

CarePlusBERGEN

ONBOARDING CHECKLIST

Congratulations and welcome to CarePlusBERGEN!

I attest that I have completed the following forms accurately and completely.

- Federal W-4 Form
- New Jersey W-4 Form
- I-9 Form (with required documentation)
- Notice and Acknowledgment of Receipt of Gender Equity Notice/Conscientious Employee Protection Act (CEPA)

I attest that I have received copies of the following informational documents

- Gender Pay Equity notice (with required signed acknowledgement)
- Family Leave Act notice
- Family Leave Insurance notice
- Employer Obligation to Maintain and Report Records
- Conscientious Employee Protection Act policy
- A Summary of Your Rights Under the Fair Credit Reporting Act (background check)
- HIPAA compliance notices

Print Name: _____

Signature: _____

Date: _____