



Code of Conduct for National Chapter Event Participants

This Code of Conduct applies to all SCA national chapter event participants. All participants of the national chapter event are expected to act in the best interests of the specialty coffee community. Inappropriate conduct at a national chapter event will be treated with the utmost seriousness and could lead to discharged from the current event or hinder future participation at SCA/WCE or chapter events. Complaints against a participant of a national chapter event will be addressed and should be reported to the SCA's Chapter Support Team: chapterfeedback@sca.coffee.

The national chapter event participants (competitors, judges, volunteers, attendees) MUST:

- Abide by the SCA mission, vision, purpose and values as explained on <https://sca.coffee/about/>
- Behave ethically, honestly and with integrity. Respect event organizers, staff, competitors, judges, volunteers, and all participants of the chapter event at all times.
- Agree to approach the chapter activities with a constructive and supportive attitude geared towards helping, engaging and supporting the community.
- Declare any actual or perceived conflict of interest in advance of any national chapter event participation.
- Agree not to promote their own self-interest whilst in a position within the chapter activities. This may be viewed as a conflict of interest, unfair advantage and/or misuse of the position.
- Refer all media inquiries regarding SCA organization or events to the SCA chapter office or chapter communication coordinator. (Avoid comments with any media representative or the general public in relation to judging, debriefing, event organizer, and other event participants including judges, competitors, volunteers, and staff.)
- Maintain confidentiality and do not retain or misuse others personal information obtained from the chapter event.
- Understand and adhere to the Rules and Regulations relevant to the national competitions.
- Excuse yourself from judging/competing/organizing/volunteering anywhere there may be a real or perceived conflict of interest. A conflict of interest exists if a judge/competitor/organizer/volunteer is or has had any of the following relationships with a competitor/judge/organizer/volunteer:
 - Is a current employee or employer, or has been employed by the same company or affiliated companies.
 - A relative, close friend, romantic relationship or customer.
 - Trainer or trainee of the competitor for competition (with or without compensation).
- Avoid judging or attending a judge calibration during the event if acting as a coach during the event - i.e. taste shots, attend practice time, or go into the competitor area.
- Never accept/give bribes, kickbacks, gifts or other similar remuneration from/to competitors, coaches, their employers, sponsors or other judges.
- Have adequate availability to participate at the chapter activities you have committed to.
- Abide by the national, local and laws of the association/chapter, while taking full responsibility for any violations and reporting them to the appropriate the chapter office immediately.



- Release SCA/WCE/national chapter and its officers, directors, employees, members and agents (the "Released Parties") from any and all liability for any injury, loss, or damage arising out of or in connection with their participation in the chapter events.
- Understand that SCA/WCE maintains a zero-tolerance policy for harassment, violent behavior, and sexually offensive behavior or actions. This includes, but it not limited to: harassment toward another individual on the basis of gender, sex, pregnancy, childbirth, religion, creed, race, color, national origin, medical condition, genetic disorder, physical or mental disability, marital status, age or sexual orientation; physical or verbal threats; unwelcome attention; bullying, stalking; use of physical force; behavior that creates a disturbance or is dangerous, including lewd or generally offensive behavior or language; using sexually explicit or offensive language or conduct; and obscene gestures. If the chapter event participant violates this policy, either in person or online, they may be removed and/or banned from future SCA/WCE or national chapter events. Please reference SCA's full Code of Conduct here: <https://sca.coffee/code-of-conduct>
- Grant permission to national chapter to use my name, personal image (still and motion), and the name, image and any relevant recipes of my drinks (as defined in the WCE Official Rules) (a) in connection with the event and (b) for marketing and publicity of the national chapter in posters, fliers, web pages, mail and other advertising with respect to national chapter and its competitions.

Failure to comply with this Code of Conduct and all accompanying references may result in forfeiture of the individual's title and position in the chapter event and they may be barred from future SCA/WCE or national chapter event activities.

By signing below, I confirm that I have read, understand and agree to all terms and conditions within this code of conduct.

Print Name

Email address

Signature

Date