



The Pavilion Café
 Southsea Tennis Club
 PO5 3PB
 watkinsandfaux@live.co.uk

| | | | |
|---|---------------------------------|------|--------------------|
| Name of hirer: | | | |
| Contact details: | Home/ work Phone: | | |
| | Mobile phone: | | |
| | Email address: | | |
| Adrees of hirer: | | | |
| Type of function: | | | |
| External contractor/ entertainemr | Yes | No | Type of entertaime |
| | Contractor contact details: | | |
| | | | |
| Date of hire: | Time of hire: | | |
| Hire fee: | Discount for charity events 25% | | |
| Deposit: | Breakages deposit | £250 | |
| Maximum adults attending: | Max children attending: | | |
| Alcohol will be served: | Yes / No | | |
| Date due for remainder of paymer | | | |
| | | | |
| Maximum number of persons allowed in The Pavilion is 120 including all children/ band members and external staff. For seated events it is 80 maximum | | | |
| I am over 21 years of age and understand that I am responsible for paying all the fees and charges for the hire of the premsies. I have read and understood the conditions of hire and agree to comply with all of them. I declare that all information supplied by me is true and correct. | | | |
| Name: | | | |
| Signature: | | | |
| Date: | | | |
| To confirm your booking a deposit of 50% is required. The balance of fees including the breakages deposit must be paid at least 14 days before the function. Watkins & Faux Ltd has the right to accept other bookings for that date if no deposit has been received and fees have not been paid by the due date. Fees and charges are subject to change in the new financial year. Any balance can be paid in cash at the cafe/ via telephone banking or BACS transfer. Watkins & Faux Ltd 30-80-27 27735668 | | | |

All cancellations must be received by Watkins & Faux Ltd (W&F) in writing from the Hirer, at least 14 days before the proposed date of the function. If less than 14 days notice is given, the hirer will forfeit the hire fee/ and or deposit.