



## *East Side Firefighters Association Job Description for Volunteer Firefighter*

### **Purpose of position:**

Performing fire suppression, prevention, life safety duties, and other duties as assigned.

### **Summary of Essential Duties:**

Firefighting is skilled work, with an emphasis on combating, extinguishing and preventing fires; answering emergency calls and maintenance of fire department equipment, apparatus, and facilities.

The work involves training and participation in duties protecting lives and property by fire fighting and rescue activities, usually under close supervision. Members are required to learn and participate in the operation of the apparatus and the performance of hazardous tasks under emergency conditions, which may require strenuous exertion under such handicaps as heat, smoke, and cramped surroundings.

Although firefighting and rescue work are most difficult and responsible areas of activity, a portion of time is spent drilling and studying methods, techniques, and organization, and routine duties in the care and maintenance of fire department property and equipment. Superior officers give specific orders and directions, but work requires initiative and a thorough individual understanding of firefighting methods.

Essential working conditions and physical requirements may be affected by, but not limited to the following environmental factors:

- a. Operate both as a member of a team and independently at incidents of uncertain duration.
- b. Spend extensive time outside exposed to the elements.
- c. Tolerate extreme fluctuations in temperature while performing duties. Must perform physically demanding work in hot (up to 400 degrees), humid (up to 100%) atmospheres while wearing equipment that significantly impairs body-cooling mechanisms.
- d. Experience frequent transition from hot to cold and from humid to dry atmospheres.
- e. Work in wet, icy or muddy areas.
- f. Perform a variety of tasks on slippery, hazardous surfaces such as rooftops or from ladders.
- g. Work in areas where sustaining traumatic or thermal injuries is possible.
- h. Face exposure to infectious agents such as Hepatitis B or HIV.
- i. Face exposure to carcinogenic dusts such as asbestos, toxic substances such as hydrogen cyanide, carbon monoxide, or organic solvents either inhalation or skin contact.
- j. Wear personal protection equipment that weighs approximately 50 lbs. while performing these tasks.
- k. Perform physically demanding work while wearing positive pressure breathing equipment with 1.5 inches of water column resistance to exhalation at a flow of 40 liters per minute.
- l. Perform complex tasks during life-threatening emergencies.

- m. Work for long periods of time, requiring sustained physical activity and intense concentration.
- n. Face life or death decisions during emergency conditions.
- o. Exposed to grotesque sights and smells associated with major trauma and burn victims.
- p. Make rapid transitions from rest to near maximal exertion without warm-up periods.
- q. Operate in environments of high noise, poor visibility, limited mobility, at heights and in enclosed or confined spaces.
- r. Use manual and power tools in the performance of duties.
- s. Rely on speech, as well as senses of sight, hearing, smell and touch to help determine the nature of the emergency, maintain personal safety, and make critical decisions in a confused, chaotic and potentially life threatening environment throughout the duration of the operation.
- t. Lift varying weights and carry said weights, without stopping, for various distances.
- u. Perform daily cleaning and minor maintenance of station and living quarters including sweeping, mopping, cleaning windows, cleaning restrooms, washing dishes, trash removal and other types of routine maintenance.
- v. Operate and maintain machinery such as chain saws, pumps, extrication tools, etc.
- w. Perform inspections and inventories of apparatus such as trucks. Equipment must be maintained in clean, stocked, working order. If equipment is found to be not functional, notify the Shift Commander.
- x. Perform other duties that may be assigned by the Fire Chief or Assistant Fire Chief.

**Minimum Qualifications:**

- Be 18 years of age or older
- Have a valid driver's license
- Have a reliable means of transportation
- Have proof of valid automobile registration and proof of insurance
- Have no felony convictions
- Ability to learn firefighting skills, CPR, apparatus equipment and maintenance, etc.
- Live within the boundaries of the East Side Fire Protection District or within a 4 mile radius of either Engine House

**Attendance Requirements:**

- Respond to a minimum of 20% of all calls.
- Attend a minimum of 24 training drills per year.
- Attend a minimum of 9 business meetings per year.

