Cycling Education Lead Instructor

About Cycling Into The Future
Since 2014, Cycling Into The Future (CITF) has been running a comprehensive in-school bike training program for grades 5 and 6 students. During that time we have provided training for over 7,800 students in Kitchener, Cambridge, Waterloo and Woolwich. Our covenant of inclusion ensures that all students are able to participate by providing bikes and helmets for kids that don’t have them, teaching kids to ride for the first time and adapting our program to include students with special needs. Our program takes place during the school day and includes connections to the grade 5 and 6 curriculum. Find out more at: www.cyclingintothefuture.com.

Responsibilities
The lead instructor will coordinate a team of instructors running our cycling education program at schools in Kitchener, Waterloo, Cambridge and Woolwich.
Lead instructors will be responsible for organisational tasks including:
- Picking up documents from schools;
- Tracking students’ equipment needs and staff hours;
- Communicating with teachers about the program;
- Transporting equipment and setting up the rodeo and tire repair sessions;
- Taking photos each day.

Lead instructors will also participate in teaching all modules of the CITF program:
- **Rules and Safety**: This involves giving an interactive presentation to groups of 20-50 students.
- **Mechanics Day**: Instructors are responsible for organizing the students, showing them how to fit their helmets and helping them pump their tires.
- **Bike Rodeo**: Instructors demonstrate specific skills (signaling, shoulder checking, braking, handling skills) then lead students through practice and give feedback. Instructors also track students’ skills.
- **Tire Repair**: Instructors demonstrate how to remove a tire from the rim, find the hole, patch it and reinstall the tire. Instructors then provide assistance as pairs of students do it themselves.
- **Road Training**: Instructors accompany students as they ride on neighbourhood streets. Instructors provide mini-lessons along the way and are responsible for the safety of the group as well as giving feedback to students.
- **Assessment**: Instructors provide assistance as students complete an online assessment and course evaluation. Students then begin working on a cycling-inspired drawing or piece of writing.
- **Learn-2-Ride**: Instructors provide feedback and encouragement to students as they learn to balance a bike for the first time. This is done through three ½-hour sessions with individual students, starting with the students learning balance on a strider bike with no pedals.

Specific training will be provided for each program module.

Instructors may also run evening programs, day camps, programs at local businesses and assist at community events.

Additional projects may be assigned to improve the program, based on the instructor’s skill set.
Qualifications:

Necessities:
● CAN-BIKE 4 certification (we will facilitate and reimburse the registration fee for this course)
● A clean Vulnerable Sectors Record Check
● Skill and experience working with children
● Confidence and skill at riding a bike
● Must have a working bicycle and helmet
● Excellent oral communication skills
● Teamwork skills
● Must be available to work during the school day
● Valid driver’s license and access to a vehicle

Assets:
● Mechanical aptitude or experience

Start and End Dates
April 20th, 2020 to June 24th, 2020 with the possibility of work continuing into July.

Work Hours and Compensation
Cycling Education Instructors work on a part time basis throughout the season with hours typically ranging from 20 to 25 hours per week. Part time instructors are paid $20/hour.

Full time (30hr/week) positions may be available, contingent on funding from Canada Summer Jobs, and will be paid $16/hour.

To apply:
Please send resume, cover letter and references to: citf@cyclingintothefuture.com and we will contact you to arrange an interview.