

International Diploma in Language Teaching Management

**Pre-course screening task
2014**



**THE UNIVERSITY
OF QUEENSLAND**
AUSTRALIA

INSTITUTE OF CONTINUING & TESOL EDUCATION

Component 1

You should spend one hour only on component 1 (approximately 1000 words)

Write an essay on the following topic:

Describe your career to date, your current job, and consider possible future directions.

Component 2

You should spend 30 minutes only on component 2 (approximately 500 words)

Write a response to each of the critical incidents in the boxes below:

You are the Director of Studies in a private language school, which is part of a larger chain. The following incidents have occurred.

- 1. What is the probable cause of the conflict?**
- 2. How could the conflict be resolved?**

Incident 1

A new initiative in your school was agreed earlier in the year and work is proceeding on it. However, two different staff members have come to you within the past two days to complain about the way things are going. Each understood that they were responsible for carrying out certain work as part of the initiative, but now each feels the other is encroaching on what they understood to be their own area of responsibility. As a result, a rather frigid atmosphere has developed between the two protagonists.

Incident 2

The Principal has recently returned from a course dealing with new ideas on class grouping. Whereas in the past general course students were grouped by level determined by an entry test, the idea now is that they will be placed in mixed ability groups. This decision was announced at a recent staff meeting. Little time was given to discussing the decision and now the staff are up in arms about it.