Important Dates

Annual General Meeting (AGM)  
Thomas Davis Theatre Arts Block  
Wednesday 27th Sept 2017  
7.00pm

GSU Council 1  
Thomas Davis Theatre Arts Block  
Wednesday 25th Oct 2017  
7.00 pm

Halloween Ball  
Friday 27th Oct 2017

GSU Council 2  
Thomas Davis Theatre Arts Block  
Wednesday 29th Nov 2017  
7.00 pm

Christmas Ball at Commons  
Tuesday 12th Dec 2017

Postgrad Week 2018  
Mon 5–Fri 10th Feb 2018

GSU Council 3  
Thomas Davis Theatre Arts Block  
Wednesday 31st Jan 2017  
7.00 pm

GSU Election Week  
Mon 5th– Fri 10th March 2018

GSU Council 4  
Thomas Davis Theatre Arts Block  
Wednesday 7th March 2018  
7.00 pm

Love Research Week  
12th– 16th March 2018

Trinity Postgrad Ball  
Fri 25th May 2018

As these details are subject to change, please keep informed by checking your Weekly ‘Postgrad News’ sent to you TCD email, as well as keeping up to date with all things GSU on our website (www.tcdgsu.ie), Facebook and Twitter (Both @TrinityGSU).
WELCOME!
President 4
Vice President 6

GRADUATE STUDENTS’ UNION
Structure 8
‘The GSU Needs You!’ 10
How can I get involved?’ 15
The Students’ Union 16
Postgrad Events 18
Postgraduate Spaces Around Campus 20
GSU Publications 20

SERVICES
Graduate Studies Office 22
Postgraduate Advisory Service 23
Web portal – my.tcd.ie 24
Accommodation in Dublin 25
IT Services 27

WELLBEING
Student Health Services 29
Student Counselling 31
S2S Peer Support 36
Chaplaincy 37

DISABILITY SERVICES
Disability Service 39
Unilink 40

ACADEMIC AND PROFESSIONAL DEVELOPMENT
English for Academic Purposes 40
Student Learning Development 41
Careers Advisory Service 43
IT Training 44
Postgraduate Certificate in Statistics 46
Innovation Academy 46

LIBRARY
Library Services 48
Library HITS 51
Printing – Datapac 55

STUDENT LIFE
Financial Hardship Assistance 56
Central Societies Committee’ 57
Volunteering in Trinity 58
Global Room 59

STAYING ACTIVE
Sport in Trinity 60
DUCAC 61

COLLEGE MAP 62
Fellow postgrads,

It is with great pleasure that I welcome you to our community here in Trinity College Dublin. There is a vast amount of history contained within the Trinity walls and we look forward to making a piece of our own this coming year.
Trinity’s Graduate Students’ Union (most commonly referred to as the GSU). Is the main representative body for all postgraduate students in College. Established in 1973, the Union has for over 44 years supported members and advocated for improvements to the postgraduate experience here in Trinity. Members of the GSU have progressed to do great things in academia and life with many notable Alumni, including Trinity’s current Vice Provost and Chief Academic Officer, Professor Chris Morash. So get involved, the GSU opens so many doors for you.

My role as President of the GSU is to stand and speak up for postgraduate students when key decisions are being made by College authorities that will directly impact the postgraduate community here in Trinity. Both the Vice President and I sit on various important internal committees and ensure that postgraduates are factored into the decision-making process at all levels of college governance.

As one of only two Postgraduate Students’ Unions in Ireland, the GSU also has a responsibility to highlight postgraduate issues at a national level. As the main spokesperson of the GSU and the individual charged with responsibility to deliver on our mandates; I am also directly involved in working with external groups to improve postgraduate conditions nationally. It is often decisions taken at a national level that directly impact us, as Trinity postgraduates, and external responsibilities are a key part of my role.

I am also the director of GSU strategic initiatives and directly oversee the implementation of the Union’s annual and multi-year plans. We have a number of strategic initiatives to pursue this coming year and in order for us to be successful; we are going to need Postgrads to be involved every step of the way. Whether this is as a Course Representative, a member of the Executive committee or even simply attending GSU AGM, Council and social events; this will assist us in being an effective Union. So please get involved. It’s a fun and excellent way of balancing life with all aspects of your research.

We are GSU and we are here for you so don’t be a stranger, our doors are always open to all you wonderful people.

We are looking forward to getting to know you over the coming year.

Le dea-mhéin,

Shane
Shane Collins, GSU President 2016 - 18
Welcome postgrads!

I am Madhav (Maddy), the Vice President of Trinity’s Graduate Students’ Union. Congratulations if you are a new student and welcome you back if you are returning to continue with your Ph.D. As an international student in Trinity, I understand the difficulties of studying in a foreign country, however, I also know what a fantastic experience it can be.

The GSU will be working hard so that your time in Trinity will be as meaningful as possible. We will be working in a wide range of areas in order to foster your academic and personal growth during this year. As your GSU Vice President, my main role is to act as your Education and Welfare Officer. This means that I am here to advise you on matters, and advocate on your behalf if you have issues, academic and/or personal. Academic issues may include student-supervisor relationships, academic appeals, examinations and dissertation extensions; whilst personal issues may include financial hardships, illness, cultural adjustment and other issues of this nature. If you have anything during this year that you need help with, just knock on my door, well, the door is always open, so just drop in folks. All postgraduate students are welcomed with open doors by the GSU.

The GSU is made up of a network of students like you, therefore, we would like to encourage all postgrads to take some time this year to become involved in our union. Whether you may prefer to volunteer a few times throughout the year and help us with coffee mornings; if you decide to run for a class representative position or a position on the GSU Executive Committee; or simply to attend GSU events throughout the year; we would love for as many postgrads to get involved as possible. It really does add to your time in Trinity and creates a sense of community amongst the Postgrad student body.

Our AGM is on 27th September and we’ll keep you up to date on how you can become involved through our online platforms and weekly emails.

I look forward to this academic year and to meeting you all!

Cheers.

Madhav

Madhav Bhargav, GSU Vice President 2017-18
Contact Info

vicepresident@tcdgsu.ie
(01) 896 1006
@TrinityGSU
Graduate Students’ Union

PROVIDING ADVICE, ASSISTANCE AND ADVOCACY

If you are experiencing any difficulties with your studies or your time here at Trinity, you can visit us in the GSU Office or contact us by email or telephone. You may be surprised to find that the problem that you’re facing is not uncommon, and that we have dealt with it before.

The GSU works closely with the Graduate Studies Office and can assist you in the process of dealing effectively with college authorities. The Graduate Students’ Union is an independent body which represents all postgrads in Trinity. Each postgrad, upon registration, is automatically a member.

UNION STRUCTURE:

ANNUAL GENERAL MEETING

All postgraduates are registered to vote

COUNCIL

Elected School and Course reps are voting members, but all postgraduates are encouraged to attend.

EXECUTIVE COMMITTEE

EC implements Council and AGM decisions.

ANNUAL GENERAL MEETING

Wednesday 27th September 7.00pm in the Thomas Davis Theatre, Arts Block | AGM after-party 9.30 pm

The GSU holds its AGM at the beginning of each academic year. The AGM makes major decisions regarding how the GSU functions, as well as determining the path that it will take for the coming year. The Executive Committee, which is tasked with implementing those decisions, is also elected at the AGM. Other positions that are elected at the AGM include the members of the Events sub-committee, as well as the members of the Electoral Commission. The AGM after-party that follows is a great opportunity to meet the newly elected committee members!
It is also a great way of celebrating the beginning of another new GSU year and starts around 9.30pm

**GSU COUNCIL**

All Course, Department and School Representatives automatically become members of the GSU Council. The Council, which meets four times a year (twice per term) provides an opportunity to discuss the activities and goals of the GSU. Furthermore, it provides the stage from which the postgraduate student body may engage with the GSU regarding any issues that are of concern, and allows for the Executive Officers to hear directly from the postgraduate community. Council is also an excellent opportunity for the postgraduate community to inform the GSU of any new ideas as we need your input to move the GSU forward.

