

essential numbers | for tax reporting in seattle | service providers

Seattle
WA State

♥ Gross Sales

Gross Receipts
Total Deposits, Total Payments

Gross Sales
by subcategory

1099-NEC
1099-MISC
1099-K
Other Payments

♥ Expense by Category

Advertising
Car /Truck
Commissions / Fees
Contract Labor
Depr./Section 179
Insurance
Interest
Legal and Professional
Office expense
Rent or Lease

Repairs/Maintenance
Supplies
Taxes and Licenses
Travel
Meals (Half of Total)
Utilities
Other - Bank Fees
Other - Prof. Dev.
Other - _____

Total Expenses

Mileage
Personal
Commuting

Home Office
Square Footage

Estimated Quarterly
♥ Tax Payments

1
2

3
4

IRS