

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF BROADVIEW HELD WEDNESDAY THE 20th DAY OF DECEMBER 2017 IN THE MUNICIPAL ADMINISTRATION OFFICE AT BROADVIEW, SASKATCHEWAN.

Present:

Mayor: Carol Mills

Councillors: Andrea Johnson, Lori Stephan, Terry FitzGerald, Wesley Bangsund, Ashley Bloski and Beverley Galbraith

Administrator: Mervin J. Schmidt

Call to Order:

A quorum being present Mayor Mills called the meeting to order at 7:00 a.m..

Agenda:

2017251 T. FitzGerald: THAT the Meeting Agenda be adopted as circulated. CARRIED.

Approval of Minutes:

2017252 L. Stephan: THAT the Minutes of the Regular Meeting of the Council of the Town of Broadview held Wednesday the 15th day of November 2017 be approved as circulated. CARRIED.

Acceptance of Statement of Financial Activities:

2017253 A. Johnson: THAT the Statement of Financial Activities for the period ending November 30, 2017 be accepted as circulated. CARRIED.

KGS Group's Engineering Scope Change Authorization:

2017254 B. Galbraith: THAT it be acknowledged and approved that Mervin Schmidt as the Town Administrator signed KGS Group's Engineering Scope Change Authorization for the KGS Group to provide Management Design and Field Services during the construction of the Town's new sewage pumping station at an estimated additional cost of \$15,000.00. CARRIED.

Authorization to Pay Progress Payments on New Sewage Pumping Station:

2017255 L. Stephan: THAT authorization be given to pay progress payments on the new sewage lift station project between Council meeting to avoid paying interest on the respective progress payment in accordance with the terms of the contract. CARRIED.

Authorization to Order 40yd Waste Bin from Loraas Disposal for Demolition Material from TTP Houses:

2017256 A. Johnson: THAT authorization be given to have Loraas Disposal provide the Town with a 40yd waste bin for demolition material from the old houses to be demolished on properties that the Town has acquired through Tax Enforcement. CARRIED.

Public Works Foreman Authorized to Get Quotes on New Valve Exerciser for Water Valves:

2017257 L. Stephan: THAT with the Town of Arcola no longer being interested in selling the water valve exerciser they have that the Public Works Foreman be authorized to get quotes on a new water valve exerciser. CARRIED.

Amending Zoning Bylaw to Permit Farrier Service in Industrial District:

2017258 T. FitzGerald: THAT the Town of Broadview be willing to amend the Town's Zoning Bylaw to permit farrier services in the Industrial Zone. CARRIED.

Zoning Bylaw Not to be Amended to Rezone Block 39, Plan OLD41 to Residential District:

2017259 L. Stephan: THAT the Town of Broadview not be prepared to amend the Town's Zoning Bylaw to rezone Block 39, Plan OLD41 from the Industrial Zone to the Residential Zone. CARRIED.

Administrator's Salary for 2018:

2017260 T. FitzGerald: THAT the Administrator serving in the capacity as Joint-Administrator for the Town of Broadview and the RM of Elcapo No.154 be provided with a 2% increase in his 2018 salary from the Town of Broadview with his actual salary from the Town of Broadview to be as set out in the 2018 Schedule of Salaries, Wages and Benefits as attached hereto and forming part of the Minutes with his short-term & extended health and dental benefits to be paid for by the municipalities. CARRIED.

Employees Hourly Rate of Pay for 2018:

2017261 A. Johnson: THAT Chantelle Outhwaite as the Administrative Assistant be provided with a 2% increase in her hourly rate of pay as of December 31, 2017 with her hourly rate of pay to be set out in the 2018 Schedule of Salaries, Wages and Benefits as attached hereto and forming a part of these Minutes. CARRIED.

2017262 W. Bangsund THAT the Public Works employees be provided with a 2.0% increase in their hourly rate of pay as of December 31, 2017 with their respective hourly rate of pay to be set out in the 2018 Schedule of Salaries, Wages and Benefits as attached hereto and forming a part of these Minutes. CARRIED.

Transfer Station and Skating Rink Supervisor's Hourly Rate of Pay for 2018:

2017263 B. Galbraith: THAT Ken Keller as the Supervisor for the Transfer Station and Skating Rink be provided with a \$1.00 per hour increase in his hourly rate of pay as of December 31, 2017 with his hourly rate of pay to be set out in the 2018 Schedule of Salaries, Wages and Benefits as attached hereto and forming a part of these Minutes. CARRIED.