The first meeting of Council for the 2017-18 academic year will take place on Wednesday 25th October in the Thomas Davis Theatre, Arts Block at 7pm. All postgrads are invited to attend and speak at Council, however only elected representatives have voting rights. See important dates on page 2 for other Council dates.

**GSU EXECUTIVE COMMITTEE**

The members of the Executive Committee meet once per month to arrange the activities of the Union and to determine how best to drive the development of the Union. Members often discuss and propose ideas for the benefit of the Union and are active participants in GSU initiatives.

During the AGM, elected members of the Executive Committee will be elected

**GSU ELECTORAL COMMISSION**

The Electoral Commission is a separate entity, responsible for the running of elections. The independence of its members is central to its operation.

It is composed of five members, who are elected at the AGM. (Wednesday, 27th September 2017 – Thomas Davis Theatre).

Further Info

For more information contact vicepresident@tcdgsu.ie
The GSU needs you!

How can I get involved?

The GSU offers an array of possibilities for student participation, all with varying degrees of time requirements. The three main ways to get involved are becoming a course, department (PhD students) or school representative, becoming a member of the Executive Committee and becoming a member of the Electoral Commission. There are also committees such as the Events Committee and the Communications Committee, as well as other sub-committees to the Executive Committee that are set up from time to time for specific purposes.

BECOME A REPRESENTATIVE
The skills developed during your time as either a course or school rep, particularly gained through rep training, are invaluable for future employment. It's also a great way to meet fellow students, and members of the academic staff, to get involved with the GSU and experience the internal workings of the college. Rep elections are held early in the academic year, and anyone interested is encouraged to put themselves forward.

COURSE / DEPARTMENT REPRESENTATIVE
Course Reps provide the connection between the GSU and the student body, and act as a link between students and their course coordinators and department or school administrators. Course Reps help to resolve minor academic issues and to arrange activities and nights out for their course.

‘As a GSU Course Rep, I not only helped fellow students solve problems they faced throughout their studies, I was also consulted by my School to help improve my programme. I feel that my ideas helped make concrete changes for the benefit of future students’
— Marc Stuhldreier, course rep for LL.M. General
SCHOOL REPRESENTATIVE

School Reps sit on the Executive Committee of their School, where they represent their classmates and make sure that the postgraduate perspective is fully considered. They provide the GSU with a presence on the ground, and keep the Executive and Sabbatical Officers informed of any issue that needs to be raised at the College level.

‘Being school rep was a great way to meet like minded people outside of my program and join Dublin community efforts for environmental awareness and conservation, and most importantly, it was a great asset to my university experience!’

— Kate Hanraty, School Rep Natural Sciences

BECOME A MEMBER OF THE EXECUTIVE COMMITTEE

The GSU’s Executive Committee is responsible for the management of the day-to-day affairs of the GSU. It is made up of fourteen positions.

Six appointed positions:
» Communications Officer
» Events Officer
» International Student Officer
» Environmental Officer
» Oversight Officer
» Treasurer

Eleven elected positions:
» Two Sabbatical Officers
» Three Faculty Officers (one from each of the three Faculties)
» Three Faculty Representatives (one from each of the three Faculties)
» Research Student Officer
» Chairperson
» Equality and Diversity Officer

The following Six Positions forming part of the GSU’s Executive Committee will be filled through a CV and interview process.
COMMUNICATIONS OFFICER
The Communications Officer is responsible for the Union’s Communication Policies, as well as maintaining a high profile for the GSU. This includes a communication strategy that targets different audiences including students, university staff and outside bodies, such as journalists. This Officer will act as an advisor on the Executive Committee on communication methods. They will prepare news releases for Facebook, Twitter, news articles, the weekly Postgrad News and manage the TCDGSU website. The Communications Officer should work toward implementing areas relating to communications contained in the strategic plan, while being able to manage the operational day-to-day communication needs of the GSU.

EVENTS OFFICER
The Events Officer is responsible for organizing social events and activities throughout the year. These events can range from informal coffee morning and pub quizzes, to holiday parties and our infamous Halloween Ball! This position is an excellent opportunity to gain valuable organizational, management and event planning experience within a fun and active environment. The Events Officer also chairs an Events Committee that provides support for the planning and execution of GSU events.

TREASURER
The Treasurer is responsible for safekeeping the funds of the GSU. They will record all incomings and expenditure and will report on the financial position to the Executive Committee on an ongoing basis. They will prepare end of year financial reports with the support of an Accountant. It would be ideal to either have previous experience or have a relevant educational background and interest.

OVERSIGHT OFFICER
The Oversight Officer is on the Executive Committee to ensure there is a continuity from one year to the next. Their responsibility is to advise and support the Communications Officer and the Events Officer in their roles, as well as record the minutes of Executive Committee meetings, AGM, Council and meetings of the Union’s Board. The Oversight Officer sits on all five governance bodies in the Union.

INTERNATIONAL STUDENT OFFICER
The International Student Officer is on the Executive Committee to represent the interests of the international student postgraduate community within the Union. This Officer will work to assist international students with their visa/immigration concerns and also be actively engaged in liaising with College bodies that work in areas of importance to international students.
ENVIRONMENTAL OFFICER
This Officer shall represent Union members in areas pertaining to the environment which affects the postgraduate community right across the university and society. This officer also works to implement and improve the Union’s conservation practices in a bid to reduce the Union’s ecological footprint. This Officer also represents the postgraduate community on college committees that work in areas of importance to the environment and is a champion of health & safety in the Union.

The following 2 positions forming part of the GSU’s Executive Committee will be filled through an election at the AGM, taking place on Wednesday, 27th September 2017 at 7:00pm in the Thomas Davis Theatre, Arts Block.

RESEARCH STUDENT OFFICER
The Research Student Officer is responsible for liaising with the Sabbatical Officers on Research Student issues, both academic and social. This Officer will assist the GSU with the organisation and running of research related events, as well as providing support for the Trinity Postgraduate Review Journal and College Green. This position is crucial, as doctoral study can present students with unique challenges.

EQUALITY AND DIVERSITY OFFICER
This Officer shall represent Union members in, and deal with issues faced by, the postgraduate community right across the university in areas of Equality and Diversity. This includes working in areas pertaining to accessibility, championing against all forms of discrimination and working to ensure that all Union members are afforded equal opportunities within the Union and across the University.
The following fifteen positions are Non-Executive positions and will be filled through elections at the AGM.

**EVENTS COMMITTEE**

The Events Committee is made up of ten members, and is responsible for supporting the Events Officer in the organisation of social events and activities throughout the year. Committee members will be expected to help plan and run events, as well as attend GSU events whenever possible! This is a fun way to get involved, and meet a lot of new people!

**BECOME A MEMBER OF THE ELECTORAL COMMISSION**

Consisting of five members, the Electoral Commission is elected at the AGM. It is responsible for quorum counts, counting votes and the resolution of election disputes, as well as the advertising and running of all GSU elections. The EC will receive an hourly wage for their time during nominations for Sabbatical GSU Positions and during Election Week.

