DONOR PRIVACY POLICY

The Boys & Girls Clubs of Springfield is committed to respecting the privacy of donors. The types of donor information that it collects and maintains are as follows:

- **Contact information: name, address, telephone number and email address**

- **Giving information**

- **Information on events attended, publications received and special requests**

- **Information provided by the donor in the form of comments and suggestions**

The Boys & Girls Clubs of Springfield uses donors’ information to understand their interests in its mission and to update them on the Club’s plans and activities. It is shared with staff, board members, volunteers and consultants only on a “need-to-know” basis.

The Boys & Girls Clubs of Springfield also assures donors that their names and addresses will not be shared with any third party unless permission has been granted. For those who do not wish to be included on a mailing list, the donor should contact us to have their name removed.

If you have comments or questions about the Boys & Girls Clubs of Springfield’s donor privacy policy, please email cwhitehead@bgclubspringfield.org or call (417) 862-9249 ext. 113.