Call to Order - President Michele Riggs called to order at 12:40 pm. Participants were David McDonald, Bill Dean, Kate Kurtz, Jetta Antonakos, Mary Harrington, Edward Wheeler, Tamara Thomas, Dan Corum, Justin Maltry and staff Lianna Collinge. Excused were: Kyle Bair, Scott Deatherage, Samantha Fleischner and Andrew Bary. Absent: Nehemias Chalma and Sam Schaefer-Joel.

Consent Agenda: Minutes from November 2016 were approved as written.

Financial Report- 2016 was reviewed. We are waiting for any final expenses to be booked, but year-end net income is currently $21,012. Michele walked through line items and asked Board members to review for accuracy. Acceptance will be done in February

2017 Budget - was reviewed and discussed. Net income estimated at $11,242, which the Board hopes to allocate into financial reserves. With no changes, motion made and seconded to approve draft budget, passed unanimously.

Membership Data – Discussion and review of inaccurate/incomplete data for members, and non-members. New management team is spending a tremendous amount of time, and the Board will assist. Google docs file to be set up so that everyone can go in and amend data. Consideration of a mailing to members in late February to confirm data was mentioned. Staff will find inexpensive frames and mail all 2017 renewals/new members certificates in the frames (tracked so each person only gets a frame once).

Marketing/Recruiting Material - Justin discussed the draft brochure, Michele showed schematics for display booth and all components (tablecloth, “changeable’ display board, 2 pull up signs, photo frames). All will be ready in February. Board business cards complete and will be distributed at February meeting. Michele reminded each Board member to find 2 new members in 2017. Testimonials have been received and will be used in brochure and added to website.

Committee Appointments/volunteers:
- Membership: Justin M. (chair), Edward W.
- Annual Conference: Mary H/Samantha F. (co-chairs), Jetta A. Bill D., Edward W., Tami T., Kate K., Dan C., Scott D.
- Regulator & Operator Advanced Training (ROT): Michele R.(chair), Bill D., Mary H. Samantha F.
- Compost Facility Operator Training (CFOT):Andy B., Michelle A., Tami T., Kate K. (Scheduling calls)
- Outreach & Communication: Justin M., Tami T, Sam S-J., Dan C., David M. (Website)
- State Solid and Hazardous Waste Plan: Mary H.
- Soils for Salmon: David M.(chair), Michele R.
- Legislative: Gabriella U-H.(chair), Mary H., Jerry Bartlett, Jay Blazey

2017 Board meeting schedule:
2017 dates and locations were selected. Staff will develop a calendar of all proposed 2017-2019 Board dates now for locations to be selected and attached to distribution of these Minutes. Motion made to add Board members was withdrawn after second and intense discussion.

There being no further business, the meeting was adjourned at 2:23 pm.

Action Items:
1. Each Board member to add municipality information to Google Doc “prospect” list.
2. Board members that have had success to email the Board their “marketing” email to prospective members.