**GSU MANDATES INFORMATION**

The GSU charges it’s Sabbatical Officers and members of the Executive Committee to pursue mandates on internal and external issues. Mandates are discussed and voted upon at meetings of the GSU Council. Mandates are valid for two-years following the Council upon which they were voted on. Mandates are currently being pursued for the creation of a Third Sabbatical Officer position to allow for improved access to services provided by the Union. The GSU is also charged with lobbying the University in favour of affiliating with the Worker Rights Consortium, to lobby the government to introduce multi-annual visa registrations for international students and to support TCDSU Repeal the 8th campaign among others.
Upon registration, every new Postgrad is automatically a member of both the GSU and the Students’ Union, commonly referred to around College as the SU. The SU’s aims and functions are similar to that of the GSU, as the SU’s mandate is to represent all students, yet the focus is more on undergraduate students. The structure of the SU also resembles that of the GSU, including class reps, an executive and 6 Sabbatical Officers. For the 2016-17 year, the SU Sabbatical Officers are as listed.

Kevin Keane       President
Alice MacPherson  Education Officer
Damien McClean    Welfare Officer
Úna Harty         Communications & Marketing Officer
Jonah Craig       Entertainment Officer
Dominic Mc Grath  Editor University Times
MONDAY COFFEE MORNINGS
Join the GSU and your fellow postgrads in the Graduate Common Room every Monday between 11am and 1pm for tea, coffee and biscuits. This is a great chance to meet other postgraduate students and have a chat with your sabbatical officers, as well as an opportunity for a study break!

MONTHLY TABLE QUIZZES
The GSU hosts a Postgrad Table Quiz once per month at varying locations around Dublin. This is a great chance to show off all of your postgraduate knowledge, as well as meet other postgrad students! Come along by yourself and we will introduce you to other postgrads and GSU friends, or bring a few friends, and make a team. Prizes are given for best team name, highest points and even biggest loser!

HALLOWEEN BALL
The GSU hosts a themed Halloween Party annually on the Friday before Halloween, (27th October 2017), where you can get creative with costumes and have a great night out in Dublin City centre. Prizes are given for best dressed! We love it when you get inventive! Tickets go on sale in TCDSU Front Office, located on the ground floor of House 6, on October 3rd 2017. This is always a sell-out so get your tickets early to avoid disappointment.

CHRISTMAS COMMONS
We are delighted to be hosting the 3rd Annual GSU Christmas Ball on December 12th in the historic East Dining Hall. You will be met with a champagne reception, followed by a three-course dinner. We will then move to a privately booked major nightclub in Dublin you can get your photograph taken with the Christmas tree, or enjoy some music and dancing! This is a formal evening that will not disappoint! Tickets go on sale in TCDSU Front Office, located on the ground floor of House 6, on November 7th 2017. This is always a sell-out so get your tickets early to avoid disappointment.
**POSTGRAD WEEK**
This week is planned to provide both academic and social activities for our postgraduate community. It will be held in Hilary term from 5th -10th February 2018. During PG Week, the GSU hosts academic events and workshops that we would encourage all postgrads to attend, as well as the annual Postgraduate Research Showcase. PG Week also features both mindful and social events including yoga sessions, the annual GSU Sports Tournament and the GSU Birthday Party!

**TRINITY BALL**
Trinity Ball, known as the largest private party in Europe, draws more than 10,000 guests each year, and features well-known headline acts. This year, Trinity Ball will be held on Friday 6th April 2018. Tickets may be purchased from TCDSU Front Office, on the ground floor of House 6. Information about this will be made available closer to the time.

**POSTGRAD BALL**
Trinity’s annual Postgrad Ball is a GSU tradition! You will be greeted by a champagne reception, which will be followed by a three-course meal and after party. This year, Trinity’s Postgrad Ball will take place on Friday, 25th May 2017 which is the last day of the exam period. Please join us for one of the most memorable nights of the year! Tickets go on sale in TCDSU Front Office, located on the ground floor of House 6, on April 17th 2018. This event always sells-out quickly so get your tickets early to avoid disappointment.
Postgraduate Spaces Around Campus

GRADUATE COMMON ROOM

The Graduate Common Room, which is located in Front Square on the first floor of House 7, is a spacious social area reserved specifically for postgraduate students. It is designed to offer a friendly environment for students to unwind and connect with each other. We would ask you to respect this space and keep it as you would hope to find it, clean, tidy and well looked after!

The Common Room provides students with an array of amenities. The area has recently been equipped with a projector and accompanying sound system, which will allow for movies and videos to be shown. The Common Room also includes kitchen facilities, where tea, coffee and milk are available. The GSU regularly stocks the Common Room with an array of newspapers and magazines, and we would like your help to grow our ‘take a book, leave a book’ library available for all its users. This space is open Monday through Friday, 9am to 8pm.

All postgraduate students have access to this space through swipe access by using your student card. Outside of the opening hours specified, Postgrads will not be able to gain access to the Graduate Common Room.
1937 Postgraduate Reading Room

In many ways, the Reading Room is one of the focal points of postgraduate life at Trinity. It is one of the few postgraduate-only designated study areas on campus, and is available to every registered postgraduate student regardless of discipline, programme or year of study.

The Reading Room is situated in Front Square and is accessible by student card swipe access 24 hours a day, 7 days a week. The building features a large study space, a separate computer room with printer access, a new Kitchenette, a small breakout space, as well as toilets, a water fountain and vending machines.

Lockers are also available in the Reading Room, and can be secured at the beginning of the year by visiting TCDSU Front Office on the ground floor of House 6. Lockers are €40 with a €10 deposit refundable upon return of the locker key which usually is in August the year after you acquire your locker key.

Whilst the Reading Room is accessible for 24/7 use, students who leave College after midnight but wish to return to the Reading Room must do so within one hour and must leave their College ID card with front gate security and collect same upon their return. Access will not be granted if these steps aren’t followed after midnight or before 7 am.
TRINITY POSTGRADUATE REVIEW JOURNAL

The Trinity Postgraduate Review Journal, commonly referred to around College as the TPR, is a peer and academic reviewed, multidisciplinary journal that is compiled and edited by Trinity postgraduates. The TPR is a publication that is entirely staffed and run by postgraduate students from all academic areas and disciplines.

Published at the end of May each year, the TPR showcases the best postgraduate research that the College has to offer, and provides an opportunity for early stage researchers to gain valuable experience in publishing, editing and the peer review process.

Titles from Volume XIV (2014-15) included:

- ‘Putting oesophageal cancer on the RACK: A study of the RACK1 scaffolding protein in oesophageal adenocarcinoma’ (Deirdre Duff, Institute of Molecular Medicine)
- ‘Governing Traveller Identity: Analysing the Irish State’s Refusal to Recognise Traveller Ethnicity’ (Barry Price, School of Social Sciences and Philosophy)
- ‘A Narrative of Revision Documents of Performance and the Theatrical Abridgement Theory in Romeo and Juliet’ (Thomas Roberts, School of Histories and Humanities)
College Green is the online humanities journal of the Graduate Students’ Union. The journal is published annually and aims to present original research in the field of Humanities.

It also displays creative works such as poetry, prose and visual art with humanistic interests. Our College has long been renowned for its standing in humanities research and writing. College Green brings this valuable work to a global audience through a new online platform.

Submissions are open to all registered postgraduate students (www.collegegreenmagazine.com).
The Graduate Studies Office has overall responsibility for the registration, academic progress, and welfare of postgraduate students throughout the University. We are situated in the Academic Registry (situated in the Watts Building) on the main campus.

ROLE OF DEAN OF GRADUATE STUDIES

The Dean of Graduate Studies is the academic officer responsible for the admission, progression and examination of all postgraduate students in College and is appointed by the University Council on the nomination of the Provost.

The Current Dean is Professor Neville Cox. As Chair of the Graduate Studies Committee, Professor Cox plays a central role in the approval of new postgraduate courses and in ensuring that regulations governing existing courses are followed.

