavalin (7:55 a.m. to 8:27 a.m.) introduced themselves to Town Council and provided information on Canada Golden Fortune Potash Corp.'s proposed Broadview Project to be a solution potash mine South West of Broadview.

**Request to Close and Sell Lane in Block 43, Plan OLD41:**

2017039 T. FitzGerald: THAT the Town of Broadview agree to the Hometown Co-operative Limited's request to propose to Close and Sell the lane in Block 43, Plan OLD41 to them for the sum of \$1.00 with the Hometown Co-operative Limited to be

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responsible for costs involved to go through the Road Closure process and if approved to transfer and consolidate the title to the lane into one title for the entire block to include the lane and all 40 lots in this block.

CARRIED.

2017040 A. Johnson: THAT the Town of Broadview engage the services of Karen Sander and 20/20 Geomatics to undertake the necessary steps in the Road Closure process and the consolidation and titling on the lane and all 40 lots in Block 43, Plan OLD41 into one title.

CARRIED.

**Bylaw No.2017-01 to Provide for the Closing and Selling of a Municipal Road or Street:**

2017041 B. Galbraith: THAT Bylaw No.2017-01 being a bylaw to provide for the closing and selling of a municipal road or street be read a first time.

CARRIED.

**Local Organization Seeking Lot to Construct a Building to Store Their Equipment:**

2017042 A. Johnson: THAT in response from an enquiry from a local organization as to possible lots that might suit their needs for a storage building for their equipment that the Town of Broadview respond to this organization to inquire if they would be open to the concept of a joint venture with the Town of Broadview to construct a larger storage building that would provide for there needs as well as provide some storage for the Town of Broadview.

CARRIED.

**Proposed 2017 Tax Levy to be as Close to 2016 Tax Levy as Possible for Property Owners:**

2017043 L. Stephan: THAT while there was significant differences in the percentage of increases in the taxable assessment between property classes and also within property classes that the Administrator be requested to bring forth options for the 2017 Tax Levy that will see the 2017 Tax Levy to be as close as possible to the 2016 Tax Levy for each property class and for each property within each property class.

CARRIED.

**Locks for Storage Cabinets in Community Centre:**

2017044 B. Galbraith: THAT the Broadview Lions Club be authorized and be responsible for replacing the locks on the five storage cabinets in the bar in the Community Centre that they use to store there own items.

CARRIED.

**Paratransit Bus Fees:**

2017045 A. Johnson: THAT the fees for using the Paratransit bus be \$3.00 per day for in Town use and \$1.00 per kilometre for travel outside of the Town of Broadview to a maximum distance of 85 kilometres from the Town of Broadview.

CARRIED.

**Resignation as Town Councillor:**

2017046 L. Stephan: THAT James Outhwaite's resignation as a Town Councillor as of March 20, 2017 be accepted with regret.

CARRIED.

**Request to Use Parking Lot of Community Centre for Mock Vehicle Rollover:**

2017047 B. Galbraith: THAT the request to use the parking lot of the Broadview & District Community Centre for a mock vehicle roll over demonstration be denied.

CARRIED.

**Reports:**

2017048 L. Stephan: THAT the Regular Meeting Minutes of the Broadview Parks and Recreation Committee of January 24, 2017 and March 6, 2017 be acknowledged as circulated and be filed.

CARRIED.

**Correspondence:**

**Invitation to Participate in Regional Health Initiative:**

2017049 L. Stephan: THAT the Town of Broadview not participate in the Town of Wolseley and RM of Wolseley's proposed Regional Health Initiative.

CARRIED.

2017050 T. FitzGerald: THAT the list of correspondence as presented and dealt with be filed and that this list be annexed hereto and form a part of these minutes.

CARRIED.

**Accounts:**

2017051 A. Johnson: THAT the list of accounts as presented to Council, being cheques No.16238 to No.16288 totalling \$58,344.51, be approved for payment with a list of these accounts to be attached hereto and forming a part of these Minutes.

2017052 B. Galbraith: THAT upon receipt of the invoice for replacing the furnaces in the Public Works shop that authorization be given to pay this account immediately.

CARRIED.

**Councillors' Reports:**

2017053 L. Stephan: THAT the verbal reports provided by each member of Council on the matters they dealt with since the last meeting of Council be accepted as presented.

CARRIED.

**Adjourn:**

2017054 B. Galbraith: THAT this meeting adjourn. (10:10 a.m.)

CARRIED

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CHAIRPERSON

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A DMINISTRATOR - Mervin Schmidt