



Escape to Cherry Creek Estate



Congratulations on your engagement and thank you for considering Cherry Creek Estate as your potential wedding venue to celebrate your special day! In this information pamphlet, we try to include all of the necessary information and questions you may have in regards to our establishment. We pride ourselves in offering world-class customer service and our team is dedicated to working with you to fulfill all of your needs. We understand this exciting transition in your life can be very busy and we are here to help. With exclusive access to our property, spectacular mountainous backdrops and helpful staff we hope to create your perfect wedding day. If there is anything we've missed, or anything you wish for us to elaborate on, please let us know.

Ceremony

Outdoor Ceremony

Cherry Creek Estate is located near the base of the Rocky Mountain range where spectacular photo opportunities are plenty. The Creekside Villa Mansion's back yard and front yard are the most popular ceremony locations. Your wedding party can make their grand entrance from our 13,000 sq ft European styled mansion. Pair this with the mountains, natural floral & fauna, and your closest friends and family makes for a perfect spot to say "I do"!

With exclusive access to our property, you will be the only ceremony and wedding we have in a day. Cherry Creek Estate is yours for the entire weekend to celebrate from Friday morning set-up to Sunday morning.

Included in your ceremony fee of \$700.00 you can expect the following:

- Ceremony set-up & take down
- White chairs for your guests
- Archway
- Signing chairs & table
- Power source for music & microphone
- Water station inside Creekside Villa lounge

Indoor ceremony

If the weather isn't cooperating on your wedding day, we do have back-up options for an indoor ceremony location. The most popular is in the Oxford Lounge in the Creekside Villa Mansion. If you are having your reception in the Rocky Mountain Barn (larger of the two) you also have the option of having your ceremony set up in the Purcell Hall reception area. Please note that our staff requires at least 45 minutes to set up the ceremony. Therefore, we will need to know your final decision on where you want your wedding ceremony to be an hour before the ceremony time.

Venue Options & Reception Information

Venue	Rental in High & Low Season	Number of Guests
Purcell Hall	High - \$2000.00 Low \$1500.00	Up to 80 Guests plus head table
Rocky Mountain Barn	High - \$3500.00 (Available May - September)	Up to 300 Guests

***Please note - After October 1, all weddings must be in the Purcell Hall due to barn insulation. In order to be comfortable and accommodating, wedding guest numbers must be 80 guests or less.**

Reception Venue Inclusive

Included in the price of the venue you receive the following:

- Complete table & chair set up according to a layout decided on
- White table linens
- White napkins
- Glasses, plates, cutlery, etc.
- Any additional tables needed (6ft or 8ft)
- Barrel Table - if you choose
- Bar Service
- Cherry Creek Service Staff

Decorations

We encourage couples to create their wedding unique to themselves, therefore we don't offer any personalized decorations – table runners, center pieces, additional lights, etc. Any additional decorations are to be provided by the wedding party. We also kindly ask that no open flames be used (flame candles) and no nails, or staples into the walls or beams. We recommend zip-ties, wire and sticky-tack to be used so there is no damage to the interior of the barn. The staff at Cherry Creek is not responsible for set-up or take down of any of the outside decorations.

Catering & Bar Service

Our reception menu features a selection of our fantastic Chef David's best and most delicious creations. We have several different catering options to choose from. Catering services we offer are as follows:

- Rehearsal Diner (\$32)- Optional
- Cocktail Hour Appetizers (\$7) – Mandatory
- Reception Buffet Dinner (\$48) – Mandatory *Please note children 5-12 have a \$25.00/plate
- Dessert (\$5-\$7) – *Please note any outside dessert brought in is charged a \$2 cake cutting fee
- Midnight Snack (\$5-\$7)- Optional
- Sunday Brunch (\$25)- Optional

We need all catering options and finalized menu items confirmed 30 days prior to your wedding. All food and beverage is subject to a gratuity service charge of 18% based on pretax totals.

Cherry Creek Estate is a licensed facility. Licensing restrictions require that only Cherry Creek Estate can purchase and serve food and beverage with the exception of outside desserts & table wine. No outside alcohol can be consumed on the property grounds or in the reception hall or cocktail hour lounges. Outside beverages can only be consumed in guests personal rooms i.e. Honeymoon Suite.

The cocktail hour bar hours will be determined based on the preference of the bridal couple i.e. 3:30PM-5:30PM. Last call for the reception hall barn will be 12:30AM and the party will be closed down by 1:00AM.

Our bartenders are there to track the alcohol consumption by your wedding party and guests for your final bar invoice. We have different payment options to choose from that best suite your needs. You can choose to do a toonie bar, cash bar, open bar or ticketed bar. Please confirm your payment methods in your wedding details. Please see our drink list with prices below:

- House Wine - \$5.50
- Premium Wine - \$7.50
- Domestic Beer - \$5.50
- Import Beer - \$6.50
- Highballs - \$5.50
- Doubles - \$7.50
- Shots - \$6.50

Toonie Bar: Have your guests pay a toonie per drink and the remaining amount charged to your final bill.

Cash Bar: Full cash bar where your guests pay full price.

Open Bar: Your guests pay \$0.00 and the entire alcohol bill is paid by the couple on your final bill

Ticketed Bar: Have your guests use tickets to account for a drink – can be used to split cost i.e. a ticket it worth \$2.00 and the remainder is \$3.50

On Site Accommodation

All onsite accommodation must be booked out for a minimum of two nights during our high season – May Long-Weekend to October 1. Cherry Creek Estate can accommodate up to 45 guests given that each room/bed is at full capacity. Guest can check into rooms at 2:00PM on Friday afternoon and must be checked-out by 11:00AM on the Sunday morning.