Together with the Graduate Students’ Union, the Dean represents the graduate student body on a variety of College committees, including the University Council, the Heads’ of School Committee, the Deans’ Committee, and Research Committee.
The Postgraduate Advisory Service, commonly referred to around College as PAS, is led by the Postgraduate Support Officer who acts as a first point of contact for any postgraduate student needing support or guidance. Issues commonly brought to PAS by students include examination results, thesis submissions, supervisory issues and financial hardships. If in doubt, get in touch! All queries will be treated with confidentiality.

The Postgraduate Advisory Service is led by the Postgraduate Support Officer who provides frontline support for all Postgraduate students in Trinity. The Postgrad Support Officer acts as a first point of contact, and a source of support and guidance for issues arising from examinations, thesis submissions, supervisory issues, and many others. If in doubt, get in touch! All queries will be treated with confidentiality.

The PAS also provides representation for postgraduates in the event of disciplinary and/or academic appeals. Each Faculty has three members of Academic staff who act as Postgraduate Advisors, and the Postgrad Support Officer may refer you to them for further assistance if necessary.

Contact details of the Postgrad Support Officer and the Advisory Panel are available on our website: www.tcd.ie/Senior_Tutor/postgraduateadvisory

The PAS is located on the second floor of House 27. We’re open from 8.30 am to 4.30 pm, Monday to Friday. Appointments are available from 9am to 4pm.
Web Portal mytcd.ie

Registration for the 2017/2018 academic year will take place online via the my.tcd.ie web portal. All fee invoices/payments (including student contribution charge) for the coming year will also be handled online via the portal.

WHAT DO I NEED TO KNOW?

» From early September onwards, registration for ALL students (both new entrants and continuing students) will be carried out online via the web portal.

» Once you have completed online registration, you will need to collect your TCD student card in person during Orientation Week from the Public Theatre, (Exam Hall) (see map at www.tcd.ie/Maps), from September 13th-16th inclusively.

September 13th-15th inclusively
Wednesday, 13th September: 09.30-17.00
Thursday, 14th September: 09.30-18.00
Friday, 15th September: 09.30-17.00
If you cannot make it then see http://tcdgsu.ie/student-card for alternative dates and times.

» All student cards are issued for the duration of the student’s course. In the event of theft or loss of an ID card, students should visit the Academic Registry to request a replacement.

GETTING HELP

During the registration process you will be able to submit a query by clicking the “Ask AR” button. For general queries relating to fees, registration or admission please contact the Academic Registry, located in the Watts building.

Monday, Wednesday, Friday 9.30am - 5.00pm
Tuesday, Thursday 9.30am - 6.00pm

Contact Info
(01) 8964500
academic.registry@tcd.ie
www.tcd.ie/academicregistry
Accommodation in Dublin

Searching for accommodation in Dublin can be a trying, and sometimes rather frustrating, experience. However, with the right tools and an early start a place to stay is just around the corner!

THE STUDENTS’ UNION ACCOMMODATION ADVISORY SERVICE

This service helps all students, postgraduates included, find accommodation by providing them with advice and access to house and apartment-hunting resources. In August and September, a fully staffed service is run from the Students’ Union Front Office, located in House 6. Please feel free to drop in and meet with a member of staff, who will then aid in your accommodation search. The service is open Monday to Friday from 9.30 am to 5.00 pm and Saturday from 9.30 am to 1.00 pm.

This service allows for access to the Trinity accommodation noticeboard, as well as private listings. It also provides further advice on living and renting in Dublin.

For further information concerning the Students’ Union Accommodation Advisory Service, please see http://www.tcdsuaccommodation.org/

The Students’ Union also manages a Facebook group, TCDSU Accommodation Support, which can help connect you with possible roommates, as well as accommodation listings.

ONLINE RESOURCES FOR LONG-TERM ACCOMMODATION

» www.daft.ie
» www.rent.ie
» www.myhome.ie
» www.collegecribs.ie
» www.gumtree.ie
» www.tcd.ie/communications/noticeboard
» www.propertycheck.ie
New Trinity Gift Shop

Purchase memorable Trinity College Dublin and Book of Kells merchandise in-store and online at www.trinitygiftshop.ie

15% OFF
EVERYTHING ONLINE

Offer valid until 31st October 2017

Trinity College Dublin
Coláiste na Trionóide, Baile Átha Cliath
The University of Dublin

For more information visit
www.trinitygiftshop.ie
f/trinitygiftshop
IT Services

IT Services provides the central computing services in Trinity, including an IT Service Desk, research computing, networking and audio-visual services.

YOUR USERNAME & PASSWORD

After completing online registration at my.tcd.ie, you will receive an Intray message with your unique Trinity username. This Intray message will also list the steps for setting your own password, which you must do before being able to use the student MyZone email service. You will also need your username and password to connect to the Wi-Fi service, use the online Library services, login at my.tcd.ie and to access many other IT services in Trinity.

YOUR TCD MYZONE EMAIL ACCOUNT

As a student at Trinity, you will receive a MyZone ‘@tcd.ie’ email account, accessed at myzone.tcd.ie. It is provided by Google, so it’s a lot like Gmail, includes unlimited online data storage and is yours for life. Official Trinity emails will be sent to this account, so you should check it regularly. http://www.tcd.ie/itservices/email/myzone.php

IT SERVICES COMPUTER ROOMS

The 1937 Reading Room is available for the exclusive use of postgraduate students. It is equipped with PCs and printing facilities, and is available 24 hours, 7 days a week. Other computer rooms, with both PC and Mac computers, are available across Trinity, including some off-campus locations. Please see the map at www.tcd.ie/itservices/facilities/kb/map.php for more details.

GETTING HELP

News, alerts and troubleshooting information are available at www.tcd.ie/itservices. Specific information for new students may be found at www.tcd.ie/itservices/students/new_students.
GETTING CONNECTED TO THE NETWORK

There are two separate networks that postgraduates may connect to in Trinity:

» The TCDconnect Wi-Fi and wired service is available to all students. Details of how to access this network are available online at www.tcd.ie/itservices/network/tcdconnect.php.

» Some departments may also allow you to connect your personal computer to the wired network in offices and labs. To apply for such a connection, please visit www.tcd.ie/itservices/network/offices-labs.php.

For further assistance, contact the IT Service Desk by email to itservicedesk@tcd.ie, by phone at 01 896 2000 or in person on the ground floor of Áras an Phiarsaigh.
Student Health Services

This service aims to take a holistic approach to student health. In addition to providing on-campus primary health-care, the service also focuses on the psychological and occupational aspects of student health. Student consultations are free and normally by prior appointment only. Modest charges may apply for additional services.

EMERGENCIES

Emergency appointments are accommodated through a system of nurse triage, and are available at 9:30am and 2pm, although if demand is heavy lists may be closed early.

GP SERVICES

These include general medicine, sports medicine, antenatal care in conjunction with the National Maternity and Rotunda Hospitals, and mental health care, provided in close association with the College Counselling Service and the Health Service Psychiatrist.

SEXUAL HEALTH

A Sexual Health Clinic is available every Wednesday during term, 9:30am - 1.00pm and 2.00pm - 4.00pm. Appointments may be made at reception in the Health Centre. We charge €15 for courier of samples, otherwise the service is free. Absolute confidentiality is maintained and no record of attendance at this clinic is kept in the general notes at the Health Service.

In Ireland, individuals pay for contraception and appointments can be made with the College Health service to discuss options and get a prescription from a nurse or doctor. Condoms are available for free in the GSU office. Emergency contraception (also known as the morning after pill) is available by going direct to a pharmacist without a prescription for approximately €35.
Tests for Sexually Transmitted Infections (including HIV) are available at the College Health Service during their Sexual Health Clinic on Wednesdays from 9.30-11.30 and 1.30-3.30. Appointments cost €20 (€5 refundable when you attend) and must be made in advance.

