



The RESIDENCE SOCIETY

HOUSE PRESIDENT

Nomination Package

THE RESIDENCE SOCIETY | HOUSE PRESIDENT ELECTIONS 2018

Your Student Government in Residence.

The Residence Society | House President Elections 2018

Dear Candidate,

We would like to take this opportunity to thank you for your interest in the position of House President. Working within The Residence Society is a profoundly rewarding and challenging experience, and being a House President puts you at the forefront of its work. You will have the chance to learn valuable leadership skills, mentor fellow staff and residents, and become a vital part of the residence system at Queen's University. We wish you all the best in the pursuit of this endeavour.

There are several important dates to keep in mind as we enter the elections process:

Nominations Due: 10:00pm Wednesday, January 17th, 2018 (Residence Society Office)
Campaign Period: 9:00am Saturday, January 20th, 2018 – 10:00pm, Saturday, January 27th, 2018 (All campaign material must be removed by 10:00pm on Saturday)
Polling Day: Sunday, January 28th to Wednesday, January 31st, 2018 (Online Voting)

Included in this nomination package are the following documents, that must be completed in full and returned to the ResSoc office, 106C Victoria Hall, no later than **10:00pm Wednesday, January 17th, 2018**

- A letter of nomination (**no teams**) and accompanying letter of acceptance
- A list of **no less than 25** and **no more than 35** nominators, **drawn from the house or building in which the position is being contested**. Information listed must include the nominator's legible printed name, house, room number, and signature.
- The Resignation/Leave of Absence Form for any positions, internal or external to residence, which may provide an unfair advantage for the duration of the elections period.

Additionally, copies of formal letters of leave of absence **must** be included. In the case of current residence staff members, copies must be sent to the appropriate supervisors (i.e. House President for Floor Representatives, Vice President (Discipline) for Residence Facilitators, Vice President (Residence Affairs) for House Presidents, ResSoc President for ResSoc Executive, and Residence Life Coordinator for Dons).

Please be aware that **all** campaign materials must be approved by the CRO/CEO via email submission, and all posters must abide by the ResSoc Policy on Signage in Residence, which can be found at www.ressoc.ca. Candidates must abide by the **Elections and Referenda (Section 8)** as outlined in the ResSoc Bylaws, and are strongly encouraged to familiarize themselves with the relevant sections of the Society Constitution and Bylaws. **Upon announcing candidacy by accepting nomination, you will have signed an official declaration of knowledge of the contents of these documents.** This document can be found in this nomination package.

All posters and campaign material must be taken down by 10:00 PM on Saturday, January 27th, 2018. Failure to do so may result in disciplinary action, including but not limited to the possible disqualification of candidates, at the discretion of the CEO.

The spending limit for a House President Campaign will be **\$25.00**. A full list of campaign expenditures, including copies of any campaign materials, is due in the ResSoc office by **10:00pm Sunday, January 28, 2018**. Individuals who receive the required amount of votes and abide by the election bylaws will be reimbursed for this amount. **Failure to submit this list of expenditures may result in disqualification from the election.**

If you are interested in learning more about the House President position, please check out www.ressoc.ca or stop by the ResSoc office (106 C Victoria Hall) Monday-Friday between 10:00 am -4:00 pm.

Finally, good luck! If you have any questions, concerns or problems, please contact the Chief Electoral Officer. Feel free to speak with your own House President if you have any questions about the position or its responsibilities.

Best wishes,

Courtney Bannerman
Chief Electoral Officer
The Residence Society

Important Contact Information

Courtney Bannerman, Chief Electoral Officer

ceo@ressoc.queensu.ca

THE RESIDENCE SOCIETY | RESSOC HOUSE PRESIDENT ELECTIONS
– NOMINATION LETTER –

I, _____, of _____,
Please print name (no teams) *Room & Residence*

nominate the following individual as a candidate for the position of House President of

Building Name

_____ of _____
Please print name of candidate *Room & Residence*

Telephone

Email address

Signature of Nominator

Date

RESIDENCE SOCIETY INC. | RESSOC HOUSE PRESIDENT ELECTIONS
– NOMINATION ACCEPTANCE LETTER –

I, _____, accept my nomination and thus announce my respective

Please print name (no teams)

candidacy for the House President position of _____. I agree to abide by all rules for elections and candidacy, as outlined in the ResSoc Bylaws Section 8. I hereby declare that I have knowledge of these documents and realize that failure to follow the guidelines, at any time, as determined by the CRO, and as stated in the abovementioned documents, could result in disciplinary action as determined by the CEO. Furthermore, I hereby declare that I have read and understood the House President Job Description and agree to all terms and conditions contained therein.

