Full-Time Master’s Level High School Counselor (MSW, MHC or related degree)
Job Description

About St. Nicks Alliance

St. Nicks Alliance (SNA) is a nonprofit, nonsectarian community-based organization founded in 1975 with the mission to transform lives of low- and moderate-income people through employment, education, housing, and health care. We deliver impactful services with measurable outcomes to children, youth, adults, and the elderly. As a civic anchor, we carry out this mission within the context of building a sustainable community for all people through the arts, environmental advocacy, and urban planning.

About Youth and Education

Established in 1994, St Nicks Alliance’s Youth and Education serves more than 6,000 North Brooklyn youth each year. Through a wide-range of programs, children and youth are empowered to successfully advance through the stages of education and into young adulthood with the core competencies to thrive. In partnership with schools, families and community, St. Nicks Alliance’s holistic approach to transformation combines youth development, academic enrichment, health and wellness, arts learning and post-secondary readiness.

About the Opportunity

St. Nicks Alliance seeks a qualified master’s level Counselor (social worker, mental health counselor, art therapy, psychologist, etc.) to provide counseling supports to teens/young adults at Brooklyn’s Bushwick Community High School and Grand Street Campus in East Williamsburg. Under the guidance of a Clinical Supervisor and Task Supervisor, the Counselor will manage a caseload of approximately 25-30 teens/young adults. Typically, students face significant barriers to attending school. The Counselor will provide intake, assessments, 1:1 counseling services and small group interventions. A variety of age-appropriate therapeutic practices is employed to respond to the social, emotional and mental health needs of students.

The Counselor is an important contributor to refining St. Nicks Alliance’s transformational policies and procedures as well as using data to drive transformational services. The Counselor will work Monday/Wed or Tues/Thurs at each school as well as alternating Fridays. Schedule may vary at each school (ie. 8am-4pm, 9am-5pm, etc.) as they are tailored to the needs of the school. This position reports to SNA’s Program Directors of Learning to Work at Bushwick Community High School and Grand Street Campus.
**Essential Duties and Responsibilities**

**Program Development**
- Build and manage a caseload of 25-30 students with significant barriers to attending school
- Conduct intake and needs assessment of youth and prioritize objectives
- Develop with youth focused, achievable individual service plans with short- and long-term goals that address specific barriers in their lives
- Provide individual or small group counseling for youth who are experiencing challenges in school, home or community
- Refer youth to critical support resources (mental health, substance abuse, housing, health insurance, etc).
- Provide crisis management, as needed
- Design mental health and life skills workshops for youth and families
- Act as a mandated reporter for incidents of child abuse and/or neglect

**Outreach and Collaboration**
- Partner closely with school leadership, counselors and faculty to identify students in need of services
- Build strong relationships with students, families, St. Nicks Alliance staff, School Leadership, and external institutions
- Participate in weekly Clinical Supervision and Task Supervision (by Program Director)
- Meet with each site's school leadership and SNA Program Director for case review once a month
- Attend regular school and SNA staff meetings to foster relationship building and collaboration

**Administration**
- **Utilize organization’s ETO system and/or other approved databases to** maintain case records, track inputs/student progress and data integrity (data accuracy, timeliness of entry into the data system, and completeness)
- **Use performance data** to continually improve service to youth and progress toward intended outcomes
- **Ensure compliance** with the requirements of various funding sources
- Closely adhere to SNA’s Data Security Manual to protect all student data

**Must Have Core Competencies, Knowledge, Skills and Education**
- Excellent Relationship Building, Effective Communication and Teamwork skills
- Master’s level degree in Social Work, Psychology, Mental Health Counseling, Guidance Counseling or related field
- Sound understanding of diverse therapeutic and trauma-informed practices
- Demonstrated ability to partner with families
- Strong understanding of the developmental needs of young adults/at-risk youth, with sensitivity to ethnic and cultural diversity
- Knowledge of and commitment to working from a strength-based, youth-development perspective.
Preferred Attributes

- Experience with or interest in group facilitation and lesson planning
- School-based experience
- Ability to work some evenings and weekends as programming requires
- Bilingual (Spanish-English) preferred

Salary: $58,000-$68,000

How to Apply

Please submit a resume and tailored cover letter to youthresumes@stnicksalliance.org with “High School Social Worker” in the subject line.