In both the Republic of Ireland and Northern Ireland, abortions are illegal (except for where there is a real and substantial risk to the life of the pregnant woman)\(^1\). It is legal to travel overseas for abortion, with the mainland UK being the most popular destination. For more information please visit the British Pregnancy Advisory Service website www.bpas.ie

**CONFIDENTIALITY**

Absolute confidentiality is maintained. All medical records are retained in the Health Centre and do not form part of the University’s Student Records. Information is only given to third parties with the patient’s consent.

**Health Centre hours for students are:**
**9.30 AM - 1.00 PM, 2.00 PM - 4.00 PM**

\(^1\) http://www.citizensinformation.ie/en/health/health_services/women_s_health/abortion_information_the_law.html
Counselling

The Student Counselling Service (SCS) is here to help you to manage any difficulties you are experiencing so you can enjoy and fully participate in your academic course, social life and other college activities.

The SCS is a confidential, professional service available free of charge to every registered Trinity College and Marino Institute of Education student. Many students report an improved well-being and increased enjoyment of their College experience having availed of some of the counselling support services on offer. The SCS provides a space for you to help yourself.

SERVICES AVAILABLE AT THE STUDENT COUNSELLING SERVICES:

» Initial 30-minute needs assessments by booking or dropping-in at lunchtime (1 - 2 p.m.)
» One-to-One Counselling appointments
» Urgent appointments can be booked daily weekday afternoons (phoning or dropping-in early highly recommended)
» Weekly lunchtime workshops to help improve self-confidence, manage stress, improve relationships, etc.
» Group supports for anxiety, social anxiety, Autism Spectrum Disorder, low mood and bereavement
» “PG Tips” - a postgraduate-only group on communication, assertiveness and supervisory relationship skills
» Online self-help programmes for anxiety, low mood, body image and eating issues (https://ie.silvercloudhealth.com/signup/tcd)
» Weekly drop-in Mindfulness Group
» Downloadable audio files on Mindfulness and Relaxation (SCS website)
» Weekly therapy groups (by counsellor suggestion/screening)
» Self-Help resources on relevant postgrad issues
» TCD Headspace - The SCS reaching out to you on Facebook (@TrinityHeadspace) and Twitter (@TCD_Headspace)
WE ARE GSU

Graduate Students’ Union
Trinity College Dublin | The University of Dublin

WWW TCDGSU.ie
TrinityGSU
TrinityGSU

#WeAreGSU
S2S
Student2Student

Peer Support
how it works

Fancy a chat
with someone who's not going to judge, tell you what to do or tell everyone what you've said?

Phone, email or go online
to request a meet-up with a Peer Supporter

And you can go for a coffee or a walk and talk to them

Your Peer Supporter will get in touch to arrange a meet-up

You can even look at our profiles and let us know who you'd like to talk to, or what you're looking for in a Peer Supporter

It doesn't matter if you just need one hour, or if you'd like to make regular arrangements

You can call in to our drop-in instead or as well

We're highly trained (get it?) and here for you

Trinity College Dublin
Coláiste na Trionóide, Baile Átha Cliath
The University of Dublin

http://student2student@tcd.ie
student2student@tcd.ie
01 896 2438

Helping you on your own path to success!
Diversity and Inclusion

Diversity and Inclusion are core values for Trinity, reflected in the College Strategic Plan 2014-2019 https://www.tcd.ie/strategy/values

For members of the Trinity community, our goal is for a campus culture which will be exemplified by an ethos, not only of respect, understanding and appreciation of difference, but an ethos where difference in individuals and in groups is supported and celebrated. As a post graduate student you can expect to experience that type of campus environment, and you also have an obligation to sustain it by ensuring that your actions live up to these standards.

Our total student body is 58% female, 57% aged 21 or under, with students coming from 122 countries, and from every county in Ireland.

The College’s commitment to Diversity, Inclusion and Equality, as articulated through our Diversity Statement, is manifest in our Strategic Plan, in our policies, and in our provision of services.

Our Diversity and Inclusion website provides a comprehensive source of information in relation to strategy, policy, services and supports across the entire range of diversity related issues.

Chaplaincy

Four chaplains, representing various Christian traditions in Ireland, provide an ecumenical chaplaincy service on campus. Based in House 27, where they have offices and a coffee room, the chaplaincy offers welcome and hospitality to all students, irrespective of religious affiliation.

As well as providing a forum where students from various cultural and linguistic backgrounds can meet socially, the chaplaincy organizes a variety of events during the year. Regular services are held in the College Chapel, and pastoral guidance, Spiritual accompaniment and bereavement support are also available.
The Chaplains are happy to assist students of other churches or of other faiths who wish to make contact with their own religious community in Dublin. There is a Prayer Room, where the Blessed Sacrament is reserved, through the door to the left of the Chapel porch. The Prayer Room is available for quiet reflection and prayer to people of all traditions from 8 a.m. – 7 p.m. daily. Prayer rooms for Muslim worshippers are located in Arch 7, Goldsmith Hall and in St James’s Hospital.

CONTACTS IN IRELAND FOR OTHER SYSTEMS OF BELIEF:

Atheism: **Atheist Ireland** [http://atheist.ie](http://atheist.ie)
Buddhism: **Dublin Buddhist Centre** [www.dublinbuddhistcentre.org](http://www.dublinbuddhistcentre.org)
Hinduism: **Hindu Cultural Centre Ireland** [www.hindu.ie](http://www.hindu.ie)
Humanism: **Humanist Association of Ireland** [http://humanism.ie](http://humanism.ie)
Islam: **Islamic Foundation of Ireland** [http://islaminireland.com](http://islaminireland.com)
Judaism: **Irish Jewish Community** [www.jewishireland.org](http://www.jewishireland.org)
Quakers: **Quakers in Ireland** [http://quakers-in-ireland.ie](http://quakers-in-ireland.ie)

For further details see our website: [www.tcd.ie/chaplaincy](http://www.tcd.ie/chaplaincy).
The Disability Service provides confidential supports for postgraduate students with disabilities in Trinity. Many Trinity students have disabilities that may be visible or invisible. Regardless of the nature of your disability, the Disability Service is here to help you identify and support your needs during your time in Trinity.

Working within the service are a team of professionals with expertise in the field of disability, including disability officers, occupational therapists and an assistive technology officer. As a student registered with the service, a number resources and supports are available to you that will assist you throughout your research and study. These may include the provision of assistive technologies, access to respite spaces, or access to reasonable accommodations (such as disclosure of your disability, note takers, library assistants etc.). Additionally, postgraduates can avail of individual sessions with an occupational therapist who will assist you to develop practical skills and strategies to help you manage your university student life (including balancing wellbeing, research load, and the supervisor-relationship).

We would love to hear from you! If you have a disability and need additional support in college, please contact the Disability Service by:

- Email: askds@tcd.ie
- Phone: 01-8963111
- Website: www.tcd.ie/disability
- Or Drop into Room 2054 in the Arts Building.
English for Academic Purposes

The EAP Programme is designed to meet the needs of students whose first language is not English.

The course focuses on academic writing and academic spoken discourse, and aims to help students consolidate their English language proficiency in areas which are vital to successful university study. Students work on tasks relevant to their own academic fields, and complete written and spoken presentations.

They can also access our self-study resources, including online testing, and can participate in tailor-made English language writing clinics. Students are given a certificate of completion if they satisfy all aspects of the course, confirming their English language proficiency level.

www.tcd.ie/slscs/english/

Unilink

Unilink is a confidential, practical support service for students who may be experiencing mental health or physical and sensory difficulties. The service is available to students registered with the Disability Service and is staffed by Occupational Therapists with experience of working with University students.

The aim of the Unilink Service is to enable you the student to develop practical skills and strategies to help you in your role as a student, both academically and socially. Unilink is available on a one-to-one basis throughout your postgraduate study and is provided on campus.