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Voting Delegate to SUMAssure Subscribers Annual General Meeting:

2017264 T. FitzGerald: THAT Lori Stephan be appointed as the Town of Broadview's Voting Delegate to SUMAssure's Subscribers Annual General Meeting in Regina, Saskatchewan on February 4, 2018. CARRIED.

Sasktel's Integrated Business Communications Service & Phones for Office:

2017265 L. Stephan: THAT it be acknowledged and approved that with SaskTel recommending and offering to install their Integrated Business Communications Service (IBC) system in the Administration Office at no cost and also offering to provide 2 new Polycom VVX 411 phones to work on their IBC system at no cost subject to the necessary agreements being signed by December 15, 2017 that the Administrator signed both Sasktel's Integrated Business Communication Service Agreement and the Sale Agreement for this new service and phones on the Town of Broadview behalf. CARRIED.

Councillor Ashley Bloski excused herself from the meeting at this time. (7:54 a.m.)

Board & Committee Appointments:

Certificate of Appointment of Additional Licensed Building Official:

2017266 B. Galbraith: That in accordance with the service agreement with Professional Building Inspections, Inc., the Town of Broadview hereby resolves to issue a Certificate of Appointment for Myron Stenka, a Licensed Building Official who is a resident of the Province of Saskatchewan and that the Administrator be authorized to duly complete this Certificate of Appointment on the Town of Broadview's behalf. CARRIED.

2017267 A. Johnson: THAT Town of Broadview's appointments to the various Boards and Committees of the Town of Broadview be in accordance with the list of 2018-20 Appointed Committees as attached hereto and forming a part of these Minutes. CARRIED.

Accounts Receivable Deemed Uncollectible:

2017268 B. Galbraith: THAT Terrance Rienks' outstanding account receivable from July 21, 2016 in the amount of \$162.29 be deemed uncollectible that authorization be given to write off this accounts receivable. CARRIED.

Reports:

2017269 L. Stephan: THAT the Regular Meeting Minutes of the Broadview Parks and Recreation Committee of November 15, 2017 be acknowledged as circulated and be filed. CARRIED.

Correspondence:

Membership in SUMA:

2017270 L. Stephan: THAT the Town of Broadview renew its membership in the Saskatchewan Urban Municipalities Association for 2018 by paying the membership fee of \$1,387.02 plus GST. CARRIED.

2017271 A. Johnson: THAT the list of correspondence as presented and dealt with be filed and that this list be annexed hereto and form a part of these minutes. CARRIED.

Accounts:

2017272 B. Galbraith: THAT the list of accounts as presented to Council, being cheques No.16758 to No.16854 totalling \$375,317.37, be approved for payment with a list of these accounts to be attached hereto and forming a part of these Minutes. CARRIED.

2017273 L. Stephan: THAT authorization be granted to pay any remaining 2017 accounts on or before December 31, 2017. CARRIED.

Tax Abatement of Portion of 2017 Tax Levy - Title to Properties in Town's Name Until March 31, 2017

2017274 T. FitzGerald: THAT it be acknowledged and approved that with title to the following properties being in the Town of Broadview's name until March 31, 2017 when they were then transferred into the name of the Hometown Co-operative Limited that the following prorated abatement of the 2017 Tax Levy was provided for the period from January 1st to March 31st, 2017 to reflect that these properties would have been exempt from taxation during this period of time:
i) - Prorated tax abatement in the amount of \$152.74 (\$147.95 - municipal and \$4.79 - school) on Lots 01 to 20, inclusive, Block 43, Plan OLD41 - Roll No.163.000 and SAMA Alt. #505005800;
ii) - Prorated tax abatement in the amount of \$152.74 (\$147.95 - municipal and \$4.79 - school) on Lots 21 to 40, inclusive, Block 43, Plan OLD41 - Roll No.169.000 and SAMA Alt. #505006800; and
iii) - Prorated tax abatement in the amount of \$209.22 (\$197.26 - municipal and \$11.96 - school) on Lots 16 to 20, inclusive, Block 45, Plan OLD41 - Roll No.604.000 and SAMA Alt. #505010550. CARRIED.

Councillors' Reports:

2017275 B. Galbraith: THAT the verbal reports provided by each member of Council on the matters they dealt with since the last meeting of Council be accepted as presented. CARRIED.

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Adjourn:

2017276 B. Galbraith: THAT this meeting adjourn. (9:17 a.m.)

CARRIED.

CHAIRPERSON

ADMINISTRATOR - Mervin Schmidt