

The Westport Library...

The Westport Library accepts the transfer of appreciated securities directly from you or from your broker. With tax advantages for the donor, many individuals have provided gifts to the Library through a gift of appreciated securities.

When using your broker or bank, the transfer may be made electronically. Vanguard Group, acting as agent for the *Westport Library Association*, is set up to receive such transactions. You simply advise your agent to send the transfer information to:

Vanguard Group, as agent for **Westport Library Association**
DTC #0062
Account Number **28030822**

Please advise the Library's Director of Finance at (203) 291-4803 when these instructions have been given. ***We will need to know the name of the stock and the number of shares being transferred.*** Library staff will then alert its agent that the transfer is forthcoming. This allows the agent to "double check" receipt of the transaction.

You may mail or hand deliver unendorsed stocks or bonds to the Westport Library Association. The securities should be accompanied by a letter of transmittal, including your name and address, and a signed stock or bond "power." If you are mailing the securities, in a separate envelope, please include a blank, but signed, stock or bond "power" for each corporation or other organization whose securities you are donating. With the signed powers, include a copy of the transmittal letter. If the certificate is in a corporate name a Corporate Resolution is required, signed by a duly authorized corporate officer.

The date of a gift of securities for tax purposes is the date the securities (and signed stock powers, if applicable) are delivered to the Westport Library Association, or placed in the mail properly addressed to the Library or released by an agent for the account of the Westport Library Association. The value of exchange-listed securities on the date of gift is the average price as quoted by the markets on that date.

The Westport Library Association is a registered 501(c)3 organization. Contributions are fully deductible under federal tax regulations. The Westport Library accepts online donations using major credit cards. Your online transactions are safe and secure. The Library does not share donor information. The Westport Library is eligible for corporate matching grants.

For questions or additional information, contact: **Cindy Clark, Director of Development, at 203.291.4824 or by email cclark@westportlibrary.org**