



How to Register for a Course in Populi

1. Log into Populi. In the Home tab in the Dashboard tab you will see a notice stating “Registration is now open.” (If you do not see a Registration alert, you can skip to Step 3 by clicking on “My Profile” and then on the “Registration” tab.)

College Management Email Calendar Student One Help

William Carey International University

Home My Profile Files Search

Dashboard To-Dos

Alerts

- Registration is now open.
- You have overdue unpaid invoices.
- You have one or more alerts in Cultural Anthropology.

Events

No events in the next seven days.

Add a to-do

The Feed

End of Course Reminders to Facilitators: Course Evaluations and Granted Extensions for your July course
4 months ago Updated Sep 16, 2015 5:45pm

Course Facilitators,

Congratulations on nearing the completion of your course! As we near the end, please

Courses

Show Current Courses

No courses returned.

2. Click on the alert.

Alerts

- Registration is now open.
- You have overdue unpaid invoices.
- You have one or more alerts in Cultural Anthropology.

3. Now you are in the My Profile tab in the Registration tab and you can view courses being offered by selecting the correct term from the “Register for” drop down menu. Available courses you are able to enroll in will have a green button.

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Student One
MA in International Development - Global Civilization

Bulletin Board Info Student Registration Financial

Register for Oct 3-Months 2016-2017 Department All Undo Changes Save

My Courses
No courses selected



4:51 PM local time

Email Faculty (555) 555-5555

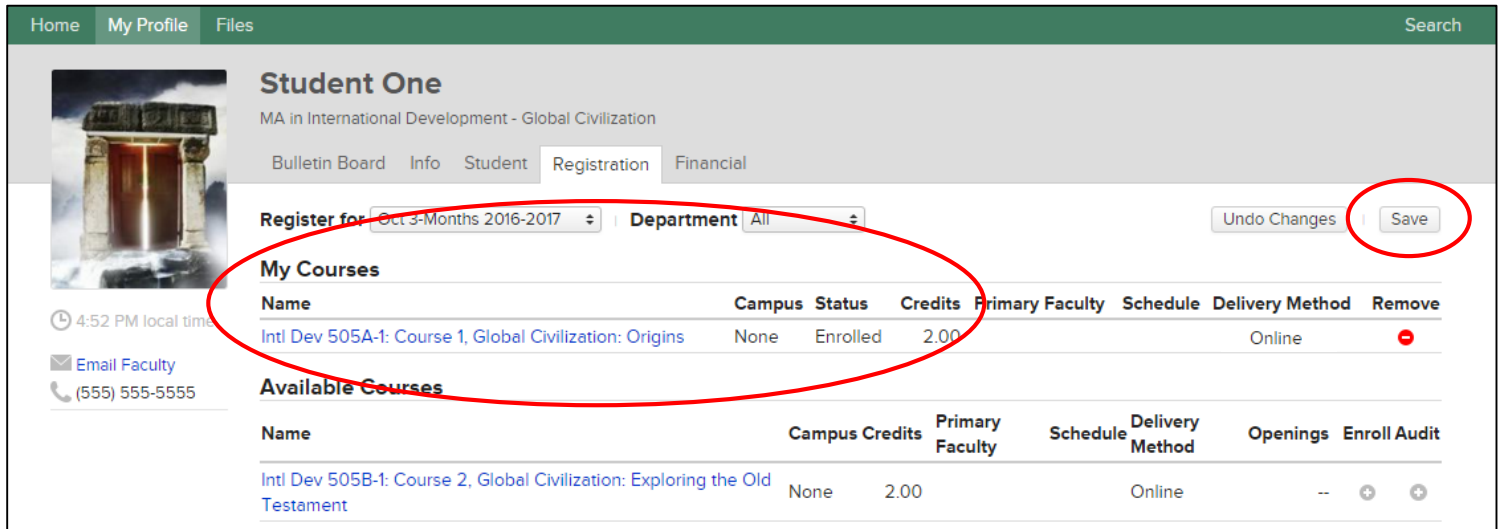
Available Courses

Name	Campus Credits	Primary Faculty	Schedule	Delivery Method	Openings	Enroll	Audit
Intl Dev 505A-1: Course 1, Global Civilization: Origins	None	2.00		Online	--	+	+
Intl Dev 505B-1: Course 2, Global Civilization: Exploring the Old Testament	None	2.00		Online	--	+	+

4. Click on the green button of the course to add your course.

Name	Campus Credits	Primary Faculty	Schedule	Delivery Method	Openings	Enroll Audit
Intl Dev 505A-1: Course 1, Global Civilization: Origins	None	2.00		Online	--	
Intl Dev 505B-1: Course 2, Global Civilization: Exploring the Old Testament	None	2.00		Online	--	

