



SHUBENACADIE CANAL COMMISSION

Site Use Contract – page 1 of 2

This contract defines the terms and conditions under which Shubenacadie Canal Commission, (hereinafter referred to as SCC), and _____ hereafter referred to as the Client) agree to the Client’s use of any Greenspace managed by the SCC on _____ (event date). This contract constitutes the entire agreement between the parties and becomes binding upon the signature of both parties. The contract may not be amended or changed unless executed in writing and signed by SCC and the Client.

CLIENT INFORMATION	
Group/Organization Name:	Type of Organization:
Non-Profit <input type="checkbox"/> Corporate <input type="checkbox"/> Other <input type="checkbox"/>	
Contact Name(s):	Email Address:
Address:	Primary Phone Number:
City:	Cell Phone Number:
Province:	Postal Code:

EVENT DETAILS		
Event Name:	Event Type:	Other:
Event Date:		
Start time:	End time:	
Estimated Number of Participants		
Event Location (address):		
Event details (please be detailed):		

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DAMAGE SECURITY DEPOSIT:

After review by SCC, (including a day after event check for additional damage) the \$500.00 security/damage deposit will be refunded if the rental checkout list has been satisfied, there are no damages to the property and if Renter has used the grounds only for the time stated in the contract. Damages, cleaning, and/or additional time costs will be withheld from the security deposit. If damage to the property exceeds the amount of the security/damage deposit, Renter agrees to pay for, or replace, any object of SCC property that is destroyed, damaged, or stolen during the event. Such payment or replacement must be made immediately upon receipt of notification from SCC. The SCC and its representatives assume no responsibility for any loss of property.

Greenspace is only to be used for stated purpose(s).

INSURANCE-Fairbanks Centre Greenspace

All events held at Shubie Park that use the Greenspace behind the Fairbanks Centre must have insurance. *Please ensure that you have the Shubenacadie Canal Commission listed as additionally insured up to CA\$2 million. Please forward proof of insurance at least one week prior to your event date.*

EVENT TIMES

All outdoor events must end by dusk and any music must comply with sound ordinances.

Set up and breakdown times must fall within the total time noted in contract. It is the responsibility of the Client to move equipment on the grounds during event.

CLEANUP:

All trash/recyclables must be removed from the site. **The site must be in the same condition or better than you found it.** Notify SCC immediately of any damages that occur during the event.

DECORATIONS:

Decorations may NOT be hung with tape, wire, nails/screws, or anything else which will damage the site. All decorations must be removed without leaving marks or otherwise damaging the site.

Note: Blowing bubbles is permitted only. Rice, birdseed, confetti, glitter, candles, pyrotechnics, and sparklers are not permitted.

LIQUOR/BEVERAGES/OTHER SUBSTANCES:

No alcohol/cannabis use is permitted on any SCC outdoor site.

PHOTOGRAPHY:

We use live, video and still photography to assist with promotion of the venue. We request that the photographer send the SCC 3-5 photos to be used for promotional purposes.

The Rules and Conditions for Usage are incorporated herein and are made a part hereof.

CLIENT:

(Customer) (Customer)

(Signature) (Date) (Signature) (Date)

Shubenacadie Canal Commission: _____
By: _____ Date