Signature

Date

THE RESIDENCE SOCIETY | RESOC HOUSE PRESIDENT ELECTIONS
– RESIGNATION/LEAVE OF ABSENCE FORM –

I, the undersigned, declare an official leave of absence and/or resignation from the following position(s), effective immediately. I understand that I am prohibited from engaging in any activity pertaining to these positions until the completion of the House President elections.

***NB: If available space is not sufficient, please disclose the remaining positions on the back of this sheet.*

Name: _____

Position(s): _____

Signature

Date

THE RESIDENCE SOCIETY | RESSOC HOUSE PRESIDENT ELECTIONS
– RESIDENCE SOCIETY ELECTIONS CONTRACT-

House Presidents of ResSoc carry out the objects of the Society at the level of residences, which are divided as such, each with their own House Council:

Adelaide/Ban Righ Hall	Leggett Hall
Chown Hall	Watts Hall
McNeill House	Victoria Hall (2 House Presidents)
Morris Hall	Jean Royce Hall (2 House Presidents)
Gordon-Brockington House	Graduate Residence
Leonard Hall	Harkness Hall
Waldron Tower	Brant House
David C. Smith House	

House Council holds the legislative authority of the House, and is chaired by the House President. House Councils contribute to ResSoc rules and policies, vote on matters relevant to residents of the House, and ensure that the objectives of the Society are met at the House level.

You are eligible to be a House President if you are a student at Queen’s University who has lived in residence for at least one year by the time of nominations, and has been screened by the outgoing Vice-President (Residence Affairs) through a written test to ensure they understand the job description (to be administered at the all-candidates meeting). As a House President, you will report directly to the Vice President (Residence Affairs), make administrative decisions regarding the planning and execution of House activities, and call House Council meetings when appropriate.

During House President elections, the Chief Electoral Officer (C.E.O.) is responsible for making rulings on any disputes that arise, and should an infraction of election rules occur, is responsible for ordering a remedy that in their opinion will make whole the grieved party. Appeals can be made if the appellant can show proof that the C.E.O.’s decision was incorrect and not reasonable, and the Constitutional Affairs and Ethics Committee shall assess the situation.

Candidates shall not campaign on a reproachful strategy or outside the set period for official campaigning, and will not interfere with other candidates’ campaign materials or strategies. All campaign materials must be submitted by email or in print for approval by the C.E.O. before distribution, and these should be removed once campaign period is over. ResSoc will reimburse candidates for campaign expenses if they have received 20% of the vote in an election contested by one or two candidates, or 15% of the vote in an election contested by three or more candidates.

By signing below, you agree that you have read and understood the above document, and have read the sections 3 and 8 of the ResSoc Bylaws, and the Constitution in its entirety.

Signature of Candidate

Date

THE RESIDENCE SOCIETY | RESSOC HOUSE PRESIDENT ELECTIONS
– NOMINATIONS FORM –

We, the undersigned members of the ResSoc, nominate _____ as a candidate for election to the position of House President of _____.

NB: Information below must be printed clearly in block letters. Illegible entries will be disregarded. No less than 25 and no more than 35 signatures may be collected.

First name	Surname	House	Room #	Signature
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	First Name	Surname	House	Room #	Signature
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Make sure that the nomination package is entirely complete.

Please return this nomination package to the ResSoc Office (106C Victoria Hall) no later than 10:00pm on Wednesday, January 17th, 2018. Nomination packages must be enclosed in a sealed envelope, and should NOT have names or identifying material on the envelope. Simply write the heading: “ResSoc House President Elections Nomination Package - _____ Hall/House”.