For further information on the Unilink Service, please visit the Unilink website www.tcd.ie/disability/services/unilinkservice.php.
Student Learning Development

Student Learning Development, commonly referred to in College as **SLD**.

Student Learning Development is here to help you achieve your academic potential while studying in Trinity. The supports available include free workshops, online resources and individual consultations.

**CONTACT INFO**

student.learning@tcd.ie | www.student-learning.tcd.ie | (01) 896 1407

**WORKSHOPS**

Student Learning and Development holds a wide range of free workshops throughout the year on a variety of topics for students from all departments.

Those of interest to postgraduates include:
- Planning & Managing your PhD
- Critical Writing Skills
- Reading and Note-Taking Strategies
- Critical Argument Skills
- PG Literature Review Skills
- Presentation & Poster Skills
- PG Thesis Writing Process Viva & Oral Defence Preparation
- Organisation & Time Management Skills

Many of these workshops are now hosted virtually, which means you can participate in them even if you are off-campus.

View our workshop schedule on www.student-learning.tcd.ie.
POSTGRADUATE SKILLS SUMMER SCHOOL

SLD run a two-day event during the year, in collaboration with the GSU and other support services in TCD. It is aimed at Postgraduate students, at any stage of their study, and is a great way to meet other postgraduate students and get useful information. Topics include: Student/Supervisor relationship, presentation skills, wellbeing, literature reviews and thesis writing.

SLD BLACKBOARD MODULE

If you have missed a workshop, please feel free to use any of our workshop materials and other great learning resources on our self-enrol Blackboard module ‘Academic Skills for Successful Learning’. See www.student-learning.tcd.ie for details on enrolment. The module offers a range of resources that provide academic support to students. Topics include:

- Self-management, e.g. time management, motivation, procrastination
- Effective Study Skills e.g. critical thinking, notemaking, group work
- Presentation skills (includes poster presentations)
- Writing skills e.g. referencing and plagiarism, thesis writing, literature reviews

INDIVIDUAL CONSULTATIONS

Call to make an appointment to meet one-on-one with a learning advisor to discuss your study issues.

PLANNING AND MANAGING YOUR RESEARCH AND YOUR CAREER (PMRC): A GENERIC SKILLS MODULE FOR PHD STUDENTS

The Careers Advisory Service and Student Learning and Development offer a 5 ECTS open enrolment module for PhD students. This module aims to equip PhD students with the skills required to successfully plan and manage their research and career. PMRC includes workshops on relevant topics such as career planning, CV and interview preparation, thesis writing and viva preparation.

For further details see: http://www.student-learning.tcd.ie/postgraduate/events/phdmodule/

Other supports for learning in college

The Maths Help Room, which provides informal help from Trinity students. See: https://www.maths.tcd.ie/~mathshelp/.

The Programming Support Centre is available to all computer science and engineering students taking programming courses. See: www.scss.tcd.ie/misc/psc.
Careers Advisory Service

Postgraduate study opens the doors to many opportunities but the market is competitive and you will need to differentiate yourself clearly from other candidates.

RESOURCES:
The Careers Advisory Service (CAS) provides a wide range of resources and services to help you make and implement informed choices about your future career direction.
The Careers Information Centre at 7-9 South Leinster Street contains a range of free, career-related booklets and employer materials for you to take away. Online, the resources section of the website (www.tcd.ie/Careers/resources) provides useful information on a range of topics from career choice and planning, to working abroad, taking a year out and everything in between.

SERVICES:
Individual appointments to meet a Careers Consultant are also available. They work with you to identify how best to approach the next step in your career. They can also review your CV/LinkedIn profile and provide coaching to ensure maximum impact at interview. Job opportunities from employers currently recruiting Trinity graduates as well as postgraduate courses and funding are available online. CAS also offers a wide range of seminars; workshops and employer presentations, including postgrad specific events, throughout the year that will help you explore where your postgraduate study can take you.

MYCAREER | An online service that you can use to:
- Apply for opportunities which match your preferences - vacancies including research options
- Search opportunities - postgraduate courses and funding
- View and book onto employer and CAS events
- Submit your career queries to the CAS team
- Book an appointment with your Careers Consultant

Simply login to MyCareer using your Trinity username and password and personalise your profile.
IT Training

IT Services offer a range of IT training resources for postgraduate students that are available throughout the year. Most of these courses are held over a half-day, are free of charge and can be booked online.

WORKSHOPS OF PARTICULAR INTEREST TO POSTGRADUATE STUDENTS INCLUDE:

» ‘Planning Thesis Production using Microsoft Word’
» ‘Effective Presentations using Microsoft PowerPoint’
» ‘Data Processing using Microsoft Excel’
» ‘Data Management using Microsoft Access’
» ‘Introduction to Photoshop’
» ‘Online Surveys with Survey Monkey’

To see the schedule of upcoming workshops and to book a place, take a look at the IT Services training resources website: www.itservicedesk@tcd.ie

The website also offers short tutorial videos, training material and user guides that you can access at any time.
WHAT THE ALUMNI OFFICE CAN DO FOR YOU!

TRINITY DEVELOPMENT AND ALUMNI

HOW WE SUPPORT STUDENTS:
- ALUMNI STUDENT MENTORING PROGRAMMES
- FUNDING SUPPORT FOR STUDENT-LED ACTIVITIES
- SUPPORTING CLUBS AND SOCIETIES WITH ALUMNI ENGAGEMENT
- PART-TIME JOBS FOR STUDENTS
- STUDENT EVENTS AND COMPETITIONS

TO FIND OUT MORE GO TO TCD.IE/ALUMNI/STUDENTS

CONTACT

01 896 2088
tcdalumni
alumni@tcd.ie@tcdalumni
The Innovation Academy is an exciting intellectual space that promotes creativity and innovative thinking in postgraduate students.

Our cohort is drawn from a community of PhD researchers, engaged in scholarship within and across disciplines, in areas of societal, cultural and economic relevance for Ireland and globally. At the Academy, innovation is taken to encompass the creative arts, social entrepreneurship, engineering, business, and technology.

**POSTGRADUATE CERTIFICATE IN INNOVATION & ENTREPRENEURSHIP (30 ECTS)**

Provided as a free additional qualification to registered PhD students, it is jointly awarded by Trinity College Dublin, UCD and Queen’s University Belfast.

The programme is delivered by academic staff drawn from diverse disciplines, who are active in the area of innovation and entrepreneurship, as well as senior advisors and practitioners in public and private sector organisations in Ireland and internationally. There is an emphasis on workshops and problem-based learning within multidisciplinary teams.

**CORE MODULES:**

- Creative Thinking & Innovation (10 ECTS)
- Opportunity Generation & Recognition (5 ECTS)
- Specialised Modules:
  - Protecting Your Intellectual Property (5 ECTS)
  - Planning Your New Venture (5 ECTS)
  - Creative Capital (5 ECTS)
  - Leadership Development (5 ECTS)
The Postgraduate Certificate has a flexible structure and can be taken on a rolling schedule throughout the academic year.

Students take part in workshops, seminars, practical challenges, design thinking and innovation projects. It is an intensive, experiential programme with the aim of introducing students to creative thinking within teams and the basic concepts of entrepreneurship.

For more information and to register online visit www.innovationacademy.ie.

“Participating in the Innovation Academy gave me the opportunity to meet and network with other PhD students from different faculties and universities. I found it very rewarding to take part in team challenges and competitions, and the module has given me a lot of confidence and insight into how to transfer the soft skills that come from doctoral study into other contexts. I’m also much better equipped to translate that wider skill-set to an employer outside of the academy!

- Jonathan Johnston, PhD Candidate Germanic Studies
Welcome to the Library of Trinity College Dublin - the largest library in the country. We look forward to helping you achieve and succeed.

