



The Hollywood Film Camp

TERMS OF AGREEMENT

The Hollywood Film Camp (THFC)

The Hollywood Film Camp students come from all over the world to participate in our intensive film program. The Hollywood Film Camp designs programs for new filmmakers to introduce them to the Hollywood film industry. Through our guest speakers' panels, practical workshops, industry lectures; introducing pitching, production, distribution, and publicity. Students will obtain an accurate overview of the film industry in Hollywood. Providing them a platform to develop their filmmaking goals and polish their skills. Our staff cares deeply about the student safety, learning and team work. Everyone works tirelessly to ensure that each student has an amazing experience in Los Angeles. As such, we ask that students and parents carefully read and agree to our terms.

Damage Deposit: All accounts must have a credit card on file. At the start of the program, a \$250 **hold** will be put on the credit card on file. Any incidental charges like lost room/meal key fees, equipment/property damage fees and/or extra cleaning fees will be taken out of the damage deposit hold and the amount will be put through on the credit card at the end of the program. The remaining balance on hold will be released. If damages are greater than \$250, The Hollywood Film Camp will contact parent/guardian prior to charging the credit card on file. If a student does not incur any additional fees, the entire hold will be released and no additional amount will be put through on the card.

Cancellation Policy: The Hollywood Film Camp reserves the right to cancel or alter some aspect of a program, including program itinerary, dates, location or duration, as a result of unforeseen circumstances, or for any other reason. The Hollywood Film Camp is not responsible for costs incurred by a student's family in preparing for a program that is altered or cancelled. Student and parent/guardian acknowledge that if student is dismissed or departs for any reason, or chooses to return early from the program, no refunds can be granted. Further, student and parent/guardian are responsible for any and all costs of early departure whether for medical reasons, dismissal, personal emergencies or otherwise. These costs include, but may not be limited to medical evacuation and costs, medical treatment, plane, train, taxi or bus fare, meals, accommodations, and compensation and expenses for staff that may accompany student. Parent/guardian should understand that staff might not accompany students leaving early for any reason on any part of their trip home. In addition, if parent/guardian cannot be reached when and if their teen returns home early, the Emergency Contact Person designated on your The Hollywood Film Camp application will be contacted for notification and communication purposes.

Equipment Loss or Destruction

Parent/guardian will be held financially responsible for their child's willful or accidental destruction or loss of any The Hollywood Film Camp equipment/property or that of the host university. This may include sharing in the group's collective responsibility for willful equipment/property destruction or loss. Damage costs will be deducted from the \$250 The Hollywood Film Camp damage deposit fee. For damages greater than \$250, The Hollywood Film Camp will contact the family prior to charging the credit card on file. In addition, The Hollywood Film Camp is not responsible for a student's lost, stolen or damaged personal belongings. The Hollywood Film Camp's insurance does not cover students' personal belongings and parent/guardian should check their own insurance policies to be sure their child's belongings are covered against loss, theft or damage.

Student Agreement

We go to great length to convey what the program is like on our website and in our written materials. The Hollywood Film Camp is a summer intensive film program - students are in class from 9 - 5 each day, with some evening work as well. While we have a lot of summer fun, too, each student must understand the intensity of the program and agree to comport himself in a way conducive to success in such a program: a good night's sleep, healthy eating, being prepared for class, participating in class, etc.. Students are expected to be motivated, positive, and willing to shoulder responsibilities and participate actively in classes and activities. Each student must understand and agree to refrain from using any illegal drugs, alcohol or tobacco products, and to refrain from engaging in any sexual activity. Everyone works together in an atmosphere of respect for peers and staff. Any actions detrimental to the group or those that prevent us from enjoying a healthy and fun summer may result in the student being sent home with no refund of fees. The following Codes of Conduct are an overview of what is expected:



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Codes of Conduct

Both parent/guardian and student must understand that for the health, safety and welfare of all members of The Hollywood Film Camp, students must abide by all rules formulated by The Hollywood Film Camp or by The Hollywood Film Camp staff members. The Hollywood Film Camp reserves the right to dismiss any student from the program that staff believes, in their discretion, is injurious to him/herself or others, presents a safety concern or medical risk, is disruptive, or otherwise conducts him/herself in a manner detrimental to the program. Use of illegal drugs, tobacco products or alcohol, extended homesickness, regular and excessive tardiness, negative attitude, not adhering to rules, sexual activity and theft are examples of conduct that The Hollywood Film Camp considers detrimental to the program, which can lead to early dismissal. The Hollywood Film Camp has a zero-tolerance policy towards violence or acts of sexual or racial harassment. Any student or staff member that engages in an act of violence or harassment will be removed from the program. Violence includes but is not limited to: threatening behavior, verbal or written threats, harassment, verbal abuse, physical attacks, defamation, and any cyber-related teasing/threatening/bullying.

Sexual harassment may include: any demeaning sexual proposition, unnecessary physical contact of any kind, leering at a person's body or body parts, sexually explicit or suggestive remarks about a person's clothing & physical attributes or behavior, sexually charged insults, humor, or verbal abuse. Racial Harassment is any abuse of an individual or group on the basis of race. Racial harassment includes overt acts of oral, written, or physical abuse, as well as subtle and therefore less obvious forms of harassment such as epithets, innuendo, remarks, and attempts at humor. Tobacco, alcohol or drugs are strictly prohibited. The Hollywood Film Camp supervisors have the right to search the student's room for illegal substances and to confiscate if any are found. Possession of firearms and/or any other weapons is strictly prohibited **even if they are props**.

