Education Internship

Number of positions available: 1

Description
The Delaware Contemporary, a non-collecting art museum located on Wilmington’s Riverfront, is seeking a 15-20 hour per week Education Intern for an approximately 12-week unpaid internship. The Education Intern is responsible for assisting the Education Department with:
- administrative duties
- museum outreach
- program documentation
- research associated with varied and numerous education programs
- various program prep and execution
- marketing/communication of The Delaware Contemporary education programs to the public
Preferential will be given to candidates with a strong interest in contemporary art and to those wishing to pursue a career in educational work.

Minimum Requirements
- undergraduate (junior/senior standing) or a graduate student
- 2.5 overall GPA or higher
- the internship must be related to current major/minor

Benefits
- our interns develop skills such as team development and leadership, effective communication skills, time management, marketing strategies, account management, and gain classroom experience, amongst others.
- bio picture
- membership pass that can be used for internal and external discounts
- work remotely options
- intern appreciation lunches
- academic credit (depends on school requirements)

Qualifications/ Skills
The position requires a detail-oriented multi-tasker who is interested in a future in an art or education-related field. The Delaware Contemporary seeks an individual who works well in a team situation, is flexible, displays excellent customer service, and has a strong work ethic; good writing and computer skills are essential. Additional software skills are a plus.

Application deadline
October 1, 2020

Please email resume, cover letter, unofficial transcript, one letter of recommendation, and a writing sample to Engagement Manager, Josh Hollingsworth, at jhollingsworth@decontemporary.org