The Library is legally entitled to receive a copy of every book and journal title published in Ireland and the UK. The collection includes 6.5 million printed items, 410,000 e-books and 114 e-journals.

There are three main libraries with study spaces:

- Berkeley/Lecky/Ussher Library Complex, known as the BLU: This houses material for the Faculty of Arts, Humanities and Social Sciences, other subjects such as Nursing & Midwifery, and a 24-hour study space (Kinsella Hall).

- Hamilton Library: Faculty of Engineering, Mathematics and Science (FEMS) books can be found here.

- John Stearne Medical Library at St James’s Hospital.

In addition, the Old Library contains rare books and manuscripts, including the Book of Kells. You need your Trinity Student Card to enter or borrow from any of the libraries. Your TCD App will also grant you access.

“Have a question about your research question or you’re not sure where to locate your collection? Staff at our information desks are happy to help”

GET TO KNOW YOUR SUBJECT LIBRARIAN

Each school has a dedicated librarian who can help you find, evaluate and cite information for your research. Make sure you attend the library workshops organised by your lecturer. Arrange an appointment to meet with your librarian for any follow on, one-to-one guidance on developing your search strategy or systematic review.
BORROW

Postgraduate Diploma Students. You can borrow up to 4 books at a time from these ‘lending’ collections:
LEN (BLU libraries) - 4 weeks.
If they have a yellow sticker = 1 week
S-LEN (Hamilton library) - 1 week
SJ (John Stearne library) - 1 week

MASTERS AND DOCTORAL POSTGRADUATE STUDENTS

You can borrow up to 10 books at a time. Books from the Open Access Collection can be borrowed for 4 weeks. Not all books from Closed Access Collections (stacks – on campus or at Santry - or external storage) can be borrowed, but those that can, may be borrowed for 4 weeks.

Up to 4 of your 10 books may be from the ‘lending’ collections. These items will have either a 1 or 4-week loan period.

Use the FastLane self-service machines to borrow and return books without having to queue at the counters.
Some of our most frequently used books and journals – Counter Reserve (or Short Loan Collection) - are kept behind the BLU and Hamilton counters. These can be borrowed for up to 5 hours at a time.

REQUEST

As we don’t have the space to display everything, approximately 80% of our collection is in storage. For these items, you need to place a request via Stella Search - you will receive an e-mail to notify you when your item is ready for collection. If you don’t see an option in Stella to request an item in closed access, you may need to complete a call slip which is available at the reading room counters. Books from Closed Access can take a little while to be delivered depending on (a) the time of the year and (b) from where we are retrieving them.
THE 1937 READING ROOM
The 1937 Reading Room, open 24/7, is a dedicated library study facility located on Front Square. It includes a large study space, a computer room with printers, a kitchenette, a breakout space and gender-neutral toilet facilities.

POSTGRADUATE STUDY DESKS (CARRELS)
Carrels, or individual study desks, are available in the BLU and Hamilton Libraries. They are assigned to registered doctoral and research postgraduate students on a first-come, first-served basis. Taught postgraduates are invited to apply from November.

VISITING OTHER LIBRARIES
Masters and doctoral postgraduate students can visit and use the collections of almost all of the libraries in Ireland with an ALCID card. Apply for a card at the Berkeley Library Admissions Desk.
If you’re new to TCD or want to brush up on existing skills, join us for a series of 15 taster sessions delivered by the Library, and Student Learning & Development. Schedule available online, no need to book. Some of these include:

WHO NEEDS AN ACADEMIC LIBRARY
WHEN WE’VE GOT GOOGLE?

Develop your critical skills and find answers to questions like ‘what is the deep web’ and ‘how do I know what a quality source looks like?’

CRITICAL THINKING

Why do you need to think critically? This session will provide you with tips on what critical thinking is and how you can apply it to your learning assessments.

PLAGIARISM

Worried about plagiarism? Find out what it is, the importance of acknowledging the work of others, and how to cite and reference information correctly.

ESSAY WRITING

Essays are a common form of assessment in TCD. Come along for tips on the stages of the writing process, how to structure an essay, how to answer the question and build an argument.

THE LITERATURE REVIEW PROCESS

How do I establish what has already been published on my research question? Learn how to create an effective search strategy.

EVALUATING JOURNAL RESEARCH PAPERS

It’s not all about books and websites. Evaluate the quality and impact of research published in academic journals in your discipline.
EARLY PRINTED AND MANUSCRIPT COLLECTIONS
Discover and explore unique collections spanning 3,000 years. Find out how you can utilise our Early Printed Books (EPB) and Manuscripts & Archives Research Library (M&ARL) holdings in your research.

ENDNOTE ONLINE
How do I manage references for my essay?  Save time writing your bibliography. Class duration is 60 minutes followed by an optional clinic for attendees.

ENDNOTE DESKTOP
How do I manage references for my research?  A hands-on workshop recommended for postgrads and staff. Class duration is 60 minutes followed by an optional clinic for attendees.

SUBMITTING YOUR ETHESIS
Find out how to use Trinity’s Research Support System (RSS) & TARA, our Open Access Repository. We’ll also advise on commercialisation, copyright & publishing.

PUBLISHING AND PROMOTING YOUR RESEARCH
Do you want to disseminate your research? Learn about the scholarly publishing landscape and how to maximise the impact of your findings.
Graduate Student Medical Insurance

This policy covers all medical expenses incurred by a student due to an accident or illness whilst studying. It is the most comprehensive policy available on the market, with no corners cut to ensure quality!

The Key Benefits covered include:

- Public & Private Hospital Treatment as Standard (ALL Hospitals included)
- Family Compassionate Visits: Covers a round trip for one family member to be with their loved one in the event of a serious accident, illness or fatality
- Mental Health cover for illnesses which are not pre-existing
- 14 Days Holiday cover included
- 24 Hour Multilingual Claims Service

How to Claim?

For EMERGENCY Claims
Contact our Emergency Hotline on
01 - 4401762
Available 24/7
Certified Multilingual Service

For ALL OTHER Claims
Contact our Office on
01 – 6395800 / info@studyandprotect.com
Available from 9am to 5pm Monday to Friday

THIS POLICY MEETS ALL VISA REQUIREMENTS
THEESIS TO BE SUBMITTED SOON?

ATTENTION ALL CLASS REPS!

MAJOR DISCOUNTS OFFERED ON ALL CLASSES

Please contact us on 01- 4753616
or e-mail us on info@thesiscentre.ie

NO HIDDEN EXTRAS!

We Will Not Be Beaten On Price & Quality!

The Thesis Centre,
65 Lower Camden Street,
Dublin 2.
Tel: 01 475 3616
Email: info@thesiscentre.ie
Web: www.thesiscentre.ie
STUDENT PRINTING, PHOTOCOPYING AND SCANNING SERVICE

The printing, scanning and photocopying service in the IT Services computer rooms and Library is managed by IT Services and the Library and provided by Datapac.

After completing student registration, your Datapac PIN will be emailed to your TCD MyZone email address. You may then add credit to your Datapac account by either visiting one of the Datapac kiosks located around campus, or online at www.tcdprint.ie. You can also check your account balance, printing history and change your pin on www.tcdprint.ie.

To print, photocopy or scan using the Datapac system, touch your student card (or enter the first 8 digits of your student card ID number), enter your PIN and follow the instructions on the touch screen panel. Choose Pull Print to print any file you have already sent to print; Copy to photocopy; or Email to scan to your Trinity email address.

You can print from your device to the Datapac printers by using the TCD Print Anywhere service. For further details, click the TCD Print Anywhere link towards the bottom of www.tcdprint.ie.

