



SOUTH CAROLINA CHRISTIAN FOUNDATION

ASSET TRANSFER INSTRUCTIONS for Charitable Contributions

Address: South Carolina Christian Foundation
 Post Office Box 2397
 198 White Star Point
 Spartanburg, SC 29304

Phone: (864) 949-5800 or (864) 949-5726
Email: admin@sccfonline.org

DTC trades should be reported and settled through the Institutional Delivery System and affirmed by close of business T+1 with settlement instructions described below. Communications with SCCF and/or brokerage firms should be via phone, email and/or fax as prescribed by the institution.

<u>Contribution Type</u>	<u>Form Needed</u>	<u>Instructions</u>
Check	None	Make check payable to: South Carolina Christian Foundation Mail to: South Carolina Christian Foundation, P.O. Box 2397 Spartanburg, SC 29304
Stock <i>Currently held in a brokerage account</i>	Letter of Authorization (LOA)	Submit "Letter of Authorization" (see below: Form A, Letter of Authorization) to the firm currently holding your stock. Authorize the transfer of shares directly to: SCCF STOCK DONATION ACCOUNT: BB&T Foundation & Endowment Services DTC #: 5385 Agent ID#: 60769 Institutional ID#: 58-2362123 Agent A/C#: 1752014973 FFC * : <i>*If donor has an SCCF fund insert Personal SCCF Member Number in the space provided. Member number is found on profile of Donor Dashboard upon logging into SCCF website.</i> <i>Important: Fax or mail a copy of the Letter of Authorization to SCCF to confirm proper credit and receipting.</i>
Fed Book-Entry Securities	Letter of Authorization (LOA)	State Street Bos/Cust/BZ99/FFC BU0043 ABA# 011000028 FFC * : <i>*If donor has an SCCF fund insert Personal SCCF Member Number in the space provided. Member number is found on profile of Donor Dashboard upon logging into SCCF website.</i>

LETTER OF AUTHORIZATION

Date : _____

Delivering Broker/Mutual Fund Co. : _____

Address: _____ City _____ ST _____ ZIP _____

Name of Donor: _____ * If a Client of SCCF, Member #: _____

**Member number can be found by logging in to the profile page of the client's personal Donor Dashboard at www.sccfonline.org*

Dear _____:
Name of Broker

Please accept this letter as my authorization to irrevocably transfer a portion of the positions from my account with your firm. My account number with your firm is: _____

- | | | | |
|----|---------------|-----------|-------------------------|
| 1. | <i>Number</i> | Shares of | <i>Name of Security</i> |
| 2. | <i>Number</i> | Shares of | <i>Name of Security</i> |
| 3. | <i>Number</i> | Shares of | <i>Name of Security</i> |

Please deliver all eligible securities to BB&T Foundation & Endowment Services, DTC Participant #5385, Agent ID #60769, Institution ID #58-2362123, Internal Account #1752014973. Shares are to be transferred in kind and are not to be liquidated. My intention is to gift these securities to South Carolina Christian Foundation (SCCF).

If you have any questions or if there is a problem with this transfer, please contact me immediately at: _____ (phone), or contact the Foundation at either (864) 949-5800 or (864) 378-6477.

Sincerely,

Signature Guarantee (if required)

Signature

Name of Bank or Firm providing Signature Guarantee

Name (Please Print)

Signature/Title of Officer

*** Please send a copy of this letter to SCCF at admin@sccfonline.org