Welcome
To the
Enfield Public Library

Congratulations on your new library card! With this one card, a whole world of ideas, information and entertainment is at your fingertips. With our downloadable eBooks, eAudiobooks and research databases, the library is available to you around the clock.

Not only will you have access to all of the resources of the Enfield Public Library, your library card can be used at any public library in Connecticut.

Libraries have always been a big part of my life. I fondly remember going to my local library outside of Pittsburgh as a child. I could not get enough dinosaur books. Over the years, my tastes and interests have changed, but I never stopped using the library. Now, I find myself bringing my son to the library so he can pick out his own dinosaur books. I hope that this library card will allow the Enfield Public Library to play as important a role in your life as so many libraries have played in mine.

Jason Neely
Library Director
May I borrow materials when I apply for my card?  
Yes. You may take out as many materials as you wish when you receive your card. You will have full borrowing privileges, so please come back and visit us. Remember – it is your responsibility to return materials on time so that others may enjoy them.

What items may I borrow?  
The library has a wide variety of materials for you to borrow including books, eBooks, audiobooks, eAudiobooks, magazines, CDs, DVDs and museum passes.

For how long may I borrow materials?  
Books, magazines, audiobooks, CDs and non-fiction DVDs may be taken out for three weeks. Feature film DVDs and Enfield Express books are loaned for one week and museum passes for one day.

May I renew items I’ve borrowed?  
Most items are renewable once, if no other patron is waiting for them. However, museum passes and Enfield Express books cannot be renewed. Items can be renewed online at www.enfieldpubliclibrary.org

May I return materials at any other library location?  
Yes, BUT it is better to return items to where you borrowed them so we can return these popular items to the shelves as quickly as possible. Also, please keep in mind that you are responsible for the items until they reach their home library.

What are the rules for using the book drops?  
The book drops are open 24 hours, 7 days per week. Remember - you are responsible for all items returned in the drop.

May I borrow materials without my card?  
Yes, BUT we discourage this practice in order to protect your library card privileges and keep any lines at the circulation desk moving. However, you will be required to show a picture ID, again to protect your library card privileges. Also, for your protection, do not lend your library card to anyone else – you are responsible for any materials charged to your card.

What are the fines for overdue materials?  
Fines for books, audio books, magazines and CDs are $.05 per day with a maximum fine of $1.00 per item. DVDs and Enfield Express books have a $1.00 per day fine with a maximum fine of $5.00 per item. Museum passes have a fine of $5.00 per day with a maximum fine of $35.00.

What if materials I borrowed are extremely overdue?  
Don't panic. You won't have to pay thousands of dollars. The maximum fine for DVDs is $5.00 per item, for all other items, except as noted above, the maximum fine is $1.00. When $10.00 in total fines add up, you will be unable to use your library card. After paying these charges, you can begin enjoying the library again.

What if I lose or damage library materials?  
All materials charged out on your card are your responsibility. If you have any questions about lost materials, please bring the overdue notice to the library so that we may research it. To retain your borrowing privileges, you will be required to pay for the replacement of each item. If you find the materials within 60 days, present your receipt for a refund.

May I return materials on time so that others may enjoy them.

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How do I place a hold on library materials?  
You may phone the reserve line at 860-763-7556 and leave a message, place a hold via the library’s online catalog at www.enfieldpubliclibrary.org, or simply visit the circulation desk and we will be happy to assist you.

What do I do if my library card is lost or stolen?  
Notify the library immediately. As with a credit card, you are responsible for all materials borrowed with your card until you notify the library. There is a nominal replacement fee for the card.

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