What’s next in legislation for Interior Design in New York?
CEU #103835

IDLNY
a coalition
Interior Designers for Legislation in New York
AGENDA

- History of IDLNY
- Registration process for CID
- Update from ASID National
- Update from IIDA National
- Q & A
IDLNY was formed by a coalition of six New York design organizations.

1984

IDLNY paid their first visit to Albany.

1985

After five years of bill drafting and negotiations, Interior Design became a recognized profession in the state of New York and received its Title Act.

1990

Additional bills introduced.


New legislation introduced to recognize sign, stamp, and permit privileges to Certified Interior Designers.

2013 - NOW
Interior Designers for Legislation in New York

IDLNY is an industry coalition dedicated to advance, promote, and monitor the right to practice interior design in the state of New York.

IDLNY’s efforts are focused on making certified interior designers the gold standard of the profession.

IDLNY strives to inform and educate the New York legislative and regulatory bodies, interior designers and consumers about the issues confronting the interior design profession.

IDLNY also continually monitors legislation that could affect the practice of interior design and serves as a representative coalition for this process.
CERTIFICATION

Requirements
- At least 21 years of age
- Meet education, experience and examination requirements. The magic number is 7
- 4 years of post secondary education in an approved program of interior design/3 years of work experience
- 2 years of postsecondary education/5 years of work experience

The work experience must be under the supervision of an architect, interior designer or professional engineer
Work experience within the bounds of interior design practice Section 8303, of the Education Law.

- Must pass all three sections of the NCIDQ exam
- Be of good moral character

Process
- Form1 – Application for Licensure & First Registration
  - Send in registration fee $377
- Form2 – Certification of Professional Education
  - Education verification and transcript request
- Form4 – Report of Professional Experience
  - Provide dates of employment and professional experience
- Form4A – Verification of Experience
  - Employer verification of experience
- Report your NCIDQ Certification
Work Experience

➢ Refer to section 8303

- demonstrate diverse experience in all aspects of project planning and execution; and …

- reflect increased levels of professional growth.

http://www.op.nysed.gov/prof/id/article161.htm
License Application Forms

Instructions for completing and submitting the forms required for licensure appear below. You may also need to submit additional information (for example, examination scores). Please refer to the license requirements link on the left for complete information regarding all requirements you must meet.

**Note:** All forms are in Adobe Portable Document Format (PDF). To view or print these documents, you will need to have the [free Adobe Reader](http://get.adobe.com/reader/) installed on your computer. Download times and print quality will depend on your connection speed and printer.

**Form 1 - Application for Licensure & First Registration** (41 KB)

**Important Notice:** A New York State professional license is valid for life unless it is revoked, annulled, or suspended by the Board of Regents. To practice in New York State your professional license must be registered. If your registration has lapsed and you need to reregister, **do not submit a Form 1**. Instead, contact the Registration and Fees Unit to request a Delayed Registration Application by e-mailing [OPREGFEE@mail.nysed.gov](mailto:OPREGFEE@mail.nysed.gov), or by calling 518-474-3817 Ext. 410. When e-mailing, be sure to include your profession, license number, address on record, new address (if changed), date of birth and the last 4 digits of your SSN.

All applicants for licensure must complete this form and submit it with the $377 licensure and registration fee directly to the Office of the Professions at the mailing address at the end of Form 1. Make checks payable to the New York State Education Department. **NOTE:** Your cancelled check is your receipt.

You must answer all questions and provide all information requested unless otherwise indicated. Failure to complete all required parts of the application will delay its review. Your signature on Form 1 must be notarized by a Notary Public.
Form 2 - Certification of Professional Education - (21 KB)

This form must be completed and submitted by the educational institution; the Office of the Professions will not accept Form 2 if it is submitted by the applicant.

- **Section I:** Complete this section of the form before sending it to your school.
- **Section II:** The Registrar must complete the appropriate parts of this section and return the form directly to the Office of the Professions' Division of Professional Licensing Services at the mailing address at the end of the form.

The School must attach a transcript showing all courses you completed and the specific degree awarded (if any) to you.
Form 4 - Report of Professional Experience - (24 KB)
If you have completed experience required for licensure, complete this form and submit it with your Form 1 to the address at the end of the form. Be sure to sign and date item 6.

Form 4A - Verification of Experience - (21 KB)
One of these forms must be completed and submitted by each employer or client who can attest to the professional experience for which you are seeking credit. The Office of the Professions will not accept this form if submitted by the applicant.

- **Section I:** Complete this section and forward this form to the appropriate employer or client.
- **Section II:** The employer or client must complete this section and return the form directly to the Office of the Professions at the mailing address at the end of the form.
Verify Certification

Please provide the following information:

Last Name: [ ]

Certification #: [ ]

Expiration Date: [ ]

[Verify Certification]
HELPFUL RESOURCES AND TIPS

CIDQ Verification (note that paper submissions are no longer accepted): http://www.cidq.org/verifying-certification

CIDQ Contact Number: (202) 721-0220

New York State Education Department – This is where you’ll find the laws, rules and regulations as well as license requirements, application forms and other helpful info: http://www.op.nysed.gov/prof/id/

New York State Education Department License Status Contact Number: (518) 474-3817, ext. 250

Email contact for State Board for questions on applications for licensure: indsgnbd@nysed.gov

The email address for schools to send electronic transcripts directly to NY SED: Opunit1@nysed.gov

Where is Form3?
  • There is no Form3…

*Facilitate faster results by sending addressed, stamped envelopes to both your educational institution as well as your employer.

*Be sure to call your registrar first to see if there are any forms that need to be filled out or fees that need to be paid in order to have them send a copy of your transcript to NYSED.

DON’T GIVE UP!

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• Both the National Headquarters and local New York chapter(s) of each group support IDLNY’s mission.

• The National Headquarters work together to support and manage a lobbying firm to advance potential legislation and serve as a watchdog for the profession in Albany.

• IDLNY leads all grassroots strategy and action that accompanies the lobbying strategy.
For More Information

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ASID VP of Government and Public Affairs

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