Bullard Sanford Memorial Library  
Board Meeting Agenda  
November 14, 2019 – 7:00 p.m.

I. Call to Order by Presiding Officer  
II. Attendance  
III. Approval of the Agenda  
IV. Public Comment  
V. Approval of Minutes  
VI. Friends’ Report  
VII. Director's Report  
VIII. Treasurer’s Report  
IX. Old Business  
   a. House  
   b. Staffing  
X. New Business  
   a. Audit  
XI. Adjournment
I. Call to Order by Presiding Officer
   a. A meeting of the Bullard Sanford Memorial Library was called to order by the President at 7:00 p.m.

II. Attendance
   b. Absent: Brenda Wachner, Jo-Linda Manus, and Beth Rittenberg.

III. Approval of Agenda
   a. Motion by Aymer to approve the Agenda with additions. Motion carried.

IV. Approval of Minutes
   a. Motion by Aymer to approve July 25, 2019 minutes. Motion carried.

V. New Business
   a. Policies
      i. Motion by Borcherding to approve the presented updated policies. Motion carried.
   b. DVD & Faxes
      i. Motion by Borcherding to eliminate the usage cost for DVDs & faxes. Motion carried.
   c. Alcohol Usage
      i. Motion by Borcherding to permit alcohol in the Library for the Friends’ events on February 1 and March 7, 2020. Motion carried.
   d. Staff Gifts
      i. Motion by Keyes to purchase $50 gift cards for all staff. Motion carried.

VI. Adjournment
   a. Motion by Borcherding to adjourn the meeting. Motion carried. Adjournment at 7:57 p.m.

Approved 11-14-19