Children Co-creation Session

**Date**

**Total # of participants in the session**
- # of boys [   ]
- # of girls [   ]

**Location**

**Approx. age range**

**Other notes**

**Agenda**

1. Introduction and background (15min)
2. Icebreaker - Step in/Step out (10min)
3. H-assessment Activity (60min)
4. Voting Session 1 (10min)
5. Voting Session 2 (10mins)
6. Feedback from participants
1. Introduction and background (15min)

1.1. Welcome everyone
- Thank everyone for coming
- Introduce yourself & other facilitators
- Divide children in 4 groups, by age (5-8 years old and 9-12 years old) and gender (male and female)

1.2. Explain why we are here
- We are making changes to the toilets in the camp.
- We’re talking to you to understand how we can make toilets and hand-washing stations better for children + caregivers.
- Ask your group to raise their hands if they:
  - Feel safe using the toilets in the day
    - Ask why or why not - Record this in the following table
  - Feel safe using the toilets at night
    - Ask why or why not - Record this in the following table

<table>
<thead>
<tr>
<th># of participants who <strong>feel safe using the toilets in the day</strong></th>
<th>Why do they feel safe?</th>
</tr>
</thead>
<tbody>
<tr>
<td># of participants who <strong>DO NOT feel safe using the toilets in the day</strong></td>
<td>Why do they NOT feel safe?</td>
</tr>
<tr>
<td># of participants who <strong>feel safe using the toilets at night</strong></td>
<td>Why do they feel safe?</td>
</tr>
<tr>
<td># of participants who <strong>DO NOT feel safe using the toilets at night</strong></td>
<td>Why do they NOT feel safe?</td>
</tr>
</tbody>
</table>
We know that caregivers + children might feel uncomfortable using toilets in the camp. But if they don’t use toilets, there can be serious health risks.

- We are going to do a few activities today to understand how we can improve toilets so everyone is healthy + happy.

- We will listen to everything you say today, but we can’t change everything because we have limited resources.

- Remember that this session is only about toilets and things related to toilets. We cannot answer anything else about the camp, your health or your well-being.

1.3. Talk about the other ways we are talking to caregivers + children

- Household visits to understand what aspects of toilets and hand-washing stations children + caregivers don’t like.

- We will explore the most popular things they don’t like today and come with ideas to change them.

- We will take everything you tell us today and make changes to the toilets.

- Then we’ll visit households again to see how happy people are with the changes.

- We’ll making final changes to anything that still doesn’t meet your needs.

1.4. Get consent to participate and take photos

- Explain to caregivers that: :
  - Children don’t have to answer questions if they are uncomfortable.
  - We will take notes but we will not share children’s names with anyone.
  - Everything discussed today is confidential.
  - Children can stop participating at any time.
  - Ask caregivers : ‘Do you all agree?’ [If anyone says no, allow them and their child(ren) to leave]

- Photos
  - Tell them we would like to take photos during the activities.
  - We will not take photos of anyone’s face, just the backs of the head or the worksheets we will use today.
  - Ask: ‘Are you happy for us to take photos of your children?’
    - If anyone says no, don’t take their children’s photo.
    - Write down the names of the caregivers who says “yes” in the table below. You need names to take photos.
2. Icebreaker - Step in/Step out (10min)

2.1. Give instructions

- Ask everyone to stand in a circle facing each other.
- Explain that:
  - You will read a statement
  - If the statement applies to them (it is something they do or like), they will take one step forward to the centre of the circle.
  - If the statement does not apply, then they will stay where they are.
  - There are no right or wrong answers.

2.1. Read following statements:

- I do the house chores.
- I love to sing songs.
- I like to dance.
- I like to tell jokes [Ask them to tell a joke]
- I am the funniest person in my household.
- I am the messiest person in my household.
- I think the toilets here could be way better.
3. H-assessment (60min)

What you have to do **before the session:**

3.1. Create Paint Point cards (x3):
   - Print the illustrations that were used in Interaction Survey I
   - In each ‘card’ highlight with a market the top 3 main points (things children didn’t like) from Interaction Survey I (like the example image shows)

3.2. H Assessment Worksheet (x3)
   - Create a ‘worksheet’ by writing an H on a sheet of paper like the one below

What you have to do **in the session:**

3.3. Introduce exercise:
   - Explain that:
     - We will now discuss different parts of toilet and hand-washing stations.
     - We will show them 3 pictures in total.
     - We want them to tell us how they feel and think about it.
     - There are no right or wrong answers.

3.4. Complete the top middle part of each H with:
   - the location name
   - the pain point
   - the date
   - the number of people, gender and age
   - your name
3.5. Explore what isn’t good about the pain points [Pain Point Cards]

- For each group: read out the first pain point and show the children its card
- In the left hand column of the “H” draw a sad face (see image below).

![Sad Face Image]

- Ask children: what they understand about the sad face.
  - Ask them to make an exaggerated sad face on their own face to make kids laugh.
- Ask children to think about a time they recently used or saw the feature in the Paint Point Card.
- Discuss and record anything they don’t like about the pain point in the ‘sad face’ column in the ‘H-assessment Worksheet’ (Appendix 1):
  - Ask questions like:
    - What about this makes you unhappy?
    - Why don’t you like it?
    - Why is this a problem?
  - Children can draw pictures to show their answers or write their answers down.
- Make sure to:
  - Explore any cultural norms that might come up.
  - Explore any gender specific topics.
  - Look for answers that come from real experiences.
3.6. Explore what is good about the pain points [Pain Point Cards]

- In the right hand column of the “H” draw a happy face (see image below).

