

Privacy statement for <https://www.bristol.works/.com>

Privacy statement: what we do with your personal data

Your privacy is important to WORKS and we take great care to protect it. You can visit our website without giving us your personal data.

Bristol City Council is the data controller (on behalf of WORKS) for the purposes of the Data Protection Act and other regulations including the General Data Protection Regulation (Regulation (EU) 2016/679), which means it determines what your data is used for and why it is collected.

Personal information and data is collected, with consent, on the WORKS website when individuals:

- Employers ask for more information on the WORKS webpage – ‘Tell me more’ form
- Employers pledge support using the pledge form on the webpage
- Individuals sign up to the e-bulletin

Form

The WORKS website contains webforms (such as the ‘Tell me more’ form and the ‘Pledge’ form) which can be used by visitors who are interested in supporting the WORKS project.

If you enter your details on the form, it is sent directly to a vtiger Customer Service Management System (CRMS). The vtiger privacy policy can be viewed here:

<https://www.vtiger.com/policy-legal-center/privacy-policy/>

The council’s email systems are configured to automatically delete messages retained for more than two years.

Any data you submit will be used solely by WORKS and/or Bristol City Council and/or WORKS delivery partner boomsatsuma for getting in contact with you or where applicable providing the services that you’ve requested.

Links to social media

The WORKS website has links to its social media pages and accounts. WORKS doesn’t collect any personal data through these links. Please check each social media platform for their privacy statements or contact them directly if you have any questions.

Sharing button for social media

The WORKS website has a share button to automatically post to your own social media account(s). We do not collect any data through this function. The share function is a third party plugin called JetPack by Automattic. Their privacy statement can be found at: <https://automattic.com/privacy/>

Newsletter sign up

The WORKS website allows you to sign-up to its related newsletter.

The newsletter is provided by a third party service called MailChimp. WORKS do not collect any private data, it is all held by MailChimp. Their privacy statement is:

<https://mailchimp.com/legal/privacy/>

You can withdraw your consent to the WORKS newsletter at any time you choose by emailing works@bristol.gov.uk or by clicking the ‘unsubscribe’ link in the footer of any email we send you.



Links

The WORKS website has links to external websites. WORKS and Bristol City Council take no responsibility for the content or data protection on these sites. Please check their privacy statements or contact the organisations directly if you have any questions.

When we may share your data

WORKS and Bristol City Council may share your information without asking you if:

- the law says we must
- there is a risk of serious harm or threat to life.

Cookies

WORKS sometimes store small files called 'cookies' on your computer or other device to help improve your experience on the website. Our cookies cannot be used to identify you personally.

How to see the information we hold about you

Under the Data Protection Act, you can ask WORKS and/or Bristol City Council for the following information:

- confirmation that your personal data is being processed by WORKS and/or Bristol City Council
- a description and copy of the personal data
- the reasons why the data is being processed
- details of who we have, or might, give it to.

Data Protection Notification

You may view Bristol City Council's Data Protection Notification by searching for its registration number – Z5873747 – on the Information Commissioner's website.

Contact the data protection officer

Email: data.protection@bristol.gov.uk

Post: Senior Data Protection Officer

Bristol City Council
ICT Commissioning and Information Governance
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