



Special Event Form

Anyone interested in hosting a special event for The Chalmers Foundation are asked to complete the following form.

Business/Organization: _____

Contact person: _____ Title: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Name of event: _____

Description of event:

Date of event: _____

What type of audience do you plan to target for your event? (i.e- general public, businesses, etc) _____

How do you plan on promoting your event?

What would be your expectations from Foundation staff? i.e.- do you expect staff to attend, do you need help with promotion?



Are you fundraising for a particular unit within the Dr. Everett Chalmers Regional Hospital? If yes, explain.

Are there other details?

Please return completed form to:

Sarah Langis, Fundraising Specialist
Chalmers Regional Hospital Foundation
700 Priestman Street
Fredericton NB
E3B 5N5

Phone: (506) 478-4986

Email: sarah.langis@horizonnb.ca