

**KING COUNTY SUPERIOR COURT
CASE ASSIGNMENT AREA DESIGNATION and CASE INFORMATION COVER SHEET
(CICS)**

Pursuant to King County Code 4A.630.060, a faulty document fee of \$15 may be assessed to new case filings missing this sheet.

CASE NUMBER: _____
(Provided by the Clerk)

CASE CAPTION: _____
(New case: Print name of person starting case **vs.** name of person or agency you are filing against.)
(When filing into an existing family law case, the case caption remains the same as the original filing.)

Please mark one of the boxes below:

Seattle Area, defined as:

All of King County north of Interstate 90 and including all of the Interstate 90 right-of-way; all the cities of Seattle, Mercer Island, Bellevue, Issaquah and North Bend; and all of Vashon and Maury Islands.

Kent Area, defined as:

All of King County south of Interstate 90 except those areas included in the Seattle Case Assignment Area.

I certify that this case meets the case assignment criteria, described in King County LCR 82(e).

Signature of Attorney WSBA Number _____
Date

or

Signature of person who is starting case _____
Date

Address, City, State, Zip Code of person who is starting case if not represented by attorney

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PROBATE/GUARDIANSHIP

Please check the category that best describes this case.

- | | |
|--|--|
| <input type="checkbox"/> Absentee (ABS 4)
(Petition to determine the location of absent owner of real or personal property.) | <input type="checkbox"/> Guardianship of the Estate (GDE 4)
(Petition to appoint a guardian over the estate of a person when he/she can no longer make or communicate safe or sound decisions about his/her property or minor.) |
| <input type="checkbox"/> Affidavit of Successor (AOS 4)
(A testimony or sworn statement to claim a debt or personal property belonging to a decedent.) | <input type="checkbox"/> Guardianship of the Person (GDP 4)
(Petition to appoint a guardian over the person when he/she can no longer make or communicate safe or sound decisions about his/her property or minor.) |
| <input type="checkbox"/> Affidavit of Small Estate (ASE 4)
(A testimony or sworn statement to claim a debt or personal property belonging to a decedent.) | <input type="checkbox"/> Limited Guardianship (LGD 4)
(Petition to appoint a limited guardian with only partial responsibility.) |
| <input type="checkbox"/> Disclaimer (DSC 4)
(Recording a document that states a beneficiary (heir) does not wish to accept a bequest under a will.) | <input type="checkbox"/> Limited Guardianship of the Estate (LGE 4)
(Petition to appoint a limited guardian with only partial responsibility for the person's property, where the person is not fully incompetent.) |
| <input type="checkbox"/> Emergency Minor Guardian (EMG 4)
(Action is brought when no person is willing or has authority to act on behalf of the minor in an emergent situation and may be brought to place the children with a guardian while the Minor Guardianship Custody case moves forward.) | <input type="checkbox"/> Limited Guardianship of the Person (LGP 4)
(Petition to appoint a limited guardian with only partial responsibility for the person, where the person is not fully incompetent.) |
| <input type="checkbox"/> Estate (EST 4)
(Petition seeking court settlement of a deceased person's property.) | <input type="checkbox"/> Minor Guardianship Custody (MGC 4)
(Full and limited guardianship actions when no parent is willing and able to perform their parenting functions.) |
| <input type="checkbox"/> Foreign Will (FNW 4)
(Filing of a will for probate that has been probated in another state, territory, or foreign country.) | <input type="checkbox"/> Minor Settlement (MST 4)
(Petition for a court decision that an award to a minor is appropriate.) |
| <input type="checkbox"/> Guardianship (GDN 4)
(Petition to appoint a guardian over a person and estate when he/she can no longer make or communicate safe or sound decisions about his/her person and/or property or minor.) | <input type="checkbox"/> Non Judicial Binding Agreement (NJB 4)
(No existing King County Case.) |

- Non Probate Notice to Creditors (NNC 4)
(The filing of a non-probate notice to creditors in a case in which no probate action is expected.)
- Petition for Relief – Power of Attorney (POA 4)
- Registration of Guardianship (RGR 4)
- Registration of Trust-Trust Situs (TRS 4)
- Special Needs Trust (SNT 4)
(Trust created specifically for the benefit of those with physical and/or mental disabilities.)
- Standby Minor Guardianship
(Unique case within the Minor Guardianship process where no parent will be willing or able to perform their parenting functions within the next two (2) years. These case types will need to be tracked separately from Minor Guardianship. Parent can delegate a guardian via Power of Attorney.)
- Trust (TRS 4)
(A case filed, by order, separately from a guardianship or probate case.)
- Trust Estate Dispute Resolution Act (TDR 4)
(The filing of a dispute in any estate, guardianship, or trust.)
- Will Only – Deceased (WLL4)
(Filing a will of a person who has died when no further action shall be taken.)