

## Account Application Form

Date

Sales Representative

### Invoicing Address Details

Customer Name

Address

Postcode

Company reg no.

Telephone no.

Mobile no.

Fax no.

Email Address

### Delivery Address Details (if different from invoice)

Name

Address

Postcode

Telephone no.

Mobile no.

Fax no.

Email Address

### Main Contacts

Position	Name	Tel no.	Email Address
<b>Accounts</b>	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>
<b>Deliveries</b>	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>
<b>Other</b>	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>

### Trade References

	Name	Tel no.	Email Address
1.	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>
2.	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>	<input style="width: 100%; height: 20px; border: 1px solid black;" type="text"/>

Credit limit required

£

**Bartholomews Services***Please tick the services that you require below*

Agronomy	<input type="checkbox"/>
Seed	<input type="checkbox"/>
Crop Marketing	<input type="checkbox"/>
Crop Protection	<input type="checkbox"/>
Fertilizer	<input type="checkbox"/>
Feed	<input type="checkbox"/>
Game	<input type="checkbox"/>
Bird Food Retail	<input type="checkbox"/>
Bird Food Wholesale	<input type="checkbox"/>

**Please select how you would like to receive the following correspondence:**

	Email	Post
Invoices	<input type="checkbox"/>	<input type="checkbox"/>
Monthly Account Statement	<input type="checkbox"/>	<input type="checkbox"/>
Marketing inc Newsletter	<input type="checkbox"/>	<input type="checkbox"/>

**Business Sectors Details***Please tick and complete the relevant business sectors that apply to you*

	Ac / Ha
Arable	<input type="checkbox"/>
Grassland	<input type="checkbox"/>
Game Cover	<input type="checkbox"/>
Organic	<input type="checkbox"/>
Amenity	<input type="checkbox"/>
Livestock	
	<b>Quantity</b>
Beef	<input type="checkbox"/>
Dairy	<input type="checkbox"/>
Sheep	<input type="checkbox"/>
Pigs	<input type="checkbox"/>
Horses	<input type="checkbox"/>
Poultry	<input type="checkbox"/>
Other	<input type="text"/>

**I/we confirm that the above information is correct and we accept the terms and conditions of trading as per the enclosed copy.****I/we authorise Bartholomews to obtain a credit reference.**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

 **I/we confirm that required forms of identification have been supplied as requested.**Data Protection Act: Please note that this information is held on our database for the purpose of carrying out our business and will not be divulged to a third party other than credit reference agencies in some instances.**Office Use Only**

Account No:	<input type="text"/>	Sales Group:	<input type="text"/>	PG:	<input type="text"/>
Credit Limit:	£ <input type="text"/>	Approved:	<input type="text"/>	Approved By:	<input type="text"/>
Payment Terms:	<input type="text"/>	Invoice Freq:	<input type="text"/>	BSW/Exstore:	<input type="text"/>
Payment Method:	<input type="text"/>				

Please complete form and return to Nicola Hayward at the below address or email nicolahayward@bartholomews.co.uk

## **Relevant Forms Of Identification**

### **Either**

**A government issued document with the customer's full name and photo with either the customer's date of birth or residential address such as:**

1. Valid passport
2. Valid photocard driving licence
3. National identity card
4. Firearms certificate

### **Or**

**A government issued document (without a photo) which includes the customer's full name and supported by secondary evidence:**

1. Old style driving licence
2. Recent evidence of entitlement to state or local authority-funded benefit such as housing benefit, council tax benefit, pension, tax credits

### **Supported by secondary evidence such as**

1. A utility bill
2. Bank or building society statement
3. Most recent mortgage statement from a recognised lender

### **For customers other than private individuals**

For customers who are not private individuals, such as private companies, the business must obtain information that is relevant e.g. company registration number, registered address and evidence that the individuals have the authority to act for the company – a search at Companies House will reveal details of directors and company secretary.

In the case of partnerships relevant identification must be obtained for at least two partners.