Creekside Villa Mansion Rooms:

- Eagle Eye Honeymoon Suite – Master suite w/ powder room, walk-in closet & master bathroom.
- Peace – Includes king bed with shared bathroom (with Prosperity).
- Prosperity – Includes king bed with shared bathroom (with Peace).
- The Cove – Includes two queen beds and ensuite bathroom

Creekside Villa is \$4000.00/weekend and it is added to the bridal couple's invoice. All rooms in the mansion are assigned by the bridal couple.

Buggy Barn Accommodations:

- **Bethesda Suite [\$900.00/weekend]** – Includes sleeping accommodation for up to 7 people - two bedrooms and a pull out couch, kitchen facility, full size fridge, ensuite bathroom.
- **Otto [\$450.00/weekend]** – Includes queen bed and pull out couch & ensuite bathroom.
- **Osana [\$450.00/weekend]** - Includes queen bed and pull out couch & ensuite bathroom.
- **Frasco [\$300.00.00/weekend]** – Includes two queen beds without an ensuite. Shares communal washroom and shower facility with bunks rooms.
- **Ansel & Vitus Bunk Rooms [\$500.00/8 bunks OR \$75.00/bunk]** – Includes 8 bunks with linens per room and shares communal washroom and shower facility. *Please note the bunk pricing is only for one night.

All rooms in the Buggy Barn are assigned by the bridal couple. However, these rooms are **not** required to be paid on the bridal couple's invoice. The guests assigned can pay separately for these rooms by contacting our office. **All rooms not paid for by guests 30 days prior to the wedding day will be added to the bridal couple's tab.**

All rooms must be checked out of by 11:00AM on Sunday morning and the reception hall must be cleaned up and emptied of decorations by 12:00PM.

Shuttle Service

Cherry Creek is partners with Mountain Spirit Resort in Kimberley BC. We encourage your guests to book with this accommodation in order to be eligible for a complimentary 24-person shuttle service. An option of the use of a 14 passenger van is also available at an additional cost through the shuttle company. Groups are only eligible for this service if 1) At least 15 rooms are booked through Mountain Spirit Resort and 2) All the accommodation at Cherry Creek Estate is booked out for two nights.

Additional Services & Other Information

Event Coordination

Our event coordination service offers you direct assistance with your wedding day. The cost for this service is \$960.00 for 10 hours of coordination split however you choose, plus an additional 2 hours in-person/phone consultation.

This service includes:

- 2 hours of on phone or in person consultations before the wedding
- 2 hours of coordination on the day before the wedding to finalize details and run through the ceremony
- 8 hours of coordination on the day of the wedding
- Greeting of vendors
- Assisting with directing guests upon arrival and to the ceremony
- Coordination of ceremony
- Coordination of grand entrance
- Placing out all of the dessert (if there is an outside dessert)
- Ensure event runs smoothly
- Work with MC on wedding day events and timeline

Finalizing your Wedding

Agreement & Deposits

Should Cherry Creek Estate be selected as your wedding location, a formal contract will be sent to you to read thoroughly and sign. We also require a 25% deposit based on the total amount on your initial quote we have created for you. Please note that the quote can be subject to change depending on all your final decisions. The remaining balance of your final invoice will be required 30 days prior to your wedding date along with your finalized wedding details at 45 days prior to your wedding.

Contact Information & Address

Phone: 250-427-4479

Website: www.cherrycreek.ca Email: info@cherrycreek.ca

Address: 8285 Olson Road, Kimberley BC

If you should have any questions in regards to receiving a quote or any additional information we may have missed, please contact us at any of the options above. We look forward to working with you!



Wedding Quote

Wedding Quote
 Cherry Creek Holdings Ltd.
 PO Box 632
 Cranbrook BC
 V1C 4J5
 250-427-4479
info@cherrycreek.ca

Quote Date: Jan 1, 2017
 Today's Date: Jan 1, 2017
 Expiration Date: Jan 14, 2017
 Two weeks from quote date:

Provided By:	Clients:	Wedding date:	Payment Terms:
Cherry Creek Staff Member	Wedding Couple	Feb 1, 2017	Deposit of 25% of bill due at time of booking to confirm event. Balance due as per payment schedule outlined in rental contract. Final quote shall not be less than 80% of agreed upon total below.

Quantity	Description	Unit Price	Line Total
2	Creekside Villa: <i>Includes exclusive access to all four guest rooms, pool, and lounges in the main estate</i>	\$2000	\$4000
1	Ceremony Fee: <i>Includes archway, guest chairs, signing table & chairs.</i>	700	700
1	Rocky Mountain Barn / Purcell Hall: <i>Includes use of tables, chairs & linens for reception (capacity #)</i>	Rocky Mountain - \$3500 OR Purcell Hall - \$2000	\$3500 OR \$2000
80	Cocktail Hour Appetizers	\$7	\$560
80	Reception Buffet	\$48	\$3840
80	Dessert	\$5-\$7	\$560
80	Midnight Snack	\$5-\$7	\$560
		Total:	\$13,720 Rocky Mountain OR \$12,220 Purcell Hall

Potential catering add-ons for catering: Rehearsal Dinner at \$32/plate & Sunday Brunch at \$25/plate.

Please note that taxes on not included on this quote. Please ask us about which taxes apply to each category. There is also an 18% gratuity charge on all food and beverage.