

**TARTER FARM & RANCH EQUIPMENT DONATION/SPONSORSHIP REQUEST FORM**

We welcome your requests for donations or sponsorships of an event, you must provide proof of 501(c)3. Please understand that we are unable to fulfill each request due to the large volume we receive. In order to be considered for the donation or sponsorship, the following guidelines must be followed:

- 1. In order to be considered for a donation or sponsorship, the organization must have 501(c)(3) status and provide proof from the IRS.**
- 2. All requests for donations, sponsorships of any kind must be submitted on this form.**
- 3. Please make your request at least 180 days prior to your event or sponsorship deadline. The Committee meets each quarter and this will allow Committee to review prior to your event.**
- 4. This form along with the IRS 501(c)(3) form below must be completed and returned by mail to:**

**Tarter Farm & Ranch Equipment  
 Chairman Sponsorship Committee  
 P O Box 10  
 Dunnvillle KY 42528**

**Or you may e-mail both forms to donations@tarterusa.com**

**Upon receipt of your request, the committee will review all requests quarterly. You will be notified by the e-mail address listed on the form within 30 days of their decision. Again, not all requests will be granted and must be submitted per instructions above.**

Organization Name: \_\_\_\_\_

Name of person completing form: \_\_\_\_\_

Your phone number: \_\_\_\_\_

Your e-mail address: \_\_\_\_\_

Organization address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Website: \_\_\_\_\_

Organization's tax ID number \_\_\_\_\_

Is this for a special event? No: \_\_\_\_\_  
 Yes: \_\_\_\_\_ Please complete the questions below on the event.

Name of the event: \_\_\_\_\_

City & State of event: \_\_\_\_\_

Event date & time: \_\_\_\_\_  
 (Form must be received 120 days prior to the event)

What type of donation/sponsorship are you seeking:

\_\_\_\_\_ Sponsorship      \_\_\_\_\_ Silent Auction Item      \_\_\_\_\_ Door Prize

\_\_\_\_\_ Advertising      \_\_\_\_\_ Other: Please Explain

**ADDITIONAL INFORMATION:**

Please explain your event.

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Is there a specific Tarter Farm and Ranch Equipment product that you have in mind for the donation?

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Any additional information that you would like to share with the committee about your request.

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OFFICE USE ONLY: Submitted to Committee: _____ Decision: _____ Date Notified By E-mail: _____
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