5. The course you added will appear under the section “My Courses.” **BE SURE TO CLICK THE “Save” BUTTON.**




Home My Profile Files Search

Student One
MA in International Development - Global Civilization



Bulletin Board Info Student Registration Financial

Register for: Oct 3-Months 2016-2017 | Department: All | Undo Changes | **Save**

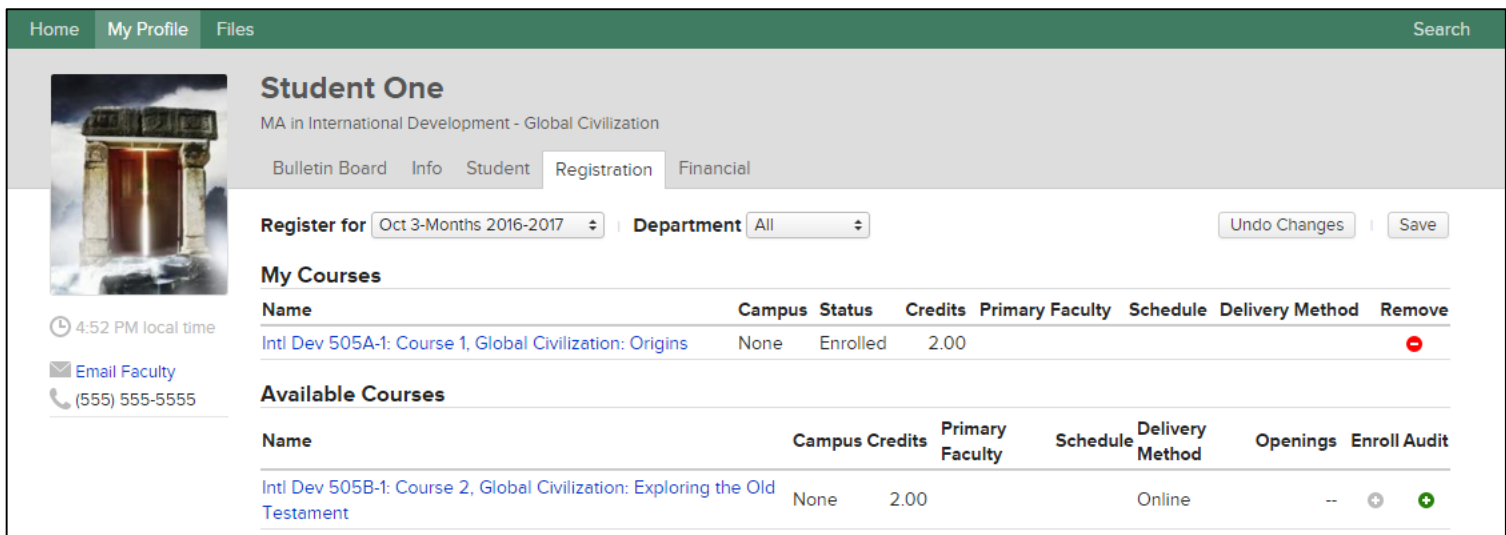
My Courses

Name	Campus	Status	Credits	Primary Faculty	Schedule	Delivery Method	Remove
Intl Dev 505A-1: Course 1, Global Civilization: Origins	None	Enrolled	2.00			Online	

Available Courses

Name	Campus Credits	Primary Faculty	Schedule	Delivery Method	Openings	Enroll Audit
Intl Dev 505B-1: Course 2, Global Civilization: Exploring the Old Testament	None	2.00		Online	--	 

6. The course for which you have registered will appear under “My Courses” under the appropriate drop down term in the “Register for” box. (If you wish to remove it at any time during the registration period, return to this page and click the red “Remove” button.)




Home My Profile Files Search

Student One
MA in International Development - Global Civilization



Bulletin Board Info Student Registration Financial

Register for: Oct 3-Months 2016-2017 | Department: All | Undo Changes | Save

My Courses

Name	Campus	Status	Credits	Primary Faculty	Schedule	Delivery Method	Remove
Intl Dev 505A-1: Course 1, Global Civilization: Origins	None	Enrolled	2.00			Online	

Available Courses

Name	Campus Credits	Primary Faculty	Schedule	Delivery Method	Openings	Enroll Audit
Intl Dev 505B-1: Course 2, Global Civilization: Exploring the Old Testament	None	2.00		Online	--	 

7. **Congratulations!** You have registered for a course in the upcoming term. Enjoy your course!