Response to Violations of Codes of Conduct

Behavior of any staff person or student, which constitutes violence, harassment or which violates any other code of conduct, must be reported to the Campus Director. Any staff person found to be in violation of these codes is subject to appropriate action, which may include probation, suspension of duties, or separation from the program. Any student we find violating these codes will be sent home immediately.

Medical Treatment

Student and parent/s or guardian/s (hereafter collectively 'parent/guardian') authorize The Hollywood Film Camp staff, representatives, contractors or other medical personnel to obtain or provide medical care for student, to transport student to a medical facility and to provide treatment they consider necessary for student's health. Student and parent/guardian agree that The Hollywood Film Camp has no responsibility for medical care provided to student, and agree to pay all costs associated with that care and transportation.

Medication and Wellbeing

Families are responsible for indicating any and all medications that the camper will bring to camp and any health specifics on the online Health History form through the student's online account. Families are responsible for ensuring that the medication is clearly labeled and that dosage and time of administration is clear. Families can choose for medication to be self-administered or for medication administration to be camp supervised. The Hollywood Film Camp reserves the right to inspect, collect and hold any and all medications for the safety and well being of the camp community.

Insurance

The Hollywood Film Camp requires that participants have medical insurance for the duration of our program and requires proof of coverage before program start date. The Hollywood Film Camp highly recommends that parent/guardian purchase program cancellation insurance as well, which often comes bundled with this medical insurance coverage. Parent/guardian understands that they are responsible for all costs associated with the medical care or treatment of their child, while on program or otherwise, including those costs that may not be covered by this purchased insurance or their own personal medical insurance. Previous years, students have had positive experiences with Assurance Solutions for their trip and medical insurance.



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Supervision

The number one priority at the The Hollywood Film Camp is the safety and well being of our students. The Hollywood Film Camp has a full staff of qualified supervisors on-duty at all times during the program. All of our counselors and teaching assistants are handpicked for their strong leadership skills and experience. Most have degrees in either visual or performing arts from prestigious universities and many have been through Residence Assistant training programs.

Students are not allowed in the dormitory rooms of members of the opposite sex unless it is for filming purposes and there is a The Hollywood Film Camp supervisor present. Students must be in their rooms for check-in at 10:30pm and lights-out is at 11:00pm. Our supervisors will make rounds and conduct sporadic room checks after lights-out to make sure the students remain in their rooms. In addition to the on-duty The Hollywood Film Camp resident supervisors and resident director, our host campus provides their own security to ensure the safety of our campers. There are three levels of supervision, which correspond to the different age groups of our students. These levels apply to evening and weekend activities and other times when students are not in class.

During limited amounts of free time students may explore the surrounding area inside specific boundaries with staff, get supplies, or scout photo and locations with a staff member. In addition, this allows students to have some independence during class time and structured evening/weekend activities by allowing them to explore limited surrounding areas while still being with a small group under our supervision. For example, when the group goes to the The Getty Center or to the Farmer's Market, students arrive with a staff and then are given an hour and a half to two hours to explore the event with our staff.

Students are never allowed to go off on their own. Upon return, students sign back in with the staff. Students are responsible for knowing by when they must return. If students return later than expected or return late for class/evening meeting/curfew, etc., the off-campus privilege may be revoked.

Signing out with a family member or friend of the family: If parent/guardian would like to sign out a student for any period of time (for example to go out to dinner with Auntie Alice who lives near campus), we require a completed [PARENTAL CONSENT FOR STUDENT TO LEAVE CAMPUS WITHOUT STAFF FORM](#). This form, available upon request, should be signed or e-mailed to our office 48 hours prior to the sign-out time. The form details to whom we should release the student, when he/she should be released and for how long, and a contact number where the student will be. Students must be able to be contacted at all times. Students must notify a supervisor upon departure and return. Students must be back no later than check-in (10:30pm) time.

Please contact our main office if you have any questions about these supervision levels. We encourage you to discuss the option as a family and agree on conduct guidelines prior to arrival.

Content Release

Student and/or parent guardian retain copyright to original works that the student creates while attending The Hollywood Film Camp. However, they grant The Hollywood Film Camp the following worldwide, royalty-free and non-exclusive license(s), as applicable: the license to use, distribute, share, reproduce, modify, adapt, publicly perform and publicly display such Content, in all languages and in all media now known or hereafter devised, for any purpose. This includes, but is not limited to, the use of Content in the The Hollywood Film Camp website, printed promotional materials, and social media websites such as Facebook, YouTube, and Instagram and our partnered companies.

Photo Release

Student and parent/guardian authorize The Hollywood Film Camp, and/or parties designated by The Hollywood Film Camp, to use photos, videos, interviews, and recordings which may be taken of or include student, for sale or reproduction in any manner The Hollywood Film Camp desires, for advertising, display, educational, audiovisual, or other use.



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Transportation Release

Parent/guardian understands that there are times during the course of the program when students will be transported off-campus on field trips to local parks, studios, theaters and museums. Parent/guardian understands that passenger vans and automobiles are the primary means of transportation on these excursions in LA. Parent/guardian gives permission for their child to attend these field trips and to ride in passenger vans, buses, and automobiles operated by trained The Hollywood Film Camp staff and/or licensed transportation companies.

Screening Release

Parent/guardian understands that there are times during the course of the program when students will have the opportunity to attend screenings by visiting filmmakers or actors whose films may not yet be rated or may be rated R for mature content. These films are carefully selected based on their artistic merit and are deemed appropriate for such screenings by the director of the program. Parent/guardian gives permission for their child to attend such screenings.