The University of British Columbia School of Music

Teaching Assistant Position Available
For the 2020-2021 Academic Year – Application deadline: April 30, 2020

Music 312: Instrumental Conducting

Duration: Term 2
January, 2021 – April, 2021

% of Full TA 25% or 6 hours/week for 16 weeks

Salary
- Doctoral Students: GTA 1 $33.10/hour (as of July 1, 2019)
- Masters Students: GTA 2 $31.85/hour (as of July 1, 2019)
- Undergraduate Students: UTA 1 $17.79/hour (as of July 1, 2019)

Qualifications:
- Advanced conducting training and experience
- Video and computer skills

Duties:
- Prepare all necessary materials as directed by instructor prior to the start of the term
- Prepare classroom for instruction, ensuring that all necessary equipment is available for each session (music stands, handouts, AV equipment, etc.)
- Assist in conducting technique development with full class, small groups and in individual tutorials
- Assist instructor, as required, by leading exercises and excerpts with students
- Invigilate and mark quizzes and written assignments
- Keep student attendance records, and keep instructor informed of student issues impacting instruction and evaluation
- Regularly upload assignments to online portals and archives of files on servers
- Create and maintain course pages on Learning Management System
- Correspond regularly with students regarding online video assignments and additional tutelage, answering questions and giving advice and/or clarification, as needed
- Organize an ensemble of players for labs, exams, and when needed
- Maintain assessment records throughout the term, and assist with final marks
- Miscellaneous duties, as assigned

Equity and diversity are essential to academic excellence. An open and diverse community fosters the inclusion of voices that have been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or status as a First Nation, Métis, Inuit, or Indigenous person. UBC hires on the basis of merit and is committed to employment equity. We encourage all qualified applicants to apply.

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1 Subject to funding