- Ask children: what they understand about the happy face.
  - Ask them to make an exaggerated happy face on their own face to make kids laugh.

- Ask children to think about a time they recently used or saw the Paint Point Card.

- Discuss and record anything they do like about the pain point in ‘happy face’ column in the ‘H-assessment Worksheet’ (Appendix 1):
  - Ask questions like:
    - What about this makes you happy?
    - Why do you like it?
  - Children can draw pictures to show their answers or write their answers down.

- Make sure to:
  - Explore any cultural norms that might come up.
  - Explore any gender specific topics.
  - Look for answers that come from real experiences.
3.7. Suggested improvement [H Assessment Worksheet]

- In the lower middle column draw a light bulb and ask children to share ideas on how this feature could be better.

- Discuss and record anything ideas the children have in the ‘suggested improvements’ column in the ‘H-assessment Worksheet’ (Appendix 1):

- Ask questions like:
  
  • What could we do to make this better?
  
  • How could we solve some of the problems you have mentioned?

- Children can draw pictures to show their answers or write their answers down.

3.8. Repeat 3.4, 3.5, 3.6 and 3.7. steps with the other two pain points.

- There should be a total of 12 H Assessment Worksheets at the end of the activity

— Break for snacks (10mins) —

4. Voting Session 1 (10min)

What you have to do before the session:

4.1. Prepare materials:

- Set of stickers (or sticky notes) all the same colour.

- H-assessment Worksheets

  • Move to the wall at the front of the room / on to the floor / on a table.

  • Worksheets to be grouped by the pain point they address.
What you have to do **in the session:**

4.2. Bring participants from each group together:

- Tell them the first pain point and the suggested ideas
- Give each child a sticker or post-it note.
- Ask children if they had to choose one idea, what would it be?
- Tell them to stick their dot or post-it note on that one idea.
- Repeat this with each pain point group.
- At the end of this activity, each participant will have placed a sticker on one idea from each pain point group.
- Write down the most popular ideas in the ‘Voting Table 1’ (Appendix 2)
  - **Most popular improvement:** ideas with the most dots/stickers
  - There will be one improvement idea for each pain point

5. **Voting Session 2 (10mins)**

What you have to do **before the session:**

5.1. Prepare materials:

- Set of stickers (or sticky notes) all the same colour.
- H-assessment Worksheets
  - Bring together most popular suggested improvements from Voting Session 1 for each pain point from each group
  - Move to the wall at the front of the room / on to the floor / on a table.
  - Worksheets to be grouped by the pain point they address.

What you have to do **in the session:**

5.2. Bring groups together

- Tell them the first pain point and the most popular idea from each group from Voting Session 1
- Give each child a sticker or post-it note.
- Ask participants: if they had to choose one idea, what would it be?
- Tell them to stick their dot or post-it note on that one idea.
- Repeat this with each pain point group.
- At the end of this activity, each participant will have placed a sticker on one idea from each pain point group.
- Write down the most popular improvement in the ‘Voting Table 2’ (Appendix 3)
  - Most popular improvement: ideas with the most dots/stickers
  - There will be one improvement idea for each paint point

5.3. Inform participants of the most popular improvement idea for each paint point

6. Feedback from participants

Write down responses in ‘Feedback Table’ (Appendix 4)

6.1. Ask them how satisfied they are with the type of information we shared during:
  - the launch session
  - interactive survey
  - co-creation session

6.2. Ask them how satisfied they are with how we shared information during:
  - the launch session
  - interactive survey
  - co-creation session
## Appendix 1: H-assessment Worksheet

<table>
<thead>
<tr>
<th>Paint Point</th>
<th>Sad Face</th>
<th>Happy Face</th>
<th>Suggested improvements (#of votes)</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
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<td>1.</td>
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<td>3.</td>
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</tr>
</tbody>
</table>
## Appendix 2: Voting Table 1

<table>
<thead>
<tr>
<th>Pain point</th>
<th>Most popular ideas (from each group)</th>
<th># of votes</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
<td></td>
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<tr>
<td>3</td>
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</tbody>
</table>

## Appendix 3: Voting Table 2

<table>
<thead>
<tr>
<th>Pain point</th>
<th>Most popular ideas</th>
<th># of votes</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
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<tr>
<td>2</td>
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<tr>
<td>3</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>
### Appendix 4: Feedback Table

<table>
<thead>
<tr>
<th># of participants who were satisfied with the <strong>type of information we shared during the launch session? During the digital tool?</strong></th>
<th>Launch session:</th>
<th>Interactive survey:</th>
<th>Co-creation:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>What did they like?</strong></td>
<td>Launch session:</td>
<td>Interactive survey:</td>
<td>Co-creation:</td>
</tr>
<tr>
<td><strong>What could be better?</strong></td>
<td>Launch session:</td>
<td>Interactive survey:</td>
<td>Co-creation:</td>
</tr>
<tr>
<td># of participants who were satisfied with <strong>how we shared information during the launch session? Digital tool? Co-creation session?</strong></td>
<td>Launch session:</td>
<td>Interactive survey:</td>
<td>Co-creation:</td>
</tr>
<tr>
<td><strong>What did they like?</strong></td>
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