



Facility Booking Request Form

Space Requested:

- Program Centre
- Program Centre with Bouldering Wall
- Jump Castle (Only available in the Program Centre)
- Racquetball Court
- Gymnasium
- Strong Start Family Centre

Date required: / / Start Time: _____ End time: _____
DD MM YYYY

**Start time and end time includes set up, take down and clean up **

Contact Name: _____ Contact # _____

- YMCA Member Non Member

Facility	Daily Rate- Member	Daily Rate- Non-member	Hourly Rate Member	Hourly Rate Non-Member
Program Centre w/ Bouldering Wall	\$100 (4 hours) \$150 (8 hours)	\$150 (4 hours) \$200 (8 hours)	\$25	\$50
Jolly Jump Castle	\$100 (4 hours)	\$150 (4 hours)	\$25	\$50
Gymnasium	\$100 (4 hours) \$150 (8 hours)	\$150 (4 hours) \$200 (8 hours)	\$25	\$50
With Batting Cage			\$50	\$100
<i>*only to be rented out after 9pm on weekdays and/or on weekends</i>				
Strong Start Early Years Family Centre <i>*only to be rented to employees of rental groups. Ask if they work at the Centre- if not, cannot rent. It is there responsible to book the space through the Health Region booking calendar. Rhonda at the Strong Start Centre can help and ensure it is not booked for a program or other service.</i>	\$20 (1hr)	\$20 (1hr)	\$20 (1hr)	\$20 (hr)

I am aware that in booking the jolly jump or rock climbing wall that I must participate in a brief set up orientation.

(initials)
 An orientation time has been booked for _____ at _____ am/pm with _____.

I understand that if I fail to attend the brief orientation I cannot hold the YMCA or its agents responsible for any injuries that may occur due to inappropriate use or set up.

For office use only

Total Room Fees: Rate _____ x _____ (# of hours) = \$ _____

Receipt Number: # _____ Date: _____ Staff Initials: _____ Entered: _____



Liability, Terms & Conditions Form

Liability

In booking a YMCA facility I assume all responsibility for the above equipment and or rooms that I am renting from the YMCA of Moose Jaw and Early Years Family Resource Centers.

- I am aware that I am responsible for the setup, take down and clean-up of the rented facility within the times that I have booked and paid for.
- The YMCA of Moose Jaw assumes no responsibility for personal injury, or loss while using/renting the YMCA facilities, Jolly Jump and rock climbing wall.
- I knowingly accept full responsibility and agree to pay any damages caused to any part of the Jolly Jump throughout my rental time.
- I agree to make the necessary arrangements in order to be properly trained on the set up and take down of the Jolly Jump prior to my birthday party booking. The representatives at the front desk are not required to show me this on the day of my booking.
- I am aware that it is my responsibility to ensure that the Jolly Jump is folded and stored away from the main floor area of the Gymnasium. It would be beneficial to arrange to have approximately 4 capable adults' work together to properly store the Jolly Jump.
- I agree to replace and pay in full for any damages that may occur to YMCA equipment and/or facilities while they are under my rental agreement.
- The YMCA has discussed this agreement with me and I understand the above contents and agree to the terms and conditions of this liability form.
- As the primary contact, I am responsible for all guests that I bring into the YMCA and their actions.
- I will provide a list of everyone who will be in attendance during this room booking and I will ensure that those in attendance are aware that they will be required to provide identification, in accordance with the YMCA Child Protection Policy _____ (initials)**

YMCA Facility Terms and Conditions

- Spaces are rented on a first come; first serve basis.
- Payment is due at the time of booking.
- No refund will be issued one week prior the event date. Refunds requested prior to 7 days are subject to a \$10 administrative fee - Cancellations must be provided in writing.**

Jolly Jump Rules:

- No footwear allowed inside the Jolly Jump.
- No Jewelry
- No pushing
- No hanging on the nets
- Maximum of 10 children in the jolly jump at one time
- Failure to abide by the rules may result in a decision to close down the Jolly Jump with no refund.

Signature of Customer

Date