

EXHIBITOR/ADVERTISING AGREEMENT

Christian Community Health Fellowship
2024 Annual Conference | March 14-16
Covington, KY | Northern Kentucky Convention Center

General Information (This information will appear in CCHF publications; print legibly or type)

Company Name: _____

Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____

Email: _____

Contact person and title: _____

Contact person phone: _____

Contact person email: _____

Person claiming complimentary registration: _____

Booth (Exhibitor Package) : \$1,250

(Limited to a first come-first served basis) Includes:

Draped Table + Seating + Sign + One Conference Registration

+ Exhibitors will be featured in the brand new CCHF Conference APP with a banner including link to your website.

+ Access to in-app lead retrieval "LeadGen" tool for capturing attendee info.

+ A plenary screens announcement ad. **(Will run before and after plenaries)**

+ Your logo will be featured in the printed Conference Quick Guide

Advertising in Conference Program for Non- Exhibitors

Combo Promotion - Conference App Banner, Screen Ad, Printed Quick Guide Logo: **\$400**

Conference App Banner, **\$250**

Note: Artwork submission deadline is January 15, 2024. Ad requirements will be e-mailed to contact person upon receipt of agreement.

Sponsorship

We want to be a Conference Co-Sponsor: (specify amount)

(\$10,000 and > Co-Sponsorship includes the above exhibitor package)

Note: You are required to notify CCHF staff if you plan to utilize your complimentary booth space.

\$10,000 (includes exhibitor package)

\$15,000 (includes exhibitor package)

\$20,000 (includes exhibitor package)

Other: \$ _____

PAYMENT METHOD

My check payable to CCHF is enclosed.

Please bill my organization. (Full payments are due on or before January 17, 2023.)

Donation: (I will pay through the secure CCHF donate portal cchf.org/dontate)

RETURN THIS PAGE **by January 15, 2024:**

Cathy Bowling

Cathy.Bowling@cchfmail.org

CCHF, 2595 Central Ave, Memphis TN 38104

RULES & REGULATIONS

These contract Conditions, Rules and Regulations are a part of the Christian Community Health Fellowship (CCHF) 2024 Sponsorship and Gallery Participant Application and Contract for Exhibit. Please provide a copy of these Rules and Regulations to the person(s) responsible for your participation in this years' CCHF conference.

ASSIGNMENT OF SPACE: Assignment of space will be made on a first paid, first-served basis. Every effort will be made to accommodate requests for gallery assignments. All sponsorship and promotional opportunities are on a first come, first served basis.

SPONSORSHIP AND GALLERY FEES AND PAYMENT: Applications will NOT be processed or space assigned without the required, signed contract. All applications need to be accompanied by full payment. Please contact CCHF if other arrangements are necessary. Receipt of payment does not obligate CCHF to accept a contract as binding. CCHF retains the option of returning funds.

CANCELLATION: Cancellations of sponsorship or exhibit space must be directed in writing to Kristy Tarrant at ktarrant@cchfmail.org.

Refunds, less an administration fee of \$500 per sponsorship and \$50 per booth, will be made at the discretion of CCHF, but no refund will be given for a cancellation made within 30 days of setup day. In case of fire or other causes beyond the control of CCHF that prevent holding the conference, this contract will not be binding.

DESIGN: CCHF will provide a template for materials needed from clinics/programs for design of your display (photos, logos, and text). By agreeing to participate, you are agreeing to provide this information in a timely manner, or our designer will choose materials and language on your behalf. Participants must provide a contact person to proof this artwork before it goes to press, and any changes to the display must be made at this point. While each display will be custom designed with painstaking care, CCHF is not responsible for errors or misprints after the proofing process.

GALLERY DISPLAYS: CCHF agrees to provide gallery displays for the dates and locations indicated in the agreement.

INSTALLATION AND DISMANTLING:

To be provided by CCHF employees and volunteers. If you would like to offer your assistance or see a preview of your display prior to the opening of the CCHF Collective, please arrange this in advance by e-mailing info@cchfmail.org.

SHIPPING: If you need to ship supplies, please check with your hotel for details. The NKY Convention Center will not accept any shipments. Return shipments must be setup by the vendor/organization and will not be handled by the Hotel or CCHF

PRIVACY CLAUSE: Participants are welcome to contact any conference participants they connect with at the conference. However, they are not allowed to send email out to the master conference attendee list.

LIABILITY: CCHF and NKY Convention Center will not be held responsible for the safety of the property of the participants from theft, fire, damages, accident or other causes. Exhibitor agrees to protect, save and hold CCHF and NKY Convention Center and all agents and employees forever harmless for any damages or charges imposed for violations of any law or ordinance, whether occasioned by the negligence of the exhibitors or those holding under the exhibitor. Further, participants shall at all times protect, indemnify, save and hold harmless CCHF and NKY Convention Center and all agents/ employees against and from any and all losses, costs (including attorney's fees), damages, liability or expense arising from or out of or by reason of any accident or bodily injury or other occurrence to any person or persons, including the exhibitors, its agents, employees and business invitees which arises from or out of or by reason of said exhibitor's occupancy and use of the exhibition premises or a part thereof. Exhibitor will be held responsible for any damages they cause to NKY Convention Center or CCHF property.

SAFETY REGULATION: Participants must adhere to all municipal and state laws, rules and regulations. No combustible decorations may be used at any time; all drapes, table coverings and other materials must comply with fire department regulations.

SECURITY (INSIDE AND OUTSIDE): The exhibit area is being held in a conference center. Neither CCHF nor the conference center can be held responsible for any display materials. Please take the necessary precautions each day for safeguarding your gallery materials.

CONFERENCE CANCELLATION: If the conference or exhibit is canceled due to circumstances beyond the control of CCHF, CCHF will not be held liable for any expenses incurred by the exhibitor beyond the rental cost of the booth space.

SELECTION OF VILLAGE PARTICIPANTS: Only firms and organizations whose services and products are appropriately related to the purpose of CCHF will be permitted to exhibit. Vendors must have a special emphasis toward non-profit clinics or experience with our partners and receive an endorsement. Pharmaceutical and Medical Device companies will NOT be approved for exhibit, advertising, or sponsorship opportunities. CCHF reserves the right to decline or prohibit any exhibit which, in its sole judgment, is inappropriate, this reservation being inclusive as to person, things, printed matter, products and conduct.

Contact Person and Title: _____

Date: ____/____/____

Signature: _____