COSTS

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Further help is available by email from helpdesk@tcdprint.ie or calling 087 738 0498 between 10am and 4pm, Monday to Friday. The Datapac technician is available at advertised times in Áras an Phiarsaigh (Room 0.03) and the Berkeley Library (Iveagh Hall).
Financial Hardship Assistance

There are a few sources within College that postgraduates can turn to if they find themselves dealing with financial hardship.

**STUDENT ASSISTANCE FUND**

The Student Assistance Fund, referred to around College as the SAF, is a fund for registered students in severe financial hardship due to emergency or unforeseen circumstances.

It is important to note that the SAF cannot be used to cover tuition or registration fees. Rather, the fund is intended to cover expenses such as rent, food, transport and childcare. The SAF is administered by the Graduate Studies Office, and is means tested, requiring the provision of supporting documentation.

**POSTGRADUATE HARDSHIP FUND**

The Postgraduate Hardship Fund is a postgrad specific fund that is administered by the GSU in conjunction with the Postgraduate Advisory Service. This fund functions much like the SAF, and cannot be used to cover tuition or registration fees.

**STUDENT WELFARE LOANS**

The Students’ Union offers interest-free loans up to €100. The repayment plans are flexible, and this loan may be availed of more than once. Simply drop into the SU’s Welfare Office, on the first floor of House 6, to secure this loan. No documentation is needed.

For more info see here: https://www.tcdsu.org/welfare-loans.
Central Societies Committee

Postgraduate Students are very welcome and encouraged to join societies and clubs at Trinity. The easiest and best time of the year to join a society is during Fresher’s week, which is held this year during the week of September 18 – 22nd. However there will also be a clubs and societies fair in the Sports Hall on September 15th between 11 – 1pm specifically for postgraduate students.

Front Square is taken over for the week by all the societies and sports clubs, each of them eager to secure your membership. For a small fee (€2-€3) you can join any society of your choosing. There are around 120 recognised societies, with everything from debating to dancing, sign language to sci-fi, acting to archaeology, and comedy to choral singing.

The Central Societies Committee (CSC) facilitates the work of the student societies in Trinity College. The CSC is comprised of elected students whose sole purpose is to ensure that student societies have the best support, help and advice available to them. The CSC produces a guide (available during Freshers’ Week and throughout the year) to give you an idea of all the student societies that exist in Trinity College. The CSC website also has links to all of the societies’ own websites, and a web calendar gives information on what societies are organising on a day-to-day basis (www.trinitysocieties.ie).

For any extra information, you can email enquiries@csc.tcd.ie.
Volunteering in Trinity

The spirit of participation, social responsibility and civic engagement is not only encouraged at Trinity, but is a thriving and hugely important aspect of life in College.

Research and teaching partnerships, staff and student voluntary activity, becoming a GSU class or school rep, and dedicated programmes to ensure access to education, are all great ways for graduate students to take part in campus life. Volunteering a little of your time can bring a wealth of benefits, including networking opportunities within your field, transferable skills, improved confidence and motivation, as well as a chance to meet with new people and engage in life outside of the library, lab, or carrel.

Students who are interested in researching opportunities to become involved should visit the Trinity Civic Engagement website at www.tcd.ie/Community, or get in touch directly with the many societies, clubs, and charitable organisations that operate on campus. Students who volunteer during the year may apply to the Dean’s Volunteer Awards.

‘Volunteering your time and skills is a great way to get some real-world experience, which is not only invaluable in today’s tough job market, but moreover, is in keeping with the friendly, supportive ethos here at Trinity. It’s always important to give back to the community, and as a postgraduate student, I found it really rewarding to put my skills into action, in the hopes of making a contribution to a vital project’
- Emma Fitzsimons, volunteer for the Immigrant Council of Ireland and Trinity Free Legal Advice Centres (FLAC)

More details can be found on the Civic Engagement (www.tcd.ie/Community) and Dean of Students’ (www.tcd.ie/dean_students) websites.
Global Room

The Global Relations Office maintains the Trinity Global Room, an innovative social space designed to link the College to the world.

Whether you want to meet up with friends to mingle, browse through over 300 international television stations, attend or organise an event, or discover the range of international opportunities offered by the College, the Global Room is bound to have something for you!

Acting as a platform to celebrate cultural diversity within Trinity, the Global Room is a space where students and staff can relax, converse and learn about different customs.

FEATURES

Features include a wall of plasma screens connected to wireless headsets, allowing visitors to create their own individual viewing experience; a resource library with international reading materials and information on study abroad opportunities. The Global Room is also equipped with state-of-the-art conference and seminar facilities for internationally themed events.

LOCATION

The Global Room is located beside the Academic Registry on the first floor of the Watts Building. The space can accommodate approximately 80 people comfortably and is open Monday through Friday from 9.30am - 9.00pm. Student Ambassadors will be on hand to assist with queries about College, study abroad opportunities or event management.

To book a student/society event in the Global Room, please complete and email the online booking form, found on the website. For more information, please stop by the Global Room and speak to Colum, the Global Room Manager, email tcdglobalroom@tcd.ie or visit www.tcd.ie/study/non-eu/global-room.
Sport at Trinity

Trinity Sport offers something for everyone, whether you are interested in staying healthy or you have aspirations of sporting glory.

Trinity boasts a state of the art Sports Centre on campus, along with a number of outdoor sports sites. The Sports Centre includes a variety of facilities including a swimming pool, sauna and steam rooms, a fitness theatre with over 600 stations and a fitness studio. The main sports hall hosts a range of sports including basketball, badminton, volleyball, netball and 5-a-side soccer.

On-campus facilities also include futsal and tennis courts, pitches for cricket, rugby, soccer and hockey, as well as a grass athletics track in the summer. Off-campus facilities include a new water based hockey pitch, synthetic 5-a-side pitches and grass pitches for Gaelic games, soccer, rugby, American football and ultimate Frisbee.

This extensive range of sports facilities ensure that all levels of fitness and physical activity are catered for and over 40 weekly exercise classes are delivered by a highly experienced and motivated team of staff. Trinity Sport has recently introduced a key focus on the recreational sporting opportunities available to students, as fundamental to the health and well-being of the campus community. The range of activities organised include a campus run series, social leagues and coaching courses.

Sports centre membership is included in student fees so simply call over to the Sports Centre and activate your student card to get started and the Sports Team will be on hand to help. We look forward to welcoming you then!

www.tcd.ie/sport
Facebook: Trinity_College_Dublin_Sport
Twitter: @tcdsports
Sports Clubs in Trinity

Every year, thousands of new students use sport clubs to forge friendships that often last a lifetime.

Student sport clubs are managed by the Dublin University Central Athletic Club. With nearly 50 clubs ranging from team sports such as volleyball to soccer, Gaelic games to basketball, and individual sports like squash, athletics and triathlon there is something for everyone.

Sports clubs are student led, run by and for students whether as a player, administrator or coach.

For more information on sports clubs in Trinity see the Trinity Sport website https://www.tcd.ie/Sport/student-sport/clubs/
Important Buildings for Postgraduates

1. Campus Tours
2. GSU Office, 2nd Floor, House 6
3. Postgraduate Common Room, House 7
4. The Phil Conversation Room, GMB
5. Postgraduate Advisory Service, House 27
6. Student Health Centre
7. Sports Centre
8. Trinity Biomedical Science Institute (TBSI)
9. Academic Registry, Watts Building
10. Global Room, Watts Building
11. Careers Advisory Service, 7/9 Leinster St
12. Student 2 Student Support, 7/9 Leinster St
13. Student Learning Development, 7/9 Leinster St
14. Berkeley/BLU Library
15. Arts Building
16. 1937 Reading Room
Your Graduate Students' Union is for all your postgrad needs...

• Advocacy and Representation
• Welfare and Educational Support
• Showcasing Postgrad Research
• Social and Academic Networking

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