**Certification:**

I acknowledge that I have read the duties, responsibilities, and inherent dangers of becoming a volunteer firefighter.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_



***East Side Firefighters Association  
Application for Membership***

Position Applied for:     Association Member  
                                       Probationary Firefighter

Date: \_\_\_\_\_

**Personal Information**

Last Name	First Name	Middle Initial
Street Address	City	State      Zip Code
Telephone (      )	Email Address:	

*List any addresses you have resided at in the past 5 years:*

Street Address	City	State	Dates

Are you at least 18 years of age:     Yes     No

Have you ever been convicted of or pled guilty or no contest to any crime other than a minor traffic violation?     Yes     No      If Yes, explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Firefighting can be strenuous. Situations encountered can be extremely stressful physically and mentally. They may include heavy lifting, climbing ladders, confined spaces, no visibility atmospheres, live fire, and superheated environments. Are you aware of any physical deficiencies and/or problems that you may make you incapable of engaging in these sorts of activities?     Yes     No      If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are you available to attend all Monday night trainings?     Yes       No

\_\_\_\_\_

## Drivers License Information

Do you have a valid Illinois Drivers License:  Yes  No

License Class: \_\_\_\_\_

Have you ever had your license revoked?  Yes  No

Do you have proof of valid auto insurance?  Yes  No

List, and explain, the number of traffic citations and/or number of traffic accidents that you have incurred within the last five (5) years, if any:

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### Education

	Name, City & State of School	Dates Attended	Graduate Yes/ No	Degree	Major
High School or GED					
College					
Post Graduate					
Trade School					
Other					

### Skills and Qualifications

*Summarize any training, skills, licenses and/or certificates that may qualify you as being able to perform job-related functions.*

## Employment History

*List your chronological history of employment for the previous five (5) years starting with your current or most recent position. Be sure to include any previous firefighting experience.*

Name, Address and Phone Number	Describe your duties:	
Position Title	May we contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	Reason for leaving:
Name of Supervisor	Dates Employed	

Name, Address and Phone Number	Describe your duties:	
Position Title	May we contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	Reason for leaving:
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Name, Address and Phone Number	Describe your duties:	
Position Title	May we contact? Yes <input type="checkbox"/> No <input type="checkbox"/>	Reason for leaving:
Name of Supervisor	Dates Employed	

## References

***Provide information for three professional or personal references. Do not include supervisors previously listed in the Employment History section or relatives.***

Name	Relationship	Phone Number	
Street Address	City	State	Zip Code

May we contact the reference listed above? Yes  No

Name	Relationship	Phone Number	
Street Address	City	State	Zip Code

May we contact the reference listed above? Yes  No

Name	Relationship	Phone Number	
Street Address	City	State	Zip Code

May we contact the reference listed above? Yes  No

**Familial References**

***Provide information for three individuals related to you.***

Name	Relationship	Phone Number	
Street Address	City	State	Zip Code

May we contact the reference listed above? Yes  No

Name	Relationship	Phone Number	
Street Address	City	State	Zip Code

May we contact the reference listed above? Yes  No

Name	Relationship	Phone Number	
Street Address	City	State	Zip Code

May we contact the reference listed above? Yes  No

## Certification

I authorize East Side Firefighters Association (Association) to investigate all statements on this application including work references. I authorize my previous employers and work references to provide the Association with all documents and information which it requests in conjunction with my application for membership. Specifically, I release and waive any and all claims, including but not necessarily limited to claims for defamation, libel and slander, that I may have against any such individual or company as a result of their compliance with the Association's request for information.

I certify that the information I have provided in this application is true and correct to the best of my knowledge and belief. I understand that any false statements or omissions in this application form, or made in the course of applying for membership with the East Side Firefighters Association, may disqualify me for membership or cause my subsequent dismissal.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Please attach copies of the following documents with this application prior to submitting:

- 1) A photo copy of your high school diploma or equivalent.
- 2) Any other documents that you consider important that could affect the processing of your application.

Applicants are considered for positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, sexual preference, the presence of a disability or handicap or any other legally protected status.

