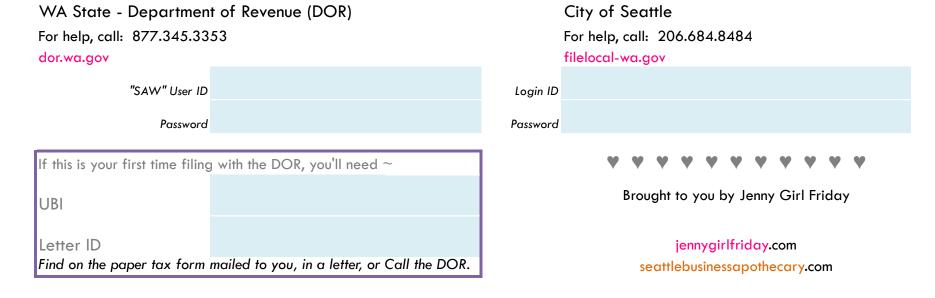
## Prep Sheet for City + State Reports

Seattle + WA DOR • Due January 31st

Total Gross Sales	\$	Does NOT include any sales tax collected				
Service	Retail*	By Category Wholesale	Manufacturing	Royalties		
\$	\$	\$	\$	\$		
If not considered retail	Products, or services that improve physical things	You sell to a seller, they collect the sales tax	For any products you created	From any books, music, etc. sold		
*See page 2 for more prep with Retail Sales						



## Additional Prep for Retail Sales

\*\*If this is your first time reporting, you may want to call the state and city and get help!

It's	their	job	to	walk	US	through	filing	our	tax	reports.	:)	)
• •		,		,,							٠,	,

DOR Help

877.345.3353

Seattle Help

206.684.8484

If you paid sales tax when purchasing COGS, or supplies to make products, you can take a deduction.

Tax Paid at The Source

4
- U
. Th
$\mathbf{\Psi}$
T

To do this, you'll need a weird number: A Grand Subtotal.

This is ... a total of all these purchases before sales tax.

You can either total all of those subtotals (before tax) by looking at the receipts,

Or, use this formula  $\sim$ 

Total Paid (Including Sales Tax)..... divided by 1.101 = \_\_\_\_\_

Gross Sales	city	gross sales	city	gross sales
Subtotals by				
Cities in WA				