

The Adolph and Esther Gottlieb

## Emergency Grant Instructions

The Adolph and Esther Gottlieb Emergency Grant program is intended to provide interim financial assistance to qualified artists whose needs are the result of an unforeseen, catastrophic incident, and who lack the resources to meet that situation.

Each grant is given as one-time assistance for a specific emergency, examples of which are fire, flood, or emergency medical need. The program does not consider requests for dental work, chronic situations, capital improvements, or projects of any kind; nor can it consider situations resulting from general indebtedness or lack of employment.

The maximum amount of this grant is \$15,000; an award of \$5,000 is typical. Applicants should be aware that this is a grant program, and that each application is considered on its merits within the criteria of the program. While we attempt to provide assistance to as many applicants as we can, the filing of an application is not, nor should it be perceived as, a guarantee of funding.

### SOME NOTES ABOUT THE APPLICATION

To be eligible for this program, an artist must be able to demonstrate a minimum involvement of ten years in a mature phase of his or her work. Artists must work in the disciplines of painting, sculpture or printmaking. Each application will be reviewed by the Directors, who will exercise their discretion in considering it, and will determine the amount of each award. Applicants should note there is a set amount appropriated for these grants each fiscal year; once this budgetary limit has been reached, the Foundation will not be able to judge any additional requests on their merits.

Second-party requests are honored only when the applicant is physically unable to communicate with the Foundation.

Review procedures for completed applications begin as soon as they are received. Full review generally takes about four weeks from the time an application is complete. Situations with imminent deadlines will receive priority.

## APPLICATION INSTRUCTIONS

On the Emergency Support Grant page, you will see a button that says “Continue to Application.” Once you click this, you will be forwarded to the online application.

The first stages of the process require you to create your own account, with your username and password. Make sure you create a password that is easy to remember but secure – a secure password often includes some variation of capitals and lowercase letters and numbers. Once you make an account, you will be able to sign in, select “Apply” in the left-hand menu, and then select “Adolph and Esther Gottlieb Emergency Grant.”

If you have any technical problems with the application form or need clarification on something within the form, visit our Troubleshooting page by clicking the “Grants FAQ” link found under the “Grants” menu.